STRUCTURAL GEOLOGY AND TECTONICS DIVISION BYLAWS

Established by Council on November 19, 1980

ARTICLE I

Organization, Name, and Purpose

1. This division of The Geological Society of America, Inc., is organized in accordance with Article IX, Divisions of the Society, of the bylaws of that Society and is governed by the provisions of that article.

2. Name. The name of the division is the Structural Geology and Tectonics Division of The Geological Society of America, Inc.

3. Definition. Structural geology and tectonics are the investigation of the geometry, kinematics, dynamics, and mechanics of deformation in natural earth materials at all scales. These investigations are frequently field-based, and also draw on remote observation, experimental work and computer simulations. They frequently involve other earth scientists, scientists and/or other members of society. The investigations increase the basic understanding of geological processes and contribute to the well being of society.

4. Purpose. The purpose of the division is to bring together scientists interested in structural geology and tectonics to facilitate the presentation and discussion of their problems and ideas, to stimulate communication with other earth scientists, to promote research and the publication of results on structural geology and tectonic studies, and to advise and assist the officers and committees of the Society in matters pertaining to structural geology and tectonics.

ARTICLE II

Membership

1. Any Member of the Geological Society of America who is in good standing may become a member of the Structural Geology and Tectonics Division. To effect such affiliation, an applicant shall express their desire on the GSA membership application form, or in writing to either the secretary-treasurer of the division or to the executive director of the Society. All division members may vote and hold office in the division.
2. **Voting Rights.** Individual Members in the Division, in good standing, all have full and equal voting rights and are entitled to one vote on Division matters. An individual whose current dues to both the Division and Society have been paid is in good standing.

**ARTICLE III**

*Finances*

1. The division is financially responsible for its normal expenses. All other financial obligations or commitments of the division must have prior approval of the Council. The Division General Fund is managed by the Society.

2. The division will collect annual dues and may collect special assessments from division members when recommended by its management board and approved by a majority vote of the voting division members at the Annual Business Meeting or by ballot. Special assessments and increases in dues must be approved by the GSA Council.

3. The division may solicit and accept contributions of funds to be used and expended under the supervision of the management board and subject to Council approval.

**ARTICLE IV**

*Officers, Management Board, Elections & Special Circumstances*

1. **Officers.** The officers of the division are a chair, a first vice-chair, a second vice-chair, and a secretary-treasurer. The chair and vice-chairs are each elected for terms of one year. The secretary-treasurer is elected for a term of two years and is eligible for re-election without limitation. The terms of office begins immediately following the annual business meeting at which election results are announced.

2. **Management Board.** The management of the affairs and the property of the division shall be the responsibility of the management board of the division. The management board shall consist of the officers of the Division and the immediate past chair. The management of the division is in accordance with the bylaws of the Society. At the annual business meeting, the management board submits a report of the preceding year's activities of the division, which will include the report of the secretary-treasurer and may include reports by the chair and representatives of standing or ad hoc committees. The report of the secretary-treasurer is submitted before February 15 of the following year to the executive director of the Society. Minutes of the annual board meeting and when appropriate, the annual business meeting, are published in the following edition of the division's newsletter.

3. **Election of Officers.** The nominating committee of the division nominates candidates annually for chair, first vice-chair, and second vice-chair; and every two years for secretary-treasurer.
a. Upon board approval, the division chair contacts the nominees to inform them of their selection. Nominees provide written or electronic acceptance of their candidacy and willingness to serve if elected. Upon acceptance, the nominations become the regular ticket that is submitted by the division secretary-treasurer to the executive director of the Society. The director prepares and delivers a ballot to all voting members of the division that also provides space for write-in nominees. The ballot shall include a profile of each candidate provided by the candidate, including a statement of the candidate's prior service to the division, the Society, and if appropriate the discipline.

b. Nominees and officers must be members in good standing of the Society and the Division.

c. *Election Procedures.* The election of officers is in accordance with the election procedures of the Society and is supervised by the Society. All provisions governing the election of officers of the Society that are applicable to the division shall govern the election of officers of the division.

4. **Re-election.** No person is eligible to serve more than one consecutive term as chair, first vice-chair, or second vice-chair of the division, unless under extreme emergency and with the unanimous approval of the management board and the president of the Society. The secretary-treasurer is permitted to serve multiple consecutive terms. The normal progression in office is from second vice-chair to first vice-chair to chair to past chair. Normally, these offices are only held once by any person. In accordance with Article VI, Section 3 of the bylaws of the Society, the chair and vice-chair shall not be eligible for re-election to their respective offices until at least three (3) years have elapsed from the expiration of their terms of office.

5. **Impeachment.** Any officer of the division who fails to perform the duties prescribed in the bylaws, or who is convicted of a felony, or who brings discredit to the Society or division in any way, may be removed from office by a unanimous vote of the other members of the management board of the division. Any officer of the division may make a motion for the impeachment of any other officer of the division. The officer who is the subject of an impeachment must be provided an opportunity to present arguments against the impeachment prior to any vote on the motion.

6. **Vacancies.** Any vacancy occurring during the term of any elected officer of the division shall be filled by appointment of the management board and such appointee shall serve until the next annual business meeting of the division.

7. **Expenses of the Management Board.** No member of the management board may be reimbursed from the funds of the division for their traveling expenses when attending meetings of the division. The management board may authorize expenses for attendance of any member of the division, including members of the management board, for attendance at the annual division chairs’ meeting of the Society or other functions of the
Society or division as deemed appropriate. Travel expenses may be paid for by the division on authorization of the management board for any special function of the division, or any meeting or function deemed in the best interest of the division by the management board.

**ARTICLE V**

**Committees**

1. *Program Committee.* The program committee plans and arranges for the technical program of the division at the annual meeting and other such programs as may be directed by the management board. The committee will proactively develop contributions for oral and poster sessions, short courses, field trips, and other outlets at conferences. The committee is chaired by the division first vice-chair.

2. *Nominating Committee.* The nominating committee shall nominate candidates annually for chair, first vice-chair, and second vice-chair; and every two years for secretary-treasurer. The nominees must be members of the Structural Geology and Tectonics Division. The committee chair is the division past chair.

3. *Career Contribution Award.* The Career Contribution Award will be considered annually in accordance with the bylaws of the Society. The award is made to an individual who throughout her/his career has made numerous distinguished contributions that clearly advanced the discipline of structural geology or tectonics.

4. *Best Paper Award Committee.* The Best Paper Award will be considered annually in accordance with the bylaws of the Society. The award is made to the author or authors of a published work (paper, book, or map) of exceptional distinction that clearly advanced the discipline of structural geology or tectonics.

5. *Duties.* The duties, functions, and purposes of each standing committee shall be determined by the management board and codified in the Rules and Regulations of division. The functions, purposes, and rules and regulations of the other ad hoc committees are determined by the chair of the division with the concurrence of the management board as outlined in Rules and Regulations of the division. The chair of each standing committee shall report the activity of the committee during the preceding year to the management board in a timely manner. The membership will be informed of committee business and decisions at the annual business meeting, or at such times as the management board may direct. All actions of the committees are subject to the approval of the management board of the division and the bylaws of the Division and the Society, and also, the Rules and Regulations of the Division.

6. *Division Representatives.* To facilitate effective management of the division and communication and interaction between the division and other components of the Society and (or) other related scientific societies, the chair may appoint at his/her discretion, members in good standing of the division to serve as representatives to other divisions, Society sections, and other scientific societies, as well as a newsletter editor, webmaster or other such division functions as deemed necessary by the chair and management.
board. The responsibilities of the division representatives shall be as defined in guidelines as provided in the Rules and Regulations as outlined in Article VIII and as provided by the chair and management board.

7. **Responsibility.** Reports, recommendations, or other actions by appointed committees, other than the nominating committee, shall be subject to the approval of the management board. After such approval, the secretary-treasurer of the division shall report appropriately to the executive director of the Society if the attention or action of the Council is required. Appointed committees shall present annual reports which shall be summarized in the annual report of the management board.

8. **Tenure.** Committee appointments shall expire at the close of the next annual meeting of the division, unless otherwise specified. Vacancies on committees may be filled by interim appointment at any time by the committee chair. Committee members may be reappointed for up to three consecutive terms.

