BOARD MEETING – MEETING MINUTES
Monday, September 13, 2021 – 4:00pm

VIA MS TEAMS VIDEO CONFERENCE DUE TO COVID-19 RESPONSE

1) Call to Order
   President Pawula called the meeting to order at 4:05 pm.
   a) Roll Call
      i) Secretary Huffman called roll. A quorum was present with 15 of 18 board members present. Three board members were late and were all in attendance by 4:10. See below list of attendees.
   b) Recognition of Guests
      i) No physical guests present as the meeting was video conference only. See below list of attendees.

<table>
<thead>
<tr>
<th>IS Board Members</th>
<th>Committee Chairs/Additional Attendees &amp; Guests</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ph Brian Pawula, President</td>
<td>Ph Tom Borges, Membership Committee Chair</td>
</tr>
<tr>
<td>Ph (Late) Megan McDonald, Past President</td>
<td>Ph Taylor Grove, Student Outreach Chair</td>
</tr>
<tr>
<td>Ph Andrew Walton, President-Elect</td>
<td>Ph Kirsten Mawhinney, Sustainability Committee Chair</td>
</tr>
<tr>
<td>Ph Sandra Homola, Treasurer</td>
<td>Ph Matt Huffman, Secretary</td>
</tr>
<tr>
<td>Ph Matt Huffman, Secretary</td>
<td></td>
</tr>
<tr>
<td>Ph Megan Elberts, Director to 2021</td>
<td>A Liz Jensen, Engineers Without Borders (EWB) Chair</td>
</tr>
<tr>
<td>Ph Tom Janicke, Director to 2021</td>
<td>A Katie Bell, Communications &amp; Website Committee Chair</td>
</tr>
<tr>
<td>Ph Anne Marie Jensen, Director to 2021</td>
<td>A Ken Gomez, Social Media Committee Chair</td>
</tr>
<tr>
<td>Ph Jeana Gowin, Director to 2022</td>
<td>A Matt Kirby, Government Relations Chair</td>
</tr>
<tr>
<td>Ph Zach Pucel, Director to 2022</td>
<td>E Tim Scully-Granzeier, Social Media Committee Chair</td>
</tr>
<tr>
<td>Ph (Late) Nihar Shah, Director to 2022</td>
<td>Ph Don Wittmer, Engineer’s Week Committee Chair</td>
</tr>
<tr>
<td>Ph Justin Weisberg, Construction Institute Chair (CI)</td>
<td>Ph Tim Alston, Mentorship Committee Chair</td>
</tr>
<tr>
<td>Ph Steve Randolph, Environmental &amp; Water Resources Institute Chair (EWRI)</td>
<td>E Path Lach, Report Card Committee Chair</td>
</tr>
<tr>
<td>Ph James P. Hambleton, Geo-Institute Chair (GI)</td>
<td>Ph John Lazzara, Region 3 Governor</td>
</tr>
<tr>
<td>Ph Irisila Colletti, Structural Engineering Institute Chair (SEI)</td>
<td>Ph Robert Brzezon, Government Relations Committee Member; D&amp;I Fundraising Committee Member</td>
</tr>
<tr>
<td>Ph Colleen Miller, Transportation &amp; Development Institute Chair (T&amp;D)</td>
<td>Ph Monica Crinion, Annual Dinner Committee</td>
</tr>
<tr>
<td>Ph Pamela Whitfield, Urban Planning &amp; Development Chair (UP&amp;D)</td>
<td>Ph Rachael Berthiaume, Annual Dinner Committee</td>
</tr>
<tr>
<td>Ph (Late) Ben Ostermann, Younger Member Group Chair (YMG)</td>
<td>Ph Dhooli Raj, IS Past President</td>
</tr>
</tbody>
</table>

Attendance Key:
P - Present, Ph – Phone/Electronic, E - Excused, A – Absent
2) Acceptance of Minutes
   a) The minutes from the August 2, 2021, Board of Directors meeting were approved as written. EWRI Chair Randolph motioned to approve with a second from President-Elect Walton. **Motion passed with 15 – aye and 0 - no.**

3) Treasurer’s Report
   a) The September 13, 2021, Treasurer’s report was presented. (See attachments)
   b) Various other action items were discussed as noted on the attached Treasurer’s Report, specifically:
      i) Reach out to IIT and Northwestern about 2020 GLSC sponsorship checks.
      ii) IIT Pre-Trans received the re-issued check and they confirmed they will deposit.
   c) Director Gowin motioned to approve the treasurer’s report with a second from President-Elect Walton. **Motion passed with 18 – aye and 0 - no.**

4) Old Business
   a) Bylaws – Megan McDonald
      i) No action on this from last meeting. More information will be provided at the October IS Board meeting.
   b) Annual Dinner Survey and Update – Tom Janicke
      i) An overall update was provided by Director Janicke (See attachment 7f). In consultation with the Executive Committee and Annual Dinner Committee, it was decided to cancel the in-person Annual Dinner this coming October. The Annual Dinner Committee prepared a financial analysis to assess potential loss under various attendance levels. Canceling the contract with the Hyatt, at a cost of $10,000, provides least financial loss. President Pawula provided additional thoughts on canceling the Annual Dinner for 2021. There were no objections raised by the IS Board.
      ii) The Annual Dinner Committee will convene in October and will discuss options in-lieu of an in-person Annual Dinner. The new IS Board members must be installed in October 2021, following the October IS board meeting.
   c) Nominating Committee – Brian Pawula
      i) President Pawula informed the IS Board that Matt Kirby, who was the incoming IS Board Treasurer, has withdrawn his nomination.
      ii) President Pawula passed this information on to the Nominating Committee and requested a new nominee for IS Board Treasurer. The Nominating Committee proposed Tom Janicke as the new nominee for IS Board Treasurer. This nomination will be communicated with the IS Membership via e-blast with a 2-week petition period. Treasurer Homola motioned to approve the nomination of Tom Janicke as IS Board Treasurer with a second from Director Gowin. **Motion passed with 17 – aye and 0 no (Director Janicke abstained from the vote).**
   d) Summer Social Picnic – Andrew Walton
      i) An overview of the Summer Social Picnic was provided by President-Elect Walton (See attachment 7l). Approximately 90 people registered for the event members/guests/kids with approximately 45 that attended the event. An attendance of about 50 was planned for.
      ii) The event had a budget of $2,000 and the final costs were approximately $2,750.
      iii) Excess food was donated to the Mount Prospect Police Department.
      iv) Overall, the event was viewed as a success and consideration should be given to holding this summer social event annually.
e) Awards – Anne-Marie Jensen
   i) Director Jensen provided an update on the 2021 awards and shared a list of the 2021 Annual Awards winners (See attachment 7g).
   ii) The awards winners were notified and notification to the IS membership will take place in mid-September. Biographies will be requested from each of the award winners.
   iii) Awards recognition will be further discussed at a subsequent Awards Committee meeting on September 16. Some potential options were mentioned:
      (1) Video One, who was utilized for the 2020 Awards.
      (2) Virtual awards event (will reach out to WTS who hosted a recent virtual event)
      (3) Acknowledge at the 2022 President-Elect Dinner.
   iv) The Awards Committee will follow-up with the Executive Committee following the September 16th meeting to obtain input/feedback on next steps for the 2021 Awards recognition.

5) New Business
   a) ACEC STEM Videos – Brian Pawula
      i) A meeting was held on August 31st to provide an update on the ACEC STEM Video. President Pawula, President-Elect Walton, and Communications Chair Bell participated in the meeting. ACEC solicited comments on the video to the organizations that financially participated in this endeavor. The scheduled launch is in mid-September. (See attachment 5a)
      ii) ASCE will have access to all materials, which could assist with student outreach. The targeted audience is high school students.
      iii) There will be an effort to coordinate outreach with other engineering organizations.

   b) Outstanding Section/Branch Award Nomination – Brian Pawula
      i) The Leader Training Committee (LTC) is inviting sections and branches to submit nominations for award to recognize outstanding contribution to the Society and their community through their programs and activities. (See attachment 5b)
      ii) President Pawula sought input for the IS Board on submitting a nomination package. There was some guidance about the potential for the LTC to provide a submission package, with help from the ASCE national office. The LTC will meet on September 16. Some potential options were mentioned:
         (1) Virtual event held in Chicago on October 6th. (See attachment 5d)
         (2) Virtual awards event (will reach out to WTS who hosted a recent virtual event)
         (3) Acknowledge at the 2022 President-Elect Dinner.
      iii) The Awards Committee will follow-up with the Executive Committee following the September 16th meeting to obtain input/feedback on next steps for the 2021 Awards recognition.

   c) Washington Award Commission – Brian Pawula
      i) The Washington Award Commission has reached out to the IS and requested volunteers for that commission. Historically, the IS has had two representatives. Past IS President Pat Lach and IS President-Elect Walton will represent the IS on the commission for the 2022 award. The commission will be active from September 16 to December 31.
      ii) The goal moving forward in subsequent years is to have the President-Elect and one other IS member, potentially the Student Outreach Chair, to serve on the commission. Pat Lach has representative the IS for the last 8+ years and President-Elect Walton the last 2 years (2020 & 2021).

   d) EnviroWorkshops – Brian Pawula
      i) EnviroWorkshops reached out to the IS to solicit interest in a remediation workshop being held in Chicago on October 6th. (See attachment 5d)
      ii) President Pawula will provide this information to EWR&I to make decision on IS/EWRI involvement. EWRI stated they would discuss at their monthly meeting on September 14.
6) Institute/Group Reports

The Technical Institutes and Groups reported out covering past, present, and future activities:

a) Transportation & Development Institute (T&DI) – No report submitted.
   i) There are a couple of open TDI Board positions.
   ii) Working with CI on the BNSF over Tri-State event.

b) Urban Planning & Development Group (UP&D) – Report submitted. (See attachment)
   i) Discussed potential future events and only had four members at the last UPD board meeting.
   
   c) Younger Member Group (YMG) – Report submitted. (See attachment)
      i) Pushed Professional Skills Event to October due to issues with 123Signup.
      ii) Looking for interesting projects/ideas for lunch/dinner meetings. Provide to YMG Chair Ostermann.
      iii) YMG is starting to plan the virtual holiday party and is seeking volunteers to assist in planning the event.
      iv) YMG has not received the award check from ASCE HQ and determined where those funds would be spent/donated.

d) Construction Institute (CI) – Report Submitted. (See attachment)
e) Environmental & Water Resources Institute (EWRI) – Report submitted. (See attachment)

f) Geo-Institute (G-I) – No Report submitted.

g) Structural Engineering Institute (SEI) – Report submitted. (See attachment)

i) The SEI has not pursued the adopt-a-highway. Rachel Berthiaume still has the safety vests.

