**Operational Flyover**

* **Transportation**
  + Contract amendments must be approved by your board to receive reimbursement from the state at the end of the year
  + View the 5/6 COVID Conversations: Transportation webinar recording for more information.
* **Registration – Things to Consider**
  + Trying to avoid upfront charging regarding transportation & food service
    - Will charge students if school opens in August
  + All fees waived for next school year
  + Will you be using the same amount of materials for lab fees?
* **Impact on Budgeting & Finance**
  + We will have less revenue, not sure how much that will be
  + Look at expenses
    - ESP staff – how they would impact remote learning?
    - RIF - Instructional assistants? Front office staff / clerical staff?
      * Consider impact to MOE if you RIF instructional assistants
    - Cost of health insurance
  + If number of students in your district declines, how does that affect things?
* **State Mandates**
  + Important to lobby your local legislators!
    - Let them know how the mandates are negatively affecting your district
* **Staffing**
  + Layoffs
    - Calculate how much it will cost your district is staff goes on unemployment
      * Think about IMRF
    - ESP’s – per school code, need 30 days’ notice
      * Look at contracts. May be 60 days’ notice
    - Start conversations with your unions
    - Per the state, all school employees must stay employed
      * If this is one extended closure through the summer, you may need to keep everyone employed
  + Filling Positions in the Future
    - Unemployment may help fill educational support staff positions when things open back up in some areas of the state
  + Will there be salary freezes or salary cuts for non-union employees?
  + Will the new minimum wage requirements change?
* **Item Collection for Students**
  + Drive-thru pick-up
    - Support staff doing this
  + Use parent teacher conference sign-up process
  + Keep staff interested with option of coming in to work, while also being flexible if someone does not feel comfortable
  + Technology
    - Some districts are allowing students to keep devices over the summer, some districts are collecting
    - How do you disseminate updates/device replacements throughout the summer?
    - If you are collecting, how to distribute devices at the beginning of the year?
    - How do you provide internet access to all?