

Board Meeting - Regular (Thursday, November 20, 2025)

Hyatt Regency Chicago Hotel, Chicago, IL

Board Meeting Opening Items

Call to Order | The meeting was called to order by President Brophy at 1:34 p.m.

Present | Officers: Edward J. Brophy, President; Seth Chapman, President Elect; Alicia M. Cieszykowski, Treasurer; Tamara L. Mitchell, Immediate Past President; 2023-2026 Directors: Anton Inglese, Angela Smith, Frank Williams; 2024-2027 Directors: John N. Benedetti, Cindy J. Dykas, Jennifer A. Porter; 2025-2028 Directors: Katie A. Hannigan, Ray C. Toliver Jr., Mike Vargas; Liaisons: SAAC Chair, Byron Given; SAAC Vice Chair, Cassidy Tarpey; NIU Liaison: Raoul J. Gravel; Illinois ASBO: Kristopher P. Monn, Executive Director/CEO; Carla D. Paschal, Asst. Executive Director of Finance & Operations/CFO; Rebecca Anderson, Online Learning & IT Manager; Oonagh Barrow, Meetings & Professional Development Manager; Jennifer Corbin, Sr. Manager of Professional Development; Michael Van De Voort, Director of Marketing; Julie A. Warner, Sr. Administrative Director for Board Relations; *Absent* | Liaison: Emily J. Warnecke, Legislative

Appointment of a "Devil's Advocate" | Director Benedetti was appointed as the "Devil's Advocate" for the meeting.

Ask the Board | No items received.

Legislative Update

Legislative and ISBE Update | 1) ISBE's Redesigned Accountability System; 2) the DAA mission and purpose to be discussed at next DAA Meeting.

Consent Agenda Items

Motion for Consent Agenda Items | *A motion was made by Director Benedetti and seconded by Director Smith to approve the following consent agenda items as presented: 1) 10/2/2025 Interim Board Meeting Minutes, 2) 10/2025 Financials, 3) FY 2025 Financial Audit, 4) Honorary Memberships and 5) New Service Associate Members as follows.*

- *Daybright Financial, Iselin, NJ - Patrick Simonds*
- *Great Southern Recreation, Murfreesboro, TN - Shaun Winston*
- *Anaplan, Miami, FL - Kory Fortman*
- *Illinois Education Retirement Consortium, Batavia, IL - Tim Whelan*

All were in favor and the motion carried.

Action Items

Action Items | There were no action items discussed.

Liaison Reports

Service Associate Advisory Committee | SAAC Chair Given reported on the following: 1) the SAAC met on 11/19/2025; 2) continued to build on and define the SAAC's Strategic Goals; 3) the SAAC will continue to sponsor a social event immediately following PDC Networking Meetings; 4) the SAAC will host a new "Service Associate Advisory Committee Mid-Year Webinar" on 1/13/2026; 5) "Maximizing Your Experience as a Service Associate" webinar will be held on 3/12/2026; 6) working to enhance Service Associate testimonials on the importance of taking the next step.

Northern Illinois University | NIU Liaison Gravel reported on the following: 1) NIU SBM Masters degree program; 2) faculty reviewed programs and standard requirements, curriculum mapping for courses and is still determining if Master's program should continue having a blend of in person/online--many find value with the face to face; 3) Executive Director/CEO Monn will be teaching Intro to SBM course; 4) The Leadership, Educational Psychology and Foundations (LEPF) Department at NIU is going through an organizational structure change and is now called Leadership, Instructional Learning, and Technology (LILT); 5) Doctoral program continues to grow--another cohort to launch this spring.

Board Member Leadership Discussion

Professional Development Committees & Regional Organization Board Liaison Reports | 1) FPC had a 90% pass rate.

Information/Discussion Items

2025-26 Strategic Plan and SMART Goal Approval & Update | The board reviewed the strategic plan with the following items noted: 1) an update from the January DAA Meeting will be provided to the Board at the February meeting; 2) staff is creating dashboards for Member Programs, Professional Development and Operations; 3) IDI Training goal was completed.

2026 Illinois ASBO Annual Conference Update | 1) Service Associate registration is open; 2) still trying to connect with someone from the Peoria Civic Center; 3) received the hotel links for the Peoria Marriott Pere Marquette Hotel and the Marriott Courtyard Hotel; 4) still working on the Thursday evening event since the Chiefs are out of town; we have a new lanyard sponsorship opportunity; 5) received 25 Call for Proposals; 6) having a practitioner review the breakout session offerings; 7) meeting on 12/8/2025 with a select group comprised of board members and PDC Chairs for feedback on the schedule.

First Reading: Policy Series 3000 | Director Inglese shared a briefing he prepared of the expectations and duties of serving on the board and asked the board to reach out to him with any feedback. It was requested to use the document at the board orientation.

Joint Annual Conference Items | 1) Reviewed booth duty schedule; 2) reminded board to arrive at the Illinois ASBO Hospitality at 5:15 p.m.; 3) board will handle the assignments of welcoming attendees at both entrances until 6 p.m.; 3) a section will be reserved for the Illinois ASBO Board at all three General Sessions and it was requested that there be a board presence at each of them; 4) President Brophy will preside over the Second General Session on Saturday morning and Arnett Harvey will be represented with the Ronald E. Everett Distinguished Service Award; 5) the board are to wear their blazer when working the booth, 2nd General Session and to the hospitality event on Saturday night.

Illinois ASBO Board Nominating and Selection Committee Update | 1) We received a substantial amount of applications to serve on the Board Nominating and Selection Committee; 2) President Brophy will make the appointments, notify those selected/not selected and share those selected with Immediate Past President Mitchell; 3) the committee is scheduled to meet on 1/14/2026 at NIU Naperville; 4) applications received to date: 1 director, 1 treasurer; 5) the board was asked to recruit applicants while interacting at the Joint Conference.

Illinois ASBO Foundation

Foundation Budget | It was the consensus of the Board that annual report is no longer necessary due to the monthly reports received and budget approval.

Awards, Grants & Scholarships - Current & Past Recipients | This was provided as information only.

Foundation Award Recipient Selections | Discussion of the nominated and board award recipients was tabled until the Closed Session.

Reports & Information

Reports | The Non-Dues Revenue Reports, Membership Reports, Higher Logic Metrics were all provided as information only. Staff is developing informational dashboards to provide.

Upcoming Meetings & Events | Information on upcoming meetings was shared.

Other Items

Other Items | There were no additional items.

Plus/Delta Meeting Evaluation

Plus/Delta Meeting Evaluation | *Did we talk about the right things? Yes; Did we spend the right amount of time on items? Yes; How did we treat each other? Good; What should we have done differently? Nothing; What do we need to share with the membership?* 1) Director application deadline; 2) Board completed IDI Training.

Closed Session

Closed Session | *A motion was made by Director Inglese and seconded by Treasurer Cieszykowski to go into a Closed Session at 2:19 p.m. All were in favor and the motion carried.*

Adjournment

Motion to Adjourn | *A motion was made by Director Williams and seconded by Director Benedetti to come out of the Closed Session and adjourn the meeting at 3:30 p.m. All were in favor and the motion carried.*

Signatures

President | Edward J. Brophy

Executive Director/CEO | Kristopher P. Monn