



Task Force Profile Annual Conference Program

ILCA® VALUES

- Knowledge We believe knowledge guides our practice, strengthens our value, and supports our role in transforming world health.
- Diversity We foster an inclusive environment that supports leadership, advocacy, professional development, and research.
- Equity We support global access to skilled lactation care and the IBCLC® profession.

ILCA VISION

World health transformed through breastfeeding and skilled lactation care.

ILCA MISSION

Advance the profession of the International Board Certified Lactation Consultant® (IBCLC®) worldwide through leadership, advocacy, professional development, and research.

STATEMENT OF WORK

Plan ILCA's annual conference educational programming with guidance from the Professional Development Committee, Board of Directors and Staff.

TASK FORCE STRUCTURE

The Task Force will consist of a Chair and up to **eight** voting members to include members from the Equity and Global Development Committees.

The Board Liaison will designate the Chair of the Task Force. In turn, the Chair will designate the members of the Task Force Chair in coordination with the Board Liaison.

TASK FORCE SUPPORT STRUCTURE

The ILCA Board of Directors will appoint one Board Liaison to provide interface between the Task Force and the Board. One ILCA staff member will be assigned as Staff Liaison, and one additional staff member will serve as Administrative Liaison.

RESPONSIBILITIES

Task Force will:

- develop conference structure and educational objectives in line with recommendations from the Professional Development Committee Conference Team;
- make recommendations on conference theme;
- create, disseminate and review RFP for speakers;
- develop a committee report, in collaboration with the Board Liaison, prior to each in-person Board of Directors meeting (March, July, and November); and
- take minutes during meetings and submit them to administrative liaison in a timely manner

MEMBERSHIP CRITERIA

- Current ILCA member
- General knowledge of education and skills that are beneficial to IBCLCs

TASK FORCE TERMS & MEETINGS

Members will serve until their cycle of responsibilities is complete.

Work will begin in July, immediately following the previous year's conference. It will end the following July.

The Task Force will meet at least once monthly and as needed throughout this period of time.