7) Standing Committee Reports

The standing committees reported out past, present, and future activities:

a) Membership (Tom Borges) – Report submitted. (See attachment)

i) A survey was sent out to approximately 400 area members in beginning of June. Thirteen responses were received. The results of the survey were provided in the Membership Committee report.

ii) IS Member, Monica Crinion, will be the ASCE HQ Chair of the Student Transition Committee.

b) Government Relations (Matt Kirby) – Report submitted. (See attachments)


d) Communications & Website (Katie Bell) – No report submitted.

i) Secretary Huffman indicated that the Fall Newsletter will be distributed mid-September.


i) The Executive Report Card Committee met and draft submittals are targeted for end of September 2021 with ASCE HQ submittal in October 2021. The Report Card update is on schedule.

ii) President-Elect Walton noted the suggestion to utilize services of a professional public relations/involvement firm to assist with the report card launch. This was stated during the Region 3 Virtual Assembly held on August 27, 2021, that President Pawula and President-Elect Walton attended.

f) Annual Dinner (Tom Janicke) – Report submitted. (See attachment)

g) Awards (Anne Marie Jensen) – Report submitted. (See attachment)

h) Sustainability (Kirsten Mawhinney) – No report submitted.

i) Finance (Sandra Homola) – No report submitted.

j) Special Events (Brian Pawula) – No report submitted.

k) Student Outreach (Taylor Grove) – No report submitted.

l) Spring Dinner (Andrew Walton) – Report Submitted. (See attachment)

m) Diversity & Inclusion (Nihar Shah) – No report submitted.

8) President Pawula entertained a motion to adjourn the meeting at 5:31 pm. A motion was made by Director Gowin to adjourn the meeting with a second by President-Elect Walton. Motion passed with 15 – aye and 0 - no.

The next meeting will be held at 4:00PM on Monday, October 4, 2021, via VIDEO CONFERENCE ONLY.
MEETING AGENDA
**OFFICERS AND DIRECTORS**

**President**
Brian Pawula, P.E., PMP
Thomas Engineering Group, LLC
55 W. 22nd Street, Suite 300
Lombard, IL 60148
(847) 922-6125

**Past President**
Megan A. McDonald, P.E., LEED AP
Clark Dietz, Inc.
118 S. Clinton Street, Suite 700
Chicago, IL 60604
(312) 868-1833

**President-Elect**
Andrew Walton, P.E.
Orion Engineers, LLC
328 S. Jefferson Street, Suite 950
Chicago, IL 60661
(312) 520-9276

**Secretary**
Matt Huffman, P.E.
Christopher B. Burke Engineering, Ltd.
9575 W. Higgins Road, Suite 600
Rosemont, IL 60018
(847) 803-8145

**Treasurer**
Sandra Homola, P.E., CFM
EXP
205 N. Michigan Avenue, Suite 3600
Chicago, IL 60601
(312) 616-5095

**Directors to 2021**
Megan Elberts, P.E., CFM, CPESC
(847) 868-1833

**Directors to 2022**
Jeana Gowin, P.E., CFM
(847) 823-0500

Office of the Past President:

**Chair, Construction Institute**
Justin Weisberg
Robbins, Salomon & Patt, Ltd.
180 N. LaSalle Street, Suite 3300
Chicago, IL 60601
(312) 782-9000

**Chair, Environmental & Water Resources Institute**
Steve Randolph
4500 W. Higgins Road, Suite 325
Chicago, IL 60631
(312) 332-4334

**Chair, Geo-Institute**
James P. Hambleton
Northwestern University, CEE Dept.
Tech A122, 2145 Sheridan Road
Evanston, IL 60208
(847) 491-4858

**Chair, Structural Engineering Institute**
Isisla Colletti, P.E.
HTNB Corporation
1 S. Wacker Drive, Suite 900
Chicago, IL 60606
(312) 332-4334

**Chair, Transportation & Development Institute**
Colleen Miller
Gannett Fleming, Inc.
180 N. Stetson Avenue, Suite 3700
Chicago, IL 60601
(773) 842-2629

**Chair, Urban Planning & Development Group**
Pamela Whitfield, P.E.
GSG Consultants, Inc.
623 Cooper Court
Schaumburg, IL 60173
(312) 733-6262

**Chair, Younger Member Group**
Benjamin Ostermann, P.E.
Jacobs Engineering Group, Inc.
8735 W. Higgins Road, Suite 400
Chicago, IL 60631
(847) 791-5163

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**BOARD MEETING – AGENDA**
Monday, September 13, 2021 – 4:00pm

**VIDEO CONFERENCE VIA MS TEAMS ONLY**

**MS Teams Meeting Link**
Dial-In Via MS Teams Mobile or Desktop Applications

1) **Call to Order** – Brian Pawula
   a) Roll Call – Matt Huffman
   b) Recognition of Guests – Matt Huffman

2) **Acceptance of Minutes** – Matt Huffman (August 2, 2021 Board Meeting)

3) **Treasurer’s Report** – Sandra Homola

4) **Old Business**
   a) Bylaws – Megan McDonald
   b) Annual Dinner Update – Tom Janicke
   c) Nominating Committee – Brian Pawula
   d) Summer Social Picnic – Andrew Walton
   e) Awards – Anne Marie Jensen

5) **New Business**
   a) ACEC STEM Videos – Brian Pawula
   b) Outstanding Section/Branch Award Nomination – Brian Pawula
   c) Washington Award Commission – Brian Pawula
   d) EnviroWorkshops – Brian Pawula
   e) Von Steuben High School Outreach – Brian Pawula
   f) 123 Signup Software Sunset - Brian Pawula
   g) Old and New Board at October Meeting – Brian Pawula

6) **Institute/Group Reports**
   a) T&D Institute
   b) UP&D Group
   c) Younger Member Group
   d) Construction Institute
   e) EWRI
   f) Geo-Institute
   g) Structural Engineering Institute

7) **Standing Committee Reports**
   a) Membership – Tom Borges
   b) Government Relations – Matt Kirby
   c) EWRI – Liz Jensen
   d) Communications & Website – Katie Bell
   e) Report Card – Pat Lach
   f) Annual Dinner – Tom Janicke
   g) Awards – Anne Marie Jensen
   h) Sustainability – Kirsten Mawhinney
   i) Finance – Sandra Homola
   j) Special Events – Brian Pawula
   k) Student Outreach – Taylor Grove
   l) Spring Dinner – Andrew Walton
   m) Diversity & Inclusion – Nihar Shah

Next Meeting: Monday, October 4, 2021 @ 4:00PM via MS Teams
AGENDA ITEM #3 – TREASURER’S REPORT

SUPPORTING DOCUMENTATION
TREASURER’S REPORT
September 13, 2021   (Page 1 of 3)

Account Balance:

<table>
<thead>
<tr>
<th>Account</th>
<th>July 31, 2021</th>
<th>August 31, 2021</th>
</tr>
</thead>
<tbody>
<tr>
<td>Checking</td>
<td>$140,955.91</td>
<td>$138,333.20</td>
</tr>
<tr>
<td>- IL Section</td>
<td>$140,618.10</td>
<td>$137,995.39</td>
</tr>
<tr>
<td>- Diversity &amp; Inclusion Committee</td>
<td>$337.81</td>
<td>$337.81</td>
</tr>
<tr>
<td>Savings</td>
<td>$52,263.89</td>
<td>$52,266.11</td>
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</tbody>
</table>

Total Account Balance: $193,219.80 $190,599.31

*= The Diversity & Inclusion Committee (D&IC) budget resides with the IL Section checking account. No changes to the D&IC account occurred in August.

The total account balance last year on August 31, 2020 was $186,621.42.

