BOARD MEETING – MEETING MINUTES
Monday, October 4, 2021 – 4:00pm

VIA MS TEAMS VIDEO CONFERENCE DUE TO COVID-19 RESPONSE

1) Call to Order
   President Pawula called the meeting to order at 4:03 pm.
   a) Roll Call
      i) Secretary Huffman called roll. A quorum was present with 18 of 18 board members present. See below list of attendees.
   b) Recognition of Guests
      i) No physical guests present as the meeting was video conference only. See below list of attendees.

IS Board Members
   Ph Brian Pawula, President
   Ph Megan McDonald, Past President
   Ph Andrew Walton, President-Elect
   Ph Sandra Homola, Treasurer
   Ph Matt Huffman, Secretary
   Ph Megan Elberts, Director to 2021
   Ph Tom Janicke, Director to 2021
   Ph Anne Marie Jensen, Director to 2021
   Ph Jeana Gowin, Director to 2022
   Ph Zach Pucel, Director to 2022
   Ph Nihar Shah, Director to 2022

Committee Chairs/Additional Attendees & Guests
   Ph Tom Borges, Membership Committee Chair
   A Taylor Grove, Student Outreach Chair
   Ph Kirsten Mawhinney, Sustainability Committee Chair
   Ph Liz Jensen, Engineers Without Borders (EWB) Chair
   A Katie Bell, Communications & Website Committee Chair
   E Ken Gomez, Social Media Committee Chair
   E Matt Kirby, Government Relations Chair
   A Tim Scully-Granzeier, Social Media Committee Chair
   A Don Wittmer, Engineer’s Week Committee Chair
   E Pat Lach, Report Card Committee Chair
   Ph John Lazzara, Region 3 Governor
   E Monica Crinion, Annual Dinner Committee
   Ph Sarah Dick, Incoming Social Media Chair
   Ph Alex Potter-Weight, Incoming GI Chair
   Ph Brian Castro, Incoming T&D Chair
   Ph Saki Handa, Incoming EWB Chair
   Ph Patrick Laux, Incoming SEI Chair
   Ph Saad Khatri, Incoming UP&D Chair
   Ph Kay Whitlock, IS Past President (Guest)
   Ph Kevin Artl, ACEC (Guest)

Attendance Key:
P - Present, Ph – Phone/Electronic, E - Excused, A – Absent
2) Acceptance of Minutes
   a) The minutes from the September 13, 2021, Board of Directors meeting were approved as written. President-Elect Walton motioned to approve with a second from EWRI Chair Randolph. **Motion passed with 18 – aye and 0 - no.**

3) Treasurer’s Report
   a) The October 4, 2021, Treasurer’s report was presented. (See attachments)
   b) Various other action items were discussed as noted on the attached Treasurer’s Report, specifically:
      i) Reached out to IIT and Northwestern about 2020 GLSC sponsorship checks, and no response has been received.
      ii) Treasurer Homola will work with incoming Treasurer on the 2022 budget.
      iii) Treasurer Homola stated a financial statement will be required from all the IS Institutes/Groups at the end of the year. The IS will need to submit our 2021 Tax information to ASCE HQ in January/February.
   c) President-Elect Walton motioned to approve the treasurer’s report with a second from Director Gowin. **Motion passed with 18 – aye and 0 - no.**

4) New Business - Guests
   a) Welcome to New Board Members – Brian Pawula
      i) President Pawula welcomed all the new IS Board Members.
   b) ACEC STEM Videos and Update – Kevin Artl
      i) Kevin Artl provided an update on the STEM outreach videos, which were released on September 22, 2021. The Illinois Section sent an e-blast and social media campaign to advertise this effort.
      ii) The outreach effort was well received by the Governors and legislators’ offices. IDOT and the Tollway were very pleased with the final product. This is a dynamic program and more resource can be added to the website. The hope is to schedule some events at schools to talk to students.
      iii) Governor Lazzara asked if there was any update to the P3 legislation and Reform Bill. Kevin Artl stated there have been communications with the various agencies and a forthcoming hearing could assist with more communication between industry and agency.
   c) Chicago Engineers’ Foundation – Kay Whitlock
      i) Kay Whitlock provided an update on the Chicago Engineers’ Foundation (CEF).
         (1) Dick Lanyon was a speaker for their first event and PDH certificates were provided. Approximately 30 people attended.
         (2) Outreach is occurring to other engineering organizations about the CEF. Many of the Union League members are not practicing engineers, so Kay is helping facilitate these outreach efforts. Kay is also involved with nominations committee within the organization and is trying to solicit interest from more practicing engineers. The scholarships are applied for by incoming freshman and the scholarship is good for 4 years.
   d) Life Member Task Committee – Kay Whitlock
      i) Kay provided an update on the Life Member Task Committee with ASCE HQ.
         (1) The purpose of the committee is to evaluate how ASCE engages with the Life Member constituency, and recommendations are made to the Board of Directors.
         (2) Some of the outcomes from this committee include:
            (a) Age is not a good metric for Life Member and recommend to the BOD that they simplify the membership. There were 4,600 responses (19.1% response rate).
5) Old Business

a) Manual of Operations – Megan McDonald
   i) Past President McDonald obtained Manual of Operations for the IS and the last version is from the late 1990s
   ii) Past President McDonald will lead the effort on updating the Manual of Operations and will be reaching out to other IS leaders to obtain more information for the update.

b) Annual Dinner Survey and Update – Tom Janicke
   i) Director Janicke discussed a dinner on the previously scheduled date for the Annual Dinner for the incoming/outgoing IS Board and Committee Chairs. About 34 IS Members would be invited to the dinner. An outlook invite will be sent out to see availability. The committee will look for a venue to hold the dinner.
   ii) All new IS Board Members will be sworn in at the event. A hybrid swearing in will be conducted with a virtual option for those that cannot attend the in-person dinner. Governor Lazzara will swear in new members.

c) Nominating Committee – Brian Pawula
   i) President Pawula stated that Tom Janicke was nominated for the open IS Treasurer position by the Nominations Committee. Notification of this nomination was sent out to IS membership on September 16, 2021, to solicit any petitions. A two week petition period was provided. No petitions were received by IS membership and Tom Janicke will proceed as the incoming IS Board Treasurer.

