

Spin the Communications Wheel of Wonder



December 6, 2024 | **NIU NAPERVILLE**



Introductions

Name: Cassidy Tarpey Role: Moderator
- *Account Executive, BEAR Construction*



Name: Dan Oberg Role: Speaker
- *Director of Business Services, Community High School District 94*

Name: Julie Swartzloff Role: Speaker
- *Director of Human Resources, Community High School District 94*

Name: Brittney Walker Role: Speaker
- *Communications Coordinator, Community High School District 94*

Name: Laura Berins Role: Speaker
- *Business Office Supervisor, Community High School District 94*



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Potential Topics

- Emergency Situations
 - Bus Accident/Delay
 - Weather-Related Closure
 - Lockdown/Safety Incidents
- HR
 - New Coworker Intro
 - Onboarding new employee
 - Employee Departures
- Policy Change
 - Change in School Policies
 - Health and Safety Protocols
- Admin or Operational Updates
 - Construction or Maintenance Projects
 - Technology Updates
 - School Schedule Changes
- Events and Activities
 - School Events or Assemblies
 - Parent Teacher Conferences
 - Extracurricular Activities
- Community Relations
 - Community Outreach Programs
 - Public Relations Announcements



Potential Topics

- Crisis or Conflict Resolution
 - Handling Complaints or Grievances
 - Mediation or Conflict Resolution
- Student-Related Communications
 - Academic Progress Reports
 - Special Education Updates
 - Enrollment or Registration Periods



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Questions and Answers

We thank you for your time!



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Presenters:

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