Checking Account Summary:

for August 1, 2021 to August 31, 2021

Begning balance on August 1, 2021 $140,955.91

# of deposits/credits: 7  # of withdrawals/debits: 4  # of items previous cycle: 0  # of days in cycle: 31  Average ledger balance: $139,688.66

Deposits and other credits: 765.45
Withdrawals and other debits: -3,388.16
Checks: -0.00
Service fees: -0.00

Ending balance on August 31, 2021 $138,333.20

Savings Account Summary:

for August 1, 2021 to August 31, 2021

Beginning balance on August 1, 2021 $52,263.89

# of deposits/credits: 1  # of withdrawals/debits: 0  # of days in cycle: 31  Average ledger balance: $52,263.96  Average collected balance: $52,263.96

Deposits and other credits: 2.22
Withdrawals and other debits: -0.00
Service fees: -0.00

Ending balance on August 31, 2021 $52,266.11

Annual Percentage Yield Earned this statement period: 0.05%. Interest Paid Year To Date: $17.40.
## Checking Account Expenses:

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<thead>
<tr>
<th>Invoice Date</th>
<th>Code</th>
<th>Category</th>
<th>Cost</th>
<th>Total Cost</th>
<th>Payment Cleared</th>
</tr>
</thead>
<tbody>
<tr>
<td>08/09/21</td>
<td>S</td>
<td>Harbaugh Payment</td>
<td>$596.81</td>
<td></td>
<td>08/16/21</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Executive Secretary</td>
<td></td>
<td>$596.81</td>
<td></td>
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<tr>
<td></td>
<td></td>
<td>April labor = 11.25 hours x $53.05/hour = $596.81</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Oct mileage = 0 miles x $0.58/mile = $0</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Other Expenses</td>
<td></td>
<td>$596.81</td>
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<tr>
<td></td>
<td></td>
<td>None = $0.00</td>
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<tr>
<td></td>
<td>XXX</td>
<td>Total = $596.81</td>
<td></td>
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<td></td>
</tr>
<tr>
<td>08/11/21</td>
<td>T</td>
<td>Borges Reimbursement</td>
<td>$2,028.61</td>
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<td>08/18/21</td>
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<tr>
<td></td>
<td></td>
<td>-Summer Social</td>
<td></td>
<td>$2,028.61</td>
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<tr>
<td>08/11/21</td>
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<td>Walton Reimbursement</td>
<td>$303.51</td>
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<td>08/18/21</td>
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<td></td>
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<td>-Summer Social</td>
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<td>$303.51</td>
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<tr>
<td>08/16/21</td>
<td>K</td>
<td>Salvatera Reimbursement</td>
<td>$459.23</td>
<td></td>
<td>08/23/21</td>
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<tr>
<td></td>
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<td>-Summer Social</td>
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<td>$459.23</td>
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**Total Expenses - August 2021**

| Amount | $3,388.16 |

## Checking Account Deposits:

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<tr>
<th>Deposit Date</th>
<th>Code</th>
<th>Category</th>
<th>Amount</th>
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<tbody>
<tr>
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<td>123</td>
<td>Signup Deposit</td>
<td>$135.45</td>
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<tr>
<td>08/27/21</td>
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<td>ASCE National Deposit</td>
<td>$560.00</td>
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<tr>
<td></td>
<td></td>
<td>-IL Section Dues $560.00 (20 people)</td>
<td>$560.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>-IL Section Voluntary $0.00 (0 people)</td>
<td>$0.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>-Grand Total $560.00 (July Remittance Rpt)</td>
<td>$560.00</td>
</tr>
<tr>
<td>08/27/21</td>
<td>460j</td>
<td>S Harbaugh Deposit</td>
<td>$70.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>-Summer Social Raffle Tkt5s</td>
<td></td>
</tr>
</tbody>
</table>

**Total Deposits - August 2021**

| Amount | $765.45 |
Past Action Items:

1. Reach out to IIT and re-issue sponsorship check.
2. Reach out to NWU and re-issue sponsorship check.

Known Future Action Items:

Respectfully Submitted,

Sandra Homola, P.E., CFM
IS-ASCE Treasurer
AGENDA ITEM #4 – OLD BUSINESS

SUPPORTING DOCUMENTATION
Annual Dinner Committee Report
IL Section Board Meeting
September 13th, 2021

2021 Annual Dinner
- The in-person event has been cancelled for 2021.
- The Annual Dinner committee and executive board met to discuss this multiple times and ultimately arrived at the decision to cancel
- Multiple factors including safety, cost and Society-level direction were considered

Hyatt Regency – Contract Status
- Contract officially cancelled with Hyatt Regency as of August 30th, 2021.
- A total cancellation fee of $10,000 will be retained by Hyatt. All of the remaining deposit dollars will be returned to ISASCE.

Respectfully Submitted,
Tom Janicke, Jeana Gowin, Monica Crinion
2021 IS-ASCE Annual Dinner Committee
August 17, 2021

Dear ASCE Institute, Region, Section, Branch, Younger Member and Student Leaders:

As you know, in our previous memo to Sections and Branches, we encouraged the use of virtual alternatives for all activities through Labor Day. Unfortunately, the advent of the Delta variant has resulted in a significant increase in the number of covid cases with more than two-thirds of all counties in the U.S. reporting high levels of community transmission.

Again, recognizing our professional and ethical responsibility to protect the health and safety of our members and the public at large, ASCE does not believe the current circumstances allow for a relaxation of our existing guidance. Accordingly, all ASCE entities are **encouraged to pursue alternate options, such as the use of virtual platforms, for all meetings and events for the remainder of the calendar year** (until Monday, January 3, 2022).

As noted in our previous guidance, decisions to conduct in-person events should be made only after a thorough consideration of how critical in-person involvement is to attain the desired objectives, and the ability to observe all recommended safety protocols and procedures. This of course includes strict compliance with all applicable state and local requirements for gatherings and events as well as current guidelines issued by the Centers for Disease Control.

Note that ASCE staff business travel also remains restricted through the end of the year.

We again thank you for your continued diligence in leading our Society and we appreciate the hard-work and resilience you have exhibited in meeting the challenges of these past many months.

Best regards,

Jean-Louis Briaud, Ph.D., P.E., D.GE, Dist.M.ASCE
ASCE President

Thomas W. Smith III, ENV SP, CAE, F.ASCE
Executive Director
### 2021 Annual Dinner Costs

<table>
<thead>
<tr>
<th></th>
<th>CANCEL</th>
<th>HOLD EVENT 50</th>
<th>HOLD EVENT 100</th>
<th>HOLD EVENT 150</th>
<th>HOLD EVENT 200</th>
<th>HOLD EVENT 250</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong># of registrants</strong></td>
<td>0</td>
<td>50</td>
<td>100</td>
<td>150</td>
<td>200</td>
<td>250</td>
</tr>
<tr>
<td>A/V</td>
<td>$0</td>
<td>$14,860</td>
<td>$14,860</td>
<td>$14,860</td>
<td>$14,860</td>
<td>$14,860</td>
</tr>
<tr>
<td>Coat Check</td>
<td>$0</td>
<td>$300</td>
<td>$400</td>
<td>$500</td>
<td>$600</td>
<td>$700</td>
</tr>
<tr>
<td>Photographer</td>
<td>$0</td>
<td>$850</td>
<td>$850</td>
<td>$850</td>
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<tr>
<td>Emcee (TBD)</td>
<td>$0</td>
<td>$2,500</td>
<td>$2,500</td>
<td>$2,500</td>
<td>$2,500</td>
<td>$2,500</td>
</tr>
<tr>
<td>Cocktail Hour Apps ($/pp)</td>
<td>0</td>
<td>$20</td>
<td>$20</td>
<td>$20</td>
<td>$20</td>
<td>$20</td>
</tr>
<tr>
<td>1 Hour Bar ($/pp)</td>
<td>0</td>
<td>$25</td>
<td>$25</td>
<td>$25</td>
<td>$25</td>
<td>$25</td>
</tr>
<tr>
<td>Filet Mignon Dinner Food ($/pp)</td>
<td>0</td>
<td>$85</td>
<td>$85</td>
<td>$85</td>
<td>$85</td>
<td>$85</td>
</tr>
<tr>
<td>Dinner Wine ($/pp)</td>
<td>0</td>
<td>$10</td>
<td>$10</td>
<td>$10</td>
<td>$10</td>
<td>$10</td>
</tr>
<tr>
<td>Dessert ($/pp)</td>
<td>0</td>
<td>$25</td>
<td>$25</td>
<td>$25</td>
<td>$25</td>
<td>$25</td>
</tr>
<tr>
<td>Food/Bev ($/pp)</td>
<td>0</td>
<td>$165</td>
<td>$165</td>
<td>$165</td>
<td>$165</td>
<td>$165</td>
</tr>
<tr>
<td>Food/Bev Cost</td>
<td>0</td>
<td>$8,250</td>
<td>$16,500</td>
<td>$24,750</td>
<td>$33,000</td>
<td>$41,250</td>
</tr>
<tr>
<td>Food/Bev Min.</td>
<td>0</td>
<td>$50,000</td>
<td>$50,000</td>
<td>$50,000</td>
<td>$50,000</td>
<td>$50,000</td>
</tr>
<tr>
<td>Actual Food/Bev Cost</td>
<td>0</td>
<td>$50,000</td>
<td>$50,000</td>
<td>$50,000</td>
<td>$50,000</td>
<td>$50,000</td>
</tr>
<tr>
<td>Tax (10.5%)</td>
<td>0</td>
<td>$5,250</td>
<td>$5,250</td>
<td>$5,250</td>
<td>$5,250</td>
<td>$5,250</td>
</tr>
<tr>
<td>Service Charge (24%)</td>
<td>0</td>
<td>$13,260</td>
<td>$13,260</td>
<td>$13,260</td>
<td>$13,260</td>
<td>$13,260</td>
</tr>
<tr>
<td>TOTAL Hyatt Dinner Costs</td>
<td>0</td>
<td>$68,510</td>
<td>$68,510</td>
<td>$68,510</td>
<td>$68,510</td>
<td>$68,510</td>
</tr>
<tr>
<td>TOTAL Other Costs</td>
<td>0</td>
<td>$18,510</td>
<td>$18,610</td>
<td>$18,710</td>
<td>$18,810</td>
<td>$18,910</td>
</tr>
<tr>
<td>TOTAL Event Costs</td>
<td>$10,000</td>
<td>$87,020</td>
<td>$87,120</td>
<td>$87,220</td>
<td>$87,320</td>
<td>$87,420</td>
</tr>
<tr>
<td>TOTAL Event Costs ($/pp)</td>
<td>n/a</td>
<td>$1,740.40</td>
<td>$871.20</td>
<td>$581.47</td>
<td>$436.60</td>
<td>$349.68</td>
</tr>
<tr>
<td>Est. Ticket/Sponsor Revenue (see summary.)</td>
<td>0</td>
<td>$9,751</td>
<td>$19,502</td>
<td>$29,253</td>
<td>$39,004</td>
<td>$48,755</td>
</tr>
</tbody>
</table>

