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## RECOGNITION AWARD APPLICATION FORM



**The following are ineligible to receive an Illinois ASBO award:**

1. Members of the Foundation Governance Committee.
2. Members of the Illinois ASBO Board of Directors.
3. Members of the immediate family of those stated above.
4. Previous Award Winner.

**Award applying for (check all that apply)**

Monarch Award  
 Lighthouse Award

*\* Note: The Foundation Governance Board will make the final determination of which award will be granted based on content submitted.*

**Applicant Full Name**

**Applicant Mailing Address**

**What is your current employment (Position / School or Company / Address)**

**Phone**

**Fax**

**E-mail**

**School Superintendent/Chief Executive Officer**

**School Organization**

Urban     Suburban     Rural     Public     Private

**Enrollment**

**Grade Level (K-6, etc.)**

Professional Preparation		
Dates	Institution & Location	Degree

Professional Experience		
Position	Name & Location of School	Dates

*Attach additional pages as necessary.*

Outstanding Achievements in Present Position – Evidence of Effective Leadership
<p>Cite specific achievements – and specific results. Possible areas to consider might include such matters as financial management change, innovative programs, innovative management techniques, staff development, community relations, etc. Document wherever possible with photocopies of articles from newspapers or other publications, awards, official letters of commendation, etc.</p>

*Attach additional pages as necessary.*

Professional Contributions
<p>Cite how your commitment to the profession has helped to improve school business management at the local, state or national level by providing professional development opportunities to others.</p>

*Attach additional pages as necessary.*

**Outstanding Achievements in Previous Positions – Evidence of Effective Leadership**

Again, be specific and provide documentation wherever possible.

*Attach additional pages as necessary.*

**Professional Activities, Awards and Honors**

Cite professional organizations of which the candidate is a member, with years of membership and offices held. Also cite service on professional committees, commissions, task force and the like; presentations at conventions, conferences etc. and other leadership activities. Give names and dates of special awards and honors.

*Attach additional pages as necessary.*

**Community Service**

City membership in civic, religious, social, athletic, humanitarian, philanthropic or other organizations and leadership roles played. Cite special awards and honors, with dates.

*Attach additional pages as necessary.*

### Additional Awards

Cite any exceptional award, contribution or fact of the nominee's life not covered above.

*Attach additional pages as necessary.*

### Media Information

Names and addresses of newspapers and TV and radio stations serving the nominee's area.

### References

Include two reference letters, which speak to your character and professional ability. Each letter is limited to one page with one reference required from your school and the other from a source outside the school.

Name	School/Address Info	Contact Info (phone & e-mail)

**Please submit a copy of a professional vitae and photograph with this application.**

Please contact Dea Taylor by phone at (815) 753-5950 or by e-mail at [dtaylor@iasbo.org](mailto:dtaylor@iasbo.org) with any questions. Please return this form and all applicable attachments by October 15 to the address below, ATTN: Dea Taylor.