

1 **MPPDA Guiding Principles**
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4 **1. Name**

5 The name of the organization shall be the **Medicine-Pediatrics Program Directors**
6 **Association** (henceforth called “the Association” or “MPPDA”).
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9 **2. Purpose**

10 The Association was formed to advance medical education in combined internal medicine-
11 pediatrics (med-peds) residency programs, which are approved by the American Board of
12 Internal Medicine (ABIM) and the American Board of Pediatrics (ABP). MPPDA works in
13 conjunction with the Association of Pediatric Program Directors (APPD) and the Association
14 of Program Directors in Internal Medicine (APDIM) to improve medical education, promote
15 the growth of combined internal medicine-pediatrics residencies, educate medical students as
16 to the existence and curriculum of medicine-pediatrics residencies, and promote the growth
17 of the field of medicine-pediatrics.
18

19 MPPDA is an affiliate of both APPD and APDIM. APDIM is a founding member of the
20 Alliance for Academic Internal Medicine (AAIM).
21
22

23 **3. Mission**

24 MPPDA is a professional organization designed to support the pursuit of excellence in
25 graduate medical education for the combined internal medicine-pediatrics specialty.
26

27 MPPDA, through its officers and executive committee, interacts with accreditors, certifying
28 bodies, federal and regulatory agencies, and other professional organizations to promote
29 excellence in the leadership and facilitation of graduate medical education training programs
30 for internal medicine-pediatrics.
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33 **4. Membership**

34 APDIM has authorized MPPDA to define its membership criteria.
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36 Membership in MPPDA is offered to qualifying institutions. Individuals at institutions as
37 outlined below represent these programs. These programs should be located in the United
38 States or its territories and Canada.
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43 Qualifying institutions are:

- 44 • Liaison Committee on Medical Education (LCME), Commission on Osteopathic
45 College Accreditation (COCA), or Committee on Accreditation of Canadian Medical
46 Schools (CACMS)-accredited medical schools with a department of (internal)
47 medicine.
- 48 • Community teaching hospitals with an Accreditation Council for Graduate Medical
49 Education (ACGME)- or Royal College of Physicians and Surgeons of Canada
50 (RCPSC)-accredited internal medicine or pediatrics training programs housed in their
51 respective departments.
- 52 • Internal medicine-pediatrics residency program in the United States or Canada that
53 are preparing to start the accreditation process or programs that have started the
54 accreditation process but have not yet gained full accreditation by ACGME or
55 RCPSC may be considered for membership by applying for MPPDA Provisional
56 Membership. Applications will be considered for membership by AAIM staff.
- 57 • International programs may be included by action of the Executive Committee.
58 Whenever possible, these programs should be accredited by a comparable accrediting
59 entity for residency training.

60 Such individuals may include, but not be limited to:

- 61 • Medicine-Pediatrics Program Director
- 62 • Assistant and Associate Medicine-Pediatrics Program Directors
- 63 • Medicine Program Director or Co-Director
- 64 • Pediatric Program Director or Co-Director
- 65 • Medicine-Pediatrics Program Coordinator
- 66 • Medicine-Pediatrics Chief Resident
- 67 • Medicine-Pediatrics trained physicians who have national leadership roles
- 68 • Physicians who are actively working to open a med-peds training program
- 69 • Physicians who are actively involved with med-peds education or in an advisory role
- 70 • Other individuals as approved on a case by case basis by action of the executive
71 committee
- 72

73 74 5. Meetings

75 The Association will convene annual educational programs each spring. Ideally, the
76 Association will meet in alternate years with APPD and APDIM (henceforth termed
77 “sponsoring Associations”). Additional meetings may be scheduled if called by the Executive
78 Committee. The Executive Committee will fix the precise date of these meetings with the
79 sponsoring Association. Registration fees will be set through discussion with the sponsoring
80 Association.
81
82

83 84 6. Governance

86
87 MPPDA shall be overseen by an Executive Committee (herein referred to as the
88 "Committee"). The MPPDA Executive Committee reports to and is delegated its authority
89 by the APDIM Council. Duly elected officers and representatives shall constitute the
90 MPPDA Executive Committee. The officers of the Committee shall consist of the President-
91 Elect, President, Immediate Past President, Past President, and Secretary-Treasurer. There
92 will also be one Member Representative and one Association of Medicine-Pediatrics
93 Program Administrators (AMPPA) representative. The executive committee will meet at
94 least quarterly, either in person or by conference call.

95 The Executive Vice President of AAIM shall ensure the overall management of the
96 Association and the implementation of goals and objectives set forth by the Executive
97 Committee.

