## Find Your Volunteer Role in ILTA

### Contribute to ILTA's content and events
Share your expertise and make connections with your ILTA peers.

**Types of Opportunities**
- Host a local meeting
- Moderate a local roundtable meeting
- Moderate a webinar
- Speak on a topic
- Write a blog post
- Write an article for a publication
- Help promote existing programming (including through social media)
- Join an online community and respond to questions
- Submit an idea for future ILTA programming

**Best Fit**
Do you have specific expertise you’d like to share but have minimal time? This is a quick way to get more involved, meet your peers and develop your speaking and/or writing skills.

**To Sign Up**
- Opt into the Volunteer Pool and update your Volunteer Profile
- Apply to speak at LegalSEC Summit and/or ILTACON
- Reach out to your local Member Liaison
- Pitch an article idea
- Join a Community
- Submit an Idea

**Time Commitment:** Short (a few hours) and up to you - when the need arises and you’re available.

### Take on a task
Join a project team and collaborate with peers on a specific, short-term project.

**Types of Opportunities**
- Assist with locating speakers for webinars and/or local meetings
- Create and/or edit podcasts
- Create best practice/document templates
- Create sample policies
- Develop a pre-recorded webinar or webcast
- Develop and coordinate a webinar
- Judge the Annual Peer Awards
- Assist in coordinating ILTA’s surveys

**Best Fit**
Do you have expertise and time to work on a defined project? This is a great introduction to ILTA’s program planning process. It will allow you to meet peers and develop your organization and relationship-building skills.

**To Sign Up**
- Opt into the Volunteer Pool and update your Volunteer Profile
- You will be notified when a new opening that fits your interests and expertise is available
- Apply for available opportunities

**Time Commitment:** A few hours, involves phone calls and occasional status updates.

### Coordinate ILTA’s programming
Participate on coordinating teams and advisory groups that meet regularly throughout the year to brainstorm and develop specific programming deliverables. Or serve as a Member Liaison and coordinate local meetings and build relationships with members in your area.

**Types of Opportunities**
- Content Coordinating Teams
- Relationship Coordinating Team
- ILTACON Coordinating Team
- LegalSEC Steering Committee
- LegalSEC SUMMIT Chairs
- Advisory Groups (Women Who Lead, INSIGHT, Leadership New Gen, Partner Council, G100)
- Member Liaisons
- Strategic Relationship Liaisons

**Best Fit**
Are you familiar with ILTA and have volunteered already but want to commit to a bigger role? Serving in these roles will introduce you to ILTA peers from around the world and new ideas and solutions. You’ll develop critical thinking and relationship building skills. Support from your employer is preferred for these positions.

**To Sign Up**
- Opt into the Volunteer Pool and update your Volunteer Profile
- You will be notified when a new opening that fits your interests and expertise is available
- Apply for available opportunities

**Time Commitment:** Usually one year with the chance to renew; involves monthly phone calls and sometimes in-person meetings.

### Strategize and direct ILTA’s future
Take on ILTA’s big picture. The ILTA Board of Directors steers the organization toward a sustainable future. The Program Planning Council identifies overarching themes and program framework that serves all sectors of ILTA’s membership. The Talent Council focuses on developing leaders within ILTA. Knowledge Advisors are big thinkers who bring an entrepreneurial, visionary mindset to ILTA.

**Types of Opportunities**
- Board of Directors
- Program Planning Council
- Talent Council
- Knowledge Advisors

**Best Fit**
Are you passionate about ILTA and have ample time to dedicate to the role? You’ll develop leadership and strategic thinking skills while collaborating with peers from around the world. Support from your employer is essential for these positions.

**To Sign Up**
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- Apply for available opportunities

**Time Commitment:** Multi-year; involves monthly phone calls and sometimes in-person meetings.

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**Contact Membership@ILTANet.org with questions about volunteering.**