

## SAAC Meeting (Thursday, February 5, 2026)

Bear Construction, Rolling Meadows, IL

### Opening Items

**Call to Order** | The meeting was called to order by SAAC Chair Given at 12:16 p.m.

**Present** | SAAC Chair: Byron Given; SAAC Vice Chair: Cassidy Tarpey; 2022-2026 SAAC Member: Jason Sparks; 2023-2027 SAAC Member: Timothy Flaherty; 2024-2028 SAAC Member: Jim Drumm; 2025-2029 SAAC Members: Lindsey Fish; Brian Scully; Illinois ASBO: Kristopher P. Monn, Executive Director/CEO; Carla D. Paschal, Asst. Executive Director of Finance & Operations/CFO; Michael Van De Voort, Director of Marketing; Julie A. Warner, Sr. Admin. Dir. for Board Relations; **Absent** | Immediate Past SAAC Chair: Jillian M. Scholl; 2024-2028 SAAC Member: Nate Fretz; Immediate Past President: Tamara L. Mitchell

**Appointment of a "Devil's Advocate"** | SAAC Chair Given selected SAAC Member Fish as the Devil's Advocate.

**Good News!** | 1) Cassidy shortlisted for building work at Deerfield SD 109; 2) Brian's guest bathroom finally fixed for the third time--third time's the charm with a total renovation, 3) Tim's daughter and son were winners of the Pinewood Derby.

### Action Items

**Approval of Minutes** | *A motion was made by SAAC Member Scully and seconded by SAAC Member Flaherty to approve the November 19, 2025 minutes as presented. All were in favor and the motion carried.*

### Reports, Information & Discussion Items

**2025-26 SAAC Strategic Plan Update** | The Strategic Plan updates were reviewed.

**SAAC Mid-Year Check-In with Service Associates Webinar - Recap** | 1) Collectively come up with a structured agenda with set topics and prompted questions to get more engagement; 2) discussed if there were other ways to do outreach or if the SAAC was doing enough; 3) announce at the Service Associate Annual Business Meeting to watch for emails regarding the next webinar; 4) Rename to "Mid-Year Service Associate Meeting," change length to 30 minutes and populate topics for discussion.

**Maximizing Your Experience As A Service Associate Webinar** | The "Maximizing Your Experience As A Service Associate Webinar" is scheduled to be held on March 12, 2026, from 12 noon to 1 p.m.

**2026 Illinois ASBO Golf Outing Update** | 1) The golf outing is completely sold out; 2) *Sponsorships Sold*: 4 Breakfast Sponsors, 4 Lunch Sponsors, 6 Contest Hole Sponsors, 12 Hole Sponsors, 14 Golf Co-Sponsors; the Golf Co-Sponsorships are the only sponsorship available.

**2026 Illinois ASBO Annual Conference Update** | 1) Peoria Civic Center renovations to take place during the conference; 2) one ASBO International guest attending, Gina Lanier, Colorado ASBO and candidate for ASBO International Vice President; 3) Peoria Marriott Pere Marquette hotel block is sold out; 4) 156 booths sold, 24 remaining; 5) 36 exhibit hall theme participants; 6) Registration: 113 Service Associates, 261 school district members; 7) Premier sponsorships sold out for first time; 8) New sponsorship for lanyards has been sold; 9) badge printing will be done onsite; 9) Theme voting will be done on Wednesday by attendees; 10) Badges will have a QR Code on them and a random generator will populate the X Game winners; 11) SAAC recognition will be held on Wednesday at the Opening General Session.