 d) Awards – Anne-Marie Jensen
   i) Director Jenson announced 2021 awards winners on 9/22 to membership. The Awards Dinner was canceled and the Dinner Committee and Awards Committee are working together on the 2021 award recognition. (See Attachment 5d)
   ii) The recommendation for the 2021 award recognition is to prerecord acceptance speeches through Video One and post to the website by early November. They will be recognized at the President-Elect Dinner in the Spring 2022. There will be no acceptance speeches.
   iii) No comments were provided from the IS Board on the recommendations from the Awards Committee.

 e) Outstanding Section/Branch Award Nomination – Brian Pawula
   i) President Pawula stated that the IS moving forward with submitting a nomination for Outstanding Section/Branch Award. President Pawula will be reaching out to others to assist with the nomination materials. Input is needed by Friday 10/22, with Submittal on 10/30. (See attachment 5e)
   ii) No comments were provided by the IS Board.

 f) 123 Signup Software Sunset - Brian Pawula
   i) President Pawula followed up from the prior meeting on the closure of 123signup, the company used by the IS and other Institutes for event registration. Executive Secretary, Sarah Harbaugh, was tasked with investigating other options, which include: Constant Contact, Cvent, and ASCE Collaborate.

(c) CE Magazine was #1 noted benefit, with others being ASCE local events and report card for US infrastructure.

(d) More engagement should occur between Life Members and Younger Members, as well as other components of the Sections/Branches.

ii) Kay recommended that the IS should evaluate ways to further engage Life Members in IS events/endeavors.
ii) President-Elect Walton mentioned that ASCE HQ uses constant connect.

iii) Input was solicited from the IS Board.

   (1) Incoming YMG Chair Sant mentioned they have had issues with 123signup and haven’t investigated other options yet.

   (2) The SEI stated they have used Constant Contact for numerous years. You can link to PayPal and it is easy to use. **SEI does not pay for Constant Contact and they will look into how they obtained their account, which is likely through the National SEI.**

   (3) CI Institute also has a Constant Contact account, which is provided by National CI.

iv) President Pawula stated they will continue to work on identifying the recommended method for IS event registration and will communicate that with the IS Institutes/Groups.

6) New Business

   a) ASCE Collaborate Software – Matt Huffman

   i) Secretary Huffman will lead the effort on using ASCE Collaborate within the IS.

   b) Region 3 Update – John Lazzara

   i) Governor Lazzara provided a Region 3 update. The Regional 3 Assembly was held in late August virtually. The next Region 3 Assembly will be held in July or August 2022 (Cleveland).

   ii) Ken Mika, the previous Region 3 Governor for the Wisconsin Section, is new Region 3 Director. He has been heavily involved with the Wisconsin Section and Report Card. **Governor Lazzara recommended reaching out to Ken to discuss the 2022 Illinois Report Card.**

   iii) The MLRC was going to be held in Austin and will now be virtual.

   c) “Engineer Tomorrow” Webinar – Brian Pawula

   i) President Pawula stated the Engineer Tomorrow webinar will be held on October 19th at 1pm CT. This is a new initiative by HQ and is one of the six strategic initiatives to help sustain the profession. This will focus on the future challenges and threats to progression.

   d) Multi-Region Leadership Conference (MRLC) – Brian Pawula

   i) President Pawula stated this will be held virtually. The three incoming IS Directors will attend the virtual event. Anyone can attend if they are available.

   e) IS-ASCE Stationary / Letterhead – Matt Huffman

   i) Secretary Huffman will be composing the 2021/2022 IS Letterhead and will be sent out within the next week.

   ii) President Pawula mentioned that all Institute/Group reports as well as any formal communications should be on IS letterhead.

   f) 2021-2022 Budget – Sandra Homola / Tom Janicke

   i) Treasurer Homola mentioned financials are almost done for September and year end financials will be ready to wrap up shortly. Treasurer Homola will coordinate with incoming Treasurer Janicke on the 2022 budget and is anticipated to be ready for the November IS Board meeting.

   g) Committees List – Andrew Walton

   i) President-Elect Walton is working on the 2022 Committee’s list and will be reaching out to seek interest for various committee positions. The draft 2022 Committee list will be presented at the November IS Board member and is anticipated to be finalized by December.

   h) Standard Operating Procedures – Andrew Walton

   i) President-Elect Walton mentioned the IS Constitution was updated on May 16, 2019, and the Bylaws are currently posted on the IS website: **https://www.isasce.org/about/governance-and-guiding-documents/**
7) Institute/Group Reports

The Technical Institutes and Groups reported out covering past, present, and future activities:

a) Urban Planning & Development Group (UP&D) – Report submitted. (See attachment 7a)
   i) Discussed potential future events and had four members at the last UP&D board meeting.
   ii) Saad Khatri is the incoming UP&D Chair.

b) Younger Member Group (YMG) – Report submitted. (See attachment 7b)
   i) The YMG Looking for interesting projects/ideas for lunch/dinner meetings. Provide to YMG Chair Ostermann.
   ii) YMG is starting to plan the virtual holiday party and is seeking volunteers to assist in planning the event.
   iii) Kyle Sant, the prior YMG Treasurer, is the incoming YMG Chair.

c) Construction Institute (CI) – Report Submitted. (See attachment 7c)
   i) The incoming chair has yet to be finalized. The CI will follow-up with the IS Board in the coming week who the new chair will be.

d) Environmental & Water Resources Institute (EWRI) – Report submitted. (See attachment 7d)
   i) Saki Handa is the incoming EWRI Chair.

e) Geo-Institute (GI) – Report submitted. (See attachment 7e)
   i) Alex Potter-Weight is the incoming GI Chair.

f) Structural Engineering Institute (SEI) – Report submitted. (See attachment 7f)
   i) Patrick Laux is the incoming SEI Chair.

g) Transportation & Development Institute (T&DI) – No report submitted.
   i) Brian Castro is the incoming T&DI Chair.

