March/April 2013 – See you in Nashville!

Are these on your “to do list”?
• Prepare resident folders and schedule semi-annual reviews
• Organize a plan for SOAP – hopefully you won’t need it – MAKE SURE YOU HAVE THE LATEST PDWS VERSION FROM ERAS that was sent out a few weeks ago
• Begin to prepare final reviews for graduating residents
• Review/update onboarding paperwork for new interns that can be mailed on March 16
• Prepare new intern info for HR and IS following match
• Review/update intern orientation agenda, speakers and reserve rooms
• Set recruitment dates for 2014 and reserve rooms
• Prepare info for graduation certificates and finalize plans for graduation dinner/ceremony
• Follow-up w/chiefs re: master schedule requests from current residents
• Finalize plans for rising resident workshop
• Start planning for new intern welcome picnic/dinner
• Make sure your incoming Chief Residents are registered for one of the ACGME Leadership Skills Training workshops

Contact information for the Job Description and Resource Committee:
We would like to provide tips that are useful to you if you have suggestions, please let us know

• Betty Aman – University of Rochester
  (Rochester, New York)
  Betty_aman@urmc.rochester.edu

• Kelli DaSilva - Greenville Hospital System
  (Greenville, South Carolina)
  KDaSilva@ghs.org

• Delana Vanover – Ohio State University
  (Columbus, Ohio)
  delana.vanover@nationwidechildrens.org

Announcements:
• If you have an idea for a topic of discussion for the Nashville AMPPA meeting, contact Brooke (brooke.austin@vanderbilt.edu) or Mary Sarah (marysarah.thanas@yale.edu)
• Watch for ERAS registration toward end of March
• TAGME Fall assessment is cancelled this year due to ACGME NAS updates. For info on registration for next spring’s assessment see: www.tagme.org
• Check your ACGME WebAds Overview tab for the most up-to-date NAS schedule info and for any scheduled surveys for your program
• ACGME DIO, PD, Program Administrator, and Resident award nominations are due March 15

Looking ahead to May/June:

SPRING!!!
Graduation
Orientation of new interns

Match Day – March 15
Good luck everyone!!!