98
99 **Resignation.** In the event that a member of the executive committee is not able to complete
100 his or her term in office, it shall be the option of the Committee to select a replacement. The
101 replacement shall serve only until the next scheduled election, and the vacancy shall be
102 treated in the same fashion as any other position on the Committee to complete the specific
103 term which they are replacing.

104
105 **Term Limits.** Members of the MPPDA Executive Committee are limited in running for a
106 total of two terms, consecutive or non-consecutive.

107
108 **A. Officers and their duties (Appendix 1)**

110
111 **President.** The President will serve a term of one year and shall engage the committee
112 to lead the general direction and promotion of MPPDA. The President shall preside
113 over the meetings of the committee, shall be assisted by the other executive committee
114 members and may seek aid, as needed, from other individuals. The President may,
115 during the absence of any executive committee member, and with the exception of
116 voting rights, delegate said member's duties to any other member on an interim basis.
117 The President serves as an ex-officio voting member of APDIM Council and serves as
118 the primary interface between MPPDA and its parent organizations (ACGME and
119 ABMS) and affiliates (AAIM, APDIM, APPD, NMPRA, ACP, and AAP).

120
121 **President-Elect.** The President-Elect will serve a term of one year and at the end of one
122 year assume the role of president. The President-Elect shall in the absence or incapacity
123 of the President, perform the duties of the President. The President-Elect shall perform
124 other such duties as may be delegated from time to time by the President; and shall
125 otherwise function as a member of the council.

126
127 **Immediate Past President.** The Immediate Past President will serve for a term of one
128 year. The Immediate Past President shall manage the selection process to identify
129 MPPDA committee chairs as well as oversee MPPDA committees and work with
130 committee chairs to implement strategic plans.

131
132 **Past President.** The Past President will serve a term of one year and shall in the
absence or incapacity of the President and President-Elect, perform the duties of the

133 President, and shall perform other such duties as may be delegated from time to time by
134 the President; and shall otherwise function as a member of the council.
135

136 **Secretary-Treasurer.** The Secretary-Treasurer will serve a term of four years. The
137 Secretary-Treasurer's primary role is to monitor the financial health of MPPDA,
138 advocate for fiscally responsible decision-making for MPPDA, and take minutes during
139 executive committee meetings.
140

141 **MPPDA Member Representative.** The Member Representatives shall serve for two
142 (2) years. The Member Representative's role is to serve as a liaison between the
143 MPPDA membership and Executive Committee and participate in strategic initiatives at
144 the direction of the President.
145

146 **AMPPA Representative.** The AMPPA Representative's term will coincide with his or
147 her service as AMPPA Chair and is a non-voting position. The AMPPA
148 Representative's role is to serve as a liaison between AMPPA membership and the
149 Executive Committee and participate in strategic initiatives at the direction of the
150 President.
151

152 **B. Committees**

153 Working committees shall be identified to address the needs, interests, and mission of
154 MPPDA. Membership on committees shall be open to all current members.
155

156 The President, with the advice of the officers, will also appoint the chairs of the
157 committees. Terms for committee chairs and members will generally be for two years,
158 unless otherwise directed by the President. The President and executive committee have
159 the option to renew membership on a committee following the completion of a term.
160

161 **C. Nominations and Voting**

162 **Nominations.** Nominations shall be solicited electronically from the current
163 membership. Any current member of the Association may nominate a candidate, only
164 physician members may serve as a candidate for president-elect, secretary-treasurer, or
165 member representative. The President-Elect and Secretary-Treasurer must either be, or
166 have been, a Program Director or Associate Program Director, as defined under
167 "Membership," and a current member of MPPDA.
168

169 The final slate of candidates will be composed by the Executive Committee.
170

171 **Voting for the Executive Committee.** Each MPPDA member in good standing shall be
172 allowed one vote. All issues requiring a vote of the membership will be conducted by
173 an electronic ballot. The total number of votes received shall constitute a quorum.
174 Nominees for each executive committee position who receive a simple majority of votes
175 will be offered a position on the MPPDA Executive Committee. In the event of a tie
176 between two or more candidates, "run-off" elections will be held until an individual is
177 elected. For a vote taken on any other matter, except as otherwise provided in the
178

179 Guiding Principles, the matter shall be acted upon affirmatively according to the largest
180 number of votes cast.

181
182 The period between the spring meeting and July 1 will be used to assist with transition
183 and completion of duties for that year, with newly elected officers participating in
184 executive committee activities. Official duties and terms for each elected officer begin
185 July 1 following their election and last until the next June 30.