8) Standing Committee Reports

The standing committees reported out past, present, and future activities:

a) Government Relations (Matt Kirby) – Report submitted. (See attachment 8a)

b) EWB (Liz Jensen) – No Report submitted.
   i) EWB Chair Jensen provided an overall update. EWB Grant program can be started back up. The ASCE IS was providing grants of $1k for Student Chapters and $1k for Professional Chapters twice a year. Treasurer Homola will check the current budget for EWB grants and will follow back up.

   ii) The targeted date to start back up the grants will be Spring 2022 around the Spring President Elect/Scholarship Awards dinner.

   iii) There are currently three ongoing projects within the Chicago Professional Chapter.

   iv) The IIT and NU Student Chapters have ongoing projects. The UIC Chapter formally closed in 2016. Northern Illinois now has a Student Chapter.

c) Communications & Website (Katie Bell) – No report submitted.
   i) Secretary Huffman indicated that the Fall Newsletter will be distributed mid-September.

   i) The Executive Report Card Committee met and draft submittals are targeted for the end of September 2021 with ASCE HQ submittal in October 2021. The Report Card update is on schedule. The four person executive committee will review initially and then provide to ASCE HQ.

f) Awards (Anne Marie Jensen) – Report submitted. (See attachment 5d)

g) Sustainability (Kirsten Mawhinney) – Report submitted.

i) Discussion occurred about the future of the Sustainability Committee. Currently there is a workshop once a year along with Envision training. Karen Kabbes is the Chicago area trainer. Currently there is not a lot of energy within the Sustainability Committee.

ii) There was discussion of the Sustainability Committee being vacant for the upcoming year. A potential future chair of the committee is Antonio Acevedo. Discussion occurred about the EWRI absorbing the responsibilities of the Sustainability Committee and will be discussed at their upcoming board meeting.

h) Finance (Sandra Homola) – No report submitted.

i) Special Events (Brian Pawula) – No report submitted.

j) Student Outreach (Taylor Grove) – No report submitted.

k) Spring Dinner (Andrew Walton) – No Report Submitted.

l) Diversity & Inclusion (Nihar Shah) – Report submitted. (See attachment 8l)

m) Membership (Tom Borges) – No report submitted.

9) President Pawula entertained a motion to adjourn the meeting at 5:43 pm. A motion was made by President-Elect Walton to adjourn the meeting with a second by Director Gowin. Motion passed with 18 – aye and 0 - no.

The next meeting will be held at 4:00PM on Monday, November 1, 2021, via VIDEO CONFERENCE ONLY.
MEETING AGENDA
## BOARD MEETING – AGENDA
Monday, October 4, 2021 – 4:00pm

**VIDEO CONFERENCE VIA MS TEAMS ONLY**

### MS Teams Meeting Link

Dial-In Via MS Teams Mobile or Desktop Applications

<table>
<thead>
<tr>
<th>1) Call to Order</th>
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| 2) Acceptance of Minutes | Matt Huffman (September 13, 2021 Board Meeting) |

| 3) Treasurer’s Report | Sandra Homola |

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<td>b) Annual Dinner Update</td>
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<td>c) Construction Institute</td>
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<td>d) EWRI</td>
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<td>e) Geo-Institute</td>
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<td>f) Structural Engineering Institute</td>
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<tr>
<td>b) EWB – Liz Jensen</td>
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<tr>
<td>c) Communications &amp; Website</td>
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<tr>
<td>d) Report Card</td>
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<tr>
<td>e) Annual Dinner</td>
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<td>f) Awards</td>
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<td>l) Diversity &amp; Inclusion</td>
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<td>m) Membership</td>
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Next Meeting: Monday, November 1, 2021 @ 4:00PM via MS Teams
AGENDA ITEM #3 – TREASURER’S REPORT

SUPPORTING DOCUMENTATION
OFFICERS AND DIRECTORS

President
Brian Pawula, P.E., PMP
Thomas Engineering Group, LLC
55 W. 22nd Street, Suite 300
Lombard, IL 60148
(847) 922-6125

Past President
Megan A. McDonald, P.E., LEED AP
Clark Dietz, Inc.
118 S. Clinton Street, Suite 700
Chicago, IL 60661
(312) 466-8249

President-Elect
Andrew Walton, P.E.
Orion Engineers, LLC
328 S. Jefferson Street, Suite 950
Chicago, IL 60661
(312) 520-9276

Secretary
Matt Huffman, P.E.
Christopher B. Burke Engineering, Ltd.
9575 W. Higgins Road, Suite 600
Rosemont, IL 60018
(847) 804-7615

Treasurer
Sandra Homola, P.E., CFM
EXP
205 N. Michigan Avenue, Suite 3600
Chicago, IL 60601
(312) 616-5095

Directors to 2021
Megan Elberts, P.E., CFM, CPESC
(847) 868-1833

Thomas Janicke, P.E., S.E.
(630) 438-6400

Anne Marie Jensen, P.E.
(312) 798-0307

Directors to 2022
Jeana Gowin, P.E., CFM
(847) 823-0500

Zach Pucel, P.E.
(847) 636-3156

Nihar Shah, P.E., S.E.
(312) 870-6636

Chair, Construction Institute
Justin Weinberg
Robbins, Salomon & Patt, Ltd.
180 N. LaSalle Street, Suite 3300
Chicago, IL 60601
(312) 782-9000

Chair, Environmental & Water Resources Institute
Steve Randolph
Horner & Shifrin, Inc.
8755 W. Higgins Road, Suite 325
Chicago, IL 60631
(312) 332-4334

Chair, Geo-Institute
James P. Hambleton
Northwestern University, CEE Dept.
Tech A122, 2145 Sheridan Road
Evanston, IL 60208
(847) 491-4858

Chair, Structural Engineering Institute
Irsilia Colletti, P.E.
HNTB Corporation
1S. Wacker Drive, Suite 900
Chicago, IL 60606
(312) 930-9119

Chair, Transportation & Development Institute
Colleen Miller
Gannett Fleming, Inc.
180 N. Stetson Avenue, Suite 3700
Chicago, IL 60601
(773) 842-2629

Chair, Urban Planning & Development Group
Pamela Whitfield, P.E.
GSG Consultants, Inc.
623 Cooper Court
Schaumburg, IL 60173
(312) 733-6262

Chair, Younger Member Group
Benjamin Ostermann, P.E.
Jacobs Engineering Group, Inc.
8735 W. Higgins Road, Suite 400
Chicago, IL 60631
(847) 791-5163

OFFICERS AND DIRECTORS

TREASURER’S REPORT

October 4, 2021

Account Balance:

<table>
<thead>
<tr>
<th>Account</th>
<th>August 31, 2021</th>
<th>September 30, 2021</th>
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</thead>
<tbody>
<tr>
<td>Checking</td>
<td>$138,333.20</td>
<td>$151,100.14</td>
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<tr>
<td>- IL Section</td>
<td></td>
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<tr>
<td>- Diversity &amp; Inclusion Committee</td>
<td>$137,995.39</td>
<td>$138,333.20</td>
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<td>- Diversity &amp; Inclusion Committee</td>
<td>$337.81</td>
<td>$337.81</td>
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<tr>
<td>Savings</td>
<td>$52,266.11</td>
<td>$52,268.14</td>
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<tr>
<td>Total Account Balance</td>
<td>$190,599.31</td>
<td>$203,368.28</td>
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</table>

* = The Diversity & Inclusion Committee (D&IC) budget resides with the IL Section checking account. No changes to the D&IC account occurred in September.

