



10- 14 AUGUST 2025 | NATIONAL HARBOR, MD
GAYLORD NATIONAL RESORT & CONVENTION CENTER

2025 ILTA CON INFORMATION

#ILTA CON2025



DAWN HUDGINS

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and Operations



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Manager



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Events and Experience
Administrator

MEET THE EVENT EXPERIENCE TEAM

Reach any of us at events@iltanet.org



KEY REMINDERS

#ILTACON2025

10 – 14 August 2025
National Harbor, MD

For your safety and security

Bring your **Government Photo ID**
to **registration** to get your badge
and **all reception bars** if you are
wanting an alcoholic drink.

Must include name, picture, and age – Physical ID's only



ROOMS AND PUTTING DOWN A CARD

Please note that a credit card must be presented by each individual to swipe at check in and cover remaining room, tax, and any incidental charges.

If you or members of your team will not have the method of payment that will cover their room expenses with them at check in, **a credit card authorization form must be submitted prior to arrival.**

To request a secure credit card authorization, please call your hotel or email us at housing@iltanet.org



OFFICIAL ILTACON 2025 HOTEL PARTNERS

Gaylord National Resort & Convention Center

(301) 965-4000

Hampton Inn & Suites National Harbor

(301) 567-3531

Residence Inn National Harbor

(301) 749-4755

Westin National Harbor

(301) 567-3999

AC Hotel National Harbor

(301) 749-2299

Hyatt Place National Harbor

(301) 686-1120

MGM National Harbor

(844) 646-6847

Harborside Hotel

(301) 749-9400

Residence Inn Alexandria Old Town South at Carlyle

(703) 549-1155

The Westin Alexandria Old Town

(703) 253-8600

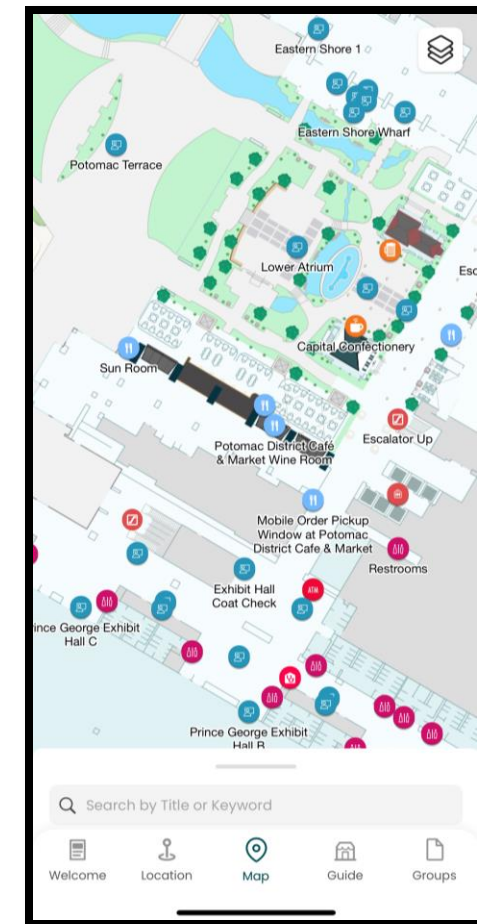
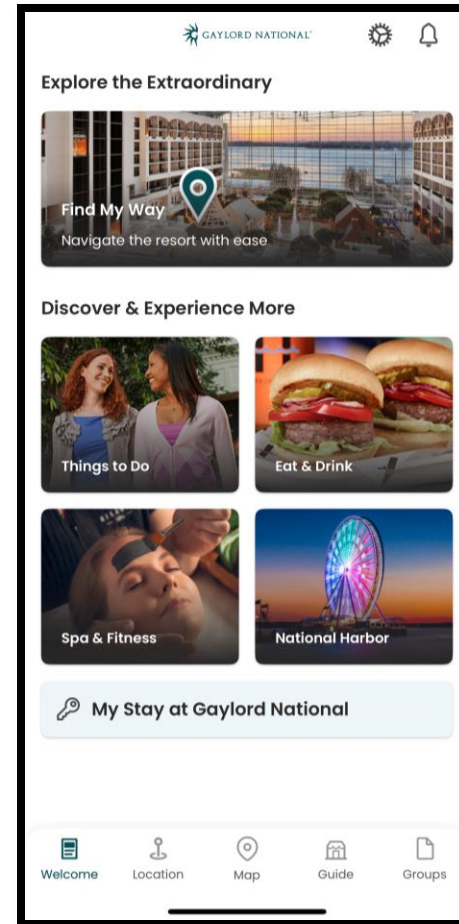
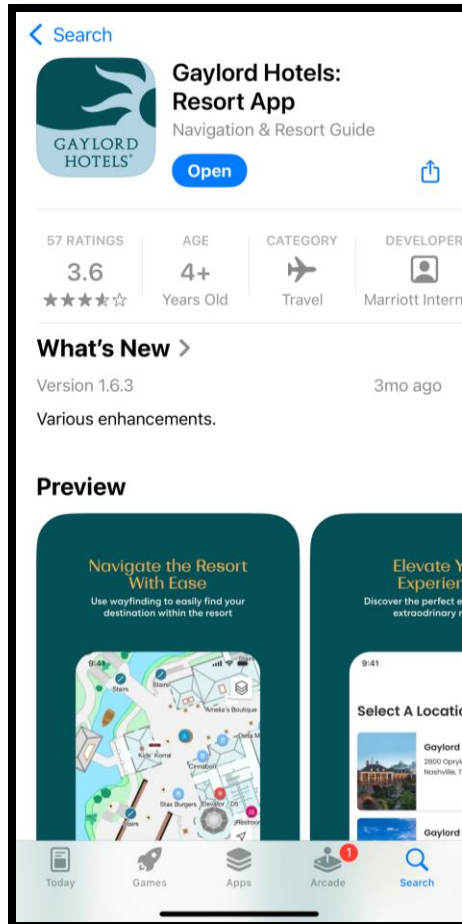