| **TOTAL COST**          | $10,000| $77,269       | $67,618        | $57,967        | $48,316        | $38,665        |
|------------------------|-----------------------|-----------------------------|-----------------|-----------------|-----------------|-----------------------------|-----------------|-----------------------|-----------------|--------------|-------------------------------------------------|
| Sponsorship - Platinum | $2,500.00             | 10                          | 21              | 22              | 22              | 4                           | $2,000.00       | 6                     | 24              | $8,000.00    | $4,400.00                                                      |
| Sponsorship - Gold     | $1,500.00             | 4                           | 3               | 5               | 6               | 15                          | $1,500.00       | 6                     | 90              | $22,500.00   | $9,000.00                                                      |
| Sponsorship - Silver   | $1,000.00             | 2                           | 7               | 4               | 2               | 3                           | $1,000.00       | 3                     | 9               | $3,000.00    | $1,650.00                                                      |
| Sponsorship - Bronze   | $500.00               | 0                           | 8               | 8               | 4               | 3                           | $250.00         | 0                     | 0               | $750.00      | $750.00                                                        |
| ASCE Member            | $150.00               | 1                           | 116             | 126             | 85              | 69                          | $150.00         | 1                     | 69              | $10,350.00   |                                                                |
| ASCE Member - Late     | $175.00               | 1                           | 31              | 33              | 12              | ---                         | ---             | ---                   | ---             | ---          |                                                                |
| ASCE Member - Free     | $0.00                 | 1                           | 5               | 2               | 0               | 0                           | $0.00           | 1                     | 0               | $0.00        |                                                                |
| Government/Educator    | $95.00                | 1                           | 24              | 29              | 48              | 24                          | $95.00          | 1                     | 24              | $2,280.00    |                                                                |
| Government/Educator - Free | $0.00               | 1                           | 13              | 24              | 13              | 6                           | $0.00           | 1                     | 6               | $0.00        |                                                                |
| Student                | $75.00                | 1                           | 32              | 53              | 51              | 25                          | $75.00          | 1                     | 25              | $1,875.00    |                                                                |
| Life Members           | $0.00                 | 1                           | 6               | 6               | 13              | 3                           | $0.00           | 1                     | 3               | $0.00        |                                                                |

Total: 250  $48,755.00  $15,800.00

Revenue/Guest: $195.02
August 31, 2021

Monica Crinion
American Society of Civil Engineers
303 E. Wacker Drive
Suite 1400
Chicago, IL 60601

Dear Monica,

This letter is to confirm the cancellation of the 2021 Illinois Section ASCE Annual Dinner scheduled to take place on October 14, 2021. The following information outlines the arrangements agreed upon in the sales agreement dated July 28, 2020, and signed on August 14, 2020.

Below are the cancellation terms as outlined in the sales agreement:

**CANCELLATION OPTION**

Either Hotel or Group may cancel this Agreement without cause upon written notice to the other party at any time prior to the Event. In the event Group cancels without cause, Group shall pay Hotel liquidated damages in an amount calculated according to the table below (the "Cancellation Charges"), plus applicable taxes. Applicable Services Charges will be added to the Cancellation Charges when cancellation occurs sixty (60) days or less prior to the first date of the Event.

<table>
<thead>
<tr>
<th>More than one (1) year to six(6) months from arrival date (Initial Deposit)</th>
<th>$5,000.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>Less than six(6) months to one(1) month from arrival date (25% of estimate revenue)</td>
<td>$10,000.00</td>
</tr>
<tr>
<td>Less than one(1) month up to Eight (8) days to arrival (75% of estimate revenue)</td>
<td>$37,500.00</td>
</tr>
<tr>
<td>Seven(7) or less days up to arrival date (100% of estimate revenue)</td>
<td>$50,000.00</td>
</tr>
</tbody>
</table>

Payment of the Cancellation Charges shall be made by Group to Hotel at the time this Agreement is canceled by written notice. Hotel and Group agree that: (a) the damages suffered by Hotel in the event that Group cancels without cause are difficult to calculate; (b) the above formula is a reasonable estimate of such damages; and (c) the Cancellation Charges do not constitute a penalty. In the event Hotel cancels this Agreement without cause, Hotel shall pay Group any direct damages suffered as a result of the cancellation, which damages shall not exceed the amount calculated according to the above scale. The parties’ obligations under this Section shall survive termination of this Agreement.

Based on the cancellation notice being received on Monday, August 30, 2021, the total cancellation fee due is $10,000. Hyatt Regency Chicago will retain $10,000 from the deposit on file and will refund the remaining portion.

Please let me know if you have any questions.

Sincerely,

Andrea Kasnic
Director of Sales & Marketing
AGENDA ITEM #5 – NEW BUSINESS

SUPPORTING DOCUMENTATION
### STEM Video Roll-Out

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Website Completion</td>
<td>September 6</td>
</tr>
<tr>
<td>Stakeholder Toolkit</td>
<td>September 10</td>
</tr>
<tr>
<td>- sample social media</td>
<td></td>
</tr>
<tr>
<td>- sample email blast</td>
<td></td>
</tr>
<tr>
<td>- pics</td>
<td></td>
</tr>
<tr>
<td>Press Release Launch</td>
<td>September 15(^{th})</td>
</tr>
<tr>
<td>Stakeholder Launch</td>
<td>September 16(^{th})</td>
</tr>
</tbody>
</table>
Dear Section and Branch Presidents,

The Leader Training Committee (LTC) invites you to nominate your Section or Branch for the 2021 Outstanding Section and Branch Award. This program recognizes Sections and Branches that have made an outstanding contribution to the Society and their community through their programs and activities.

We know that your Sections & Branches have been working through the challenges associated with COVID-19, and most of your activities were probably virtual over the past year. We encourage you to include this in your application (as we’ve highlighted throughout the application form). In addition to reviewing these applications for awards, we’ll also be looking for new Best Practices to highlight in our Best Practice Guide as well as in future webinars.

Attached is a copy of the nomination form, or you may download a copy at [http://regions.asce.org/leader-training-committee/awards](http://regions.asce.org/leader-training-committee/awards). Please note that the deadline is October 30, 2021. If you have any questions or need additional information, please contact me at 571-262-1754 or email to nberson@asce.org.

Thank you for your continued support and involvement in ASCE activities. Stay safe!

Nancy

Nancy E. Berson
Director, Global Geographic Services
703-295-6010 (Cell: 571-262-1754)

Please visit the LTC website at [http://regions.asce.org/leader-training-committee](http://regions.asce.org/leader-training-committee) for all your Region, Section, Branch, and Group resources. Also if you’re interested in a personalized ASCE virtual background, please visit [https://www.asce.org/membership/member-benefits/wallpapers](https://www.asce.org/membership/member-benefits/wallpapers).
OUTSTANDING SECTION/BRANCH AWARD

The purpose of this award is to promote activity and program excellence among the Sections and Branches of the American Society of Civil Engineers. This award was formally instituted by action of the Society on October 23, 1993.

I. The award is known as the Outstanding Section and Branch Award. It is made annually to the most outstanding Sections and Branches of the American Society of Civil Engineers, based on activity in the previous fiscal year (October 1 – September 30).

II. The Outstanding Section and Branch Award Judging Committee shall be appointed annually by the Leader Training Committee (LTC). The Judging Committee shall recommend to LTC the winners of the award. The Committee shall consist of six total judges, three judges for Small & Medium Sections/Branches and three judges for Large & Extra Large Sections/Branches.

III. The award will be presented to a representative of the winning Sections and Branches at the annual Multi-Region Leadership Conferences.

IV. The evaluation process involves scoring of nomination documents submitted by Sections and Branches. The nominating document will list publications, professional, technical, educational, social, membership promotion, diversity and special activities sponsored by the Section or Branch during the preceding fiscal year. Activities can be face-face or virtual.

V. Categories consist of Very large Sections and Branches: >2,500; Large Sections and Branches 1,001-2,500; Medium Sections and Branches 501-1,000; Small Sections and Branches <501. One award for each category will be selected for the entire Society as well as Letters of Commendation at the discretion of the awards committee.

VI. Any activities (face-face or virtual) noted by a Branch in its nomination form, may not be used by a Section in support of its nomination.

VII. An event/activity may only be used once and cannot be repeated throughout the application. Please select the most appropriate category. There are potential negative points for an event/activity that is repeated.

VIII. More than 2/3 of the application should be completed to be considered acceptable for judging.

IX. Application should be made to the Geographic Services Department by October 30 in the year of the award. Applications are limited to 12 pages, plus a copy of one Newsletter.
2021 OUTSTANDING SECTION / BRANCH AWARD NOMINATION FORM

INSTRUCTIONS

- An event/activity may only be used once and cannot be repeated throughout the application. Please select the most appropriate category. There are potential negative points for an event/activity that is repeated.

