

# Member Mail-In Registration Form



This mail-in registration form is only for ILTA member law firms, corporate law departments, government law departments, etc. To attend the ILTA conference as a vendor/exhibitor or consultant, please contact [sponsor@iltanet.org](mailto:sponsor@iltanet.org).

## REGISTRANT INFORMATION

MR./MRS./MS. FIRST NAME LAST NAME JOB TITLE

FIRM OR COMPANY NAME

WORK ADDRESS CITY, STATE/PROV. COUNTRY, ZIP/POSTAL CODE

WORK EMAIL ADDRESS DIRECT OFFICE PHONE NUMBER

EMERGENCY CONTACT NAME (FRIEND OR FAMILY MEMBER) EMERGENCY CONTACT PHONE NUMBER

SPECIAL DIETARY REQUEST:  VEGAN  VEGETARIAN  
 KOSHER  HALAL  ALLERGIES: \_\_\_\_\_

**FIRST NAME OR NICKNAME FOR NAMETAG:**

TO HELP US IN OUR ORDERING, PLEASE INDICATE YOUR PREFERRED T-SHIRT SIZE (S-5XL): \_\_\_\_\_

Unless you indicate otherwise, your postal and telephone information will be provided to our registered exhibitors for their use in promoting their presence and possible giveaways at ILTACON 2019. Many exhibitors who host events utilize the postal data to send invitations to you.

- Check here if you do NOT want your postal/telephone data supplied to them for purposes of ILTACON 2019 promotions.  
 Check here to permanently opt-out of all vendor solicitations throughout the year.

**To which session track do you most identify?**

- Core IT  Knowledge Managers  Small & Mid-Sized Firm Leaders  
 Corporate Leaders  C-Suite Professional  Other  
 Innovators  Litigation Support Professionals

## REGISTRATION FEES

Current membership is a prerequisite to Conference Registration. **Confirm your 2019 membership.**

### MAIL COMPLETED FORM WITH PAYMENT TO:

ILTACON Registration  
159 N. Sangamon Suite 200  
Chicago, IL 60607

**Are you are registering more than six people?**  
Learn about our [SuperPass](#) discount.

REGISTRATION POSTMARKED THROUGH MARCH 31:	<b>\$1,525</b>
REGISTRATION POSTMARKED APRIL 1 THROUGH JULY 6:	<b>\$1,695</b>
REGISTRATION POSTMARKED JULY 7 THROUGH AUGUST 4:	<b>\$1,850</b>

## REFUND POLICY

All cancellation requests must be in writing. Please email [iltacon@iltanet.org](mailto:iltacon@iltanet.org).

### Cancellations received through June 15:

» \$250 fee deducted from refund

### Cancellations received June 16 – July 15:

» \$500 fee deducted from refund

### Cancellations received July 16 – July 31:

» \$750 fee deducted from refund

### Cancellations received after July 31:

» No refund

Check payable to ILTA (U.S. Currency) must accompany registration form. If you have any questions email [iltacon@iltanet.org](mailto:iltacon@iltanet.org).