**SAAC Nominating & Selection Committee Update** | 1) *SAAC Candidates*: The five candidates interviewed were very solid; the two candidates to be recommended to the Board and affirmed by the Service Associates at the Service Associate Annual Business Meeting were: Alison Andrews, Wold Architects & Engineers and Fenil Patel, Quest Food Management Services, Inc.; President Brophy will announce them at Leadership Day and they will be invited to the March SAAC Meeting & Orientation and the Board Retreat in June; 2) SAAC requested the policy to reapply to serve another term on SAAC be shared with them; 5) SAAC interview questions to be reviewed at the November SAAC Meeting

**SAAC Vice Chair Election - Voting** | 1) The SAAC Vice Chair election process was reviewed; 2) Senior Admin. Dir. for Board Relations Warner will reach out to the 2nd year SAAC Members to obtain their interest to serve as SAAC Vice Chair in the upcoming year; 3) if both are interested, candidates will have the opportunity at the 3/11/2026 SAAC Meeting to address the SAAC regarding their interest, followed by an electronic ballot.

**FY27 SAAC Meeting Dates & Location Selection** | The following SAAC Meeting dates and locations were determined:

Date	Time	Meeting	Location	Host
8/20/2026 (Th)	12 noon to 3 p.m.	SAAC Meeting	TBD (possibly The Wildflower Farm, Monee, IL)	Jim Drumm
11/18/2026 (W)	12 noon to 3 p.m.	SAAC Meeting	Bear Construction, Chicago, IL	Cassidy Tarpey
1/14/2027 (Th)	9 a.m. to 3 p.m.	SAAC Nominating & Selection Committee Meeting	DLA Architects, Ltd., Itasca, IL (Host: Brian Scully)	Brian Scully

1/27/2027 (W)	12 noon to 3 p.m.	SAAC Meeting	Sikich, LLP, Naperville, IL	Lindsey Fish
3/11/2027 (W)	12 noon to 3 p.m.	SAAC Meeting & Orientation	PTMA Financial Solutions, Naperville, IL	Tim Flaherty
6/9-6/11/2027 (W-F)		Board Retreat	TBD	

**New Service Associate Members** | The following membership applicants will be brought to the next Illinois ASBO Board Meeting for approval:

Bannerville, Western Springs, IL - Tom Sitkowski (Scully)  
 Correct Digital Displays, Sandwich, IL - Jon Bobbe (Flaherty)  
 Prasino Engineering, Bolingbrook, IL - George Karras  
 GS Automation, Rockford, IL - Alexander Porter  
 Mobilease Modular Space, Inc., Pedricktown, NJ - Brian McGlone  
 Incident IQ, Atlanta, GA - Emily Craig  
 ITV Appraisal, Chicago, IL - Patrick Collins (Fish)  
 OperationsHero, Cary, NC - Herb Crawford  
 Demco, Milwaukee, WI - Carrie Ricchetti  
 NRG, Rock Island, IL - Adam Lang  
 Bentley Mills, Chicago, IL - Elizabeth Dziengeleski  
 Soliant Consulting, Chicago, IL - Giulia Rabbito  
 Nassco Inc., New Berlin, WI - Bailey Owens (Fish)

Areas of expertise need to be added back into the report.

**Upcoming Meetings & Events** | Information on upcoming meetings and events was shared.

**Other Items** | *Regional Meetings:* 1) Discussed adding a link on the monthly talking points to the Meeting Standards on the website to remind Service Associates when speaking to educate, no hard sell; create a topic/presenter listing for regionals; determine ways to elevate new members--give them a spotlight; 2) *Membership Dues Auto-Renew:* Auto-renew for membership dues is not possible with current AMS system; however, dues may be prepaid for multiple years.

**Plus/Delta (+/Δ) Meeting Evaluation**

**Plus/Delta (+/Δ) Meeting Evaluation** | *Did we talk about the right things? Yes; Did we spend the right amount of time on items? Yes; How did we treat each other? Good; What should we have done differently? Have more organic brainstorming on ways to engage people; What do we need to share with the membership? 1) New SAAC Nominees; 2) Mid-Year Service Associate Meeting; 3) Maximizing Your Experience As A Service Associate Webinar; 4) Annual Conference Solutions Marketplace Theme; What do we need to share with the board? 1) same as items shared with the membership.*

**Adjournment**

**Motion to Adjourn** | *A motion was made by SAAC Member Sparks and seconded by SAAC Member Fish to adjourn the meeting at 1:38 p.m. All were in favor and the motion carried.*