The Gaylord National Resort is a...

CASHLESS
PROPERTY



Gaylord Resort App





Marriott Bonvoy™ Benefits

Earn and redeem points that take you everywhere you want go.

[Join Now](#)

[Sign In](#)

 DESTINATION

Where can we take you?

Elite Membership Tiers

[Silver Elite](#) [Gold Elite](#) [Platinum Elite](#) [Titanium Elite](#) [Ambassador Elite](#)

Mobile Key check in/ Skip the line!



Silver Elite*

10 nights per year

Make the most of your stay



Get 10% More Points

Earn 10% more points on every eligible hotel purchase, including room rate and other incidentals that can be charged to your room, such as dining and spa.



Priority Late Checkout

Enjoy late checkout and sleep in longer.



Member Rates & Complimentary WiFi

Enjoy exclusive member room rates and complimentary in-room Internet access when you book through any of our websites or app.

*Available at participating properties

Staffed Luggage Hold

Maryland Ballroom Prefunction

Thursday for those checking out of all ILTACON Hotels!

6:30 am to 6 pm

FREE! *wear your badge*





DO'S & DON'TS

#ILTACON2025

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DO'S AND....

- Wear comfortable shoes
- Dress in layers – meeting rooms get cold!
- Bring a reusable water bottle
- Download Apps!
 - Bizzabo – official conference app
 - Marriott Bonvoy
 - Gaylord Resorts
- Program your friends/teams phone numbers in your phone
- Form an emergency plan and save the emergency hotline number- **336-687-4970**
- Review the conference agenda to plan sessions and networking events you want to attend

SPREADING THE WORD



BRAND HUB

Social Media templates

- I'm Speaking
- I'm Attending
- I'm Exhibiting
- I'll be there!



