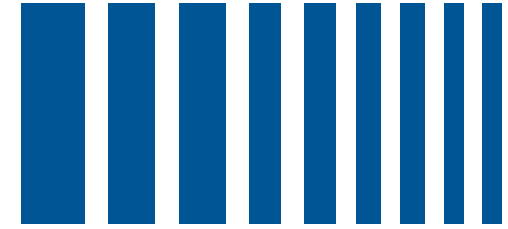




Service Associate Advisory Committee

A Career-Building Opportunity



The **Service Associate Advisory Committee (SAAC)**, often referred to as “the voice of the Service Associates,” serves Illinois ASBO by providing input, making recommendations from a vendor perspective and dialoguing with the Board of Directors on key issues.

Service on the SAAC allows you to engage in a deeper way with Illinois ASBO. You become a recognized leader within the Association, stay in the know on the issues school business officials face, form lasting friendships and grow in your leadership skills.

Am I qualified to serve on the SAAC?

SAAC members are chosen by the nominating committee based on a number of factors including:

- Longevity and a record of participation within the Association
- Your geographic diversity
- Company product and/or service adds diversity to the SAAC.

How do I apply?

You can download a SAAC application on the Illinois ASBO Web site at www.iasbo.tools/SAACapp. Applications are available online in June and accepted through December 15 to begin service on July 1 of the following year. See the participation timeline on the reverse side for more on the application process.

What are the responsibilities of SAAC members?

All members of the SAAC serve a minimum four-year term and have the following responsibilities:

- Attend six half-day meetings per year.
- Attend the Board of Director’s Strategic Planning Retreat.
- Host the Service Associate Pre-Conference seminar in April.
- Lead the Service Associate Annual Business Meeting at the Annual Conference.
- Help sponsor a networking event at the Annual Conference.
- Welcome and receive feedback from fellow exhibitors at the Annual Conference.
- Oversee the Annual Conference Golf Outing and attend Pre-Conference Gatherings.

If you are chosen as SAAC Vice Chair, in your third year of service you will have additional responsibilities:

- Attend six meetings per year of the Board of Directors and take part in the Membership, Networking and Participation Board Committee.
- Serve on the Editorial Advisory Board (two meetings/year).

The SAAC Vice Chair moves on to become SAAC Chair in their fourth year and is responsible for:

- Attending six meetings per year of the Board of Directors and taking part in the Advocacy Board Committee.
- Writing four short articles for the **UPDATE** Magazine and letters of introduction for Annual Conference publications.



“Serving on the SAAC, I have improved my leadership

skills and my ability to see the ‘bigger picture’ for Illinois ASBO and my own organization. It has helped me grow as a leader within my company as well.”

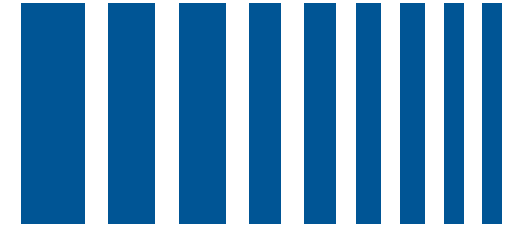
Stephen Chasse

**Associate Principal
GreenAssociates, Inc.**



Service Associate Advisory Committee

Sample Participation Timeline



2019 - 2020 → **2020 - 2022** → **2022 - 2025**

2019
Submit SAAC Application by
December 15

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2020
Interview with nominating committee
January or February

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Two chosen candidates approved
by Board of Directors
February

↓

Annual Conference 2019: Candidates
approved for four-year term by the Service
Associate members at the Service Associate
Annual Business Meeting.

Attend first SAAC Meeting/Orientation
April or May

↓

Attend Board of Director's Strategic
Planning Retreat
June

July 2020 – June 2021
Year One
SAAC service begins
(see responsibilities on the reverse side)

↓

July 2021 – June 2022
Year Two
In the spring of second year, serve on the
SAAC Nominating Committee. Around this
time, an electronic vote will take place to
determine who will serve as Vice Chair in
year three and who will continue to serve
as a SAAC member and on the Foundation
Governance Board for three years.

July 2022 – June 2023
Year Three

Serve as SAAC Vice Chair **OR** Continue as SAAC Member

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July 2023 – June 2024
Year Four

Serve as SAAC Chair Continue as SAAC Member

↓

Serve on Foundation Governance Board for three years

↓

July 2024 – June 2025
Year Five

↓

Serve as Immediate Past SAAC Chair