The total account balance last year on September 30, 2020 was $189,858.51.

Checking Account Summary:

for September 1, 2021 to September 30, 2021

Account summary

Beginning balance on September 1, 2021: $138,333.20
Deposits and other credits: 20,547.50
Withdrawals and other debits: -7,780.56
Checks: -0.00
Service fees: -0.00
Ending balance on September 30, 2021: $151,100.14

Savings Account Summary:

for September 1, 2021 to September 30, 2021

Account summary

Beginning balance on September 1, 2021: $52,266.11
Deposits and other credits: 2.03
Withdrawals and other debits: 0.00
Service fees: 0.00
Ending balance on September 30, 2021: $52,268.14

Annual Percentage Yield Earned this statement period: 0.05%. Interest Paid Year To Date: $19.43.
## Checking Account Expenses:

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<thead>
<tr>
<th>Invoice Date</th>
<th>Code</th>
<th>Category</th>
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<th>Total Cost</th>
<th>Payment Cleared</th>
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<tbody>
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<td>08/30/21</td>
<td>J Zhang Payment</td>
<td>$1,500.00</td>
<td>$1,500.00</td>
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<td></td>
<td>673c</td>
<td>-Pre-Trans Program (REISSUE for 2019 Program)</td>
<td>$1,500.00</td>
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<tr>
<td>09/02/21</td>
<td>S Harbaugh Payment</td>
<td>$1,361.95</td>
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<td>662</td>
<td>-Executive Secretary</td>
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<td></td>
<td>662</td>
<td>-Labor = 21.25 hours x $53.05/hour = $1,127.31</td>
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<td></td>
<td>662</td>
<td>-Mileage = 44.0 miles x $0.56/mile = $24.64</td>
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<td>662</td>
<td>-Other Expenses</td>
<td>None = $0.00</td>
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<td>673l</td>
<td>-Other Expenses (Check to 50/50 Raffle Winner) = $210.00</td>
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<tr>
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<td>Subtotal 1 = $1,151.95</td>
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<td></td>
<td>Subtotal 2 = $210.00</td>
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<td></td>
<td>Total = $1,361.95</td>
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<tr>
<td>09/08/21</td>
<td>UIC ASCE Student Chapter</td>
<td>$2,000.00</td>
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<td></td>
<td>682c</td>
<td>-2021 Chapter Sponsorship (REISSUE CHECK)</td>
<td>$2,000.00</td>
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<tr>
<td>09/13/21</td>
<td>T Borges Reimbursement</td>
<td>$2,028.61</td>
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<td></td>
<td>673i</td>
<td>-Summer Social (REISSUE CHECK)</td>
<td>$2,028.61</td>
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<tr>
<td>09/23/21</td>
<td>S Homola Reimbursement</td>
<td>$445.00</td>
<td>$445.00</td>
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<tr>
<td></td>
<td>632a</td>
<td>-ASCE Annual Convention</td>
<td>$445.00</td>
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<td>09/23/21</td>
<td>B Pawula Reimbursement</td>
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<td></td>
<td>632a</td>
<td>-ASCE Annual Convention</td>
<td>$445.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Total Expenses - September 2021</td>
<td>$7,780.56</td>
<td></td>
<td></td>
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</tr>
</tbody>
</table>
Checking Account Deposits:

<table>
<thead>
<tr>
<th>Deposit Date</th>
<th>Code</th>
<th>Category</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>09/17/21</td>
<td>451</td>
<td>ASCE National Deposit</td>
<td>$547.50</td>
</tr>
<tr>
<td>09/23/21</td>
<td>431b</td>
<td>S Harbaugh Deposit</td>
<td>$20,000.00</td>
</tr>
</tbody>
</table>

Total Deposits - September 2021: $20,547.50

Past Action Items:

1. Follow up with IIT to re-issue sponsorship check.
2. Follow up with NWU to re-issue sponsorship check.

Known Future Action Items:

1. Draft Budget
2. Look into tax exemption status.

Respectfully Submitted,

Sandra Homola, P.E., CFM
IS-ASCE Treasurer
AGENDA ITEM #4 – NEW BUSINESS (Guests)

SUPPORTING DOCUMENTATION
AGENDA ITEM #5 – OLD BUSINESS

SUPPORTING DOCUMENTATION
2021 Annual Awards
Committee Report for IL Section Board Meeting
October 4, 2021

1. Completed Items:
   a. Announced Award Winners to ASCE members (9/22)
   b. Determined awards recognition
      i. Prerecorded winners’ acceptance speeches (Video One) to post on ASCE IS website by beginning / mid-November
      ii. Recognize winners at in-person President-Elect / Scholarship Dinner in Spring
      iii. Recognize in person board members and committee chairs and members (incoming and outgoing) and incoming members swear in
      iv. Prerecorded outgoing and incoming Presidents’ speeches (Video One) included in November eblast / newsletter

2. Upcoming Items:
   a. Ordering plaques
   b. Execute Video One Contract
   c. Coordinate with Award Winners and Presidents on videos

Respectfully Submitted,
Anne Marie Jensen / Zach Pucel
2021 IS-ASCE Annual Awards Co-Chairs
Recommended: Option 4 Prerecorded Acceptance Speeches and Recognize Winners at Scholarship dinner (see below)

Option 1: Prerecorded ASCE Annual Awards Dinner

Overview
This option will be like the 2020 ASCE awards recognition and will have the same format as the ASCE Annual Awards Dinner with incoming and outgoing president speeches and acceptance speeches prerecorded.

Costs
Vide One: $11,787 (13 locations) or $7,987 (1 location)

Pros:
• Winners, companies / clients and ASCE have videos
• Safety
• Flexible release date

Cons:
• 2020 award videos did not have many views (ranging from 12 views to less than 400 in 10 mos).
• Winners may prefer to be recognized in person.
• A lot of coordination with videos in short timeframe (complete videos by early November).
• Not planning to include Swearing-In of officers, due to timeframes

Option 2: Combine Awards and Scholarship Dinner

Overview
This option will include combining the awards with the in-person scholarship dinner in the spring. The event will be a large size event (500+ attendees). No pre-recorded acceptance videos planned.