#ILTACON2025

DON'T

- DON'T bring in outside food and beverage to the Gaylord
- DON'T just bring cash. Gaylord is a Cashless property
- DON'T share or tamper with your registration event badge
- DON'T Forget- not a sprint! ILTACON is a **marathon**! Pace yourself.
- DON'T Forget your ID when attending an event that is serving alcohol
- DON'T Forget to wear your badge **AT ALL TIMES**. You can purchase a new badge at our Member & Volunteer Services desk for \$25 if you lose yours.



ILTACON 2025 EVENTS

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We "ARRRR" ILTA

SUNDAY



Regional Teambuilding

SUNDAY @ 4:00PM

Open to
Business Partners!



Orientation

SUNDAY @ 5:45PM

First-timers and veterans are welcome to get a heads-up on ILTACON 2025. We will paint a picture of the custom roadmaps and learning pathways, helping you prepare for a successful ILTACON, as well as how to plan your time wisely. You'll also receive more details about various events happening throughout the week and make some new friends.



Opening Reception

SUNDAY @ 6:30PM

All hands on deck for our grand kick-off! Raise a toast to new adventures and reconnect with old shipmates at the **Captain's Welcome**. Expect maritime merriment, themed cocktails, and nautical delights as we embark on our ILTACON journey.

MONDAY

7:30 AM | Buddy Meetup

9:00 AM | Ryan Campbell Keynote "*The Transformational Power of Prioritizing Joy*"

12:30 PM | My Mentor Meetup

4:00 PM | Exhibit Hall Shut down for Fire Marshall

4:30 PM | Vendor & BPC Appreciation / Orientation

5:30 PM | Emerging Professionals Reception

All Day | Master Classes, Company updates, Education



Exhibit Hall Opening Reception

MONDAY @ 7:00PM

Hoist the sails and explore the Exhibit Hall, brimming with treasures from across the legal tech world. Chart your course through the latest innovations, discover hidden gems, and parley with exhibitors to uncover solutions to your challenges. Don't miss the opening fanfare as we unlock the **Pirate's Bounty!**



Lessons

IN LEADERSHIP



SPONSORED BY



TUESDAY

7:30 AM | Lessons in Leadership Book Launch & Author Signing

4:30 PM | Live Entertainment in the Crow's Nest

6:00 PM | International Reception

All Day | Master Classes, Company updates, Education





WEDNESDAY

9:00 AM | Wednesday Keynote with Reena SenGuopta: "Helping the Legal Industry to Create a Sustainable Future"

