



## Resource Development Committee Profile

### ILCA® VALUES

- Knowledge We believe knowledge guides our practice, strengthens our value, and supports our role in transforming world health.
- Diversity We foster an inclusive environment that supports leadership, advocacy, professional development, and research.
- Equity We support global access to skilled lactation care and the IBCLC® profession.

### ILCA VISION

World health transformed through breastfeeding and skilled lactation care.

### ILCA MISSION

Advance the profession of the International Board Certified Lactation Consultant® (IBCLC®) worldwide through leadership, advocacy, professional development, and research.

### STATEMENT OF WORK

Grow and diversify ILCA's financial resources to support organizational goals and objectives.

### COMMITTEE STRUCTURE

The committee will consist of a Chair, an Executive Team, and additional team members as determined by the Executive Team to fulfill Resource Development responsibilities.

The Board Liaisons will designate the Chair of the committee. In turn, the Chair in coordination with the Board Liaisons will designate the members of the Executive Team. The Chair will designate one Executive Team member as Secretary.

The Executive Team will consist of 5 voting members, ideally from geographically distributed regions.

Resource Development Teams will be designated by the Executive Team. These may include, but are not limited to: Scholarship Team, Grants Team, and Fundraising Team.

Non-members, with special expertise in the subject matter, may be invited to serve as consultants as needed.

## **COMMITTEE SUPPORT STRUCTURE**

The ILCA Board of Directors will appoint two Board Liaisons to provide interface between the Committee and the Board. The ILCA Executive Director will serve as strategic advisor to the committee. One ILCA staff member will be assigned as Staff Liaison, and one additional staff member will serve as Administrative Liaison.

Committee organizational chart is at the end of this document.

## **RESPONSIBILITIES**

Executive Team will:

- serve as point of contact for all resource development activities;
- develop a committee report, in collaboration with board liaisons, prior to each in-person ILCA BOD meeting (March, July, and November);
- take minutes during meetings and submit them to administrative liaison in a timely manner;
- create an annual budget, in collaboration with the Operations Manager, to be approved by the ILCA BOD.; and
- alert the ILCA BOD to the need for changes to the approved budget

Scholarship Team will:

- oversee ILCA scholarships, including: membership scholarships and conference scholarships, by:
  - developing criteria for selection
  - selecting recipients

Grants Team will:

- manage grant opportunities by:
  - researching them
  - applying for them
  - keeping track of grant application statuses

Fundraising Team will:

- develop and manage fundraising campaigns and events

### **MEMBERSHIP CRITERIA**

- Current ILCA member
- Experience or interest in financial management
- Experience or interest in grant writing and/or fundraising

### **COMMITTEE TERMS & MEETINGS**

Committee members will serve a three-year term. The committee will meet at least monthly in person or through digital media.



# Resource Development Committee