Will incoming and outgoing presidents’ speeches be delivered at event (5-6 months into ASCE year)? If not, how will we accommodate?

Costs
Same cost as a typical ASCE annual dinner.

Pros:
• Likely the preferred option for winners to be recognized.
• Students will have more opportunity to network and provide insight on the engineering industry (projects, clients, engineer winners). Industry interaction for scholarship winners
• Will bring industry and academia together – which is a pillar of ASCE
• A showcase for ASCE and the Institutes, especially if President Elect attends
• Likely to receive many sponsorships to offset cost
• Put ASCE “on-par” with IRTBA, ACEC, HACIA, AAAEA dinners
Cons:
- Most expensive option.
- May take focus away from scholarship. However, YouTube videos for the scholarships have received a maximum of 12 views in 4 months.
- Uncertainty of Covid safety guidelines in the future.
- Involve additional coordination and work with combining the events (i.e. looking at venues, sponsors, etc.)
- Difficult to find a large enough venue for the spring.
- Cocktail hour with industry socializing will take the spotlight from the students.
- Long dinner if everyone does a speech, would need to amend the typical outline of the dinner.
- Tickets costs will be more expensive than typical spring dinner.
- Food options are totally different for each dinner (family style vs. plated food), so depending how it’s done, this could be a pro for the spring dinner attendees, or a con for the awards dinner attendees.
- Not planning to include Swearing-In of officers, due to timeframes

Option 3: Virtual Networking Event and Prerecorded Acceptance Speeches

Overview
This option will include a virtual networking event using Zoom with winners, ASCE members, board. Prerecorded acceptance speeches will be released prior to networking event.

Will outgoing and incoming presidents give a brief speech addressing members at event?

Costs
Video One: Approx. $10,460 (11 locations) or $7,330 (1 location), additional potential costs could include Zoom fees

Pros:
- Winners, companies / clients and ASCE have videos.
- Safety.
- Engaging members and winners.

Cons:
- 2020 award videos did not have many views (ranging from 12 views to less than 400 in 10 mos).
- Winners may prefer to be recognized in person.
- A lot of coordination with videos in short timeframe (complete videos by early November).
- Not planning to include Swearing-In of officers, due to timeframes

Option 4: Prerecorded Acceptance Speeches and Recognize Winners at Scholarship dinner

Overview
This option will include prerecorded acceptance speeches and recognizing the award winners at the in-person scholarship dinner. The scholarship dinner will remain a smaller size event. Award winners will not deliver acceptance speeches at the scholarship dinner.

Will incoming and outgoing presidents’ speeches be delivered at event (5-6 months into ASCE year)? If not, how will we accommodate?
Costs
Video One: Approx. $10,460 (11 locations) or $ 7,330 (1 location), plus additional costs for having a slightly larger event.

Pros:
- Winners, companies / clients and ASCE have videos.
- Safety.
- Opportunity to recognize winners in-person.

Cons:
- 2020 award videos did not have many views (ranging from 12 views to less than 400 in 10 mos).
- Even though the recognition is in-person, it may not feel as special b/c it will be a less attended event, won’t make acceptance speech, and focus is on scholarship.
- Uncertainty of Covid safety guidelines in the future.
- A lot of coordination with videos in short timeframe (complete videos by early November).
- Not planning to include Swearing-In of officers, due to timeframes.

Option 5: Live Virtual Recognition Event

Overview
This option will include hosting a live virtual recognition event through Zoom and only focused on award winners. The live virtual event will have a similar format to WTS.

How will we accommodate incoming and outgoing presidents’ speeches?

Costs
Potential costs would be Zoom fees

Pros:
- Least expensive option.
- Engaging members and winners.
- Safety

Cons:
- Involve a fair amount of work and coordination in short timeframe (anticipate before holidays) or would have to combine with ASCE holiday event.
- Zoom fatigue of viewers / low attendance
- No President speech or swearing in of board members.
- Not planning to include Swearing-In of officers, due to timeframes.
2021 OUTSTANDING SECTION / BRANCH AWARD NOMINATION FORM

INSTRUCTIONS

- An event/activity may only be used once and cannot be repeated throughout the application. Please select the most appropriate category. There are potential negative points for an event/activity that is repeated.

- Sections should NOT include activities completed by their Branches and Branches should NOT include activities completed by their Section. N/A.

- Applications are limited to 12 pages plus a copy of one newsletter.

- Point totals are listed under each category for a maximum of 115 points.

- Only list activities from October 1 – September 30 which can be either virtual or in-person.

- Please e-mail an electronic PDF file to Nancy Berson at ASCE: nberson@asce.org by October 30, 2021.

BASIC INFORMATION

<table>
<thead>
<tr>
<th>Award Classification (check one):</th>
</tr>
</thead>
<tbody>
<tr>
<td>□ Very Large Section/Branch (&gt; 2500 members)</td>
</tr>
<tr>
<td>□ Large Section/Branch (1001-2500 members)</td>
</tr>
<tr>
<td>□ Medium Section/Branch (501-1000 members)</td>
</tr>
<tr>
<td>□ Small Section/Branch (&lt; 500 members)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Section/Branch Nominee:</th>
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<tr>
<th>Name and Board Position of Contact Member:</th>
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<table>
<thead>
<tr>
<th>ASCE Member ID:</th>
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<thead>
<tr>
<th>Address:</th>
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<table>
<thead>
<tr>
<th>Telephone:</th>
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<thead>
<tr>
<th>E-mail:</th>
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</tbody>
</table>
NOMINATION QUESTIONS/SCORING
115 points maximum

A. COMMUNICATION WITH MEMBERS (15 Points Maximum)

• Newsletter (1 point per issue, 5 points maximum):
  Please include one electronic newsletter with the Award nomination package or include a link to an active website. Points will be given for the number of newsletters published on the website.

| Number of Newsletters Published Annually: |
| Newsletter URL: |

• Website (5 points maximum):
  Verify that all links are active prior to submission.

| Website URL: |
| Discuss the content included on your website: |

• Social Media Tools (5 points maximum):
  Verify that all links are active prior to submission.

| Discuss Social Media platforms used to communicate to your Section/Branch. |
| Social Media URL: |
### B. PROFESSIONAL / LEADERSHIP ACTIVITIES, AWARDS / RECOGNITION, SCHOLARSHIPS AND MENTORING (20 Points Maximum)