- Sections should NOT include activities completed by their Branches and Branches should NOT include activities completed by their Section.

- Applications are limited to 12 pages plus a copy of one newsletter.

- Point totals are listed under each category for a maximum of 115 points.

- Only list activities from October 1 – September 30 which can be either virtual or in-person.

- Please e-mail an electronic PDF file to Nancy Berson at ASCE: nberson@asce.org by October 30, 2021.

BASIC INFORMATION

| Award Classification (check one): | □ Very Large Section/Branch (> 2500 members)  
□ Large Section/Branch (1001-2500 members)  
□ Medium Section/Branch (501-1000 members)  
□ Small Section/Branch (< 500 members) |
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Section/Branch Nominee:</td>
<td></td>
</tr>
<tr>
<td>Name and Board Position of Contact Member:</td>
<td></td>
</tr>
<tr>
<td>ASCE Member ID:</td>
<td></td>
</tr>
<tr>
<td>Address:</td>
<td></td>
</tr>
<tr>
<td>Telephone:</td>
<td></td>
</tr>
<tr>
<td>E-mail:</td>
<td></td>
</tr>
</tbody>
</table>
# NOMINATION QUESTIONS/SCORING

115 points maximum

## A. COMMUNICATION WITH MEMBERS (15 Points Maximum)

- **Newsletter** (1 point per issue, 5 points maximum):
  Please include one electronic newsletter with the Award nomination package or include a link to an active website. Points will be given for the number of newsletters published on the website.

<table>
<thead>
<tr>
<th>Number of Newsletters Published Annually:</th>
<th><img src="image1.png" alt="Table" /></th>
</tr>
</thead>
<tbody>
<tr>
<td>Newsletter URL:</td>
<td><img src="image2.png" alt="URL" /></td>
</tr>
</tbody>
</table>

- **Website** (5 points maximum):
  Verify that all links are active prior to submission.

<table>
<thead>
<tr>
<th>Website URL:</th>
<th><img src="image3.png" alt="URL" /></th>
</tr>
</thead>
<tbody>
<tr>
<td>Discuss the content included on your website:</td>
<td><img src="image4.png" alt="Content" /></td>
</tr>
</tbody>
</table>

- **Social Media Tools** (5 points maximum):
  Verify that all links are active prior to submission.

<table>
<thead>
<tr>
<th>Discuss Social Media platforms used to communicate to your Section/Branch.</th>
<th><img src="image5.png" alt="Platforms" /></th>
</tr>
</thead>
<tbody>
<tr>
<td>Social Media URL:</td>
<td><img src="image6.png" alt="URL" /></td>
</tr>
</tbody>
</table>

## B. PROFESSIONAL / LEADERSHIP ACTIVITIES, AWARDS / RECOGNITION, SCHOLARSHIPS AND MENTORING (20 Points Maximum)

- **Professional / Leadership (Non-Technical) Activities** (5 points maximum):

  **Professional / Leadership (Non-Technical) Committee Meetings** (1 point each, 2 points max)

<table>
<thead>
<tr>
<th>Professional Committee:</th>
<th>Number of Meetings:</th>
<th>Presentation Topic(s):</th>
</tr>
</thead>
<tbody>
<tr>
<td>(ie. YMF, History &amp; Heritage, International Group)</td>
<td><img src="image7.png" alt="Meetings" /></td>
<td><img src="image8.png" alt="Topics" /></td>
</tr>
</tbody>
</table>

  **Professional / Leadership (Non-Technical) Seminars** (1 point each, 3 points max)

<table>
<thead>
<tr>
<th>Date:</th>
<th>Approx. Attendees:</th>
<th>Presentation Topics / Describe Seminar:</th>
</tr>
</thead>
<tbody>
<tr>
<td>(ie. Panel Discussion, Ethics Seminar)</td>
<td><img src="image9.png" alt="Attendees" /></td>
<td><img src="image10.png" alt="Seminars" /></td>
</tr>
</tbody>
</table>
• **Awards/Recognition** (1 point each, 5 points maximum):

  **Awards Given by the Section/Branch**
  
<table>
<thead>
<tr>
<th>Name of Award</th>
<th>Recipient</th>
<th>Describe</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

  **Society Awards Received by the Section / Branch or its members**
  
<table>
<thead>
<tr>
<th>Name of Award</th>
<th>Recipient</th>
<th>Describe</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

• **Scholarships** (5 points maximum):

  **Scholarships to High School Students (1 point each)**
  
<table>
<thead>
<tr>
<th>Name of Scholarship</th>
<th>Amount of Scholarship</th>
<th>Describe</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

  **Scholarships to College Students (1 point each)**
  
<table>
<thead>
<tr>
<th>Name of Scholarship</th>
<th>Amount of Scholarship</th>
<th>Describe</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

• **Mentoring Activities of ASCE Members** (5 points maximum):

<table>
<thead>
<tr>
<th>Date</th>
<th>Approx. Attendees</th>
<th>Describe</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**C. TECHNICAL COMMITTEES AND ACTIVITIES** (15 Points Maximum)

  **Section/Branch Technical Committees or Institutes** (minimum of 2 technical or virtual meetings per year; 1 point each, 5 points max)
  
<table>
<thead>
<tr>
<th>Technical Committee</th>
<th>Number of Meetings</th>
<th>Presentation Topic(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>(ie. Institute Chapters, Transportation Committee)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

  **Section/Branch Technical Seminars / Courses with PDHs** (1 point each, 5 points max)
  
<table>
<thead>
<tr>
<th>Date</th>
<th>Approx. Attendees</th>
<th>Describe</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

  **Other Technical / Educational Activities and Benefits for Section / Branch Members** (1 point each, 5 points max)
  
<table>
<thead>
<tr>
<th>Describe other technical / educational activities and benefits for Section / Branch members</th>
<th>(for example: hosting a user group for technical software used by Members)</th>
</tr>
</thead>
</table>
D. MEMBERSHIP (10 Points Maximum)

<table>
<thead>
<tr>
<th>Description</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Describe efforts to transition Student Members to Associate Members (2 points):</td>
<td></td>
</tr>
<tr>
<td>Describe Member recruitment programs (2 points):</td>
<td></td>
</tr>
<tr>
<td>Describe Member retention programs (2 points):</td>
<td></td>
</tr>
<tr>
<td>Describe any recognition programs for employers supporting ASCE (2 points):</td>
<td></td>
</tr>
<tr>
<td>Describe other Membership Activities / Events (2 points):</td>
<td></td>
</tr>
</tbody>
</table>

E. PUBLIC OUTREACH ACTIVITIES (10 Points Maximum)

<table>
<thead>
<tr>
<th>Description</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Describe outreach activities with elementary, middle, or high schools (1 point each, 5 points max):</td>
<td></td>
</tr>
<tr>
<td>Describe outreach activities via media outlets (1 point each, 3 points max):</td>
<td>examples: newspaper, magazine, radio, TV, internet, billboards</td>
</tr>
<tr>
<td>Describe other public outreach or educational activities (1 point each, 2 points max):</td>
<td></td>
</tr>
</tbody>
</table>

F. COLLEGE OUTREACH ACTIVITIES (10 Points Maximum) – CHOOSE 1 or 2

1. Section/Branch has an ASCE College Student Chapter(s)

<table>
<thead>
<tr>
<th>Description</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Describe Student Interaction Activities between ASCE Student Chapters and the Section/Branch (1 point each, 5 points max):</td>
<td></td>
</tr>
<tr>
<td>Note current Section/Branch Practitioner Advisors (5 points):</td>
<td></td>
</tr>
</tbody>
</table>

2. Section/Branch does not have any ASCE College Student Chapter(s)

<table>
<thead>
<tr>
<th>Description</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Describe outreach activities with college students other than those involved with ASCE (5 points each, 10 points max):</td>
<td>examples: hosting an event for community college students or undeclared engineering majors at a university</td>
</tr>
</tbody>
</table>
G. COMMUNITY SERVICE, PUBLIC SERVICE, HISTORY & HERITAGE, SUSTAINABILITY, AND GOVERNMENT RELATIONS (10 Points Maximum)

NOTE: ASCE also awards a History and Heritage Award. If you have such activities and want to be considered for that award, describe those activities here and submit a copy of this application directly to Jennifer Lawrence at jalawrence@asce.org.

| Describe public service projects (2 points): | (examples: Habitat for Humanity, Engineers Without Borders) |
| Describe History and Heritage Activities (2 points): | (examples: landmark nominations, publications, exhibits) |
| Describe Government Relations activities (2 points): | (examples: infrastructure report card, legislative drive-in) |
| Describe Sustainability Seminars held by the Section/Branch promoting the advancement of the principles of sustainable development (2 points): | (examples: long term infrastructure sustainability, local environmental initiatives, waterfront revitalization, LEED) |
| Describe Community Service events (1 point each, 2 points max): | |

H. DIVERSITY, EQUITY, AND INCLUSION (15 Points Maximum)

ASCE supports and encourages the equitable opportunity for all people to participate within the civil engineering profession regardless of identity. ASCE’s Committee on “Members of Society Advancing an Inclusive Culture” reviews this section to select Outstanding Section/Branches for their efforts in developing and implementing programs that promote an equitable and inclusive climate in the profession.

| Describe Section/Branch Diversity Seminars / Programs (1 point each, 5 points max): | (examples: Diversity webinars, scholarships for underrepresented populations, Women in Engineering Programs,) |
| Describe Section/Branch Diversity Committees and Diversity in Section/Branch Leadership Positions (5 points): | (example: Diversity and Inclusion Committee, Diversity on Section/Branch Board) |
| Describe participation in local community diversity programs (5 points): | (examples: Local Diversity Marches/Parades, Programs for At-Risk and Underprivileged Youth, LGBTQIA+ awareness programs, Promoting STEM to Girl Scouts) |

I. ADDITIONAL SECTION / BRANCH ACTIVITIES (10 Points Maximum)

Describe any other non-standard activities that are not covered under other sections of the nomination form that your Section or Branch has undertaken to promote or advance the Civil Engineering profession to either your members or the public. Note that Sections applying for the award should not include their Branch activities and vice versa for Branches. These can include other Community Service projects, hosting of Regional meetings, fundraising, mentoring, and other best practices. Describe the activity and give dates, locations and number in attendance. Also describe any activities relative to the creation of a Section / Branch strategic plan and/or efforts to support the Society’s Strategic Initiatives (ie. sustainability efforts). These activities may also be eligible for the Leader Training Committee Best Practices Manual. A maximum of two (2) points will be given for each of up to five (5) non-standard activities.

| Type of Activity/Event/Initiative: | Date (if applicable): | Describe: |
Greetings Illinois ASCE Section Leadership,

Would you be interested in sharing some promotional information about your association with other environmental professionals in your area at our FREE IN-PERSON Remediation Workshop being held in Chicago on Wednesday, October 6th?