186 **Voting for Non-Election Matters.** At all meetings of the executive committee and
187 working committees, a simple majority of the executive committee or working
188 committees shall constitute a quorum. If a vote is taken on any matter during a meeting,
189 except as otherwise stipulated in the Guiding Principles, the matter shall be acted on
190 affirmatively following a favorable vote by a simple majority of voting executive
191 committee or working committee members. In the event of a tie between two or more
192 options, “run-off” elections will be held until the matter is decided.

193
194 **7. Annual Dues and Fiscal Matters**

195 The Association will collect annual dues set by the Executive Committee. At the discretion
196 of the Committee, members may not receive member services if dues are not paid.

197 On an annual basis, a budget will be developed and submitted for approval by the AAIM
198 Board of Directors. All requests for non-budgeted expenditures must be submitted to the
199 AAIM Finance Committee for consideration. The AAIM Finance Committee will submit
200 appropriate requests to the AAIM Board of Directors for approval. The APDIM
201 representative to the AAIM Finance Committee is the current APDIM Treasurer and will
202 represent MPPDA in these discussions.

203 On an annual basis the financial records of AAIM are subject to audit. The audit is overseen
204 by the AAIM Finance Committee.

205 Members of the executive committee or MPPDA will not be compensated beyond the
206 reimbursement of reasonable expenses for related travel or other business, as outlined in the
207 AAIM Expense Reimbursement Policy, or otherwise gain financially from service in
208 MPPDA or AAIM.

209
210 **8. Amendments to the Guiding Principles**

211 Review of these guiding principles shall be initiated by the executive committee periodically.
212 Any changes shall be presented to, reviewed by, and agreed upon by the Committee.

213 Amendments to the guiding principles will be made in accordance with the following
214 procedure:

215
216 A. A copy of the guiding principles including the proposed changes will be presented to
217 the members prior to the spring meeting.
218
219 B. Members shall submit comments to the Committee in a predetermined time frame.

226 C. A vote to approve the proposed amendments will be held prior to the spring meeting.

227 D. The proposed amendments shall be adopted upon the affirmative vote of a simple

228 majority of the votes received as defined in “6.C. Voting for Non-Election Matters.”

229 E. The election results will be presented in the Secretary-Treasurer’s annual report at the

230 spring meeting.

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| Changes presented to APDIM Council: | November 13, 2025 |
| Changes approved by AAIM Board of Directors: | December 17, 2025 |
| Effective date: | January 7, 2026 |

231 *Appendix I*

232 **MPPDA Executive Committee Duties and Responsibilities**

233 **President**

234 1. Lead execution of strategic initiatives for MPPDA

235 2. Organize MPPDA Strategic Planning Meetings (fall and spring)

236 3. Guide MPPDA Executive Committee to set priorities for MPPDA Committees

237 4. Work with MPPDA Executive Committee to set short and long-term fiscal priorities for

238 the MPPDA organization

239 5. Work with Secretary-Treasurer and MPPDA President-Elect to develop operational

240 budget for coming fiscal year

241 6. Serve as primary interface between MPPDA and its parent organizations (e.g. ACGME,

242 ABMS) and affiliates (e.g. AAIM, APDIM, APPD, NMPRA, ACP, AAP)

243 7. Coordinate semi-annual meetings with ABIM, ABP, RC-IM, and RC-Peds

244 8. Preside over MPPDA Executive Committee conference calls (monthly) and arrange

245 additional calls as necessary

246 9. Attend APPD and APDIM councilor meetings (fall, spring) as necessary

247 10. Consistently communicate with MPPDA membership through the MPPDA Bulletin

248 11. Coordinate and develop content for newsletter articles (AAIM, AAP, NMPRA, APPD,

249 and MPPDA Bulletin)

250

251 **President-Elect**

252

253 1. Chair the program planning committee – whose charge is to organize and design the

254 MPPDA annual meeting in conjunction with APDIM or APPD with mentorship and

255 support from the Immediate Past-President

256 2. Work with Representative for AMPPA to provide support for the AMPPA Annual

257 Meeting that occurs as a component of the MPPDA Annual Meeting

258 3. Coordinate research poster selection for the MPPDA Annual Meeting

259 4. Develop working knowledge of interfaces between MPPDA and its parent

260 organizations (e.g. ACGME, ABMS) and affiliates (e.g. AAIM, APDIM, APPD,

261 NMPRA, ACP, AAP)

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263 5. In the spring of the president-elect year, in collaboration with the MPPDA President,
264 outline strategic plan to be executed during year serving as President
265 6. Work with the MPPDA President and Secretary-Treasurer to understand the budgetary
266 process for MPPDA and assist in setting financial priorities for the coming year
267 serving as President
268 7. Work in collaboration with the MPPDA President to develop a transitional plan to
269 assume office
270
271

