# Illinois ASBO Support Professionals Program



Educational support professionals play a vital role in keeping schools running smoothly, handling a range of responsibilities behind the scenes. Illinois ASBO's Support Professionals Program connects you with expert resources, networking opportunities and professional development tailored to your needs.

### PROGRAM REQUIREMENTS

- Illinois ASBO Suppport Professionals Membership
- Supervisor Approval
- Complete 35 professional development clock hours over a three-year period:
  - ☐ Conferences (Bookkeepers Conference, one day of the Annual Conference, Regional Conferences, SupportCon North or SOUTH)
  - ☐ Support Professionals full-day seminars
  - ☐ Support Professionals half-day seminars
  - ☐ Electives (including all webinars, Lunch & Learns, etc.)

SupportCon SOUTH — September SupportCon — December Bookkeepers Conference — March Annual Conference — April/May
Online Learning — All Year
Full- or Half-Day Seminar — All Year

### Sample Professional Development Offerings

Seminar offerings are subject to change and will vary year-to- year.

For the most updated program offerings, visit www.iasbo.org/support-professionals.

Whether you are new to your position or have a long history in your district, your completion of the Support Professionals Program demonstrates your dedication to working efficiently and effectively. To ensure your district's commitment to your success, you are required to obtain the support of your supervisor.



# Support Professionals Program CHECKLIST Keep this page to review your progress

TO DO: Obtain supervisor approval ☐ Become an Illinois ASBO Support Professionals Member (required) apply Submit application to Illinois ASBO THREE SUGGESTED CONFERENCES ☐ SupportCon SOUTH or SupportCon — September/December (4 hours) ☐ Regionals Conference — October (6 hours) ☐ Bookkeepers Conference — Spring (4 hours) ☐ One Day at the Illinois ASBO Annual Conference — Spring (5 hours) Support Professionals receive a discounted one-day rate. **FULL- OR HALF-DAY SEMINARS:** Full-day seminars offered annually ☐ Full-Day Seminar #1 (5 hours) ☐ Full-Day Seminar #2 (5 hours) STEP 2 Half-day seminars offered annually attend ☐ Half-Day Seminar #1 (2.5 hours) ☐ Half-Day Seminar #2 (2.5 hours) **ONLINE LEARNING:** ☐ Webinars ■ Lunch & Learns — 1 hour each Hours Hours

# **Maximize the Program** BENEFITS With the Illinois ASBO Support Professionals Membership

A Support Professionals Membership is a win-win for you and your district. They save money, and you have access to Illinois ASBO member-only resources.

The cost of membership is only \$100. This means that if you attend at least two events annually, your membership has more than already paid for itself in reduced registration costs.

Below are just some of the benefits of membership:

### DISCOUNTED **PROFESSIONAL DEVELOPMENT**

Save your district money.

### **UPDATE PUBLICATION SUBSCRIPTION**

Covering topics affecting business in the district.

## Support **Professionals**

Benefits of Membership

### FREE ONLINE WEBINARS AND **LUNCH & LEARNS**

Counts as electives toward program completion.

### **ACCESS TO** peer2peer

Illinois ASBO's online community.

### ONLINE SCHOOL **BUSINESS TASK CALENDAR**

Updated monthly with business office deadlines.



### **APPLY TODAY**

Download the Support Professionals Program application today and take the next step in your career growth. Strengthen your skills to thrive in your role as an educational support professional. This program connects you with expert resources, tailored professional development and a strong network of peers—all designed to help you grow in your role and bring added value to your district.



To apply, scan the QR code to complete the online application form. You must be an Illinois ASBO member to participate.