

## **SAAC Meeting (Thursday, August 21, 2025)**

*PMA Financial LLC, Naperville, IL*

### **Opening Items**

**Call to Order** | The meeting was called to order by SAAC Chair Given at 12:15 p.m.

*Present* | SAAC Chair: Byron Given; SAAC Vice Chair: Cassidy Tarpey; Immediate Past SAAC Chair: Jillian M. Scholl; 2022-2026 SAAC Member: Jason Sparks; 2023-2027 SAAC Member: Timothy Flaherty; 2024-2028 SAAC Members: Jim Drumm, Nate Fretz; 2025-2029 SAAC Members: Lindsey Fish; Brian Scully; Immediate Past President: Tamara L. Mitchell; Illinois ASBO: Kristopher P. Monn, Executive Director/CEO; Carla D. Paschal, Chief Financial Officer; Michael Van De Voort, Director of Marketing; Julie A. Warner, Sr. Admin. Dir. for Board Relations; *Absent* | None

**Appointment of a "Devil's Advocate"** | SAAC Chair Given selected SAAC Member Flaherty as the Devil's Advocate.

**Good News!** | 1) Byron will be on vacation immediately after the SAAC Meeting; 2) Julie's daughter got married on July 19; 3) Jim dropped his son off at college and is now an empty-nester; 4) Kris moved two children to college; 5) Tim's company merger finally launched and is now PTMA.

### **Action Items**

**Approval of Minutes** | *A motion was made by Nate and seconded by Jim to approve the February 26, 2025 minutes as presented. All were in favor and the motion carried.*

### **Reports, Information & Discussion Items**

**FY26 SAAC Strategic Goal Setting** | 1) The SAAC reaffirmed their two goals and added the following to the Action Idea Bank: *Goal 1:* 1) Inform Service Associates of the Regional Conference dates and value to attend or sponsor; 2) Increase Service Associate presentations at regional meetings by posting a list of Service Associates by region and topics they are willing to speak on; 2) Increase awareness of the Service Associate Annual Business Meeting by putting a reminder at each booth with details. *Goal 2:* 1) SAAC Happy Hours immediately following the PDC Networking Meetings; event will be promoted in emails prior to and at the welcome portion of the meeting by the SAAC Chair; SAAC Member Drumm volunteered to seek a venue for 10/3/2025; 2) Hold a Mid-Year Virtual Service Associate Check-In with opportunity for questions to be entered in chat box.

**2025 Service Associate Annual Business Meeting Recap** | Feedback received was reviewed and discussed.

**2025 Illinois ASBO Golf Outing Recap** | Several positive comments received regarding golf course; the Welcome Reception had low attendance; 2) will continue holding the outing at the Schaumburg Golf Course upon the conference's return to Schaumburg in 2027.

**2026 Illinois ASBO Golf Outing - 4/28/2026** | The 2026 Illinois ASBO Golf Outing will be held on April 28 at WeaverRidge Golf Club in Peoria. With only having 18-holes, sponsorships and golfers will be limited.

**2026 Illinois ASBO Annual Conference Update** | *Schedule:* General outline for big picture items are being held as normal; *Exhibit Hall:* The tentative map was shared; 156 booths available; additional seating added throughout hall; SAAC Row will be in booths 601-619; there will be no games in the Illinois ASBO booth; Executive Director/CEO Monn will find out how Michigan SBO offers PD Credit in the exhibit hall; researching a leaderboard for the XGame and if winners can be pushed to the Conference App; sponsors will have floor decals not flags; the exhibit hall theme will be "Tropical Escape." *Registration:* Service Associate registration opens on 11/3; fees to increase on 4/16.

**2025 ASBO International Annual Conference & Expo, 10/21 - 10/23/2025, Fort Worth, TX** | *Illinois ASBO Pre-Conference Event:* Event will be held on 10/20 (Monday) from 6 p.m. to 10 p.m. at the River Ranch Stockyards in Fort Worth; *Apparel:* Tuesday/Arctic Gray Heather, Wednesday/True Navy; *General Session (Wednesday):* Members will sit together.

**PDC Recommendation Email to New Service Associates Update** | It was the consensus of the SAAC to cease the emails sent to new Service Associates suggesting a PDC for them to join due to no impact being made.

**SAAC Nominating Committee Recommendations** | 1) The following names were recommended by the SAAC to seek their availability to serve on the SAAC Nominating & Selection Committee on January

15, 2026: *Stuart Brodsky*, Principal, PK-12 Education, Wight & Company; *Katie DiPiero*, Attorney, Robbins Schwartz; *Todd Hannah*, Associate Principal, GreenAssociates, Inc.; *Anjali Vij*, Partner, Chapman and Cutler LLP; *Jason Wasser*, Director of K-12, International Contractors, Inc.; *Seth Crackel*, Strategic Energy Advisor, Nania Energy Inc.; *Jessica Curran*, SVP Government Banking Team Lead, Fifth Third Bank.

**FY26 Sponsorship Opportunities** | The FY26 Sponsorship Opportunities brochure was shared with the SAAC. For Leadership Day Sponsorship page, the January at the top of page should be changed to January/February.

**New Service Associate Members** | The following membership applicants will be brought to the next Illinois ASBO Board Meeting for approval:

The George Sollitt Construction Co., Wood Dale, IL - Henry Ryan III (Jason Sparks)  
EasyArchive Inc., McHenry, IL - Ian Tapia (Jim Drumm)  
Cray, Kaiser Ltd., Oakbrook Terrace, IL - Carl Thomas (Lindsey Fish)

The SAAC asked how many Service Associates drop off throughout the year. This data will be shared at the November SAAC Meeting.

**Upcoming Meetings & Events** | Information on upcoming meetings and events was shared. The 11/19/2025 SAAC Meeting time and location was changed to 11 a.m. to 2 p.m. at Turner & Townsend Heery in Chicago (Jason Sparks to host).

**Other Items** | *Service Associates - Code of Ethics*: In the first sentence, replace (vendor) with (company); *Alumni Club*: A brief overview was given.

### **Plus/Delta (+/Δ) Meeting Evaluation**

**Plus/Delta (+/Δ) Meeting Evaluation** | Did we talk about the right things? Yes; Did we spend the right amount of time on items? Yes; providing the theme options made the decision easier; How did we treat each other? Well; What should we have done differently? Nothing; What do we need to share with the membership? 1) An informal "Happy Hour" will immediately follow the October PDC Networking Meeting on October 3, 2025; 2) Mid-Year SAAC Check-In Webinar; What do we need to share with the board? 1) 2026 Exhibit Hall Theme.

### **Adjournment**

**Motion to Adjourn** | *A motion was made by SAAC Member Fretz and seconded by SAAC Vice Chair Tarpey to adjourn the meeting at 1:45 p.m. All were in favor and the motion carried.*