272 **Past President**

273 1. Complete ongoing initiatives begun during year as President; develop transitional plan
274 to carry ongoing initiatives as appropriate
275 2. Oversee the coordination and execution of the MPPDA Consultation Program and the
276 MPPDA Seed Grant Program.
277 3. Work with Secretary-Treasurer and Immediate Past-President to oversee initiatives
278 funded by MPPDA
279 4. Identify and oversee the mentorship program for new Program Directors
280 5. In collaboration with the President, select COPE and PCOC participants as necessary
281 6. Work with AAIM to oversee the election process for MPPDA President-elect,
282 Secretary-Treasurer, MPPDA Member Representative, and Representative for
283 AMPPA
284 7. In collaboration with the MPPDA President, work with NMPRA and AAP Section on
285 Med-Peds to ensure effective communication exists between the organizations
286 8. Serve as liaison and overseer of initiatives shared by MPPDA, NMPRA and AAP
287 Section on Med-Peds
288 9. Obtain national recruitment data to be reviewed by MPPDA Executive Committee
289 10. Serve as primary resource to guide programs through the SOAP process during the
290 residency match

291 **Secretary-Treasurer**

292 1. Oversee budgetary process for MPPDA
293 2. Serve as liaison between MPPDA and AAIM as it relates to the governance of
294 financial matters
295 3. Work with President and President-elect to develop and implement short and long-
296 term financial strategic plan and budget
297 4. Work with MPPDA Executive Committee to develop viable financial plans to support
298 the MPPDA Annual Meeting and pre-course (if applicable)
299 5. Review monthly financial statements from AAIM and ensure that the MPPDA
300 Executive Committee remains abreast regarding financials
301 6. In collaboration with Past-President, oversee the financial implementation of strategic
302 initiatives funded by MPPDA
303 7. Maintain repository for organizational correspondence
304 8. Create, organize, and disseminate minutes from conference calls, meetings, retreats,
305 etc.
306 9. Work with AAIM staff to meet the website needs of MPPDA

310 **MPPDA Member Representative**

- 311 1. Serve as liaison between the MPPDA membership and Executive Committee
- 312 2. Contribute to the MPPDA Bulletin to enhance communication between the MPPDA
- 313 Executive Committee and its membership
- 314 3. Identify the members for the member spotlight segment on the MPPDA web site to
- 315 promote networking
- 316 4. Develop working knowledge of MPPDA's organizational structure and its relationship
- 317 to its parent organizations (e.g. ACGME, ABMS) and affiliates (e.g. AAIM, APDIM,
- 318 APPD, NMPRA, ACP, AAP)
- 319 5. Develop an understanding of the administrative processes that govern MPPDA
- 320 6. Participate in strategic initiatives at the direction of the President

321 **Representative for AMPPA**

- 324 1. Appointed by the AMPPA membership to serve as the ex-officio representative to the
- 325 MPPDA executive committee
- 326 2. Serve as liaison between the AMPPA membership and Executive Committee
- 327 3. Contribute to the MPPDA Bulletin to enhance communication between the MPPDA
- 328 Executive Committee and AMPPA
- 329 4. Work with the President-elect and Past-President to identify support needed for the
- 330 AMPPA Annual Meeting that occurs as a component of the MPPDA Annual Meeting
- 331 5. Develop working knowledge of MPPDA's organizational structure and its relationship
- 332 to its parent organizations (e.g. ACGME, ABMS) and affiliates (e.g. AAIM, APDIM,
- 333 APPD, NMPRA, ACP, AAP)
- 334 6. Develop an understanding of the administrative processes that govern MPPDA
- 335 7. Participate in strategic initiatives at the direction of the President

336 **MPPDA Advisor(s)**

- 339 1. Provide support and institutional "memory" to the Executive Committee through
- 340 understanding the administrative processes that govern MPPDA
- 341 2. Assist the Executive Committee in navigating the MPPDA's organizational structure
- 342 and its relationship to its parent organizations (e.g. ACGME, ABMS) and affiliates (e.g.
- 343 AAIM, APDIM, APPD, NMPRA, ACP, AAP)
- 344 3. Provide advising and mentorship to members of the Executive Committee to enable
- 345 them to effectively fulfill their roles and responsibilities to benefit the organization
- 346 4. Participate in strategic initiatives at the direction of the President
- 347 5. Serve as liaison between the MPPDA membership and Executive Committee, at the
- 348 direction of the President