- **Professional / Leadership (Non-Technical) Activities (5 points maximum):**

  **Professional / Leadership (Non-Technical) Committee Meetings (1 point each, 2 points max)**

<table>
<thead>
<tr>
<th>Professional Committee: (i.e. YMF, History &amp; Heritage, International Group)</th>
<th>Number of Meetings:</th>
<th>Presentation Topic(s):</th>
</tr>
</thead>
</table>

- **Professional / Leadership (Non-Technical) Seminars (1 point each, 3 points max)**

<table>
<thead>
<tr>
<th>Date: (i.e. Panel Discussion, Ethics Seminar)</th>
<th>Approx. Attendees:</th>
<th>Presentation Topics / Describe Seminar:</th>
</tr>
</thead>
</table>

- **Awards/Recognition (1 point each, 5 points maximum):**

  **Awards Given by the Section/Branch**

<table>
<thead>
<tr>
<th>Name of Award:</th>
<th>Recipient:</th>
<th>Describe:</th>
</tr>
</thead>
</table>

  **Society Awards Received by the Section/Branch or its members**

<table>
<thead>
<tr>
<th>Name of Award:</th>
<th>Recipient:</th>
<th>Describe:</th>
</tr>
</thead>
</table>

- **Scholarships (5 points maximum):**

  **Scholarships to High School Students (1 point each)**

<table>
<thead>
<tr>
<th>Name of Scholarship:</th>
<th>Amount of Scholarship:</th>
<th>Describe:</th>
</tr>
</thead>
</table>

  **Scholarships to College Students (1 point each)**

<table>
<thead>
<tr>
<th>Name of Scholarship:</th>
<th>Amount of Scholarship:</th>
<th>Describe:</th>
</tr>
</thead>
</table>

- **Mentoring Activities of ASCE Members (5 points maximum):**

<table>
<thead>
<tr>
<th>Date:</th>
<th>Approx. Attendees:</th>
<th>Describe:</th>
</tr>
</thead>
</table>

---

*Updated 8/26/21*
C. TECHNICAL COMMITTEES AND ACTIVITIES (15 Points Maximum)

Section/Branch Technical Committees or Institutes (minimum of 2 technical or virtual meetings per year; 1 point each, 5 points max)

<table>
<thead>
<tr>
<th>Technical Committee: (i.e. Institute Chapters, Transportation Committee)</th>
<th>Number of Meetings:</th>
<th>Presentation Topic(s):</th>
</tr>
</thead>
</table>

Section/Branch Technical Seminars / Courses with PDHs (1 point each, 5 points max)

<table>
<thead>
<tr>
<th>Date:</th>
<th>Approx. Attendees:</th>
<th>Describe:</th>
</tr>
</thead>
</table>

Other Technical / Educational Activities and Benefits for Section / Branch Members (1 point each, 5 points max)

| Describe other technical / educational activities and benefits for Section / Branch members: | (for example: hosting a user group for technical software used by Members) |
D. **MEMBERSHIP** (10 Points Maximum)

<table>
<thead>
<tr>
<th>Describe efforts to transition Student Members to Associate Members (2 points):</th>
</tr>
</thead>
<tbody>
<tr>
<td>Describe Member recruitment programs (2 points):</td>
</tr>
<tr>
<td>Describe Member retention programs (2 points):</td>
</tr>
<tr>
<td>Describe any recognition programs for employers supporting ASCE (2 points):</td>
</tr>
<tr>
<td>Describe other Membership Activities / Events (2 points):</td>
</tr>
</tbody>
</table>

E. **PUBLIC OUTREACH ACTIVITIES** (10 Points Maximum)

<table>
<thead>
<tr>
<th>Describe outreach activities with elementary, middle, or high schools (1 point each, 5 points max):</th>
</tr>
</thead>
<tbody>
<tr>
<td>Describe outreach activities via media outlets (1 point each, 3 points max): (examples: newspaper, magazine, radio, TV, internet, billboards)</td>
</tr>
<tr>
<td>Describe other public outreach or educational activities (1 point each, 2 points max):</td>
</tr>
</tbody>
</table>
F. COLLEGE OUTREACH ACTIVITIES (10 Points Maximum) – CHOOSE 1 or 2

1. Section/Branch has an ASCE College Student Chapter(s)

| Describe Student Interaction Activities between ASCE Student Chapters and the Section/Branch (1 point each, 5 points max): |
| Note current Section/Branch Practitioner Advisors (5 points): |

T Groves/TAIston MCrinion

2. Section/Branch does not have any ASCE College Student Chapter(s)

| Describe outreach activities with college students other than those involved with ASCE (5 points each, 10 points max): |
| (examples: hosting an event for community college students or undeclared engineering majors at a university): |

X

G. COMMUNITY SERVICE, PUBLIC SERVICE, HISTORY & HERITAGE, SUSTAINABILITY, AND GOVERNMENT RELATIONS (10 Points Maximum)

NOTE: ASCE also awards a History and Heritage Award. If you have such activities and want to be considered for that award, describe those activities here and submit a copy of this application directly to Jennifer Lawrence at jlawrence@asce.org.

| Describe public service projects (2 points): |
| Describe History and Heritage Activities (2 points): |
| Describe Government Relations activities (2 points): |
| Describe Sustainability Seminars held by the Section/Branch promoting the advancement of the principles of sustainable development (2 points): |
| Describe Community Service events (1 point each, 2 points max): |

E Jensen
B Pawula
B Pawula
KMwwitney
Anyone?

Institutes Tech Group can also contribute.
H. DIVERSITY, EQUITY, AND INCLUSION (15 Points Maximum)

ASCE supports and encourages the equitable opportunity for all people to participate within the civil engineering profession regardless of identity. ASCE’s Committee on “Members of Society Advancing an Inclusive Culture” reviews this section to select Outstanding Section/Branches for their efforts in developing and implementing programs that promote an equitable and inclusive climate in the profession.

| Describe Section/Branch Diversity Seminars / Programs (1 point each, 5 points max): | (examples: Diversity webinars, scholarships for underrepresented populations, Women in Engineering Programs.) |
| Describe Section/Branch Diversity Committees and Diversity in Section/Branch Leadership Positions (5 points): | (example: Diversity and Inclusion Committee, Diversity on Section/Branch Board) |
| Describe participation in local community diversity programs (5 points): | (examples: Local Diversity Marches/Parades, Programs for At-Risk and Underprivileged Youth, LGBTQIA+ awareness programs, Promoting STEM to Girl Scouts) |
I. ADDITIONAL SECTION / BRANCH ACTIVITIES (10 Points Maximum)
Describe any other non-standard activities that are not covered under other sections of the nomination form that your Section or Branch has undertaken to promote or advance the Civil Engineering profession to either your members or the public. Note that Sections applying for the award should not include their Branch activities and vice versa for Branches. These can include other Community Service projects, hosting of Regional meetings, fundraising, mentoring, and other best practices. Describe the activity and give dates, locations and number in attendance. Also describe any activities relative to the creation of a Section / Branch strategic plan and/or efforts to support the Society’s Strategic Initiatives (ie. sustainability efforts). These activities may also be eligible for the Leader Training Committee Best Practices Manual. A maximum of two (2) points will be given for each of up to five (5) non-standard activities.

