## **TABLE OF CONTENTS**

	rom the Editor	
<b>SEC</b> 1	ΓΙΟΝ Ι	
Prog	ram Administration	
1.1 1.2 1.3 1.4 1.5 1.6 1.7	Understanding American Graduate Medical Education  Job Description of the Internal Medicine Residency Program Director.  Job Description of the Internal Medicine Residency Program Administrator  The Resident File  Program Accreditation: Next Accreditation System (NAS)  What Program Directors Need to Know about the CLER Visit  Understanding Psychological Safety and Its Role in Quality Improvement in Graduate Medical Education	9 . 23 . 28 . 39 . 46
SEC	TION II	
Prog	ram Leadership	
2.4 2.5	The Program Director as Manager	. 69 . 76 . 82 . 88
	FION III	
_	ram Financing	
3.1	Financing and GME: Estimating and Communicating the Cost of Running a Residency Program in the Era of the IOM Report	
SEC	TION IV	
Educ	ating Physicians-in-Training	
4.1 4.2	Developing a Curriculum	y
4.3	Teaching in Ambulatory Care	146
4.4 4.5	Designing an Inpatient Ward Service	
4.5	Improving Resident Teaching Skills: Teaching Residents to Teach.	
4.7	Teaching and Assessing Quality Improvement in Residency Programs	190
4.8 4.9	Incorporating Interprofessional Education within Your Residency Curriculum	

## SECTION V

C	TION V	
Asses	ssing Physicians-in-Training	
5.7 5.8 5.9	Feedback in Residency Training .  Assessing Clinical Competence in Residents and Fellows .  Developing Evaluation Systems .  The Clinical Competency Committee .  A Systematic Approach to the Resident in Difficulty .  From Competency Committee to Remediation and Beyond: Remediation Challenges in the Non-Cognitive Competencies .  Legal Issues Regarding Problem Residents .  Structured Learning Portfolios in Residency .  Procedural Credentialing and Tracking .  The Internal Medicine In-Training Examination (IM-ITE)	216 226 235 247 260 273 281 286
	FION VI uitment and Retention	
6.1 6.2 6.3 6.4 6.5	Marketing Residency Programs Candidate Selection, Interview, and Ranking Process A Resident Transfer Code of Conduct: Recommendations from APDIM Diversity in Internal Medicine Residency Programs International Medical Graduates: Demographics and Career Trends. Acculturation of International Medical Graduate Residents	304 315 317 323
	TION VII	
vient	coring and Professional Development	
7.1 7.2 7.3 7.4 7.5	Establishing a Mentorship Program for Your Residency  Mentoring Residents, with Special Consideration of Women and Minorities  Facilitating Resident Scholarly Activity.  Guiding Residents through the Fellowship Selection and Application Process  Navigating Residents from Burnout to Resiliency.	347 361 368 372
7.6	Mental Health Crises: A Four-Step Approach.	385

7.7