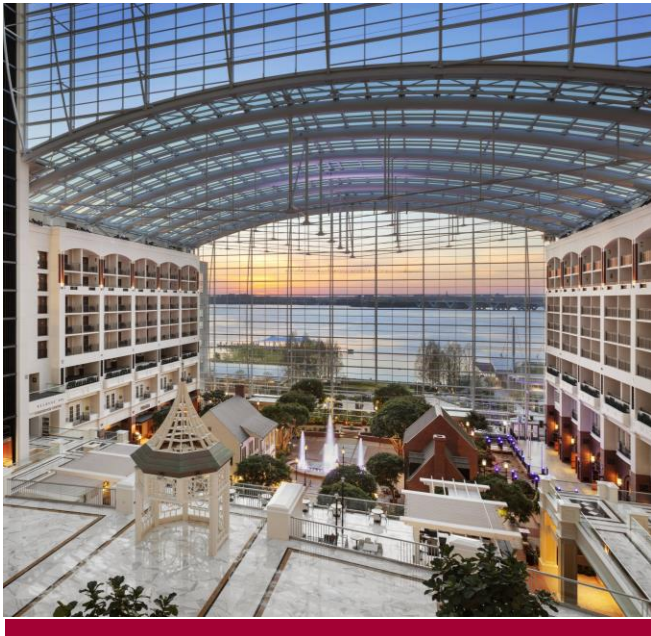
11:00 AM | ILTA TECH Survey Session

4:30 PM | Live Entertainment in the Crow's Nest

4:30 PM | Black Affinity / DEIC / Women Who Lead Reception

5:30 PM | Small Firm Reception

All Day | Master Classes, Company updates, Education





THURSDAY

6:30 AM | Luggage Storage for Thursday Departures

9:00 AM | G100/ G200 Wrap Up Keynote

12:00 PM | Annual Group Meeting

12:45 PM | Annual Meeting opens to Non-Members

All Day | Master Classes, Company updates, Education



Closing Reception

THURSDAY @ 6:30PM

Bid farewell to your fellow buccaneers at our grand finale - the **Sailor's Send-Off!** Dance under the stars (of the ballroom), share tales of your ILTACON conquests, and celebrate new alliances forged. It's the perfect way to drop anchor and mark the end of an unforgettable voyage.

Pirate
Costume
Contest!

Thursday Annual Group Meeting

NOON - Doors will open for **ILTA Members Only** and the **Business Partner Committee** Only, at 12 noon.

Food service will begin immediately.

At **12:15** the streaming **Closed Business Meeting**, will begin, where a *portion* of the business meeting will take place. This will conclude at 12:45.

At **12:45** the doors will open and business partners as well as press and non-members are welcome to join for continued lunch service and a continued streaming business meeting.

- Pre-submitted questions will be answered after the final annual report presentation.
- Meal service will continue during this time.
- **For the respect of the speakers and those interested in hearing what is being said please refrain from speaking during the business meeting.**

At **1:15** the business meeting will conclude.

Doors for Potomac AB will **close** at **1:30** for a room flip.



VENDOR BINGO:

Engage in conversation / Answer Questions – then get a stamp.

- When your card is full turn it in at the Business Partner Service Desk, for the opportunity to win some great prizes!

THINGS TO CHECK OUT:

- Headshot Lounge brought to you by **TitanFile** at booth 1003
- 360 Photobooth sponsored by **FileVine** on the show floor
- **ILTA Live** Podcasts from the show floor

CROW'S NEST:

Join us for live entertainment on Tuesday and Wednesday from 4:30 pm – 5:30 pm



Monday:

Breakfast bites: Potomac and Maryland pre-function

Breaks in Potomac and Maryland pre-function

Lunch: Maryland Ballroom, Prince George Hall E, Riverview Ballroom

**Attendees will be directed to lunch spaces based on flow of traffic*

Tuesday and Wednesday:

Breakfast bites: Potomac and Maryland pre-function

Breaks in the exhibit hall

Lunch exhibit hall

Thursday:

Breakfast bites: Potomac and Maryland pre-function

AM Break in the exhibit hall

PM Breaks throughout the convention space

Lunch: Potomac AB for plated lunch / Annual Group Meeting or

Boxed lunches for those tearing down exhibit hall



Mothers Room

National Harbor 1

Will provide electric for pumping and soft seating for your comfort

**please see ILTA staff member if storage is needed for breastmilk*

Prayer Room

National Harbor 9

A quiet space to pray away from the noise of ILTACON

Tranquility Room

Mezzanine 1

Unwind in zero gravity chairs, enjoy low lighting and quietness, or take advantage of our electric calf massagers when feeling tense or needing a break throughout the week