We have enjoyed our partnerships with many local and national environmental associations and we welcome the opportunity to help promote their efforts at our workshops.

We would like to invite your members to attend our Chicago workshop and give one of your representatives an opportunity to share a few words about the benefits of joining YOUR organization. You may also bring information about your association to give out to workshop attendees.

At this workshop, your members will hear about the latest technologies in the remediation industry from leading experts and receive 4 Professional Development Credit hours. Plus, thanks to the workshop sponsors & exhibitors this workshop is FREE for you and your members to attend and box lunch will be provided.

For more information about us and the upcoming Chicago EnviroWorkshop please visit: https://enviroworkshops.com/workshop/2021-10-06-chicago-il/

Currently, I am reaching out to the environmental associations in the Chicago area for this upcoming workshop. However, only a few will be allowed to speak about their organization due to time constraints.

Would your association like to be one of the those who has a representative speak at this workshop?

Please let me know!

Jamie Schmid
Workshop Manager, EnviroWorkshops
www.EnviroWorkshops.com
Over 25,000 environmental professionals have registered across 6 Continents!
Phone (c): 704-458-2346
Jamie@enviroworkshops.com
Dear Officers of the ASCE Illinois Section and ASCE Outreach Champions in Illinois,

Please see the message from the science teacher at Von Steuben Metropolitan Science Center whose students have been contacting ASCE for opportunities to interview civil engineers.

If you are able to respond to his request for ongoing outreach opportunities, please contact him directly but reply-all here to let us know that his request is being taken care of.

Thank you for your valuable time and consideration of this.

Best regards,
Sandra

Sandra D. Bolton, Aff.M.ASCE
Administrator, Student Programs & Pre-College Outreach
American Society of Civil Engineers
sbolton@asce.org
www.asce.org

Hi,

Many of my students received your reply about interviewing an engineer. I wanted to reach out and apologize for the inundation of emails you must have gotten from them in the last few days, as well as express my appreciation for your patience with this. I've done this assignment for many years and I always know ASCE is going to provide a great
experience for these young engineers. It’s exciting that given the choice between many engineering fields, so many of them choose to reach out to ASCE.

I have many opportunities that engineers in your organization could help with if they’re willing. Von Steuben has been hosting regular guest speakers (virtually recently) in STEM careers. It is especially important for students to see people that share their culture working in careers in STEM. I also plan and host robotics tournaments twice a year and we love to have real engineers speak with teams and judge their awards. Additionally, as the President of the UIC ASHRAE group, I plan meetings and events for both undergrads and graduate engineering students at UIC.

If you know of engineers that are eager to interact and influence young engineers, I would love to be able to reach out regularly. If not, I truly appreciate what you’re doing to help my students with this interview assignment.

Thank you,

Mike Stachyra
Engineering/Science Teacher
Von Robotics Coach

Pronouns: he/him/his

Von Steuben Metropolitan Science Center
5039 N. Kimball Ave
Chicago, IL 60625
(773)534-5100
vonsteuben.org
@VonSteubenMSC
FYI
I wonder if ASCE has any recommendations. I do not have any experience with any other event platforms. I can research a bit if you would like me to.
Sarah

Sarah Harbaugh
ISASCE Executive Secretary
35W749 Bluff Drive
St. Charles, IL  60175
630-443-8145

-------- Forwarded message --------
From: Customer Support <support@123signup.com>
Date: Fri, Sep 10, 2021 at 11:59 AM
Subject: IMPORTANT: Response Required - 123Signup Account Updates
To: Customer Support <support@123signup.com>

To all valued 123Signup customers,

As you know, the 123Signup team has faced significant challenges over the past year, including technical obstacles and unexpected staffing issues that were compounded by the Coronavirus pandemic. We have therefore made the difficult decision to sunset the 123Signup software.

Fortunately, EZFacility—in conjunction with 123Signup—has been hard at work developing an all-new registration and association management product. This new software boasts many of the popular features offered in the current 123Signup platform, plus some additional registration capabilities.

As we prepare to sunset the 123Signup software, you will have the option to learn more about the new product—or to find an alternate solution and have your 123Signup account terminated on October 31st, 2021.
IMPORTANT: You must choose one of the following three options by Friday, September 24th:

If we do not hear from you by September 24th, 2021, your 123Signup account will be terminated as of October 31st, 2021.

Before making your decision, please note some of the 123Signup features you are used to may differ on the new platform (see the list below).

1. **If you are interested in exploring the new software, click here to be added to our list.**

   We will contact you to schedule a demonstration as soon as possible. In the meantime, you can continue to use your 123Signup account per usual. We will not terminate your account until you’ve seen the product and have had ample time to make a decision.

2. **If, based on the features list below, the new software is not a good fit for you, please click here to unsubscribe.**

   Based on this selection, your 123Signup account will terminate on October 31st, 2021. We recommend that you export your data and start exploring alternative solutions as soon as possible.

3. **If you require a feature that is not listed below** and are curious if the functionality will be available, please reply to this email and we’ll get back to you as soon as possible.

Please keep in mind that **if you do not take action by September 24th**, your 123Signup account will be set to terminate on October 31st, 2021.

Thank you,

The EZ Team

Some features that may work differently in the new software include:

**Badge Design/Creation**

- You will be able to export the data, but you will not be able to create badges within the new registration software.

**CEU Tracking/Automatic Certificate Creation**

- While you can ask, “Do you need a CEU Certificate?” on the registration form and then manually track CEUs in the client profile after an event, you will not be able to automatically update the client profile with CEU information or automatically generate a Certificate.

**Multi-Event Reports**

- You can run reports for specific events/forms and combine the data manually. However, you cannot generate a report that pulls data from multiple events/across multiple forms.
Pay Via Check, Pay Later, and Unpaid Balances Tracking

- Registrants will be required to pay via credit card unless you set up a promo code to zero out the transaction. In these situations, you'll need to track unpaid balances and invoices manually.

Non-Registrant Info Report

- You will be able to generate reports of registered participants. However, you will not be able to produce a specific report of clients in your database who have not registered for a specific event.

Custom Fields for Member Profiles

- In the new software, you will be able to store or import up to 6 custom text fields per member profile. If you require additional fields, you can use the new registration module to capture more data. In this scenario, you’d access the custom text field data within the Registrations tab of the member's profile and would export the data from the registration form. Once registered, you can then ‘sell’ the membership through the member profile so they are associated with a membership type.

Membership Approval

- In the new registration module, you can set up a registration form and then, if approved, reach out to the member to complete the purchase. However, you cannot create a specific membership type that requires approval by an admin. Once a membership is purchased, the member will be charged based on the fees you have set up.

Emails to Specific Membership Types

- Within the EZMembership Module, you can send targeted emails based on Membership Status (member or non-member), as well as the Category to which the member is assigned. While you cannot send emails based on the Membership Type, you can add members to Categories that correspond with their Membership Type to send them targeted messages.