**ARTICLE VI**

*Duties of Officers*

1. **Chair.** The chair presides at meetings of the division and the management board. The chair submits a report to the management board of the activities of the division during her/his term of office and on future plans.

2. **First Vice-Chair.** The first vice-chair assumes the powers and duties of the chair in the event of the absence or disability of the chair. The first vice-chair chairs the program committee for the annual meeting. The first vice-chair serves as the senior division representative on the Joint Technical Program Committee (JTPC) for the annual meeting.

3. **Second Vice-Chair.** The second vice-chair assumes the duties of the chair whenever both the chair and the first vice-chair are not available. The second vice-chair serves as a member of the program committee for the annual meeting. The second vice-chair serves as the junior division representative on the JTPC for the annual meeting.

4. **Secretary-Treasurer.** The secretary-treasurer keeps records of the proceedings of the division and acts as secretary of the management board. She/he maintains liaison with GSA headquarters and serves, *ex officio*, as a member of all committees. She/he accounts to the Council of the Society for all funds advanced by the Society.

The secretary-treasurer notifies the officers and the members of the committees of their election or appointment and arranges for issuance of notices of all division and management board meetings and of election results.

The secretary-treasurer keeps records of all receipts and disbursements and other financial transactions of the division. All funds are actually collected and disbursed by the Society for the division.

5. **Past Chair.** The past chair chairs the nominating committee.
ARTICLE VII
Meetings

1. Annual Business Meeting. The annual business meeting of the division shall be held during the annual meeting of the Society. Except when actions are governed by specific provision in the bylaws, conduct of the business of the division at the annual business meeting shall follow Robert's Rules of Order (Revised).

2. Meetings of the Management Board. The management board shall meet in person during the annual meeting of the Society prior to the annual business meeting of the division. Special meetings of the management board may be called at any time by the division chair or by a majority of the officers. Special meetings of the management board may be conducted in person, by telephone, by fax, by correspondence, by e-mail, or by any combination of means of communication that the chair may direct.

3. Quorum. A simple majority of the officers of the division shall constitute a quorum at all meetings of the membership of the division or of the management board. At any meeting of any committee the committee members present shall constitute a quorum. Any meeting may proceed or be adjourned without the presence of a quorum, but any vote or action taken during or as a result of any meeting shall be considered legal and binding only if a quorum is present.

4. Open Meeting Rule. All in-person meetings of the board or committees of the division shall be open to division members to observe all or part of the proceedings, provided that such observers may participate only upon invitation of the person presiding over the meeting.

5. Standing and ad hoc Committee Meetings. While in-person meetings of these committees are desirable, meetings may be conducted in person, by telephone, by fax, by correspondence, by e-mail, or by any combination of means of communication that the committee chair may direct.

ARTICLE VIII
Rules and Regulations and Amendment of the Bylaws

1. Rules and Regulations. The management board of the division, by a majority vote, may adopt, rescind, or amend rules and regulations supplementing the bylaws at any time. These are called the Rules and Regulations of the division. The permanent adoption of changes to the Rules and Regulations must be approved by a majority vote of the management board only at the annual meeting of the management board following any temporary changes of the Rules and Regulations made during the previous year. Changes in the Rules and Regulations may also be made by a majority vote of division members present at the annual business meeting of the division. Changes in the Rules and Regulations, other than those proposed and adopted by the management board, may be
proposed by any voting affiliate of the division and must be received in writing by the secretary-treasurer of the division at least sixty (60) days prior to the annual meeting.

2. *Amendments of the Bylaws.* The management board of the division may by a majority vote propose actions dealing with the bylaws. Likewise, a petition by one hundred members of the division may also propose actions dealing with the bylaws. If actions are proposed in either manner, then a ballot vote to approve or reject the change of the bylaws will be held. Such a vote will be supervised by the Society and held in accordance with the procedures of the Society. Proposals to change bylaws are passed when they receive a simple majority of the votes from voting members of the division that participated in the balloting. Proposals approved by the division shall be reported to the executive director of the Society and become effective following ratification by the Council.

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Established by Council on November 19, 1980.

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After reviewing the above revisions of the GSA-SGT bylaws, please mark your ballot below.

( ) Approve bylaw revisions ( ) Disapprove bylaw revisions