BOARD MEETING – MEETING MINUTES
Monday, January 4, 2021 – 4:00pm

VIA MS TEAMS VIDEO CONFERENCE DUE TO COVID-19 RESPONSE

1) Call to Order
President Pawula called the meeting to order at 4:04pm.

   a) Roll Call
      i) Secretary Huffman called roll. A quorum was present with 14 of 18 board members present. See below list of attendees.

   b) Recognition of Guests
      i) No physical guests present as the meeting was video conference only. See below list of attendees.

IS Board Members
Ph Brian Pawula, President
E Megan McDonald, Past President
Ph Andrew Walton, President-Elect
Ph Sandra Homola, Treasurer
Ph Matt Huffman, Secretary
E Megan Elberts, Director to 2021
Ph Tom Janicke, Director to 2021
Ph Anne Marie Jensen, Director to 2021
Ph Jeana Gowin, Director to 2022
Ph Zach Pucel, Director to 2022
Ph Nihar Shah, Director to 2022
Ph Justin Weisberg, Construction Institute Chair (CI)
Ph Steve Randolph, Environmental & Water Resources Institute Chair (EWRI)
Ph James P. Hambleton, Geo-Institute Chair (GI)
E Irsilia Colletti, Structural Engineering Institute Chair (SEI)
Ph Colleen Miller, Transportation & Development Institute Chair (T&D)
Ph Pamela Whitfield, Urban Planning & Development Chair (UP&D)
Ph Ben Ostermann, Younger Member Group Chair (YMG)

Committee Chairs/Additional Attendees & Guests
Ph Tom Borges, Membership Committee Chair
Ph Taylor Grove, Student Outreach Chair
A Kirsten Mawhinney, Sustainability Committee Chair
A Liz Jensen, Engineers Without Borders (EWB) Chair
E Katie Bell, Communications & Website Committee Chair
A Ken Gomez, Social Media Committee Chair
E Matt Kirby, Government Relations Chair
A Tim Scully-Granzeier, Social median Committee Chair
A Don Wittmer, Engineer’s Week Committee Chair
A Tim Alston, Mentorship Committee Chair
P Path Lach, Report Card Committee Chair
Ph John Lazzara, Region 3 Governor
Ph Robert Brzezon, Government Relations Committee Member; D&I Fundraising Committee Member

Attendance Key:
P - Present, Ph - Phone, E - Excused, A – Absent
2) Acceptance of Minutes
   a) The revised minutes from the December 7, 2020 Board of Directors meeting were approved as written. President Elect Walton motioned to approve with a second from EWRI Chair Randolph. Motion passed with 15 – aye and 0 - no.

3) Treasurer’s Report
   a) The January 4, 2021 Treasurer’s report was presented by Treasurer Homola. Refer to the attached report.
   b) Various other action items were discussed as noted on the attached Treasurer’s Report, specifically the following action items:
      i) Village of Niles paid the IL Section their National dues. The IS will accept their dues and then reimburse ASCE HQ.
      ii) IIT sent request for funds to Treasurer Homola. It was agreed that IIT should make a short presentation to the IS prior to receiving funds. President Pawula stated that they can be invited to February’s Board meeting.
   c) President Elect Walton motioned to approve the treasurer’s report with a second from Matt Huffman. Motion passed with 14 – aye and 0 - no.

4) Old Business
   a) Virtual Annual Dinner –Anne Marie Jensen
      i) Coordination with Michael Claffey from City of Chicago occurred in early December to share on social media the awards videos.
      ii) Director Jensen will report out the status of views of the Annual Dinner and awards videos.
   b) Partnership with ACEC (Student Outreach Initiative) – Brian Pawula
      i) Per the December 2020 vote allowing for funding the ACEC student outreach effort between $1,000 and $3,000, the IS Executive Board funded the initiative at $3,000.
   c) Convention – Megan McDonald
      i) President Pawula stated Past President McDonald will be the lead for the IL Section in coordinating with the Local Convention Committee Chair, Karen Kabbes.
      ii) A Local Convention Committee meeting was held on December 16th.
      iii) The Local Convention Committee will meet in mid-January (scheduled by Karen Kabbes).
      iv) IS Section in charge of ideas for technical tours and short course, which are both due in February/March timeframe. Please send any idea to Past President McDonald.
      v) ASCE HQ will decide in mid-March if the Convention will be remote or in person.
   d) Google Workspace for Nonprofits – Robert Brzezon
      i) Progress has continued with integration of the Google Workspace into the IS. A shared drive and google group has been created.
      ii) Emails were sent to all IS voting members to solicit for their personal Gmail address.
   e) Bylaws – Brian Pawula
      i) President Pawula discussed the Constitution. It was revised an approved in 2020.
      ii) The Bylaws were modified by a formed sub-committee, but were never adopted. President Pawula would like to reconvene the same sub-committee that worked on the bylaw revisions several years back. The prior sub-committee members included Past President Raj, Past President McDonald, President Elect Walton, and Past Director Kirby.
      iii) When the bylaws are ready for approval they need to be advertised to membership for a specified period of time and them approved by the IS Board.
f) Budget – Sandra Homola
   i) Treasurer Homola stated there were no additional comments received on the draft budget. She reviewed some of the minor changes made as discussed at the January Board Meeting.
   ii) A motion was made by President Elect Walton to approve the budget as presented with a second from Direct Shah. Motion passed with 14 – aye and 0 - no.
   iii) Treasurer Homola will distribute the final budget.

g) 2021 Washington Award – Brian Pawula
   i) President Pawula stated the event will be virtual Feb 25th, 2021. WSE will not be asking for donations.

h) Holiday Party – Tom Janicke / Ben Ostermann
   i) Between 20 and 30 people attended the event held on December 16th and was considered a success.
   ii) A meeting will be held on January 6th to close out the financials for the event and will be sent to Treasurer Homola.
   iii) President Pawula stated to pass on lessons learned and a close out financial report.

i) Future City Competition – Anne Marie Jensen
   i) Director Jensen provided an update on the Future City Competition. The event will be held virtually on February 27th.
   ii) The groups will use a slide show to replicate their physical model and will be recorded for judging purposes.
   iii) Judges are needed for the event and volunteers are needed to assist with the logistics of running the event.
   iv) Director Jensen proposed that YMG should be involved with the planning for this event on an annual basis and to provide a representative to assist Don Wittmer.
   v) Director Jensen requested the IS and Institutes/Groups sponsor a $300 special award. It was mentioned that the IS typically sponsors 3 special awards and donates the remaining $100. This is in the FY21 budget and the IS maintain prior years involvement level.
   vi) Payment needs to be confirmed by February 12th, 2021.
   vii) Director Jensen will be the point of contact for the special awards if there are any questions. A special awards form will be provided to the IS and Institutes/Groups.

5) New Business

a) Local Membership Champion Initiative – Tom Borges
   i) Membership Chair Borges discussed the Local Membership Champion initiative. This was initially presented in 2019 and the membership committee has been progressing with the details of the initiative. A white paper was provided laying out the proposed details of the initiative. The overall objective is to strengthen our local membership network. A local membership champion would be established at each company/agency.
   ii) The membership committee will maintain the local champions list.
   iii) The membership committee will continue to work on this initiative.

b) Scholarships – Tom Janicke
   i) Director Janicke provided a review of the 2021 scholarship program and approach. The schedule will be similar to prior years.
   ii) This year evening virtual meetings will be setup based on discipline and not by school.
   iii) A motion was made by Director Gowin for the IS to sponsor the ASCE Student Leadership & Involvement Scholarship ($1,000) with a second from Taylor Grove. Motion passed with 14 aye and 0 nay.
   iv) President Pawula asked Treasurer Homola to make a note in the budget for this item.
v) Director Janicke stated that only students from the three IS universities will be eligible for the IS scholarships.

6) Institute/Group Reports

Written group reports for the Technical Institutes covering past, present, and future activities were provided. The following Illinois Section Technical Institutes presented reports which are attached for reference:

a) Transportation & Development Institute (T&DI) – No report submitted.
   i) N ISTHA (Paul Kovacs) webinar event is scheduled for January.


c) Younger Member Group (YMG) – Report Submitted.

d) Construction Institute (CI) – No report submitted.


g) Structural Engineering Institute (SEI) – Report submitted.

7) Standing Committee Reports

Written group reports for the Standing Committees covering past, present, and future activities were provided. The following Illinois Section Standing Committees presented reports which are attached for reference:

   i) A committee is being held next week to kick off the report card update.
   ii) They will be looking for volunteers for the sub committees.

b) Annual Dinner (Tom Janicke) – No report submitted.

c) Awards (Anne Marie Jensen) – No report Submitted.

d) Sustainability (Kirsten Mawhinney) – No report submitted.

e) Student Outreach (Taylor Grove) – Report submitted.

   i) Springfield Legislative Drive Down Discussed (See attached report)

   i) Looking for volunteers to help judge IEP scholarships (February 2021).


j) EWB (Liz Jensen) – No report submitted.

k) Communications & Website (Katie Bell) - Report submitted.

8) President Pawula entertained a motion to adjourn the meeting at 5:48 pm. A motion was made by President Elect Walton to adjourn the meeting with a second by Secretary Huffman. Motion passed with 14 – aye and 0 - no.

The next meeting will be held at 4:00PM on Monday, February 1, 2021 via VIDEO CONFERENCE ONLY.
MEETING AGENDA
BOARD MEETING – AGENDA
Monday, January 4, 2021 – 4:00pm

VIDEO CONFERENCE VIA MS TEAMS ONLY
MS Teams Meeting Link
Dial-In Via MS Teams Mobile or Desktop Applications

1) **Call to Order** – Brian Pawula
   a) Roll Call – Matt Huffman
   b) Recognition of Guests – Matt Huffman

2) **Acceptance of Minutes** – Matt Huffman (December 7, 2020 Board Meeting)

3) **Treasurer’s Report** – Sandra Homola

4) **Old Business**
   a) Virtual Annual Dinner – Anne Marie Jensen
   b) Partnership with ACEC (Student Outreach Initiative) – Brian Pawula
   c) Convention – Megan McDonald
   d) Google Workspace for Nonprofits – Rob Brzezon
   e) Bylaws – Brian Pawula
   f) Budget – Sandra Homola
   g) 2021 Washington Award – Brian Pawula
   h) Holiday Party – Tom Janicke / Ben Ostermann
   i) Future City Competition – Anne Marie Jensen

5) **New Business**
   a) Local Membership Champion Initiative – Tom Borges
   b) Scholarships – Tom Janicke

6) **Institute/Group Reports**
   a) T&DI
   b) UP&D Group
   c) Younger Member Group
   d) Construction Institute
   e) EWRI
   f) Geo-Institute
   g) Structural Engineering Institute

7) **Standing Committee Reports**
   a) Report Card – Pat Lach
   b) Annual Dinner – Tom Janicke
   c) Awards – Anne Marie Jensen
   d) Sustainability – Kirsten Mawhinney
   e) Student Outreach – Taylor Leahy
   f) Spring Dinner – Andrew Walton
   g) Diversity & Inclusion – Nihar Shah
   h) Membership – Tom Borges
   i) Government Relations – Matt Kirby
   j) EWB – Liz Jensen
   k) Communications & Website – Katie Bell

Next Meeting: Monday, February 1, 2021 @ 4:00PM via MS Teams
AGENDA ITEM #3 – TREASURER’S REPORT

SUPPORTING DOCUMENTATION
## Account Balance:

<table>
<thead>
<tr>
<th>Account</th>
<th>November 30, 2020</th>
<th>December 31, 2020</th>
</tr>
</thead>
<tbody>
<tr>
<td>Checking Account</td>
<td>$136,726.85</td>
<td>$138,931.17</td>
</tr>
<tr>
<td>- IL Section</td>
<td>$136,389.04</td>
<td>$138,593.36</td>
</tr>
<tr>
<td>- Diversity &amp; Inclusion Committee *</td>
<td>$337.81</td>
<td>$337.81</td>
</tr>
<tr>
<td>Savings Account</td>
<td>$52,246.50</td>
<td>$52,248.71</td>
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<tr>
<td>Total Account Balance</td>
<td>$188,973.35</td>
<td>$191,179.88</td>
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* = The Diversity & Inclusion Committee (D&IC) budget resides with the IL Section checking account. No changes to the D&IC account occurred in December.

The total account balance last year on December 31, 2019 was $189,188.29.

### Checking Account Summary:

For December 1, 2020 to December 31, 2020

#### Account summary

- **Beginning balance on December 1, 2020**: $136,726.85
- **Deposits and other credits**: 4,132.73
- **Withdrawals and other debits**: -1,928.41
- **Checks**: -0.00
- **Service fees**: -0.00
- **Ending balance on December 31, 2020**: $138,931.17

#### Notes:
- # of deposits/credits: 3
- # of withdrawals/debits: 2
- # of items: 7
- # of days in cycle: 31
- Average ledger balance: $137,153.03

*Includes checks paid/deposited items/other debits

### Savings Account Summary:

For December 1, 2020 to December 31, 2020

#### Account summary

- **Beginning balance on December 1, 2020**: $52,246.50
- **Deposits and other credits**: 2.21
- **Withdrawals and other debits**: -0.00
- **Service fees**: -0.00
- **Ending balance on December 31, 2020**: $52,248.71

#### Notes:
- # of deposits/credits: 1
- # of withdrawals/debits: 0
- # of days in cycle: 31
- Average ledger balance: $52,246.57
- Average collected balance: $52,246.57

Annual Percentage Yield Earned this statement period: 0.05%  
Interest Paid Year To Date: $31.37.
## Checking Account Expenses:

<table>
<thead>
<tr>
<th>Invoice Date</th>
<th>Code</th>
<th>Category</th>
<th>Cost</th>
<th>Payment Ordered</th>
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<tbody>
<tr>
<td>11/23/20</td>
<td>632a</td>
<td>ASCE 2020 Convention</td>
<td>$138.11</td>
<td>12/01/20</td>
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<tr>
<td>12/04/20</td>
<td>662</td>
<td>Executive Secretary</td>
<td>$1,498.66</td>
<td>12/11/20</td>
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<td></td>
<td>662</td>
<td>Other Expenses</td>
<td>$0</td>
<td></td>
</tr>
<tr>
<td></td>
<td>662</td>
<td>Nov mileage</td>
<td>$0</td>
<td></td>
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<tr>
<td></td>
<td>662</td>
<td>Other Expenses</td>
<td>$1,633.41</td>
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<tr>
<td></td>
<td>621a</td>
<td>Other Expenses (for Annual Dinner)</td>
<td>$134.75</td>
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</tr>
<tr>
<td></td>
<td></td>
<td>Subtotal 1</td>
<td>$1,633.41</td>
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<tr>
<td></td>
<td>431a</td>
<td>Awards - Plaque Orders (1 checks)</td>
<td>$54.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td>451</td>
<td>Village of Niles - ASCE National Dues</td>
<td>$550.00</td>
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<td></td>
<td></td>
<td>Subtotal 2</td>
<td>$134.75</td>
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<td></td>
<td>Total</td>
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<th>Code</th>
<th>Category</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>12/18/20</td>
<td>431a</td>
<td>Awards - Plaque Orders (1 checks)</td>
<td>$54.00</td>
</tr>
<tr>
<td></td>
<td>451</td>
<td>Village of Niles - ASCE National Dues</td>
<td>$550.00</td>
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</tbody>
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## Checking Account Deposits:

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<th>Deposit Date</th>
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<th>Category</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>12/18/20</td>
<td>451</td>
<td>ASCE National Dues</td>
<td>$3,128.73</td>
</tr>
<tr>
<td></td>
<td></td>
<td>-IL Section National Dues (109 people)</td>
<td>$3,078.73</td>
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<tr>
<td></td>
<td></td>
<td>-IL Section Voluntary Dues (5 people)</td>
<td>$200.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>-Grand Total $3,128.73 (Nov Remittance Rpt)</td>
<td>$3,128.73</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Deposit Date</th>
<th>Code</th>
<th>Category</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>12/21/20</td>
<td>431a</td>
<td>Refund from Brittany Bekas Photography</td>
<td>$400.00</td>
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</table>

## Total Expenses - December 2020

$1,928.41

## Total Deposits - December 2020

$4,132.73
Past Action Items:

1. Finalize Budget for 2020-2021

Known Future Action Items:

1. Work out dues payment from Village of Niles with National, Society dues accidentally paid to the Section.
2. Sponsorship Request from IL Tech

Respectfully Submitted,

Sandra Homola, P.E., CFM
IS-ASCE Treasurer
AGENDA ITEM #4 – OLD BUSINESS

SUPPORTING DOCUMENTATION
Thank you so much Mike. It is much appreciated. Below includes IL Section Social Media Outlets.

https://www.linkedin.com/company/illinois-section-asce
https://www.facebook.com/Illinois-Section-ASCE-157603771107643/
https://twitter.com/IS_ASCE
https://www.instagram.com/is_asce/

Hi Anne Marie and team,
Thanks much for reaching out with the YouTube video - it looks great. Definitely a photogenic project, specially from the air. I recall when we were working on getting Gia's acceptance comments and glad to see it's been awarded.
We are happy to share this on our social media - will do today.
What are the Twitter and Facebook handles for ASCE Illinois Section?

Mike Claffey
From: Anne Jensen <AMJENSEN@HNTB.com>
Sent: Tuesday, December 8, 2020 10:41 AM
To: Michael Claffey <Michael.Claffey@cityofchicago.org>
Cc: Kris Salvatera <ksalvatera@cmengr.com>; Rachael Berthiaume (rberthiaume@v3co.com) <rberthiaume@v3co.com>; Megan McDonald <Megan.McDonald@clarkdietz.com>; Brian Pawula <brianp@thomas-engineering.com>
Subject: IL Section ASCE Awards

Mike Claffey,

I am co-chair for the IL Section ASCE Awards Committee and it is my understanding that CDOT has shared ASCE’s awards press release the last few years. Unfortunately, the ASCE awards were virtual this year due to Covid. We prerecorded the awards event along with award winners’ acceptance speech. CDOT won the Sustainability in Civil Engineering Award this year for the Riverview Bridge Project. Our press release and videos of the event are on the IL ASCE website. https://www.isasce.org/awards/

We were hoping CDOT will assist in getting the word out on our awards. Please let me know if CDOT can assist and I am more than happy to further discuss this with you.

Thank you,
Anne Marie

---

Anne Marie Jensen, P.E.
Project Manager
Transportation Planning
Tel (312) 798-0307 Email amjensen@hntb.com

HNTB CORPORATION
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Anticipated Participants:

Local Program Sub-Committee
Karen Kabbes – Chair
Megan McDonald
Andy Walton
Sandy Homola
Taylor Leahy
Jim Hambleton

ASCE Staff
Matthew Huffman
John Lazzara

Local Program Sub-Committee
Karen Kabbes – Chair
Megan McDonald
Andy Walton
Sandy Homola
Taylor Leahy
Jim Hambleton

ASCE Staff
Matthew Huffman
John Lazzara

1. Introductions          Karen Kabbes/ Elizabeth Maddox
2. Purpose and Role of the Local Sub-Committee  Elizabeth Maddox
3. Program Elements and Deadlines  Candi Hoffman
   a. Short Courses
      i. Deadline Feb. 8
   b. Technical Tours (4-6)
      i. Deadline Feb. 26
   c. Local Sessions
   d. Program
      i. National Anthem Singer or Musician
      ii. Color Guard
   e. Community Service Project
   f. Optional Tours
      i. ASCE staff will work with DMC
      ii. Other Tour Suggestions
   g. Deadline TBD – Mid-March
4. Other needs          Candi Hoffman
   a. Volunteers
      i. Volunteer reception and orientation
5. Questions/ Comments
Hi Matt,

Attached are my meeting notes if you are interested. Schedule Highlights:

1. Our Local Program Subcommittee will next meet with Society in mid-January.

2. Our Local Program Subcommittee must submit:
   a. ideas for short courses and local sessions by February 8 and
      - https://convention.asce.org/program/2021-call-for-submissions
   b. ideas for technical tours by February 26.
      - https://app.smartsheet.com/b/form/36bcd9ccf5324e6194280a4932cdccf4

3. Society suggested making the in-person decision in mid-March.


brian l. pawula, p.e., pmp | project manager
ASC E Illinois Section President
thomas engineering group, llc
mobile: (847) 922-6125

2021 ASCE Convention Local Subcommittee,

Please accept this introductory call to meet with ASCE Convention Staff. Looking forward to working with you.
An agenda and Preliminary Matrix are now attached.

Optional and Technical Tour Form: 
https://app.smartsheet.com/b/form/36bcd9ccf5324e6194280a4932cdccf4

Erin Marks  
Conference & Event Services  
American Society of Civil Engineers (ASCE)  
emarks@asce.org  
703.295.6147

Microsoft Teams meeting

Join on your computer or mobile app

Click here to join the meeting

Or call in (audio only)

+1 571-360-4714,,570198369# United States, Arlington

Phone Conference ID: 570 198 369#

Find a local number | Reset PIN

Learn More | Meeting options | Legal

ILLINOIS SECTION
AMERICAN SOCIETY OF CIVIL ENGINEERS
BYLAWS
As revised TBD

Article I. Management

Section I.01 The Board of Directors shall consist of those as defined by prescribed in the Constitution. The government of the Section shall be vested in the Board of Directors.

Section I.02 The Board of Directors shall have control of the property and management of the Section.

Section I.01 A majority of the Board shall constitute a quorum.

Each member of the Board of Directors shall have a single vote on all matters of business conducted on behalf of the Illinois Section. Once quorum has been established, a majority of voting members present at a meeting shall be required to pass any motion except as otherwise prescribed herein.

Section I.02 Regular Meetings of the Illinois Section, in accordance with Section VI.02 of the Constitution, shall occur monthly.

Section I.03 Special Meetings of the Illinois Section may be called by the President, any two Officers, and/or a majority of the Board of Directors. The persons calling a Special Meeting shall fix the place and time for holding of the meeting and a notice of call for said meeting shall be sent to Active Members no less than six days in advance of the meeting date.

The Board of Directors shall maintain the Illinois Section Manual of Operations, describing the workings of the Illinois Section, and the Board of Directors, and subsidiary organizations, as prescribed herein. The Manual of Operations may be amended without prior notice by a two-thirds majority of Active Members present at the Annual Meeting or a Regular Meeting.

The Board of Directors may employ an Executive Secretary to assist in the dispensation of its duties.

Article II. Officers, Term and Vacancies

Section II.01 The term of office of the Past President, President and President-Elect shall be one year. The term of office for all other Officers shall be two years.

Section II.02 The term of the incoming Officers shall begin at the close of the Annual Meeting.

Section II.03 The President shall not be elected, rather, the President-Elect shall automatically assume the office of the President following completion of his/her term as President-Elect.

Section II.04 A President-Elect shall be elected each year.

Section II.05 Three Directors and the Treasurer shall be elected in each odd-numbered year.

Section II.06 Three Directors and the Secretary shall be elected in each even-numbered year.

Section II.07 No Officer shall serve more than two consecutive terms in the same position.

Section II.08 A vacancy in the office of President shall be filled by the President-Elect. Other Officer vacancies shall be filled by a vote by the Board of Directors. Appointees to such vacancies shall hold office only until the election of a successor at the next regular election.

Section II.09 Any member of the Board of Directors who is absent for three consecutive meetings without cause shall be deemed to have resigned.

Article III. Nomination and Election of Officers

Section III.01 Nominating Committee

(a) A nominating committee shall be appointed by the President not later than February 15;

(b) Chair shall be Past President of the Section; two members shall be selected from the more recently elected Directors; and three or more members, at least one of whom shall be an Associate Member, shall be selected from the membership at large.
Section III.02 Nominating Procedure

(a) The Nominating Committee shall make nominations for each elective office due for election in a given year as prescribed in Article II. No member of the Nominating Committee shall be eligible for nomination by the committee.

(b) The Nominating Committee shall issue a call for nomination by April 30.

(c) The Committee shall meet and select candidates no later than May 31.

(d) The Committee shall prepare a report to the Board no later than the June board meeting for approval.

(e) The list of Board approved nominees shall be published by June 30 or three months prior to the Annual Meeting.

(f) Petitions to file additional nominations shall be received by the Secretary no later than July 15 or three months prior to the Annual Meeting and shall be signed by not less than 15 Active Members of the Section and the proposed nominee shall fulfill the requirements of the position as outlined in the ASCE IL Section Manual of Operations. The Board of Directors shall determine if the petition is valid.

Section III.03 Election Procedure

(a) Should there be no petitions filed for additional nominations by July 15, the Board of Directors shall declare the nominees for the non-contested offices elected.

(b) Should a valid petition for additional nominations be filed and validated, the ballot bearing the names of those nominated for the contested office shall be mailed as part of the Illinois Section Newsletter or at the discretion of the Board of Directors by separate letter ballot, with envelopes for returning marker ballots, not less than 30 days prior to the Annual Meeting to all Active Members of record July 15.

(c) In order to be valid, ballots shall be returned to the Secretary in two sealed envelopes. The outer envelope shall be endorsed by the voter’s signature. A ballot may be withdrawn by the voter and substituted by another at any time before the polls close.

(d) The polls close at 12:00 noon on the 10th day preceding the Annual Meeting. The ballots shall be counted by not less than three Tellers appointed by the President. The candidate receiving the largest number of votes shall be declared elected. In case of a tie for any office, the Active Members attending the Annual Meeting shall elect the officer from among the tied.

Article IV. Meetings

Section IV.01 Presence of a majority of the Board of Directors shall constitute a quorum for transacting business at a meeting of the Section.

Section IV.02 Each member of the Board of Directors shall have a single vote on all matters of business conducted on behalf of the Illinois Section. Once quorum has been established, a majority of voting members present at a meeting shall be required to pass any motion except as otherwise prescribed herein.

Section IV.03 All business meetings of the Illinois Section and subsidiary organizations and meetings of the Board of Directors shall be governed by Robert’s Rules of Order, Revised, except as provided in the Constitution and Bylaws.

Section IV.04 The Executive Committee has the ability to call Special Meetings as needed to further the goals and objectives of the Illinois Section.

Article V. Dues and Finances

Section V.01 The annual dues shall be set forth as follows:

(a) Student Member: $00.00
(b) Associate Member: $30.00
(c) Member: $30.00
(d) Fellow Member: $30.00
(e) Honorary Member: $00.00
(f) Affiliate Member: $20.00
(g) Life Member: $00.00
Section VII.01. Article VII.

Article VI. Subsidiary Organizations

Section VI.01. Subsidiary organizations may be formed within the Illinois Section to facilitate the carrying out of the objectives of the Illinois Section and/or the Society, to promote interest in the Society, and to provide members of the Section a better opportunity for participation in Illinois Section activities.

Section VI.02. Formation of subsidiary organizations shall be subject to approval of the Illinois Section Board of Directors and the Board of Directors of the American Society of Civil Engineers. Bylaws and Committees of subsidiary organizations shall be approved by the Illinois Section before becoming effective.

Section VI.03. Subsidiary organizations may be, but are not limited to, Branches, Technical Institutes, Forums/Groups, Technical Institutes or Groups, and Technical Groups. Names of Subsidiary organizations shall be set forth in the Constitution and Bylaws. Subsidiary organizations shall conform to, and be governed by, the Constitution and Bylaws of the Illinois Section and/or the Society, to promote interest in the Society.

Section VI.04. Twenty Active Members of the Illinois Section may form a subsidiary organization upon petition to the Board of Directors. Membership and the right to vote shall be limited to Active Members of the Illinois Section. Persons who are not ASCE Members may affiliate with subsidiary organizations and participate in their activities.

Section VI.05. Subject to the approval of the Board of Directors, each subsidiary organization may establish its own separate dues schedule. Any subsidiary organization may maintain a separate treasury, provided that all funds of each subsidiary organization shall be held in one treasury. Subsidiary organizations shall substantiate any request for funds from the Board of Directors.

Section VI.06. Officers and Committee Chairs of subsidiary organizations shall be Active Members of the Illinois Section. Subsidiary Organizations shall be structured as prescribed in their respective bylaws. Elections and terms of office for Subsidiary Organizations shall parallel elections and terms of the Illinois Section.

Section VI.07. The scope of activities of each subsidiary organization shall be limited to the stated purpose of the organization.

Section VI.08. Each organization shall hold a minimum of six events per year. Any subsidiary organization that does not maintain the minimum activity level for two successive years shall be automatically disbanded. Assets of disbanded subsidiary organization shall be assumed by the Illinois Section.

Section VI.09. An annual report of activities, including a complete financial report, shall be made to the Board of Directors by each Subsidiary Organization, and general reports describing the ongoing activities of the Subsidiary Organization shall be made at each Regular Meeting.

Section VI.10. No statements of policy, committee reports, or other actions shall be released by the subsidiary organization without prior review and approval by the Illinois Section Board of Directors.

Section VI.11. All subsidiary organizations shall conform to, and be governed by, the Illinois Section's Constitution and Bylaws.

Article VII. Committees

Section VII.01. The Board of Directors shall have an Executive Board, comprised of the President, President-Elect, Past President, Secretary, and Treasurer. The Executive Committee shall serve to advise the Board of Directors. The Executive Board shall be empowered to make time-sensitive or emergency decisions that may occur between regular meetings, subject to the approval by the Board of Directors at the next regularly-scheduled meeting.

Section VII.02. The Board of Directors shall have Standing Committees to support ongoing activities of the Illinois Section. Standing Committees may only be formed or dissolved by amendment of these bylaws. The Illinois Section shall have the following standing committees:

(a) Annual Dinner
   - Responsible Officer: President

(b) Communications and Website
   - Responsible Officer: Secretary
   - Diversity and Inclusion
   - Responsible Officer: President
   - Engineers without Borders

Commented [15]: This looks to refer to ASCE National, so we are not able to form orgs without their approval.

Commented [16]: I guess maybe we couldn't form a Branch without National approval? But Institute chapters cannot be formed without their respective national board's approval, and not sure about YMG. Think it is probably just cleaner to take this out.

Commented [17]: Are we talking about a small committee for Dream Big or a larger organization like Construction Institute two years ago?

Commented [18]: This refers to organizations listed in VI.03. Dream Big would be run by a committee.

Commented [19]: Twenty active members to form a subsidiary organization? What about Construction Institute (CI)? Discuss.

Commented [20]: This is not new, and I think CI had 20+ people at its events at formation. Active members of an institute should be defined as Active members of the section who belong to the institute nationally. It would also be very clear with a potential branch. But it gets murkier with non-institute subsidiary organizations.

Commented [21]: What is this even referring to?

Commented [22]: This is redundant since the Committee Structure and Objectives are in the Manual of Operations which is also being reviewed in this revision.

Commented [23]: I disagree. Committees and the process for forming them should be defined in the bylaws. More specific operations should be in the manual.

Commented [24]: Add an article to describe different types of committees, their purpose, and the procedure to create or dissolve them as a good idea.
Section VII.03 The Board of Directors shall have a Nominating Committee to select nominees for each office as prescribed in Article III. The Nominating Committee shall be appointed by the President no later than April 1 of each year.

(a) The Chair of the Nominating Committee shall be Past-President as defined in the Constitution.
(b) The officers as defined in the Constitution shall be part of the Nominating Committee.
(c) Two members shall be selected from the list of previously elected Directors.
(d) Three or more members shall be selected from the Active Members of the Illinois Section, at least one of whom shall be an Associate Member.

Section VII.04 The Board of Directors may have Exploratory Committees, which may be formed and created by majority vote of the Board of Directors. Exploratory committees shall serve to investigate the feasibility of forming a new Subsidiary Organization. The existence of an Exploratory Committee must be reaffirmed annually at the Annual Meeting until such time as it may be dissolved by majority vote of the Board of Directors or converted to a Subsidiary Organization.

Section VII.05 The Board of Directors may have Task Committees, which may be formed and created at the direction of the President or by majority vote of the Board of Directors to serve the immediate needs of the Board of Directors. The purpose of and responsible officer for each task committee shall be defined upon creation. The existence of a task committee must be reaffirmed annually at the Annual Meeting until such time as it may be dissolved by majority vote of the Board of Directors.

Section VII.06 The general tasks and duties of each committee shall be recorded in an Illinois Section Manual of Operations.

Section VII.07 Each committee shall report to and be responsible to an Officer as prescribed herein.

Section VII.08 Chairpersons (Chairs) of each Committee shall be Active Members, appointed by the respective Responsible Officer of the committee in consultation with the Officers and subject to approval by the Board of Directors, except as otherwise prescribed herein. Officers may serve as Chairs for the Committees for which they are responsible at their sole discretion and shall serve as such in the event of a vacancy. The Chair shall hold responsibility for completion of all tasks and duties to fulfill the established goals of the respective committee. The term of office for each Chairperson shall correspond with the term of office and be subject to the same requirements as of the responsible Officer, excepting that term limits shall not apply to Chairpersons.

Commented [25]: Discuss. I don't think Executive Committee members should be the Responsible Officers for all Standing Committees.

Section VII.09 Committee chairs shall have the authority, in consultation with the Officers, to create subcommittees to better dispense of the committees' duties and select their chairpersons, subject to the approval of the Board of Directors.

Section VII.10 Committee members should be Active Members. At his/her discretion, the Committee Chair, in consultation with the Officers, may invite a non-Active Member to committee membership, subject to approval by the Board of Directors.

Section VII.11 The President and Executive Secretary shall serve as ex officio members of all committees.

Commented [26]: Discuss.

Section VII.12 The Chair may select any number of committee members to assist in the accomplishment of the committee's goals, except as prescribed herein.
Article VII. Amendments

Section VII.01 These Bylaws may be changed at any meeting by affirmative vote of not less than two-thirds of the Active Members present at the Annual or a Regular Meeting, provided that the call for notice announcing the meeting stated that the purposed and object of the meeting was to consider such changes. An Active Member may designate in writing another Active Member as a proxy for voting in any meeting.

Article VIII. Amendments shall become effective upon receiving the approval of the Board of Directors of the American Society of Civil Engineers.

Article I. Amendments
These ByLaws may be amended only by the following procedure:

Section I.01 A proposed amendment to these ByLaws must be submitted to the Illinois Section Board of Directors in writing.

Section I.02 The proposed amendment shall be reviewed by the Board of Directors before being distributed to the Active Membership of the Illinois Section.

Section I.03 The proposed amendment shall be distributed to the Active Membership of the Illinois Section who shall be given the opportunity for review. Active Members shall submit any comments or revisions to the Board of Directors in writing within the comment period. The comment period shall be a minimum of thirty (30) days.

Section I.04 To become effective the proposed amendment shall receive an affirmative vote of the majority of the Board of Directors.

Section VII.02 Section I.05 The approved ByLaws will be made available to Active Members.

Commented [27]: New Amendment Section
Commented [28]: Concur.
## Expenses

<table>
<thead>
<tr>
<th>Acct</th>
<th>Classification</th>
<th>Item</th>
<th>FY19 Budget</th>
<th>FY20 Budget</th>
<th>FY20 Actual</th>
<th>FY20 Diff</th>
<th>FY21 Budget</th>
<th>Notes - FY21 and Beyond</th>
</tr>
</thead>
<tbody>
<tr>
<td>610</td>
<td>Newsletter</td>
<td></td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>- Assumes attendee increase due to Mentorship Program</td>
</tr>
<tr>
<td>621</td>
<td>Annual Dinner (October)</td>
<td></td>
<td>$95,000.00</td>
<td>$100,000.00</td>
<td>$82,480.34</td>
<td>-$17,519.66</td>
<td>$100,000.00</td>
<td>- Targeting revenue = expenses after 123Signup administration charges (~$5,000)</td>
</tr>
<tr>
<td>621a</td>
<td>Expenses for previous Annual Dinner</td>
<td></td>
<td></td>
<td>$72,080.34</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>621b</td>
<td>Expenses for this Annual Dinner</td>
<td></td>
<td></td>
<td>$104,400.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>622</td>
<td>President-Elect / Student Scholarship Dinner (April)</td>
<td></td>
<td>$8,000.00</td>
<td>$8,000.00</td>
<td>$0.00</td>
<td>-$8,000.00</td>
<td>$8,000.00</td>
<td>- Assumes a loss after 123Signup administration charges (~$500)</td>
</tr>
<tr>
<td>622a</td>
<td>Expenses for previous Annual Dinner</td>
<td></td>
<td>$72,080.34</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>622b</td>
<td>Expenses for this Annual Dinner</td>
<td></td>
<td>$104,400.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>631</td>
<td>Member Travel</td>
<td></td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>- Assumes no general member travel paid for my IL Section this year (FY21)</td>
</tr>
<tr>
<td>632</td>
<td>Officer Travel</td>
<td></td>
<td>$13,000.00</td>
<td>$13,000.00</td>
<td>$6,367.31</td>
<td>-$6,632.69</td>
<td>$13,500.00</td>
<td>- Assumes travel costs are constant compared to previous years</td>
</tr>
<tr>
<td>632a</td>
<td>Annual Convention - Officers</td>
<td></td>
<td>$3,000.00</td>
<td>$3,859.78</td>
<td>$859.78</td>
<td>$3,000.00</td>
<td>$3,000.00</td>
<td>- Assumes 3 attendees</td>
</tr>
<tr>
<td>632b</td>
<td>Multi-Region Leadership Conference (MRLC)</td>
<td></td>
<td>$4,500.00</td>
<td>$2,185.42</td>
<td>-$2,314.58</td>
<td>$4,500.00</td>
<td>$4,500.00</td>
<td>- Assumes 3 attendees from the section (not YMG members)</td>
</tr>
<tr>
<td>632c</td>
<td>Washington D.C. Legislative Fly-In</td>
<td></td>
<td>$3,000.00</td>
<td>$0.00</td>
<td>-$3,000.00</td>
<td>$3,000.00</td>
<td>$3,000.00</td>
<td>- Assumes 2 attendees</td>
</tr>
<tr>
<td>632d</td>
<td>Region 3 Assembly</td>
<td></td>
<td>$500.00</td>
<td>$0.00</td>
<td>-$500.00</td>
<td>$500.00</td>
<td>$500.00</td>
<td>- Covers 5 registrations when in Chicago</td>
</tr>
<tr>
<td>632e</td>
<td>Presidents and Governor's Forum (PGF)</td>
<td></td>
<td>$1,500.00</td>
<td>$1,322.11</td>
<td>-$1,177.89</td>
<td>$1,500.00</td>
<td>$1,500.00</td>
<td>- Assumes 2 attendees and travel</td>
</tr>
<tr>
<td>632f</td>
<td>OPAL Awards</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>- Assumes attendance by 1-2 board members (who are already attending the Annual Convention)</td>
</tr>
<tr>
<td>632g</td>
<td>Miscellaneous</td>
<td></td>
<td>$500.00</td>
<td>$0.00</td>
<td>-$500.00</td>
<td>$500.00</td>
<td>$500.00</td>
<td></td>
</tr>
<tr>
<td>642</td>
<td>IL Section Board Meetings</td>
<td></td>
<td>$1,500.00</td>
<td>$1,625.00</td>
<td>$830.12</td>
<td>-$794.88</td>
<td>$1,940.00</td>
<td>- Assumes $140 for 11 regular meetings (increased from FY20 to reflect actual costs from previous meeting receipts)</td>
</tr>
<tr>
<td>651</td>
<td>Report Card</td>
<td></td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$500.00</td>
<td>- Preparations for 2022 Report Card</td>
</tr>
<tr>
<td>652</td>
<td>Engineers Without Borders (EWB)</td>
<td></td>
<td>$4,000.00</td>
<td>$3,000.00</td>
<td>$0.00</td>
<td>-$3,000.00</td>
<td>$3,000.00</td>
<td>- Assumes three $1,000 awards</td>
</tr>
<tr>
<td>653</td>
<td>Springfield Legislative Drive Down</td>
<td></td>
<td>$2,000.00</td>
<td>$2,000.00</td>
<td>$0.00</td>
<td>-$2,000.00</td>
<td>$2,000.00</td>
<td>- In FY19, TFIC led this event, so it Section paid TFIC under this line item. Also see item 658 below.</td>
</tr>
<tr>
<td>655</td>
<td>Lobbying Registration</td>
<td></td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>- In FY20, no event was held</td>
</tr>
<tr>
<td>656</td>
<td>Diversity &amp; Inclusion Committee (D&amp;IC)</td>
<td></td>
<td>$8,000.00</td>
<td>$8,000.00</td>
<td>$0.00</td>
<td>-$8,000.00</td>
<td>$8,000.00</td>
<td>- In FY20, no event was held</td>
</tr>
<tr>
<td>656a</td>
<td>Top Golf Event</td>
<td></td>
<td>$6,000.00</td>
<td>$6,000.00</td>
<td>$0.00</td>
<td>-$6,000.00</td>
<td>$6,000.00</td>
<td>- Replaces golf outing with Top Golf Event</td>
</tr>
<tr>
<td>656b</td>
<td>Other Fundraising Event</td>
<td></td>
<td>$2,000.00</td>
<td>$0.00</td>
<td>-$2,000.00</td>
<td>$2,000.00</td>
<td>$2,000.00</td>
<td>- Targeting one other fundraising event</td>
</tr>
<tr>
<td>Acct</td>
<td>Classification</td>
<td>FY19 Budget</td>
<td>FY20 Budget</td>
<td>FY20 Actual</td>
<td>FY20 Diff Actual-Budget</td>
<td>FY21 Budget</td>
<td>Notes - FY21 and Beyond</td>
<td></td>
</tr>
<tr>
<td>------</td>
<td>-------------------------</td>
<td>-------------</td>
<td>-------------</td>
<td>-------------</td>
<td>-------------------------</td>
<td>-------------</td>
<td>-------------------------</td>
<td></td>
</tr>
<tr>
<td>657</td>
<td>Sustainability Committee</td>
<td>$7,500.00</td>
<td>$7,500.00</td>
<td>$0.00</td>
<td>-$7,500.00</td>
<td>$7,500.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>657a</td>
<td>Envision Accreditation Training</td>
<td>$5,000.00</td>
<td>$0.00</td>
<td>-$5,000.00</td>
<td>$5,000.00</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>657c</td>
<td>Other National Event</td>
<td>$1,500.00</td>
<td>$0.00</td>
<td>-$1,500.00</td>
<td>$1,500.00</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>657d</td>
<td>Miscellaneous</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td></td>
<td>$0.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>658</td>
<td>Transportation for Illinois Coalition (TFIC)</td>
<td>$1,000.00</td>
<td>$1,000.00</td>
<td>$2,795.95</td>
<td>$1,795.95</td>
<td>$1,000.00</td>
<td>Yearly Dues</td>
<td></td>
</tr>
<tr>
<td>661</td>
<td>Executive Secretary</td>
<td>$24,000.00</td>
<td>$25,000.00</td>
<td>$17,280.80</td>
<td>-$7,719.20</td>
<td>$26,000.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>662</td>
<td>Website</td>
<td>$3,000.00</td>
<td>$3,000.00</td>
<td>$600.00</td>
<td>-$2,400.00</td>
<td>$1,100.00</td>
<td>Notes below based on vendor quote dated 12/8/2018</td>
<td></td>
</tr>
<tr>
<td>662a</td>
<td>Maintenance</td>
<td>$1,500.00</td>
<td>$600.00</td>
<td>-$900.00</td>
<td>$600.00</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Assumes 3-year cycle of major improvements, etc., Next major updates in 2022. It is desired for this billing to go through Executive Secretary</td>
<td></td>
</tr>
<tr>
<td>662c</td>
<td>Contingency</td>
<td>$1,500.00</td>
<td>$0.00</td>
<td>-$1,500.00</td>
<td>$500.00</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>667</td>
<td>Diversity &amp; Inclusion Committee (D&amp;IC) Scholarships</td>
<td>$3,000.00</td>
<td>$3,000.00</td>
<td>$4,300.00</td>
<td>-$1,300.00</td>
<td>$3,000.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>667a</td>
<td>University of Notre Dame</td>
<td>$2,000.00</td>
<td>$4,000.00</td>
<td>$2,000.00</td>
<td></td>
<td></td>
<td>Summer camp for 1 high school student</td>
<td></td>
</tr>
<tr>
<td>667b</td>
<td>Illinois Institute of Technology (IIT) PRETRANS</td>
<td>$1,000.00</td>
<td>$0.00</td>
<td>-$1,000.00</td>
<td>$1,000.00</td>
<td></td>
<td>IL Section and MAC should coordinate</td>
<td></td>
</tr>
<tr>
<td>667c</td>
<td>Contingency</td>
<td>$1,500.00</td>
<td>$0.00</td>
<td>-$1,500.00</td>
<td>$500.00</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>672</td>
<td>Other Costs</td>
<td>$30,000.00</td>
<td>$38,000.00</td>
<td>$10,552.58</td>
<td>-$27,447.42</td>
<td>$34,600.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>672a</td>
<td>American Council of Engineering (ACEC) IL - Awards Dinner</td>
<td>$2,500.00</td>
<td>$0.00</td>
<td>-$2,500.00</td>
<td>$1,800.00</td>
<td></td>
<td>Sponsorship of ACEC Awards Gala + 2 tickets for Board Members to attend. (Added in FY21) FY21 removed additional budget to cover legal fees for engineering related issues (this has not been used in several years). Title updated to Awards Dinner. See Item 673p below for ACEC Student Outreach Activities</td>
<td></td>
</tr>
<tr>
<td>672b</td>
<td>Western Society of Engineers Sponsorship</td>
<td>$500.00</td>
<td>$500.00</td>
<td>$0.00</td>
<td></td>
<td>$500.00</td>
<td>IL Section and MAC should coordinate</td>
<td></td>
</tr>
<tr>
<td>672c</td>
<td>Illinois Institute of Technology (IIT) PRETRANS</td>
<td>$500.00</td>
<td>$0.00</td>
<td>-$500.00</td>
<td></td>
<td>$500.00</td>
<td>IL Section and MAC should coordinate</td>
<td></td>
</tr>
<tr>
<td>672d</td>
<td>Boat Cruise Event</td>
<td>$8,000.00</td>
<td>$0.00</td>
<td>-$8,000.00</td>
<td>$8,000.00</td>
<td></td>
<td>Targeting this event yearly or in 2- to 3-event yearly rotation. It could coincide with Region 3 Assembly (every other year in Chicago)</td>
<td></td>
</tr>
<tr>
<td>673</td>
<td>Event for National Society Level Initiative</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$500.00</td>
<td></td>
<td>Dream Big Event replaced with general National Initiatives</td>
<td></td>
</tr>
<tr>
<td>673a</td>
<td>Holiday Party</td>
<td>$2,500.00</td>
<td>$9,000.00</td>
<td>$7,787.07</td>
<td>-$1,212.93</td>
<td>$9,000.00</td>
<td>IL Section commitment level. Initially, $500 up front, additional $800 if necessary. Later, $2,500</td>
<td></td>
</tr>
<tr>
<td>673b</td>
<td>Report Card Launch Event - Chicago</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td></td>
<td>In FY20, no Report Card launch event. See Item 651 for general Report Card support funds</td>
<td></td>
</tr>
<tr>
<td>673c</td>
<td>Women in the Built World</td>
<td>$500.00</td>
<td>$500.00</td>
<td>$500.00</td>
<td>$500.00</td>
<td></td>
<td>Added for first time in FY19, will continue to support</td>
<td></td>
</tr>
<tr>
<td>673d</td>
<td>ASCE Legends</td>
<td>$2,000.00</td>
<td>$3,715.35</td>
<td>$1,784.49</td>
<td>$2,000.00</td>
<td></td>
<td>Added for first time in FY19, will continue to support</td>
<td></td>
</tr>
<tr>
<td>673e</td>
<td>Government Affairs Event</td>
<td>$8,000.00</td>
<td>$0.00</td>
<td>-$8,000.00</td>
<td>$8,000.00</td>
<td></td>
<td>Added for first time in FY19, will continue to support</td>
<td></td>
</tr>
<tr>
<td>673f</td>
<td>Family Picnic</td>
<td>$2,000.00</td>
<td>$0.00</td>
<td>-$2,000.00</td>
<td>$2,000.00</td>
<td></td>
<td>Potential new event for IL Section Board members, added in FY20</td>
<td></td>
</tr>
</tbody>
</table>
### Annual Budget for Fiscal Year Oct 2020 - Sept 2021 (a.k.a. FY21)

**Organization:** American Society of Engineers, Illinois Section  
**Revised:** 1/4/2021  
**DRAFT**

<table>
<thead>
<tr>
<th>Acct Classification</th>
<th>Item</th>
<th>FY19 Budget</th>
<th>FY20 Budget</th>
<th>FY20 Actual</th>
<th>FY20 Diff</th>
<th>FY21 Budget</th>
<th>Notes - FY21 and Beyond</th>
</tr>
</thead>
<tbody>
<tr>
<td>673m</td>
<td>Younger Member Leadership Symposium</td>
<td>$1,500.00</td>
<td>$1,341.92</td>
<td>-$158.08</td>
<td>$1,500.00</td>
<td>- Assumes 2 YMG attendees per year</td>
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<tr>
<td>673n</td>
<td>Out-of-District Event</td>
<td>$1,500.00</td>
<td>$0.00</td>
<td>-$1,500.00</td>
<td>$1,500.00</td>
<td>- Per 09/09/19 IL Section Board Meeting, avoid scheduling in summer</td>
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<tr>
<td>673n</td>
<td>Membership Drive Event</td>
<td>$1,000.00</td>
<td>$0.00</td>
<td>-$1,000.00</td>
<td>$1,000.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>673p</td>
<td>ACEC IL - Student Outreach Activities</td>
<td>$3,000.00</td>
<td>$0.00</td>
<td>-$3,000.00</td>
<td>$3,000.00</td>
<td>- Added in FY21 to support new ACEC student outreach activities including videos and website</td>
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</tr>
<tr>
<td>681</td>
<td>Engineers Week (February)</td>
<td>$200.00</td>
<td>$200.00</td>
<td>$0.00</td>
<td>-$200.00</td>
<td>$200.00</td>
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<tr>
<td>682</td>
<td>Student Activities</td>
<td>$6,000.00</td>
<td>$14,100.00</td>
<td>$5,257.77</td>
<td>-$8,842.23</td>
<td>$14,100.00</td>
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</tr>
<tr>
<td>682a</td>
<td>Northwestern University Sponsorship</td>
<td>$2,000.00</td>
<td>$0.00</td>
<td>-$2,000.00</td>
<td>$2,000.00</td>
<td>- Extra $1,000 added in FY20</td>
<td></td>
</tr>
<tr>
<td>682b</td>
<td>Illinois Institute of Technology (IIT) Sponsorship</td>
<td>$3,000.00</td>
<td>$2,000.00</td>
<td>$0.00</td>
<td>-$1,000.00</td>
<td>$2,000.00</td>
<td>- Extra $1,000 added in FY20</td>
</tr>
<tr>
<td>682c</td>
<td>University of Illinois at Chicago (UIC) Sponsorship</td>
<td>$3,000.00</td>
<td>$2,000.00</td>
<td>$0.00</td>
<td>-$1,000.00</td>
<td>$2,000.00</td>
<td>- Extra $1,000 added in FY20</td>
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<tr>
<td>682d</td>
<td>Student Outreach Committee</td>
<td>$1,500.00</td>
<td>$1,257.77</td>
<td>-$242.23</td>
<td>$1,500.00</td>
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<tr>
<td>682e</td>
<td>Great Lakes Student Conference</td>
<td>$0.00</td>
<td>$3,000.00</td>
<td>$0.00</td>
<td>-$3,000.00</td>
<td>$3,000.00</td>
<td>- Assumes high level sponsorship if event is at IIT, NIU, or UIC or $0 if event elsewhere</td>
</tr>
<tr>
<td>682f</td>
<td>Student &amp; Professional Bowling/Resume Event</td>
<td>$1,100.00</td>
<td>$1,100.00</td>
<td>$0.00</td>
<td>-$1,100.00</td>
<td>$1,100.00</td>
<td>- Assumes other expenses will be covered by YMG and/or corporate sponsorships</td>
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<tr>
<td>682g</td>
<td>Mentor Program</td>
<td>$2,500.00</td>
<td>$2,500.00</td>
<td>$0.00</td>
<td>-$2,500.00</td>
<td>$2,500.00</td>
<td>- Events and support for program</td>
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<tr>
<td>683</td>
<td>Future City Competition</td>
<td>$1,000.00</td>
<td>$1,000.00</td>
<td>$0.00</td>
<td>-$1,000.00</td>
<td>$1,000.00</td>
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<tr>
<td>XXXXX</td>
<td>Transaction(s) not in the Budget</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$1,912.16</td>
<td>-$1,912.16</td>
<td>$0.00</td>
<td></td>
</tr>
</tbody>
</table>

**Total Expenses** | $207,200.00 | $228,425.00 | $133,377.03 | -$95,047.97 | $225,440.00 |

| Revenue | | | | | |
|---------|| | | | |
| 410     | Contributions and Grants | $1,500.00 | $0.00 | $0.00 | -$1,500.00 | $500.00 | - Once per year payment from National |
| 414     | Society Allotment | $15,000.00 | $15,000.00 | $14,693.22 | -$306.78 | $15,000.00 | - For Report Card | |
| 415     | SPAG Grant | $2,500.00 | $0.00 | $0.00 | -$2,500.00 | $0.00 | - For Mentor Program | |
| 416     | STAY Grant | $1,500.00 | $0.00 | $0.00 | -$1,500.00 | $0.00 | - For Mentor Program | |
| 421     | Advertisement Income - Website | $1,200.00 | $1,500.00 | $1,110.00 | -$390.00 | $1,500.00 | - Targeting revenue = expenses after 123Signup administration charges (~$500) |
| 422     | Advertisement Income - Newsletter | $1,000.00 | $275.00 | $0.00 | -$275.00 | $275.00 | - Targeting revenue = expenses after 123Signup administration charges (~$500) |
| 431     | Annual Dinner (October) | $95,000.00 | $100,000.00 | $66,436.76 | -$33,563.24 | $100,000.00 | - Assumes attendee increase due to Mentorship Program | |
| 431a    | Revenue for previous Annual Dinner | $46,436.76 | $0.00 | $0.00 | $46,436.76 | |
| 431b    | Revenue for this Annual Dinner | $0.00 | $46,436.76 | $0.00 | $46,436.76 | |
| 432     | President Elect / Student Scholarship Dinner (April) | $4,000.00 | $7,500.00 | $0.00 | -$7,500.00 | $7,500.00 | - A loss after 123Signup administration charges (~$500) | |
| 433     | Diversity & Inclusion Committee (DiIC) | $8,000.00 | $10,000.00 | $75.00 | -$9,925.00 | $10,000.00 | - Includes pre-dinner event(s) following 2017 success |
| 433a    | Top Golf Event | $6,000.00 | $75.00 | -$5,925.00 | $6,000.00 | - Targeting one other fundraising event |
| 433b    | Other Fundraising Event | $4,000.00 | $0.00 | -$4,000.00 | $4,000.00 | - Targeting one other fundraising event |
| 438     | Sustainability Committee | $7,500.00 | $7,500.00 | $0.00 | -$7,500.00 | $7,500.00 | - Includes pre-dinner event(s) following 2017 success |
| 438a    | Envision Accreditation Training | $3,000.00 | $0.00 | -$3,000.00 | $3,000.00 | - Targeting one other fundraising event |
| 438b    | Sustainability Workshop | $1,500.00 | $0.00 | -$1,500.00 | $1,500.00 | - Targeting one other fundraising event |
| 438c    | Other National Event | $1,000.00 | $0.00 | -$1,000.00 | $1,000.00 | - Assumes hosting an event for ASCE National Committee on Sustainability |
| 438d    | Miscellaneous | $0.00 | $0.00 | $0.00 | $0.00 | |

**Total Revenue** | $100,000.00 | $100,000.00 | $66,436.76 | -$33,563.24 | $100,000.00 |
<table>
<thead>
<tr>
<th>Acct Classification</th>
<th>Item</th>
<th>FY19 Budget</th>
<th>FY20 Budget</th>
<th>FY20 Actual</th>
<th>FY20 Diff</th>
<th>FY21 Budget</th>
<th>Notes - FY21 and Beyond</th>
</tr>
</thead>
<tbody>
<tr>
<td>451</td>
<td>IL Section Dues</td>
<td>$45,000.00</td>
<td>$45,000.00</td>
<td>$42,477.11</td>
<td>$-2,522.89</td>
<td>$42,500.00</td>
<td>Decreased to account for decreased membership in recent years</td>
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<tr>
<td>460</td>
<td>Miscellaneous Income</td>
<td>$14,000.00</td>
<td>$36,500.00</td>
<td>$6,387.00</td>
<td>$-30,113.00</td>
<td>$34,500.00</td>
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</tr>
<tr>
<td>460a</td>
<td>Boat Cruise Event</td>
<td>$10,000.00</td>
<td>$0.00</td>
<td>$-10,000.00</td>
<td>$10,000.00</td>
<td>-Targeting this event yearly or in 2- to 3-event yearly rotation -It could coincide with Region 3 Assembly (every other year in Chicago)</td>
<td></td>
</tr>
<tr>
<td>460b</td>
<td>Holiday Party</td>
<td>$7,500.00</td>
<td>$6,387.00</td>
<td>$-1,113.00</td>
<td>$7,500.00</td>
<td>-Assumes a small profit based on increased registration fee</td>
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</tr>
<tr>
<td>460c</td>
<td>Report Card Launch Event - Chicago</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>-Assumes break even, no income -No event in FY21</td>
<td></td>
</tr>
<tr>
<td>460d</td>
<td>Springfield Legislative Drive Down</td>
<td>$2,000.00</td>
<td>$0.00</td>
<td>$-2,000.00</td>
<td>$2,000.00</td>
<td>-Assumes this event breaks even</td>
<td></td>
</tr>
<tr>
<td>460e</td>
<td>Student &amp; Professional Bowling/Resume Event</td>
<td>$2,500.00</td>
<td>$0.00</td>
<td>$-2,500.00</td>
<td>$0.00</td>
<td>-This event is free to attendees</td>
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</tr>
<tr>
<td>460f</td>
<td>Region 3 Assembly</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$500.00</td>
<td>$0.00</td>
<td>-Assumes this event breaks even -Event NOT in Chicago for this budget (FY21)</td>
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</tr>
<tr>
<td>460g</td>
<td>ASCE Legends</td>
<td>$2,000.00</td>
<td>$0.00</td>
<td>$-2,000.00</td>
<td>$2,000.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>460h</td>
<td>Diversity Event (separate from D&amp;IC Events)</td>
<td>$5,000.00</td>
<td>$0.00</td>
<td>$-5,000.00</td>
<td>$5,000.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>460i</td>
<td>Government Affairs Event</td>
<td>$7,500.00</td>
<td>$0.00</td>
<td>$-7,500.00</td>
<td>$7,500.00</td>
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<tr>
<td>460j</td>
<td>Family Picnic</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>-Potential new event for IL Section Board members</td>
<td></td>
</tr>
<tr>
<td>460k</td>
<td>Out-of-District Event</td>
<td>$1,000.00</td>
<td>$0.00</td>
<td>$-1,000.00</td>
<td>$1,500.00</td>
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<td></td>
</tr>
<tr>
<td>XXXXX</td>
<td>Transaction(s) not in the Budget</td>
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<td>$5,150.00</td>
<td>$0.00</td>
<td>$-5,150.00</td>
<td>$6,165.00</td>
<td>-Line item used to balance budget to 0.00 net income</td>
</tr>
</tbody>
</table>

**Total Revenue:** $196,200.00  
**Net Income:** -$11,000.00  
**Transaction(s) not in the Budget:** $0.00  
**Net Income:** -$11,000.00  
**Total Revenue:** $225,440.00  
**Net Income:** -$11,000.00  
**Total Revenue:** $228,425.00  
**Net Income:** -$11,000.00  
**Total Revenue:** $196,200.00  
**Net Income:** -$11,000.00  
**Total Revenue:** $228,425.00  
**Net Income:** -$11,000.00  
**Total Revenue:** $196,200.00  
**Net Income:** -$11,000.00
<table>
<thead>
<tr>
<th>Acct Classification</th>
<th>Item</th>
<th>FY19 Budget</th>
<th>FY20 Budget</th>
<th>FY20 Actual</th>
<th>FY20 Diff Actual-Budget</th>
<th>FY21 Budget</th>
<th>Notes - FY21 and Beyond</th>
</tr>
</thead>
<tbody>
<tr>
<td>Expenses</td>
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<td></td>
<td></td>
<td></td>
<td></td>
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<td></td>
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<tr>
<td>610</td>
<td>Newsletter</td>
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<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>- Assumes attendee increase due to Mentorship Program</td>
</tr>
<tr>
<td>621</td>
<td>Annual Dinner (October)</td>
<td>$95,000.00</td>
<td>$100,000.00</td>
<td>$82,480.34</td>
<td>-$17,519.66</td>
<td>$100,000.00</td>
<td>- Targeting revenue = expenses after 123 Signup administration charges (~$5,000)</td>
</tr>
<tr>
<td>621a</td>
<td>Expenses for previous Annual Dinner</td>
<td>$72,080.34</td>
<td>$82,480.34</td>
<td>$82,480.34</td>
<td>$0.00</td>
<td>$82,480.34</td>
<td>- Assumes attendee increase due to Mentorship Program</td>
</tr>
<tr>
<td>621b</td>
<td>Expenses for this Annual Dinner</td>
<td>$10,400.00</td>
<td>$10,400.00</td>
<td>$10,400.00</td>
<td>$0.00</td>
<td>$10,400.00</td>
<td>- Assumes attendee increase due to Mentorship Program</td>
</tr>
<tr>
<td>622</td>
<td>President-Elect / Student Scholarship Dinner (April)</td>
<td>$8,000.00</td>
<td>$8,000.00</td>
<td>$0.00</td>
<td>-$8,000.00</td>
<td>$8,000.00</td>
<td>- Assumes a loss after 123 Signup administration charges (~$500)</td>
</tr>
<tr>
<td>623</td>
<td>Officer Travel</td>
<td>$13,000.00</td>
<td>$13,000.00</td>
<td>$6,367.31</td>
<td>-$6,632.69</td>
<td>$13,000.00</td>
<td>- Assumes no general member travel paid for my IL Section this year (FY21)</td>
</tr>
<tr>
<td>632a</td>
<td>Annual Convention - Officers</td>
<td>$3,000.00</td>
<td>$3,859.78</td>
<td>$3,859.78</td>
<td>$0.00</td>
<td>$3,000.00</td>
<td>- Assumes 3 attendees - This year (FY21) assumes 4 attendees as event is in Chicago</td>
</tr>
<tr>
<td>632b</td>
<td>Multi-Region Leadership Conference (MRLC)</td>
<td>$4,500.00</td>
<td>$2,185.42</td>
<td>$2,185.42</td>
<td>-$2,314.58</td>
<td>$4,500.00</td>
<td>- Assumes 3 attendees from the section (not YMG members)</td>
</tr>
<tr>
<td>632c</td>
<td>Washington D.C. Legislative Fly In</td>
<td>$3,000.00</td>
<td>$0.00</td>
<td>$3,000.00</td>
<td>$0.00</td>
<td>$3,000.00</td>
<td>- Assumes 3 attendees</td>
</tr>
<tr>
<td>632d</td>
<td>Region 3 Assembly</td>
<td>$500.00</td>
<td>$0.00</td>
<td>$500.00</td>
<td>-$500.00</td>
<td>$500.00</td>
<td>- Covers 5 registrations when in Chicago</td>
</tr>
<tr>
<td>632e</td>
<td>Presidents and Governor's Forum (P&amp;GF)</td>
<td>$1,500.00</td>
<td>$322.11</td>
<td>$1,177.89</td>
<td>-$1,177.89</td>
<td>$1,500.00</td>
<td>- Assumes 2 attendees and travel</td>
</tr>
<tr>
<td>632f</td>
<td>OPAL Awards</td>
<td>$500.00</td>
<td>$0.00</td>
<td>$500.00</td>
<td>$0.00</td>
<td>$500.00</td>
<td>- Assumes attendance by 2-3 board members (who are already attending the Annual Convention)</td>
</tr>
<tr>
<td>632g</td>
<td>Miscellaneous</td>
<td>$500.00</td>
<td>$0.00</td>
<td>$500.00</td>
<td>$0.00</td>
<td>$500.00</td>
<td></td>
</tr>
<tr>
<td>642</td>
<td>IL Section Board Meetings</td>
<td>$1,500.00</td>
<td>$1,625.00</td>
<td>$830.12</td>
<td>-$794.88</td>
<td>$1,940.00</td>
<td>- Assumes $140 for 11 regular meetings (increased from FY20 to reflect actual costs from previous meeting receipts)</td>
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<tr>
<td>651</td>
<td>Report Card</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$500.00</td>
<td>- Preparations for 2022 Report Card</td>
</tr>
<tr>
<td>652</td>
<td>Engineers Without Borders (EWB)</td>
<td>$4,000.00</td>
<td>$3,000.00</td>
<td>$0.00</td>
<td>-$3,000.00</td>
<td>$3,000.00</td>
<td>- Assumes three $1,000 awards</td>
</tr>
<tr>
<td>653</td>
<td>Springfield Legislative Drive Down</td>
<td>$2,000.00</td>
<td>$2,000.00</td>
<td>$0.00</td>
<td>-$2,000.00</td>
<td>$2,000.00</td>
<td>- In FY19, TFIC led this event, so it Section paid TFIC under this line item. Also see item 658 below.</td>
</tr>
<tr>
<td>655</td>
<td>Lobbying Registration</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>- In FY20, no event was held</td>
</tr>
<tr>
<td>656</td>
<td>Diversity &amp; Inclusion Committee (D&amp;C)</td>
<td>$8,000.00</td>
<td>$8,000.00</td>
<td>$0.00</td>
<td>-$8,000.00</td>
<td>$8,000.00</td>
<td>- Replaces golf outing with Top Golf Event</td>
</tr>
<tr>
<td>666a</td>
<td>Top Golf Event</td>
<td>$6,000.00</td>
<td>$0.00</td>
<td>$6,000.00</td>
<td>$0.00</td>
<td>$6,000.00</td>
<td>- Replaces golf outing with Top Golf Event</td>
</tr>
<tr>
<td>666b</td>
<td>Other Fundraising Event</td>
<td>$2,000.00</td>
<td>$0.00</td>
<td>$2,000.00</td>
<td>$0.00</td>
<td>$2,000.00</td>
<td>- Targeting one other fundraising event</td>
</tr>
<tr>
<td>Acct Classification</td>
<td>Item</td>
<td>FY19 Budget</td>
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<tr>
<td>---------------------</td>
<td>------</td>
<td>-------------</td>
<td>-------------</td>
<td>-------------</td>
<td>------------------------</td>
<td>-------------</td>
<td>------------------------</td>
</tr>
<tr>
<td>657</td>
<td>Sustainability Committee</td>
<td>$7,500.00</td>
<td>$7,500.00</td>
<td>$0.00</td>
<td>-$7,500.00</td>
<td>$7,500.00</td>
<td>Assumes hosting an event for ASCE National Committee on Sustainability</td>
</tr>
<tr>
<td>657a</td>
<td>Envision Accreditation Training</td>
<td>$5,000.00</td>
<td>$0.00</td>
<td>-$5,000.00</td>
<td>$5,000.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>657b</td>
<td>Sustainability Workshop</td>
<td>$2,500.00</td>
<td>$0.00</td>
<td>-$2,500.00</td>
<td>$2,500.00</td>
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<tr>
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<td>Other National Event</td>
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<td>$0.00</td>
<td>-$1,000.00</td>
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<tr>
<td>657d</td>
<td>Miscellaneous</td>
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<td>Assumes 3-year cycle of major improvements, etc., Next major updates in 2022</td>
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<td>$1,000.00</td>
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<td>-$1,500.00</td>
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<tr>
<td>672d</td>
<td>Boat Cruise Event</td>
<td>$8,000.00</td>
<td>$0.00</td>
<td>-$8,000.00</td>
<td>$8,000.00</td>
<td>Targeting this event yearly or in 2- to 3-event yearly rotation</td>
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<td>Other Costs</td>
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<td>$2,500.00</td>
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<td>-$2,500.00</td>
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<td>Sponsorship of ACEC Awards Gala + 2 tickets for Board Members to attend</td>
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<td>Women in the Built World</td>
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<tr>
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<td>ACEC Legends</td>
<td>$2,000.00</td>
<td>$1,715.51</td>
<td>-$284.49</td>
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<td>Diversity Event (separate from D&amp;IC Events)</td>
<td>$5,000.00</td>
<td>$0.00</td>
<td>-$5,000.00</td>
<td>$2,000.00</td>
<td></td>
<td></td>
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<tr>
<td>673k</td>
<td>Government Affairs Event</td>
<td>$8,000.00</td>
<td>$0.00</td>
<td>-$8,000.00</td>
<td>$8,000.00</td>
<td></td>
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<tr>
<td>673l</td>
<td>Family Picnic</td>
<td>$2,000.00</td>
<td>$0.00</td>
<td>-$2,000.00</td>
<td>$2,000.00</td>
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<th>FY19 Budget</th>
<th>FY20 Budget</th>
<th>FY20 Actual</th>
<th>FY20 Diff</th>
<th>FY21 Budget</th>
<th>Notes - FY21 and Beyond</th>
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<td>Younger Member Leadership Symposium</td>
<td>FY19 Budget</td>
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<td>$3,000.00</td>
<td>$3,000.00</td>
<td>- Added in FY21 to support new ACEC student outreach activities including website and website</td>
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<td>$2,000.00</td>
<td>$2,000.00</td>
<td>Extra $1,000 added in FY20</td>
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<td>Student Activities</td>
<td>FY19 Budget</td>
<td>$6,000.00</td>
<td>$14,100.00</td>
<td>$5,257.77</td>
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<td>- Assumes high level sponsorship if event is at NIU, UIUC or $0 if event elsewhere</td>
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<td>Great Lakes Student Conference</td>
<td>FY19 Budget</td>
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<td>$3,000.00</td>
<td>$0.00</td>
<td>-$3,000.00</td>
<td>$3,000.00</td>
<td>- Assumes other expenses will be covered by YMG and/or corporate sponsorships</td>
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<tr>
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<td>FY19 Budget</td>
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<td>$2,000.00</td>
<td>$2,000.00</td>
<td>Extra $1,000 added in FY20</td>
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<tr>
<td>683</td>
<td>Future City Competition</td>
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<td>$1,000.00</td>
<td>$1,000.00</td>
<td>$0.00</td>
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<td>$500.00</td>
<td>- Assumes attendee increase due to</td>
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<td>Acct Classification</td>
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<td>FY19 Budget</td>
<td>FY20 Budget</td>
<td>FY20 Actual</td>
<td>FY20 Diff Actual-Budget</td>
<td>FY21 Budget</td>
<td>Notes - FY21 and Beyond</td>
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<tr>
<td>451</td>
<td>IL Section Dues</td>
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<td>$45,000.00</td>
<td>$42,477.11</td>
<td>-$2,522.89</td>
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<td>Decreased to account for decreased membership in recent years</td>
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<td>Miscellaneous Income</td>
<td>$14,000.00</td>
<td>$36,500.00</td>
<td>$6,387.00</td>
<td>-$30,113.00</td>
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<td>Boat Cruise Event</td>
<td>$10,000.00</td>
<td>$0.00</td>
<td>-$10,000.00</td>
<td>$10,000.00</td>
<td>Targeting this event yearly or in 2- to 3-event yearly rotation -It could coincide with Region 3 Assembly (every other year in Chicago)</td>
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<tr>
<td>460b</td>
<td>Holiday Party</td>
<td>$7,500.00</td>
<td>$6,387.00</td>
<td>-$1,113.00</td>
<td>$7,500.00</td>
<td>Assumes a small profit based on increased registration fee</td>
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<td>$0.00</td>
<td>Assumes break even, no income No event in FY21</td>
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<td>460d</td>
<td>Springfield Legislative Drive Down</td>
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<td>-$2,000.00</td>
<td>$2,000.00</td>
<td>Assumes this event breaks even</td>
<td></td>
<td></td>
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<tr>
<td>460e</td>
<td>Student &amp; Professional Bowling/Resume Event</td>
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<td>$0.00</td>
<td>-$2,500.00</td>
<td>$0.00</td>
<td>This event is free to attendees</td>
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<tr>
<td>460f</td>
<td>Region 3 Assembly</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$500.00</td>
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<td>Assumes this event breaks even Event NOT in Chicago for this budget (FY21)</td>
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<tr>
<td>460g</td>
<td>ASCE Logans</td>
<td>$2,000.00</td>
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<td>-$2,000.00</td>
<td>$2,000.00</td>
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<td>Diversity Event (separate from D&amp;IC Events)</td>
<td>$5,000.00</td>
<td>$5,000.00</td>
<td>$5,000.00</td>
<td>$5,000.00</td>
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<tr>
<td>460i</td>
<td>Government Affairs Event</td>
<td>$7,500.00</td>
<td>$7,500.00</td>
<td>$7,500.00</td>
<td>$7,500.00</td>
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<td>460j</td>
<td>Family Picnic</td>
<td>$0.00</td>
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<td>Out-of-District Event</td>
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<td>Line item used to balance budget to $0.00 net income</td>
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Total Revenue: $196,200.00  $228,425.00  $131,179.09  $226,440.00

Net Income: -$11,000.00  $0.00  -$2,197.94  $0.00
2021 Future City Competition
Monday, January 4, 2021 - 4:00pm

Video Conference via MS Teams Only

1. IL Regional Competition – **Virtual**
   a. Competition details are being finalized. Expect Zoom software platform.
   b. Living on the Moon Theme – design a lunar city and provide example of how the city uses two Moon resources to keep citizens safe and healthy.
   c. Student teams virtually compete on Saturday, February 27th, 2021 (Q&A sessions) at 8:30am or 9am and go into afternoon if needed.
   d. Top 5 final judging TBD. If no final round, conduct 3 rounds of prelim judging instead of 2 and may delay announcing the winners.
   e. Essays, model slideshow, and recorded presentation video are judged prior to competition.
   f. More information: [https://futurecity.org/illinois-chicago](https://futurecity.org/illinois-chicago)

2. Special Awards
   a. Virtual logistics TBD. Approx. 10 min. special award sessions with each school for questions and internal discussion of the school’s responses (time may fluctuate based on participation).
   b. $300 contribution to cover the awards and competition costs.
   c. Special Awards sponsors to provide at least one judge (no more than 3) representing their organization. Judges will determine the team to receive their organization’s award.
   d. Schools’ presentation will be available for judges to view and get an understanding of the school’s vision and develop questions prior to competition.
   e. If possible, provide questions by February 12th for the schools to be better prepared. Questions will be forwarded to the teams.
   f. Conference call will be scheduled with judges prior to the competition to confirm the judging procedures and review protocol for competition.
   g. Award plaques will be ordered after the competition and shipped directly to the winning schools.
   h. **Payment or confirmation by February 12, 2021.**
   i. Special Awards Contact Anne Marie Jensen: 312-798-0307 or amjensen@hntb.com

3. Other IL Regional Volunteer Opportunities
   a. Regional Judges: Virtual Q&A (rubric) on city presentation.
   b. Essay: Pre-judging essays abstracts.
   c. City Model: Pre-judging PDF slideshow of photos and description of school’s model.
   d. City Video Presentation: Pre-judging teams recorded 7-minute video presentation of their city.
   e. Competition Support Volunteer: Need help coordinating the virtual event and also looking for long term support for following years.
   g. Regional Competition Contact Don Wittmer: 312-798-0254 or dwittmer@hntb.com

---

**OFFICERS AND DIRECTORS**

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Thomas Engineering Group, LLC
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Lombard, IL 60148
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Thomas Jandrek, P.E., S.E.
(630) 438-6400
Anne Marie Jensen, P.E.
(312) 798-0307

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Zhac Pelic, P.E.
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**Chair, Construction Institute**
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(312) 782-9000

**Chair, Environmental & Water Resources Institute**
Steve Randolph
Horn & Shulman, Inc.
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Chicago, IL 60631
(312) 332-4334

**Chair, Geo-Institute**
James P. Hamilton
Northwestern University, ECE Dept.
Tech A122, 2145 Sheridan Road
Evanston, IL 60208
(847) 491-4858

**Chair, Structural Engineering Institute**
Irisia Colletti, P.E.
HNTB Corporation
1 S. Wacker Drive, Suite 900
Chicago, IL 60606
(312) 930-9119

**Chair, Transportation & Development Institute**
Colleen Miller
Garrett Fleming, Inc.
180 N. Stetson Avenue, Suite 3700
Chicago, IL 60601
(773) 842-2629

**Chair, Urban Planning & Development Group**
Pamela Whitfield, P.E.
GSG Consultants, Inc.
623 Cooper Court
Schaumburg, IL 60173
(312) 733-6262

**Chair, Younger Member Group**
Benjamin Ostermann, P.E.
Jacobs Engineering Group, Inc.
8735 W. Higgins Road, Suite 400
Chicago, IL 60631
(847) 791-5163
AGENDA ITEM #5 – NEW BUSINESS

SUPPORTING DOCUMENTATION
Local Membership Champion Initiative
January 2021

Background

- Currently ASCE National offers a Membership Champions program, which allows one member to sign up as a dedicated Champion within their respective Region, Section and Branch
  - In general, the Membership Champion for the Illinois Section is the Chair of the IS-ASCE Membership Committee
  - Per ASCE website, Membership Champions “promote ASCE membership through their regions, sections, branches, groups, institutes, and schools. They’re energetic front-runners who share a combined passion for engineering and desire to promote ASCE. Outfitted for success, Champions receive exclusive access to video tutorials, dedicated staff support, and a wealth of additional resources.”
  - The concept of creating a localized version of this program has been discussed with and given the green light by the head of the Membership Champions Program, Lawrence Williams, via phone call (703-295-6152) in February 2020. Lawrence noted that ASCE HQ could setup a sub-group so that the local membership champions receive ASCE membership champion emails and access to National Membership Championship Kits

Objectives

- Develop localized version of ASCE National’s Membership Champions Program
- Strengthen our membership network within the Illinois Section to allow for more efficient communication with our members
- Identify one point of contact at each company or agency that is a current ASCE member. The point of contact will help facilitate and communicate various efforts and programs from the Illinois Section, inform new hires within their company about ASCE, and be kept up to date regarding various membership benefits that can be shared with other members or non-members within their company or agency

Plan of Action

- Membership Committee will utilize Membership Database to compile a list of companies and agencies
- Membership Committee will use the Membership Database to identify a potential champion for each company and agency
  - Ideal candidates would be current ASCE members that are already involved at the Section or National level
  - If a potential champion cannot be identified based on existing ASCE involvement, ASCE members within the company would be contacted to solicit interest. If multiple members with a company or agency express interest, the most senior member would be selected (based off membership grade, then continuous membership years, etc.)
- Letter and email template will be developed to invite candidates to be designated as their company’s Local Membership Champion
  - Templates will include information such as overall goals of Local Membership Champion initiative, specific expectations and responsibilities of a Local Membership Champion, and an introduction to the ASCE National Membership Champion kits, among others.
- Master list of Local Membership Champions will be managed by the Membership Committee via Google Docs, with access given to the IS-ASCE board
Once list of Local Champions is finalized, Membership Committee will set up call with Lawrence / ASCE National to discuss logistics of creating secondary Champions list which will retain more restrictions than primary Membership Champions (e.g., Local Membership Champions will not have access to sensitive information such as the Membership Database that the primary Membership Champions have access to).

- Local Membership Champions will receive emails and materials directly from ASCE National
- Quarterly Local Membership Champion conference calls will be held with Membership Committee
- Membership Chair will send out monthly email to Local Membership Champions with reminders and tips for communicating with their staff about ASCE
- Membership Committee will set future objectives of the Local Membership Champions

Local Membership Champions will be contacted annually by the IS-ASCE Membership Committee to confirm if they would like to continue to represent ASCE for their company or agency, or whether they would like to transition this role to another employee

- There would be no set term limit for Local Membership Champions, so it is up to the individual how long they would like to fulfill the role for their company

Respectfully Submitted,

The ASCE Illinois Section Membership Committee
2021 ISASCE Student Scholarships

Tentative 2021 Schedule

- January 19th to February 11th – date range for virtual institute nights (more below)
- March 8th – Application deadline for students
- March 25th – Institutes confirm selections for winners
- March 26th – Notify winners
- TBD – Spring Scholarship Recognition event/release (Andy will talk more on this)

Discussion Points for 2021 Application

- Section-sponsored ASCE Student Leadership & Involvement Scholarship
  - Motion to keep on-going, discuss amount for 2021 (was one @ $1000 in 2020)
- Applicants from schools other than UIC/IIT/NU and/or family of ISASCE members
  - Was proposed in 2020 to remove ISASCE family member option from application (last winner was 2013, no applications in 2020), not implemented per 2020 board discussion
  - Was also discussed in 2020 to expand eligibility to any students who are ASCE student members with permanent residence in Illinois Section (any school), not implemented per 2020 board discussion

New Format for 2021 “School Visit”

- For several years, the format has been 3 in-person visits at UIC, IIT & Northwestern, either at 12pm or in the evening, dinner or lunch ordered by students and sponsored by Section. Each Institute would send a representative to answer questions about respective tech focus.
- For 2020, intent is to have 5 to 7 virtual events which focus on individual institutes and respective tech focus.
- Students can ask more focused questions about careers in each institute and are encouraged to attend multiple sessions.
- This require more people to participate from each institute but for less overall commitment/time (1 night instead of 3)

Tentative Dates sent to Students for review by Jan 11th (start time between 6pm & 7pm)

1. Tuesday, January 19th
2. Thursday, January 21st
3. Tuesday, January 26th
4. Thursday, January 28th
5. Tuesday, February 2nd
6. Thursday, February 4th
7. Tuesday, February 9th
8. Thursday, February 11th

Once confirmed, I will reach out and coordinate regarding which Institutes get which nights: CI, EWRI, GI, SEI, TDI, UPD, YMG, and/or a general or combo night.

-Tom Janicke, Scholarship Chair, ISACE Outreach Committee
AGENDA ITEM #6 – INSTITUTE/GROUP REPORTS

SUPPORTING DOCUMENTATION
Urban Planning & Development (UP&D) Illinois Chapter Activity Report
January 4th, 2021

Past Activities

UP&D-IL December Dinner Meeting
Topic: None Due to COVID-19
Date: None
Time: None
Location: None

Future Activities

UP&D-IL January Dinner Meeting
Topic: TBD
Date: TBD
Time: TBD
Location: TBD

Respectfully Submitted,
Pamela Whitfield, PE
Chair, UP&D Illinois Chapter
Younger Member Group (YMG)
Group Report for IL Section Board Meeting
Jan 4th, 2021

Past Events (Nov & Dec 2020)

Dec Board Meeting
Date: 12/02/20

Jan Board Meeting
Date: 01/06/21

Decorate Homes for the Holidays
Date: 12/12/20

Dinner Meeting
Date: 12/14/20 - Restoration of the Historic Bee Branch Creek

Holiday Party
Date: 12/16/20
20-30 attendees

PM Skills Series – Session 1
Date: 1/25/21

Future Events (Feb 2020)

Feb Board Meeting
Date: TBD

Outreach Activity
Date: TBD

Respectfully Submitted,
Ben Ostermann, P.E.
Chair, IL-ASCE YMG
Dear Board members:

IS-CI Reports the following activities for the last month.

On December 8, 2020 the Construction Institute Presented a Webinar given by Michael Spencer and Rodrick Breen on Rope Access and Underwater Bridge Inspection. This was a national presentation that was well attended.

We are currently discussing a possible February or March virtual presentation on construction projects that occurred during this Covid period and issues and procedures that contractors dealt with.

Respectfully Submitted:

//Justin Weisberg
Justin Weisberg, P.E.
Chair IS-ASCE Construction Institute
Environmental & Water Resources Institute
Activity Report
January 2021

Last Month’s Activities:

Executive Committee Meeting
None scheduled - Holiday

This Month’s Activities:

Executive Committee Meeting
Host: EWRI Chicago Chapter Board
Date & Time: January 12, 2021, 4:00 PM
Place: via conference call
RSVP: Paige Adams (PAdams@baxterwoodman.com)

EWRI Technical Workshop Series – First Session
Topic: Smart City, Smart Water, Smart Investment?
Date & Time: January 20, 2021, 12:00-1:30
Place: Zoom Online Webinar
RSVP: 123Signup info coming soon

This lunch-time workshop series will encompass a full range of presenters with experience in these projects and initiatives, including municipalities, community leaders, consultants, and government organizations.

These presenters will speak about a range of issues connected to the “smart” or “digital water” topic, including key drivers and incentives, project analyses and justifications, available field technology, data management platforms and digital twins, project management strategies, outreach, and more.

Save The Date Flyer (attached)

Future Activities:

Executive Committee Meeting
Host: EWRI Chicago Chapter Board
Date & Time: February 9, 2021, 4:00 PM
Place: via conference call
RSVP: Paige Adams (PAdams@baxterwoodman.com)

EWRI Technical Workshop Series – Sessions 2 and 3
Topic: Smart City, Smart Water, Smart Investment?
Date & Time: February and March (TBD)
Place: Zoom Online Webinar
RSVP: 123Signup info coming soon
Smart grid, Big Data, artificial intelligence (AI), machine learning (ML), infrastructure resilience, and sustainability - we hear these words and phrases often. But what do they mean for the water resources field? Practitioners across many fields have opined on a diversity of meanings, along with associated directions that we should follow, while others are perhaps more skeptical. Do we actually know how to bring these often multi-objective projects to fruition?

This lunch-time workshop series will encompass a full range of presenters with experience in these projects and initiatives, including municipalities, community leaders, consultants, and government organizations. These presenters will speak about a range of issues connected to the “smart” or “digital water” topic, including key drivers and incentives, project analyses and justifications, available field technology, data management platforms and digital twins, project management strategies, outreach, and more.

First Session: January 20th, 12:00 – 1:30pm CST
Second and Third Sessions will be in February and March (date TBD)

This series will be hosted virtually and is free for all participants. PDHs available.

Registration and more detailed event information will be available January 4th.
Geo-Institute (GI) Illinois Chapter
Activity Report

For IL Section Board Meeting on January 4, 2021

Past Activities

GI-IL December Meeting
Topic: Underpinning Prairie: Micropiles Support Prairie Du Sac Dam
Speakers: Aaron Evans and Josh Timmreck, Nicholson Construction Company
Date: Tuesday, December 8th, 2020
Time: 5:30pm – 7:00pm
Location: Online via Zoom
Notes: Total of 61 participants

Future Activities

Tentative future events:

- Prof. Edward Kavazanjian, Arizona State University
  - Joint meeting with NU as Osterberg Lecturer
- Joint meeting with AEG Chicago Chapter
  - Tentative topic: Failure of the Earthline hazardous waste landfill
- Mike Bronson, Thatcher Foundations
- Jason Buenker, Shannon & Wilson, Inc
- Semi-annual lecture series (one-day conference)

Article for ASCE IL Section Newsletter
- Planning article focused on social equity and racial justice
- Article will gather various perspectives for a “collage of voices”

Respectfully Submitted,

Jim Hambleton

Chair, GI Illinois Chapter
Louis Berger Junior Professor
Department of Civil and Environmental Engineering
Northwestern University
Tech A122, 2145 Sheridan Road, Evanston, IL 60208
phone: 847-491-4858
e-mail: jphambleton@northwestern.edu
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1 S. Wacker Drive, Suite 900
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180 N. Stetson Avenue, Suite 3700
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Pamela Whitfield, P.E.
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623 Cooper Court
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(312) 733-6262

Chair, Younger Member Group
Benjamin Ostermann, P.E.
Jacobs Engineering Group, Inc.
8735 W. Higgins Road, Suite 400
Chicago, IL 60631
(847) 791-5163

Past Activities

SEI December Webinar Meeting
Topic: Movable Bridge Repair and Rehab
Date: Wednesday, December 9th
Time: 12PM – 1PM
Location: ASCE Zoom

Future Activities

SEI-IL January Committee Meeting
Topic: Topic Discussion
Date: Thursday, January 21st
Time: 12PM
Location: Zoom

SEI-IL Lecture Series Event Planning Meeting
Topic: Topic Discussion
Date: Thursday, January 14th
Time: 12PM
Location: Zoom

SEI January Webinar Meeting
Topic: RJ Watson
Date: Late January TBD
Time: 12PM – 1PM
Location: ASCE Zoom

Respectfully Submitted,
Irsilia Colletti, PE
Chair, SEI Illinois Chapter
AGENDA ITEM #7 – STANDING COMMITTEE REPORTS

SUPPORTING DOCUMENTATION
Student Outreach Committee – January 2021 Report

**Current Business**

- 2021 Spring Semester
  - Mentorship Pairs
  - Scholarships + Institute Night Series
    - Updates from Tom Janicke
  - Spring Resume Book
  - Working together with YMG
    - Host virtual Game Night with university students

**Upcoming Events**

- Upcoming Outreach Committee Meeting: Thursday, January 7 @ 12:30. If you would like to join, please email me at Grovet@cdmsmith.com

Respectfully Submitted,

Taylor Grove
Student Outreach Committee
IS-ASCE – President-Elect Report
Prepared for the January 2021 IS-ASCE Board Meeting
January 4, 2021 – 4:00pm

Past & Current Activity Update (December 2020/January 2021):

President-Elect / Student Scholarship Dinner Event (aka ‘Spring Dinner’)

1. Motion for virtual event
   a. Motion passed during November IS-ASCE board meeting to approve moving forward with planning for a virtual media recognition event in lieu of an in-person dinner event due to continued uncertainty w/ COVID-19 pandemic.

2. Schedule
   a. Held 2021 IS-ASCE Student Scholarships kick-off discussion meeting via MS Teams on Thursday 12/17/2020 @ 4:00pm w/ Scholarship committee (Janicke, Grove, Salvatera & Walton).
      i. Discussed various items including schedule for scholarship application and selection process, virtual media recognition ideas, ‘Order of the Engineer’ ceremony, and engaging ASCE leadership.
   b. Scholarship application form and schedule will be led by Scholarship Chair Janicke
   c. Target early to mid-April for release of virtual media recognition

3. Preliminary ideas for virtual media recognition:
   a. 2021 IS-ASCE President-Elect – Andrew Walton
      i. Opening Address and Introduction of 2021 ASCE President-Elect Dennis Truax
      ii. Discussed use of Video One Productions for only one (1) video production segment and for video editing services.
   b. 2021 ASCE President-Elect (2022 ASCE President) – Dennis D. Truax
      i. Address to the Illinois Section and objectives for term as 2022 ASCE President
   c. 2021 ASCE President – Jean-Louis Briand
      i. Order of the Engineer Ceremony
         1. Discuss w/ board if this should be pursued
         2. Suggestion to include at ASCE Convention via LPC
   d. 2021 IS-ASCE President-Elect – Andrew Walton
      i. Student Scholarship Award Recipients Acknowledgement
      e. Student Scholarship Award Recipients
         i. Photo displayed during award recipient acknowledgement followed by short (~1 min.) acceptance video
         ii. Suggestion to include check box on scholarship application form for willingness of applicant to provide short (~1 min.) acceptance video and photo if selected

4. Budget
   a. Identified need to establish a budget and proposal for Video One Productions services.

Springfield Legislative Drive-Down (aka ‘Lobby Day’)

1. ACEC-IL & TFIC Update
2. Schedule
   a. Held initial Government Relations committee kick-off discussion meeting via MS Teams on Friday 12/18/2020 @ 2:30pm
      i. Discussed various items including potential for virtual ‘Lobby Day’ event
      ii. IS-ASCE Government Relations Chair Matt Kirby will be leading this initiative
Future Activity & Action Items (February 2021):

**President-Elect / Student Scholarship Dinner Event (aka ‘Spring Dinner’)**

1. Contact ASCE Leadership to engage in virtual media recognition:
   c. Complete ASCE Invitation Request Form
      i. Discuss potential for in-person visit by 2021 ASCE President-Elect
      ii. Discuss if this is needed if there is no travel

2. Hold 2nd IS-ASCE Student Scholarship Committee meeting via MS Teams in mid-January
   a. Identify key deadline dates for scholarship applications distribution, collection, and selection of winners
   b. Discuss participation and logistics for virtual visits with NU, UIC & IIT
   c. Discuss pre-final itinerary for virtual media recognition event
   d. Discuss development of proposal for Video One Productions and identify budget

3. Budget
   a. Identify budget and suggest motion to approve an amount not to exceed.

**Springfield Legislative Drive-Down (aka ‘Lobby Day’)**

1. IS-ASCE Government Relations Chair Matt Kirby will be leading this initiative for the Illinois Section with assistance from Government Relations Committee members.
   a. The Section will work with TFIC and ACEC-IL for further coordination.
   b. Action Item: Contact ACEC-IL & TFIC for scheduling input to identify target date and discuss options for in-person or virtual ‘Lobby Day’ event for 2021.

2. Discuss Government Relations University action items w/ Gov’t Relations Chair Matt Kirby and Past-President Megan McDonald for future GR/PR University Class tentative Spring (March) 2022 following release of Illinois ASCE Report Card.

Respectfully Submitted,

Andrew Walton, PE
IS-ASCE President-Elect, 2020-2021
Committee Activities:

- **Top Golf Fundraising Event**

- **Notre Dame IEP Scholarship**:
  1. Website indicates they are planning for the event in June 2021.
  2. Application being prepared and will be distributed by the middle of January.

Submitted By: Nihar Shah
Membership Committee Report
January 4, 2021

- Membership Database
  - Total IS-ASCE Database: 2976
  - Current IS-ASCE Membership (2020 and beyond): 1646
    - Paid 2021 Society Dues: 1089
  - National has changed how certain data is represented in the membership database
    - IS-ASCE Membership Committee to follow up with National regarding how to best filter for specific data (Student Members, etc.)
  - Awaiting At-Risk Membership List
    - List of members who have not paid membership dues for 2019 (double arrears) and 2020 (single arrears)
    - Members who have not renewed by March 31st will be dropped
    - Upon receipt of list, e-blast to be drafted by Membership Committee and sent to board for review (anticipated early to mid February)

- Initiatives
  - Local Membership Champions
    - White paper developed, to be presented at January 2021 board meeting
    - Upon review and concurrence by board, will proceed with creating initial list of Local Membership Champions
  - Student Member Transition
    - White paper developed throughout 2020, will be presented to board at future meeting

- Miscellaneous
  - Membership Committee for 2021 to include:
    - Tom Borges – Chair
    - Matt Huffman
    - John Lazzara
    - Tatiana Papakos (as needed)

Respectfully Submitted,

Tom Borges
IS-ASCE Membership Chair
Government Relations Committee Report
January 4, 2021

Illinois Legislation Tracker

Local Activities:

- Held committee meeting on 12/18/20
  - January event with ACEC- Brian to provide update.
  - State Legislative Day
    - Willing to support TFIC, ACEC, and/or APWA if they hold an event. We will not lead this year. Will follow up with those organizations' leadership after today’s meeting.
    - Suggest that members try to schedule local/virtual meetings with their legislators this year.
    - Will begin early planning for 2022 Legislative Day soon, as it will be used to release the Illinois report Card. Section will take a larger role in planning than in recent past.
      - Will invite TFIC Leadership to speak at an upcoming Board Meeting.
- Planning for the 2022 Report Card has begun. Government Relations Committee will be working closely with the Report Card Committee.
  - Report Card Committee Meeting on 1/15
  - Will officially kick off with Society following committee meeting
- Will host GR/PR University seminar(s) in January 2022 to support IL Report Card release (pending society coordination- other options are Q4 2021 or late March 2022).

Society Government Relations:

- 2021 Report Card will be released 3/3/2021
  - Darren Olson will be reaching out to the Society to see how Sections can support the release of the USA Report Card.
- Key Contacts receive weekly newsletter and requests to send emails to Members of Congress on key issues and legislation.
- Fly-in registration is open through 1/8/2021. Will be virtual. Must be a Key Contact. Looking for registrants from different congressional districts.
  - Note: Conflicts with THE Conference.
- No December Key Contact Webinar.

TFIC:

- No updates.

Respectfully Submitted,

Matt Kirby, PE, MLE, M.ASCE
IS-ASCE Government Relations Chair
Newsletter Committee Report
January 4, 2021

Newsletter Updates

- I have successfully activated the newsletter@isasce.org email address and obtained access to the Section’s Google Drive.
- The Winter Newsletter was published on 11/24.
- Article for the Spring Newsletter will be due on Monday, 2/15. I will send a notification to groups responsible for articles in mid-January.
- The schedule and guidelines for submitting newsletter articles are included below for reference.

### Regular Reports

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- Articles should be double spaced, 11-point Times New Roman font.
- All articles should include a biographical sentence about the author(s) and three “bullet points” of the article’s main points (to be used as grabber text)
- Articles should be industry-related, not company-related.
- Primary articles should be 2-3 typed pages, secondary articles and other articles should be 1-1.5 pages

Respectfully submitted,
Katie Bell
Newsletter Committee Chair