NAVIGATING ILTA CON

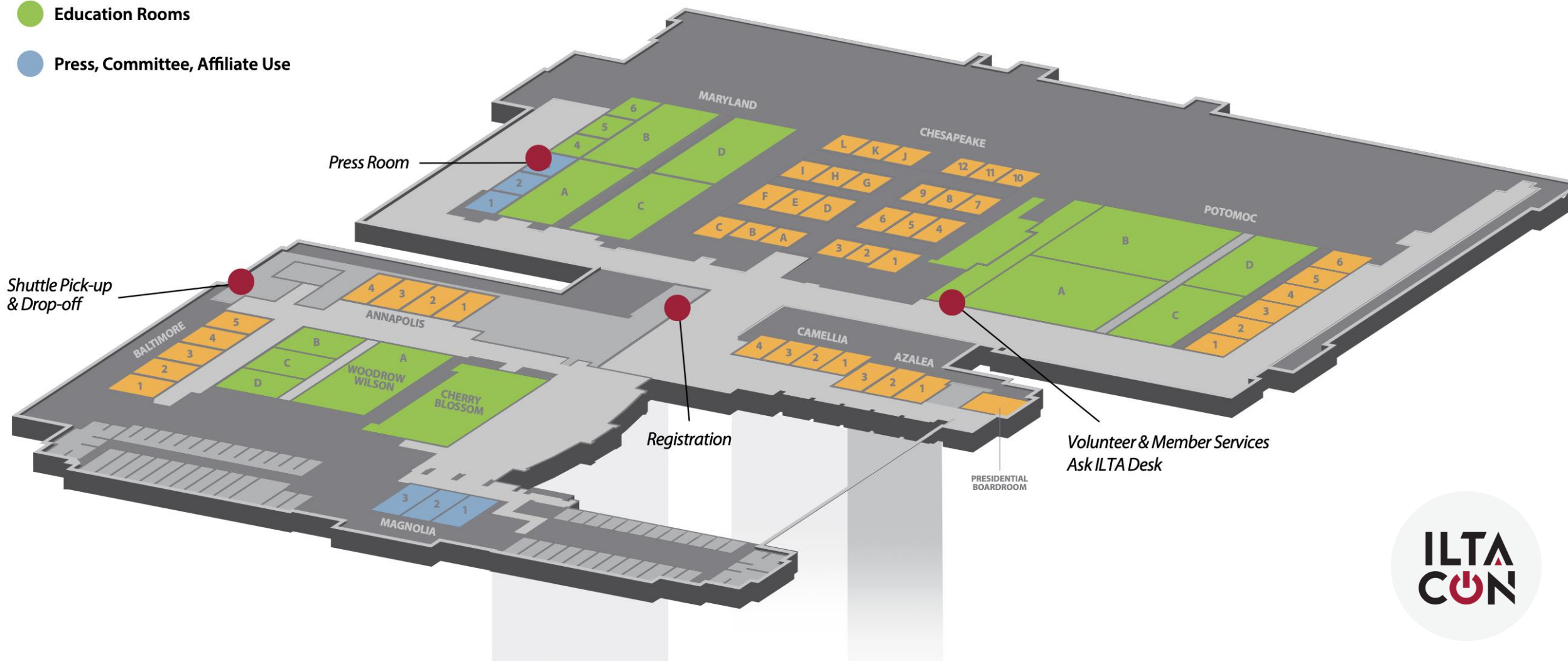
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Ballroom Level

Cherry Blossom, Chesapeake, Magnolia, Maryland, Potomoc, Presidential Boardroom, Woodrow Wilson

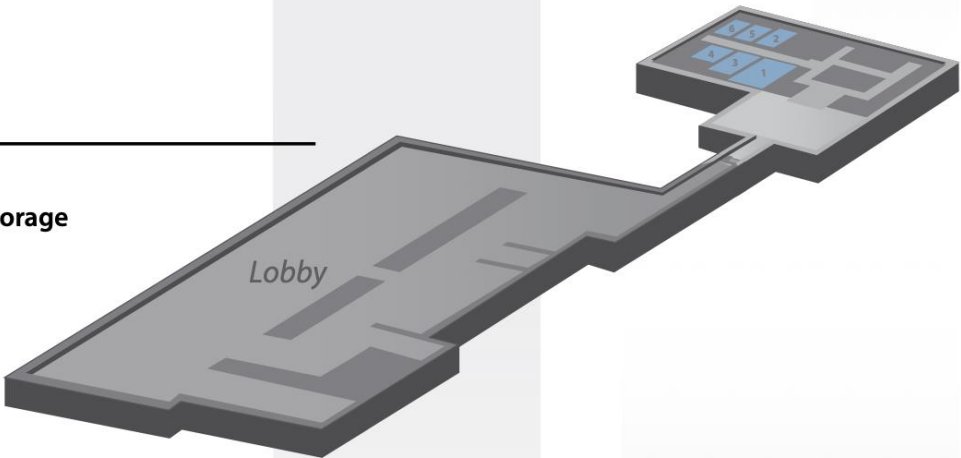
- Demo Rooms
- Education Rooms
- Press, Committee, Affiliate Use



Lobby Level

Mezannine Rooms

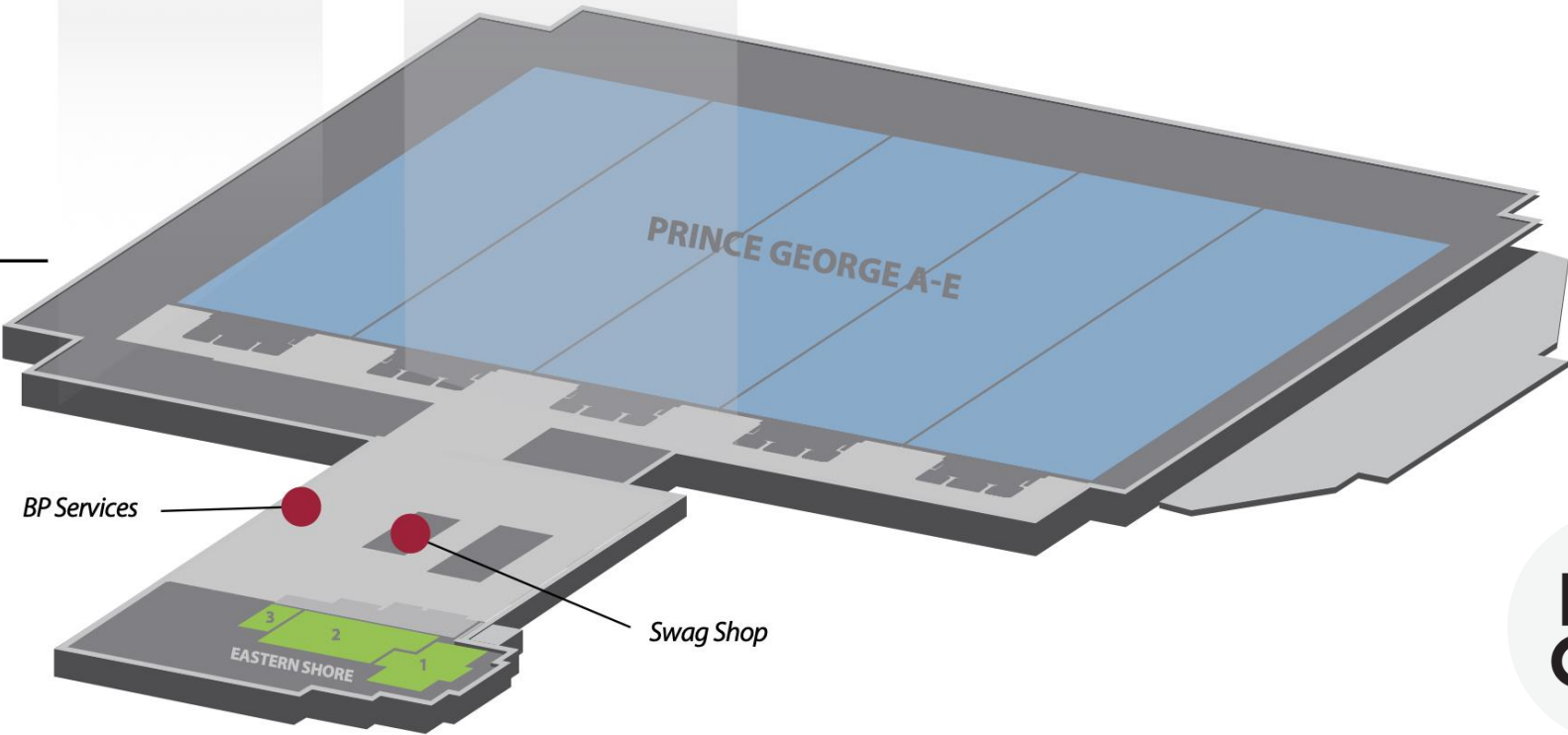
- ILTA office, speaker ready room, storage