<table>
<thead>
<tr>
<th>Type of Activity/Event/Initiative:</th>
<th>Date (if applicable):</th>
<th>Describe:</th>
</tr>
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<tbody>
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</tbody>
</table>

Everyone, please also review "Outstanding Section Award Ideas" document for other potential ideas for this nomination form.

Everyone, thank you in advance for your input. Preparing this nomination form alone would not have been possible.

- B Pawula
Ideas for Nomination Form

Project: Outstanding Section/Branch Award

Date: 10/4/2021

Criteria

A. Timeframe: October 2020 through September 2021

B. The nominating document will list publications, professional, technical, educational, social, membership promotion, diversity and special activities sponsored by the Section or Branch during the preceding fiscal year. Activities can be face-face or virtual.

C. An event/activity may only be used once and cannot be repeated throughout the application. Please select the most appropriate category. There are potential negative points for an event/activity that is repeated.

Other Ideas for Nomination Form

(when they first appeared in Board Meeting minutes)

Board Meeting – September 2020
1. Virtual Annual Dinner .................................................. T Janicke/M Crinion, K Salvatera/AM Jensen
2. Mentorship Program .......................................................... T Grove / T Alston

Board Meeting – October 2020
3. Letter of Support – Airfield Practitioner of the Year ............................................. M McDonald
4. Legends Program .............................................................. M Calcagno

Board Meeting – November 2020
5. Webinar on Institute Chapter Engagement ..................................................... B Pawula
6. Bylaws ....................................................................................... M McDonald
7. Report Card .................................................................................. B Pawula
8. Letter of Non-Support – Life Member Guidelines Changes ................................. B Pawula
9. Chicago Engineers’ Foundation ........................................................................ B Pawula
10. Engineers Without Boarders ........................................................................... E Jensen

Board Meeting – December 2020
11. ACEC STEM Videos ................................................................................. B Pawula
12. Committee on Pre-College Outreach ............................................................ M Crinion
13. Landmark STEM Initiative .......................................................................... M Crinion
15. Future City Competition ................................................................................ AM Jensen
Board Meeting – January 2021
16. Membership Committee – Local Membership Champion Initiative ........................................... T Borges
17. Scholarship Committee ................................................................................................................ T Janicke
18. Spring Dinner ............................................................................................................................... A Walton
19. Notre Dame Introduction to Engineering Program ........................................................................ N Shah

Board Meeting – February 2021
20. Student Chapter Presentation – IIT ............................................................................................... B Pawula
21. National Science Foundation Grant for Metro Chicago Data Science Corps ................... J Hambleton
22. Membership Committee – Student Member Transition Initiative ........................................ T Borges

Board Meeting – March 2021
23. Student Chapter Presentations – UIC and Northwestern .......................................................... B Pawula
24. New Faces of Engineering (T Alston) ......................................................................................... B Pawula

Board Meeting – April 2021
26. “Life after College” GLSC Presentation .................................................................................... B Ostermann
27. Membership Committee – Survey for Arrears ......................................................................... T Borges

Board Meeting – May 2021
28. Letter of Support – Fellow Nomination .................................................................................... B Pawula
29. Outstanding Section/Branch Website Award ............................................................................. B Pawula
30. Historic Landmark Program for Route 66 ................................................................................ B Pawula

Board Meeting – June 2021
31. Summer Picnic ......................................................................................................................... A Walton

Board Meeting – August 2021
32. Outstanding Young Civil Engineer in Public Sector (K Bell) .................................................... B Pawula
33. Civil Engineering Magazine (S Homola) .................................................................................... B Pawula

Board Meeting – September 2021
34. Student Outreach – High Schooler Interview Requests ............................................................ M Crinion
AGENDA ITEM #6 – NEW BUSINESS

SUPPORTING DOCUMENTATION
AGENDA ITEM #7 – INSTITUTE/GROUP REPORTS

SUPPORTING DOCUMENTATION
Urban Planning & Development (UP&D) Illinois Chapter Activity Report

October 4, 2021

Past Activities

UP&D-IL September Dinner Meeting
Cancelled due to availability.

Future Activities

UP&D-IL October Dinner Meeting
Topic: Recruitment Strategies
Date: October 21, 2021
Time: 5:30 PM
Location: Chandlers Chop House, Schaumburg

Respectfully Submitted,
Pamela Whitfield, PE
Chair, UP&D Illinois Chapter
Younger Member Group (YMG)
Group Report for IL Section Board Meeting
October 4th, 2021

Past Events (September & October 2021)

Lunch Webinar: The Five Most Common Errors Made During Bridge Inspections
Date: September 2

September Board Meeting
Date: September 8

Lunch Webinar: What Works for Traffic Calming and What Doesn’t
Date: September 22

EWRI Riverwalk Tour
Date: September 24

October Board Budget Meeting
Date: October 6

Future Events (November 2021)

Professional Skills Series: PM session 2
Date: Wednesday, November 10th

Project Meetings
- Looking for projects/ presenters/ ideas for Lunch/ Dinner meetings

Christmas Party
Date: December

Respectfully Submitted,
Kyle Sant, P.E.
Chair, IL-ASCE YMG
Dear Board members:

IS-CI had no activities to report on for September.

The next IL-CI teleconference Board meeting is October 6, 2021 at 4:30 pm.

Respectfully Submitted:

//Justin Weisberg
Justin Weisberg, P.E.
Chair IS-ASCE Construction Institute
Environmental & Water Resources Institute
Activity Report
October 2021

Last Month’s Activities:

Executive Committee Meeting
Host: EWRI Chicago Chapter Board
Date & Time: September 14, 2021, 4:00 PM
Place: via conference call

EWRI Chicago Riverwalk Tour (with YM Group)
Date & Time: September 24 2021, 4:30 to 5:30 PM
Place: Riverwalk @ ClarkStreet
Registration: Saki Hando, (sakihanda0113@gmail.com)

About 15 attendees. The tour lasted about 90 minutes and highlighted the development of the Riverwalk and the civil engineering landmarks that are adjacent to the Chicago River. Followed by a happy hour for socializing.

