

# SAMPLE

## FloridaMakes Third Party Provider Interview Evaluation

This form is to be completed within three business days of interview completion. Information for this report is to be collected by direct interview questioning. Form is to be emailed to Phil Centonze.

Resource Name: \_\_\_\_\_

Interviewer: \_\_\_\_\_ Date of interview: \_\_\_\_\_

How do you rate the third party consultant's:		Check the column below which most closely reflects your evaluation of the third party's potential in each area		
		Unsatisfactory 1	Satisfactory 2	Exceptional 3
1.	Potential ability to focus on the client?			
2.	Potential ability to keep project delivery commitments?			
3.	Potential ability to communicate with you, other Delivery Team members, and the client?			
4.	Potential to be a team member and properly represent FloridaMakes?			
5.	Potential ability as a facilitator?			
6.	Experience as a consultant/trainer?			
7.	Potential ability to effectively use her/his technical expertise?...in these areas:			
	a.			
	b.			
	c.			
8.	Potential ability to meet project deadlines and keep project momentum?			

What's your overall recommendation? RETAIN \_\_\_\_\_ REJECT \_\_\_\_\_

Comments: