# AHF Institutional Membership Frequently Asked Questions

#### Question:

Why did AHF modify its membership structure?

## Answer:

The Board identified the need to modify our membership structure due to the changes we are encountering in healthcare. The benefits will be to grow AHF membership, assist in succession planning, and streamline the membership process.

#### Question:

Since the membership structure comes with a conference scholarship, is the conference scholarship limited to one per facility?

#### Answer:

Each Institution is guaranteed one nontransferable conference scholarship starting with the 2019 conference. We will continue to offer additional scholarships on an application basis.

#### Question:

Since the membership is for the Institution, what happens if I pay for my membership personally and change employers?

### Answer:

Operator members that change employers and move to another self-op facility will retain membership for the duration of the paid dues period, regardless of the payor. Similarly, the Institution will also retain the membership for the duration of the dues period, regardless of the payor.

## Question:

If I renewed my membership between January - May 2018, will I receive another 12-month invoice for dues effective the 2019 calendar year?

# Answer.

Yes, you will receive an invoice in November 2018 for the January – December 2019 dues period.

# Question:

If I renewed my membership between January - May 2018, will I have double paid for some months if you re-invoice in November?

# Answer:

The invoices sent in November 2018 are only to ensure all members are on the common renewal date. Your invoice will be prorated and reduced for the months that were already paid for calendar year 2019.

# Question:

How will you address if new members join mid-year?

# Answer.

Prorated based on the number of months left in the calendar year.

# Question:

Who is the Primary member of a facility?

# Answer:

The Primary member is defined as the lead person of the Institution, who often serves as the point of contact and billing contact. Generally, the most senior person at the institution is the primary member.

# Question:

What do you mean by voting privilege?

# Answer:

As the membership model has evolved to encourage more members within systems / facilities, the Board identified the need to modify the voting structure. Voting is now designated to one individual representing the institution. This allows large facilities/systems and smaller facilities/systems to have equitable representation within the association