Support Email: support@123signup.com
Support Phone: 1-877-691-9951
AGENDA ITEM #6 – INSTITUTE/GROUP REPORTS

SUPPORTING DOCUMENTATION
OFFICERS AND DIRECTORS

President
Brian Pawula, P.E., PMP
Thomas Engineering Group, LLC
55 W. 22nd Street, Suite 300
Lombard, IL 60148
(847) 922-6125

Past President
Megan A. McDonald, P.E., LEED AP
Clark Dietz, Inc.
118 S. Clinton Street, Suite 700
Chicago, IL 60601
(312) 466-8249

President-Elect
Andrew Walton, P.E.
Orion Engineers, LLC
328 S. Jefferson Street, Suite 950
Chicago, IL 60661
(312) 520-9276

Secretary
Matt Huffman, P.E.
Christopher B. Burke Engineering, Ltd.
9575 W. Higgins Road, Suite 600
Rosemont, IL 60018
(847) 804-7615

Treasurer
Sandra Homola, P.E., CFM
EXP
205 N. Michigan Avenue, Suite 3600
Chicago, IL 60601
(312) 616-5095

Directors to 2021
Megan Elberts, P.E., CFM, CPESC
(847) 868-1833

Thomas Janicke, P.E., S.E.
(630) 438-6400

Anne Marie Jensen, P.E.
(312) 798-0307

Directors to 2022
Jeana Gowin, P.E., CFM
(847) 823-0500

Zach Pucel, P.E.
(847) 636-3156

Nihar Shah, P.E., S.E.
(312) 870-6636

Chair, Construction Institute
Justin Weisberg
Robbins, Salomon & Patt, Ltd.
180 N. LaSalle Street, Suite 3300
Chicago, IL 60601
(312) 782-9000

Chair, Environmental & Water Resources Institute
Steve Randolph
Horner & Shинфin, Inc.
8755 W. Higgins Road, Suite 325
Chicago, IL 60631
(312) 332-4334

Chair, Geo-Institute
James P. Hambleton
Northwestern University, CEE Dept.
Tech A122, 2145 Sheridan Road
Evanston, IL 60208
(847) 491-4858

Chair, Structural Engineering Institute
Irisia Colletti, P.E.
HNTB Corporation
1 S. Wacker Drive, Suite 900
Chicago, IL 60606
(312) 930-9119

Chair, Transportation & Development Institute
Colleen Miller
Gannett Fleming, Inc.
180 N. Stetson Avenue, Suite 3700
Chicago, IL 60601
(773) 842-2629

Chair, Urban Planning & Development Group
Pamela Whitfield, P.E.
GSG Consultants, Inc.
623 Cooper Court
Schaumburg, IL 60173
(312) 733-6262

Chair, Younger Member Group
Benjamin Ostermann, P.E.
Jacobs Engineering Group, Inc.
8735 W. Higgins Road, Suite 400
Chicago, IL 60631
(847) 791-5163

ILLINOIS SECTION
AMERICAN SOCIETY OF CIVIL ENGINEERS
35W749 Bluff Drive, St. Charles, IL 60175
Phone * (630) 443-8145
EMAIL: illinoissection@isasce.org * WEBSITE: http://isasce.org

Transportation & Development Institute (T&DI)
Activity Report
September 13, 2021

October Virtual Board Meeting
Date: October 13, 2021 5-6PM
Platform: Google Meet

Upcoming speakers – dates TBD
Technical Presentation – Tri-State Tollway BNSF Bridge (Member + Client) – August

Board Transition

<table>
<thead>
<tr>
<th>Position</th>
<th>Name</th>
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</thead>
<tbody>
<tr>
<td>T&amp;DI Chair</td>
<td>Brian Castro</td>
</tr>
<tr>
<td>T&amp;DI Vice Chair &amp; Programs Director</td>
<td>Michal Miczek</td>
</tr>
<tr>
<td>T&amp;DI Treasurer</td>
<td>Muhammad Ali</td>
</tr>
<tr>
<td>T&amp;DI Secretary &amp; Asst. Programs Director</td>
<td>Sylvan Popovici</td>
</tr>
<tr>
<td>T&amp;DI Past Chair</td>
<td>Colleen Miller</td>
</tr>
<tr>
<td>T&amp;DI Marketing &amp; Communications Director</td>
<td>Kris Salvatera</td>
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<tr>
<td>T&amp;DI Sponsorship Director</td>
<td>Joshua Starzyk</td>
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<tr>
<td>T&amp;DI Scholarship Director</td>
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<tr>
<td>T&amp;DI Student Outreach Director</td>
<td>Joshua Starzyk</td>
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<tr>
<td>T&amp;DI Government Affairs Director</td>
<td>Mo Javadi</td>
</tr>
<tr>
<td>T&amp;DI Board Director At-Large</td>
<td>Steve Rienks</td>
</tr>
<tr>
<td>T&amp;DI Programs Committee</td>
<td>Bryan Hills</td>
</tr>
<tr>
<td>T&amp;DI Programs Committee</td>
<td>Jeremy Metz</td>
</tr>
</tbody>
</table>

Brian Castro contact info:
Brian.Castro@mbakerintl.com
Michael Baker International
200 West Adams St., Suite 1800 | Chicago, IL 60606
Urban Planning & Development (UP&D) Illinois Chapter
Activity Report
September 13, 2021

Past Activities

UP&D-IL August Dinner Meeting
Topic: Catch Up, Recruitment
Date: August 19, 2021
Time: 5:30 PM
Location: Chandlers Chop House, Schaumburg

Future Activities

UP&D-IL September Dinner Meeting
Cancelled due to availability.

Respectfully Submitted,
Pamela Whitfield, PE
Chair, UP&D Illinois Chapter
Past Events (August & September 2021)

Lunch Meeting: Designing a Resilient Infrastructure  
Date: August 24

Lunch Webinar: The Five Most Common Errors Made During Bridge Inspections  
Date: September 2

September Board Meeting  
Date: September 8

Professional Skills Series: PM session 2  
Date: September 16

Lunch Webinar  
Date: September 22

EWRI Riverwalk Tour  
Date: September 24

Future Events (October 2021)

Project Meetings  
Looking for projects/ presenters/ ideas for Lunch/ Dinner meetings

Christmas Party  
Date: December

2022 YMG Officers and Directors (attached)

Respectfully Submitted,  
Ben Ostermann, P.E.  
Chair, IL-ASCE YMG
ASCE IL SECTION - YMG BOARD OF DIRECTORS

POSITION DESCRIPTIONS - 2021 - 2022

BOARD:

CHAIR

Kyle Sant

It shall be the duty of the Chair to serve on and preside over YMG Board of Directors meetings. It shall also be the duty of the Chair to coordinate and oversee all YMG activities, to preside at all meetings of the YMG, to keep the Illinois Section informed of the YMG’s activities, to represent YMG at Illinois Section meetings, to ensure the completion and submittal of the YMG’s Annual Report, and such other duties as are customary and proper for such office. The Chair shall keep administrative and budgetary records for the YMG and report to the Section/Branch annually. It shall also be the duty of the Chair to prepare the Annual Report on behalf of the YMG and submit to the ASCE Illinois Section Board of Directors prior to completing his/her term in office.

Time Commitment: 8 - 12 hours per month

VICE CHAIR

Brian Janus

It shall be the duty of the Vice Chair to serve on the YMG Board of Directors and perform all the duties as required during an absence of the Chair. The Vice Chair shall also provide general assistance to the Chair however needed. In the event there is not an elected Director of PE Review, the Vice Chair shall oversee the spring and fall PE Review Course. The responsibility of the creation and printing of the ASCE YMG Punch Card, as well as the tracking of attendees, shall be performed by the Vice Chair as long as the punch card is being utilized by the group.

Time Commitment: 2 - 4 hours per month

TREASURER

Hugh Regan

It shall be the duty of the Treasurer to serve on the YMG Board of Directors and to manage YMG’s funds. This will include: (1) developing the fiscal year budget; (2) distributing funds for approved expenditures; (3) preparing periodic financial reports to the YMG Board of Directors; (4) keeping and maintaining detailed accounting records; and (5) providing transactional tax information to the Illinois Section of the American Society of Civil Engineers when requested.

Time Commitment: 2 - 4 hours per month

SECRETARY

Matt Gazdziak

It shall be the duty of the Secretary to serve on the YMG Board of Directors and record minutes at all member meetings as well as YMG Board of Directors meetings and the Annual Meeting. The Secretary shall be responsible for the Director of Communications’ responsibilities should the position not be filled.

Time Commitment: 2 - 4 hours per month

DIRECTORS:

SOCIAL EVENTS

Jacob Molewyk

The Director of Social Events serves on YMG Board of Directors and presides over the Social Events Committee. Duties include: organize and manage events to provide opportunities for YMG members to network and build personal and professional relationships. All committee actions and events shall be reported to the YMG Board of Directors on a monthly basis. Smaller monthly events could include trivia nights, happy hours, or cross-networking events with other professional organizations. Larger events could include the ASCE Holiday Party, the annual Bags Tournament, and a Marquee event. Duties for all events could include: selecting the location, coordinating with the venue, managing registration, and assisting with fundraising.

Time Commitment: 2 - 4 hours per month during regular months, 30+ hours per large event, but help can alway be provided by the rest of the YMG Board, the Social Events Committee, and the Directors to 2021.

Social Events Committee: OPEN

The Social Events Committee assists the Director of Social Events in organizing and promoting events.

AWARDS

Joe Davenport

The Director of Awards serves on the YMG Board of Directors and shall be responsible for assembling and submitting ASCE and community awards nominations. Duties include: help our group and our members gain much-deserved recognition by keeping our Board and general membership informed of upcoming deadlines and requirements for the myriad awards offered by ASCE National and IL Section and helping identify suitable nominees for these awards and guide them through the application process.

Time Commitment: 10 - 15 hours per year
COMMUNICATIONS

The Director of Communications serves on the YMG Board of Directors. Duties include: manage and maintain membership data, manage the email account: ymg.ilasce@gmail.com, create a newsletter/announcement and distribute announcements to YMG membership for all member meetings, the annual meeting, and any other information as directed by the YMG Board of Directors. In the event that the Director of Communications chair position is not filled, these responsibilities shall fall upon the Secretary.

Time Commitment: 4 - 8 hours per month.

SOCIAL MEDIA

The Director of Social Media serves on the YMG Board of Directors and shall be responsible for maintaining the group's social media platforms. Duties include: advertising upcoming YMG events and posting a recap of events with the inclusion of photos from the events. Current active social media accounts include a Facebook page, however additional platforms (Snapchat, Instagram, Twitter, LinkedIn, etc.) can be added at the discretion of the Director and YMG board. The Director of Social Media shall work closely with the Director of Communications and in the event that the Director of Social Media chair position is not filled, these responsibilities shall fall upon the Director of Communications.

Time Commitment: 4 hours per month.