This Month’s Activities:

Executive Committee Meeting
Host: EWRI Chicago Chapter Board
Date & Time: October 12, 2021, 4:00 PM
Place: via conference call
RSVP: Paige Adams (PAdams@baxterwoodman.com)

EWRI Webinar on MWRD’s Stormwater detention and volume control trading pilot program
Host: EWRI Chicago Chapter Board (with Nature Conservatory)
Date & Time: October 4, 2021, 12:00 noon
Place: Virtual
RSVP: https://www.eventbrite.com/e/trading-stormwater-mwrdspilot-project-stormstoretm-support-registration-176502693307?aff=ebdsoporgprofile

Future Activities:

Executive Committee Meeting
Host: EWRI Chicago Chapter Board
Date & Time: November 9, 2021, 4:00 PM
Place: via conference call
RSVP: Paige Adams (PAdams@baxterwoodman.com)
Geo-Institute (GI) Illinois Chapter Activity Report
For IL Section Board Meeting on October 4, 2021

2021-2022 Board
Chair: Alex Potter-Weight, P.E.
Regional Sales Manager
Menard Group USA
20 W. Kinzie St, 17th Floor, Chicago IL 60654
Direct line: 312-598-9549
Mobile: 517-402-3893
Email: apotter-weight@menardgroupusa.com

Co-chair: Andrés Matos, EIT
Jr. Engineer
Flood Testing Laboratories Inc.
1945 E 87th St, Chicago, IL 60617
Phone: 773-721-2200
Email: amatos@floodlabs.com

Treasurer: Jason Buenker
Senior Engineer
Shannon & Wilson, Inc.
1720 W Division Street, Suite 74, Chicago, IL 60622
Phone: 217-821-4807
Email: jzb@shanwil.com

Past Activities
G-I Board Meeting
Date: Friday, September 10th, 2021
Time: 3:30pm – 4:30pm (US Central)
Location: Online via Microsoft Teams

Future Activities
Kick-off Happy Hour
Date: Tuesday, October 5th, 2021
Time: 6:00pm – 8:00pm (US Central)
Location: Recess in Fulton Market
Registration: https://www.eventbrite.com/e/geo-institute-2021-kick-off-happy-hour-tickets-177555542407
Other Notes

- Board decided that technical meetings will be virtual for the time being. No meetings scheduled yet.
- Tentatively planning to revive the Chicago Lecture Series in-person for Spring 2022.
- Have formulated a list of top targets for speakers - for either evening “dinner” meetings or the Lecture Series. Sent requests to host the G-I Cross County Lecturer (Silas Nichols) and the DFI Traveling Lecturer (Tom Richards).

Respectfully Submitted,

Jim Hambleton
2020-2021 Chair, GI Illinois Chapter

Alex Potter-Weight
2021-2022 Chair, GI Illinois Chapter
Structural Engineering Institute (SEI) Illinois Chapter Activity Report

October 4th, 2021

Past Activities

SEI-IL September Committee Meeting
Date: Thursday, September 15th
Time: 12pm
Location: Zoom

Lecture Series Session 2
Topic: Rail Themed Evening
Date: Wednesday, September 22nd
Time: 5pm – 8pm
Location: Union Station

Future Activities

SEI-IL October Committee Meeting
Date: TBD – New Chair
Time: 12pm
Location: Zoom

Lecture Series Session 3
Topic: Building Structures Themed Evening
Date: Wednesday, October 6th
Time: 5pm – 8pm
Location: Union Station

FY22 SEI Leader Meeting National
Date: Wednesday, October 20th
Time: 12PM – 2:30PM
Location: Virtual

Lecture Series Session 4
Topic: Bridges Evening
Date: Wednesday, October 20th
Time: 5pm – 8pm
Location: Union Station

Respectfully Submitted,

Irsilia Colletti, PE
Chair, SEI Illinois Chapter
AGENDA ITEM #8 – STANDING COMMITTEE REPORTS

SUPPORTING DOCUMENTATION
Illinois Legislation Tracker

Local Activities:
- Work on the 2022 Report Card continues. Government Relations Committee is working closely with the Report Card Committee.
- Will host GR/PR University seminar(s) in early 2022 prior to IL Report Card release (pending schedule). Society is aware, more coordination to follow.

Society/Federal Government Relations:
- Federal infrastructure legislation deadline was extended to 10/31 in the House.
- Tell Your Members of Congress – Pass Comprehensive Infrastructure Package Now
- Key Contacts receive weekly newsletter and requests to send emails to Members of Congress on key issues and legislation.
- St. Louis Section President Jordan Pettibone, P.E. spoke with WGN about how important the IIJA is for improving infrastructure conditions in Illinois and throughout the region.
- October Key Contact Webinar: Federal Legislative Opportunities for Expanding Research Funding, 10/13, 2pm CT. Register here.

TFIC/State Government Relations:
- Governor Signs Ambitious State Clean Energy Plan into Law
- TFIC annual meeting will be held at 10 am November 17 at the Chicago Laborers facility, 999 McClintock Drive, Burr Ridge. Agenda and sponsorship and registration forms will be made available in the next few weeks.
- IDOT revenue tracker updated through August is here.
  - Revenues still lag below estimates used in putting together the Rebuild Illinois program in 2019, but they are trending back upwards after the COVID-related declines of the past year.

Respectfully Submitted,
Matt Kirby, PE, MLE, M.ASCE
IS-ASCE Government Relations Chair
Sustainability Committee

ACTIVITY REPORT

October 3, 2021

1. Future of Committee – stand-alone vs. rolled into another Institute
2. See web page to join us.

Respectfully Submitted,
Kirsten Mawhinney
Sustainability Committee Chair
Diversity and Inclusion Committee

ACTIVITY REPORT

October 4th, 2021

Committee Activities:

- Top Golf Fundraising Event
  1. Planning for April 2022 for fundraising event at Top Golf.
  2. Will reach out to Top Golf in November/December to begin planning.

- Notre Dame IEP Event
  1. No updates on event have been posted/received.
  2. Planning to release application by end of December.

Submitted By: Nihar Shah