**Operational Flyover**

* **Transportation**
	+ Contract amendments must be approved by your board to receive reimbursement from the state at the end of the year
	+ View the 5/6 COVID Conversations: Transportation webinar recording for more information.
* **Registration – Things to Consider**
	+ Trying to avoid upfront charging regarding transportation & food service
		- Will charge students if school opens in August
	+ All fees waived for next school year
	+ Will you be using the same amount of materials for lab fees?
* **Impact on Budgeting & Finance**
	+ We will have less revenue, not sure how much that will be
	+ Look at expenses
		- ESP staff – how they would impact remote learning?
		- RIF - Instructional assistants? Front office staff / clerical staff?
			* Consider impact to MOE if you RIF instructional assistants
		- Cost of health insurance
	+ If number of students in your district declines, how does that affect things?
* **State Mandates**
	+ Important to lobby your local legislators!
		- Let them know how the mandates are negatively affecting your district
* **Staffing**
	+ Layoffs
		- Calculate how much it will cost your district is staff goes on unemployment
			* Think about IMRF
		- ESP’s – per school code, need 30 days’ notice
			* Look at contracts. May be 60 days’ notice
		- Start conversations with your unions
		- Per the state, all school employees must stay employed
			* If this is one extended closure through the summer, you may need to keep everyone employed
	+ Filling Positions in the Future
		- Unemployment may help fill educational support staff positions when things open back up in some areas of the state
	+ Will there be salary freezes or salary cuts for non-union employees?
	+ Will the new minimum wage requirements change?
* **Item Collection for Students**
	+ Drive-thru pick-up
		- Support staff doing this
	+ Use parent teacher conference sign-up process
	+ Keep staff interested with option of coming in to work, while also being flexible if someone does not feel comfortable
	+ Technology
		- Some districts are allowing students to keep devices over the summer, some districts are collecting
		- How do you disseminate updates/device replacements throughout the summer?
		- If you are collecting, how to distribute devices at the beginning of the year?
		- How do you provide internet access to all?