Atrium Level

Eastern Shore, Prince George

- Exhibit Hall
- G100, G200, CLD, CINO



Navigate on the Gaylord Resort App

SHUTTLE SERVICES

Shuttles will stop at each hotel **every 30 minutes** (times may vary based on traffic)

Shuttles will run:

- Sunday – 12 pm – 10 pm
- Monday – 7 am – 10 pm
- Tuesday – 7 am – 10 pm
- Wednesday – 7 am – 10 pm
- Thursday – 7 am – 10 pm

(1) of the buses on route 1 will be ADA. for assistance with this bus to route 2, please call **336-687-4970**

Shuttles will drop off and pick up at the Woodrow Wilson Bus loop at the Gaylord National

Ride Shares will drop at the Woodrow Wilson Bus loop

Route 1

- Gaylord
- Harborside
- MGM
- Hyatt Place
- AC Hotel
- Westin
- Gaylord

Route 2

- Gaylord
- Residence Inn Alexandria
- Westin Alexandria
- Gaylord



SAFETY & SECURITY

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- Official Government Picture ID shown at badge pick up/and where alcohol is served
- All conference attendees must wear their assigned badge
- All persons, to attend the conference, must have signed an ILTA Anti-Harassment Agreement
- Any party guilty of violating ILTA's anti - harassment policy or **BADGE**

SHARING is potentially subject to:

- Employer notification
- Removal from property
- Removal from conference
- Banned from conference
- Employer banned from conference

Incident Report Form



Emergency 24-hour hotline

336-687-4970



ILTACON 2024 | Safety & Security with Jeff McKissack

[ILTACON 2024 | Safety & Security with Jeff McKissack \(youtube.com\)](https://www.youtube.com/watch?v=...)

Incident Report Form



Emergency 24-hour hotline

336-687-4970

SUITCASING

For all ILTA events, including those held internationally and in a hybrid environment, suitcasing is defined as when a non-attendee, start-up, consultant, affiliate, or business partner, etc., who is not an ILTA conference sponsor or attendee, conducts commercial activity from a hotel guest room or hospitality suite, an onsite restaurant or club, or any other public place of assembly.

Additionally, suitcasing may occur at venues other than on the exhibition floor and at other events held during ILTA conference dates.

Ultimately, we ask that no ILTA conference attendee accept promotional materials, meeting invitations, or offsite event invitations from individuals who are not sponsoring any ILTA conference, including ILTACON.

Should an individual or group be found suitcasing, ILTA may levy penalties for violations, up to and including, suspension from participation in future events.

Suitcasing takes away from our supportive Business Partners, drives traffic away from educational sessions and the Exhibit Hall floor, and it has a negative effect on our ILTA community.

Should you have concerns about any individual or organization who appears to be suitcasing or are not wearing a badge designating them as an event attendee, please use the following form to submit, or contact us at the following number: **336-687-4970**



KLIK CONTACT EXCHANGE

#ILTACON2025

10 – 14 August 2025
National Harbor, MD



Bizzabo
+ klik

Continue the
conversation
after ILTACON





SAVE THE DATES!

#ILTACON2025

10 – 14 August 2025
National Harbor, MD

SAVE THE DATE

2026	23 – 27 August – Gaylord Opryland, Nashville, Tennessee
2027	8 – 12 August – Gaylord Opryland, Nashville, Tennessee
2028	6 – 10 August – Orlando World Center, Orlando, Florida
2029	12 – 16 August – Gaylord National, National Harbor, Maryland
2030	11 – 15 August – Orlando World Center, Orlando, Florida
2031	10 – 14 August – Gaylord National, National Harbor, Maryland





THANK YOU!

ILTACON would not be possible without our volunteers, staff, business partners,
and member