

# Find Your Volunteer Role in ILTA



	TYPES OF OPPORTUNITIES	BEST FIT	TO SIGN UP
<p><b>Contribute to ILTA's content and events</b></p> <p>Share your expertise and make connections with your ILTA peers.</p> <p><b>TIME COMMITMENT:</b> Short (a few hours) and up to you - when the need arises and you're available. </p>	<ul style="list-style-type: none"> <li>Host a local meeting</li> <li>Moderate a local roundtable meeting</li> <li>Moderate a webinar</li> <li>Speak on a topic</li> <li>Write a blog post</li> <li>Write an article for a publication</li> <li>Help promote existing programming (including through social media)</li> <li>Join an online community and respond to questions</li> <li>Submit an idea for future ILTA programming</li> </ul>	<p>Do you have specific expertise you'd like to share but have minimal time? This is a quick way to get more involved, meet your peers and develop your speaking and/or writing skills.</p>	<ol style="list-style-type: none"> <li><b>Opt into the Volunteer Pool</b> and update your <b>Volunteer Profile</b></li> <li>Apply to speak at <b>LegalSEC Summit</b> and/or <b>ILTACON</b></li> <li>Reach out to your local <b>Member Liaison</b></li> <li><b>Pitch an article idea</b></li> <li>Join a <b>Community</b></li> <li><b>Submit an Idea</b></li> </ol>
<p><b>Take on a task</b></p> <p>Join a project team and collaborate with peers on a specific, short-term project.</p> <p><b>TIME COMMITMENT:</b> A few hours; involves phone calls and occasional status updates.  </p>	<ul style="list-style-type: none"> <li>Assist with locating speakers for webinars and/or local meetings</li> <li>Create and/or edit podcasts</li> <li>Create best practice/document templates</li> <li>Create sample policies</li> <li>Develop a pre-recorded webinar or webcast</li> <li>Develop and coordinate a webinar</li> <li>Judge the Annual Peer Awards</li> <li>Assist in coordinating ILTA's surveys</li> </ul>	<p>Do you have expertise and time to work on a defined project? This is a great introduction to ILTA's program planning process. It will allow you to meet peers and develop your organization and relationship-building skills.</p>	<ol style="list-style-type: none"> <li><b>Opt into the Volunteer Pool</b> and update your <b>Volunteer Profile</b></li> <li>You will be notified when a new opening that fits your interests and expertise is available</li> <li>Apply for <b>available opportunities</b></li> </ol>
<p><b>Coordinate ILTA's programming</b></p> <p>Participate on coordinating teams and advisory groups that meet regularly throughout the year to brainstorm and develop specific programming deliverables. Or serve as a Member Liaison and coordinate local meetings and build relationships with members in your area.</p> <p><b>TIME COMMITMENT:</b> Usually one year with the chance to renew; involves monthly phone calls and sometimes in-person meetings.   </p>	<ul style="list-style-type: none"> <li>Content Coordinating Teams</li> <li>Relationship Coordinating Team</li> <li>ILTACON Coordinating Team</li> <li>LegalSEC Steering Committee</li> <li>LegalSEC SUMMIT Chairs</li> <li>Advisory Groups (Women Who Lead, INSIGHT, Leadership New.O, Partner Council, G100)</li> <li>Member Liaisons</li> <li>Strategic Relationship Liaisons</li> </ul>	<p>Are you familiar with ILTA and have you volunteered already but want to commit to a bigger role? Serving in these roles will introduce you to ILTA peers from around the world and new ideas and solutions. You'll develop critical thinking and relationship building skills. Support from your employer is preferred for these positions.</p>	<ol style="list-style-type: none"> <li><b>Opt into the Volunteer Pool</b> and update your <b>Volunteer Profile</b></li> <li>You will be notified when a new opening that fits your interests and expertise is available</li> <li>Apply for <b>available opportunities</b></li> </ol>
<p><b>Strategize and direct ILTA's future</b></p> <p>Take on ILTA's big picture. The ILTA Board of Directors steers the organization toward a sustainable future. The Program Planning Council identifies overarching themes and program framework that serves all sectors of ILTA's membership. The Talent Council focuses on developing leaders within ILTA. Knowledge Advisors are big thinkers who bring an entrepreneurial, visionary mindset to ILTA.</p> <p><b>TIME COMMITMENT:</b> Multi-year; involves monthly phone calls and some in-person meetings; and liaise with other volunteer groups.    </p>	<ul style="list-style-type: none"> <li>Board of Directors</li> <li>Program Planning Council</li> <li>Talent Council</li> <li>Knowledge Advisors</li> </ul>	<p>Are you passionate about ILTA and have ample time to dedicate to the role? You'll develop leadership and strategic thinking skills while collaborating with peers from around the world. Support from your employer is essential for these positions.</p>	<ol style="list-style-type: none"> <li><b>Opt into the Volunteer Pool</b> and update your <b>Volunteer Profile</b></li> <li>You will be notified when a new opening that fits your interests and expertise is available</li> <li>Apply for <b>available opportunities</b></li> </ol>