PE REVIEW

The Director of PE Review serves on the YMG Board of Directors and acts as the liaison between the YMG Board and the main instructor of the ASCE YMG PE Review Course. The course is established and taught by Hussam Alkhatib, however he is unable to attend YMG board meetings. Duties include: creating/updating flyers to advertise the Fall/Spring PE review course, monitoring course registration and questions via PE.Review.YMG@gmail.com account, assisting instructor as needed including ordering course supplies, attending the first review course session to collect payment, assisting with the full-day mock PE exam, and collecting course feedback from students.

Time Commitment: 10 - 16 hours per each 8-week review course.

VIRTUAL TECHNOLOGY

The Director of Outreach serves on the YMG Board of Directors and presides over the Outreach Committee. Duties include: organize and manage volunteer programs that demonstrate the YMG’s commitment to community service and the promotion of Civil Engineering to K-12 students.

Time Commitment: 6 - 8 hours per month.

OUTREACH

The Outreach Committee shall organize and manage programs that provide and demonstrate the YMG’s commitment to community service. The Director of Outreach shall appoint a minimum of 2 other members to serve a one-year term. Each appointment shall be approved by the Board of Directors.

Committee participation is voluntary and shall be open to all YMG members in good standing. The Director of Outreach shall preside over the Outreach Committee and communicate committee actions and events with the YMG Board of Directors on a monthly basis.

UNIVERSITY AFFAIRS

The Director of University Affairs serves on the YMG Board of Directors and is the direct YMG liaison to the ASCE University Chapters of the Illinois Institute of Technology, Northwestern University, and the University of Illinois-Chicago. Duties include: planning/organizing joint YMG and University events, managing University funding requests, attending annual University visits with the other Illinois-Section Institutes, and collaborating with the Illinois-Section Student Outreach Committee.

Time Commitment: 4 - 8 hours per month during the school year.

DIRECTORS TO 2022

The Directors to 2022 positions are flexible appointments that can assist any of the other Officer or Director positions with their roles on an as-needed basis. Specific responsibilities could include filling in for an Officer or Director at meetings, assisting with social or outreach events, or preparing award submittals, to name a few. These positions are intended for YMG members that may not be able to take on the full-time commitment of another role or may want to learn the inner workings of the YMG Board of Directors before taking on a more specific role the following year.

Time Commitment: 4 - 8 hours per month.
CONSTRUCTION INSTITUTE
REPORT FOR IL SECTION BOARD MEETING
September 13, 2021

Dear Board members:

IS-CI Reports the following activities for the last month.

On August 25, 2021 IL-CI provided a presentation on the CTA Red Purple Line Project.

The next IL-CI teleconference Board meeting is October 6, 2021 at 4:30 pm.

Respectfully Submitted:

//Justin Weisberg___

Justin Weisberg, P.E.
Chair IS-ASCE Construction Institute
Environmental & Water Resources Institute
Activity Report
September 2021

Last Month’s Activities:

Executive Committee Meeting
Host: EWRI Chicago Chapter Board
Date & Time: August 10, 2021, 4:00 PM
Place: via conference call

This Month’s Activities:

Executive Committee Meeting
Host: EWRI Chicago Chapter Board
Date & Time: September 14, 2021, 4:00 PM
Place: via conference call
RSVP: Paige Adams (PAdams@baxterwoodman.com)

EWRI Chicago Riverwalk Tour (with YM Group)
Host: EWRI Chicago Chapter
Date & Time: September 24 2021, 4:30 to 5:30 PM
Place: Riverwalk @ Clark Street
Registration: Saki Handa, (sakihanda0113@gmail.com)

The tour will last 90 minutes and will highlight the development of the Riverwalk and the civil engineering landmarks that are adjacent to the Chicago River such as Marina City, the Michigan Avenue Bridge and the reversal of the Chicago River. Afterwards, there will be a happy hour for those who wish to stay. There is no cost for the tour, but individuals will be responsible for their beverages and snacks during the happy hour.

Future Activities:

EWRI Webinar on MWRD WMO (Save the Date)
Host: EWRI Chicago Chapter Board (with Nature Conservatory)
Date & Time: Week of October 11-15, Time TBD
Place: Virtual
RSVP: TBD

Executive Committee Meeting
Host: EWRI Chicago Chapter Board
Date & Time: October 12, 2021, 4:00 PM
Place: via conference call
RSVP: Paige Adams (PAdams@baxterwoodman.com)
Structural Engineering Institute (SEI) Illinois Chapter Activity Report

September 13th, 2021

Past Activities

Lecture Series Planning Meeting
Topic: Final Details and Logistics
Date: Thursday, August 11th
Time: 12pm
Location: Zoom

Committee Meeting
Date: Thursday, August 12th
Time: 12pm
Location: Zoom

Lecture Series Planning Meeting
Topic: Final details and Logistics
Date: Friday, September 3rd
Time: 2pm
Location: Zoom

Committee Meeting
Date: Thursday, August 25th
Time: 2pm
Location: Zoom

Future Activities

SEI-IL September Committee Meeting
Date: Thursday, September 15th
Time: 12pm
Location: Zoom

Lecture Series Session 2
Topic: Rail Themed Evening
Date: Wednesday, September 22nd
Time: 5pm – 8pm
Location: Union Station

Respectfully Submitted,

Irsilia Colletti, PE SE
Chair, SEI Illinois Chapter
AGENDA ITEM #7 – STANDING COMMITTEE REPORTS

SUPPORTING DOCUMENTATION
Membership Committee Report

September 13, 2021

- **Membership Database**
  - Total IS-ASCE Database: 2,839
  - Current IS-ASCE Membership: 2,393
    - 893 Members W/ No Dues (503 Life Members, 390 Student Members)
    - 1,500 Members w/ Dues
    - 59 New Members

- **Initiatives**
  - **Local Membership Champions**
    - No update at this time
  - **Student Member Transition**
    - Student Members that graduated between 1/1/21 and 7/31/21 were automatically upgraded to affiliate/associate/member grade on 7/31/21
    - Starting last month (August 2021), society dues of existing members under the age of 28 are discounted at 50% ($122.50) upon renewal; new members began receiving discount starting in May 2021
• Membership Non-Renewal Survey (see attached)
  o e-Blast with link to survey (via Google Forms) went out on 6/4/21
  o Sent out to members who have not renewed their membership for 2021 to find out primary reasons for not renewing and what Illinois Section could improve to better retain members
    ▪ Used At Risk Membership list (double/single arrears) and removed anyone that has renewed since list was received on 3/19/21
  o Summary of results (13 responses)
    ▪ ~50% of respondents (6 of 13) selected membership dues as the primary reason for non-renewal (high cost and/or employers not reimbursing)
    ▪ ~25% of respondents (3 of 13) stated they plan on renewing in the future; an equal amount stated they do not plan to renew in the future
    ▪ ~62% of respondents (8 of 13) indicated that they would renew their membership if annual Society dues were lowered; ~31% (4 of 13) would like to see more continuing education and technical training programs offered

Respectfully Submitted,

Tom Borges
IS-ASCE Membership Committee Chair
What was the primary reason you did not renew your ASCE membership for 2021?

13 responses

- Too expensive and employer does not reimburse: 46.2%
- Too many emails/communications: 15.4%
- Did not meet my expectations: 7.7%
- Did not utilize enough of the: 7.7%
- No longer in the field of civil e: 7.7%
- Forgot to renew and plan on r: 7.7%
- Limited availability in 2021 to: 7.7%
- employer does not reimburse...
Do you plan on renewing your membership in the future?

13 responses

What could be improved that would convince you to renew your membership? (Select all that apply)

13 responses

- More social networking opportunities: 0 (0%)
- Better awareness of and access to resources: 2 (15.4%)
- More continuing education opportunities: 4 (30.8%)
- Lower annual Society dues: 8 (61.5%)
- Better representation of topics of interest: 0 (0%)
- More volunteer opportunities: 0 (0%)
- Only joining if employer continues to support: 1 (7.7%)
- After being a Director on a committee: 1 (7.7%)
- No comment: 1 (7.7%)
Provide any additional comments or feedback you have regarding your membership renewal below:

4 responses

Knowing I would have limited availability in 2021 to participate in events, I opted not to renew primarily as a cost-saving measure. I plan to re-evaluate for 2022 membership.

I did receive an offer from ASCE to utilize funding for members who lost their jobs. Since I did not lose my job, I did not feel right using that funding.

Way too expensive. Need to make more affordable.

Would only be member if employer would reimburse, but due to pandemic, my public sector employer has cut out paying for professional memberships. ASCE did offer hardship sponsorship, but since I am not out of work, I felt this opportunity was not intended for someone like me.
Government Relations Committee Report
September 13, 2021

Illinois Legislation Tracker

Local Activities:
- Work on the 2022 Report Card continues. Government Relations Committee is working closely with the Report Card Committee.
- Will host GR/PR University seminar(s) in early 2022 prior to IL Report Card release (pending schedule). Society is aware, more coordination to follow.

Society Government Relations:
- Federal infrastructure legislation has passed the Senate and will be voted on in the House by 9/27.
- Tell Your Members of Congress – Pass Comprehensive Infrastructure Package Now
- Key Contacts receive weekly newsletter and requests to send emails to Members of Congress on key issues and legislation.
- South Carolina released Report Card – Overall Grade D+
- September Key Contact Webinar: TBA

TFIC:
- IDOT seeks input as it develops a revised project selection process intended to improve the efficiency and effectiveness of the state’s transportation system. Visit https://idot.click/data-driven-decisions to learn more and sign up for the upcoming webinar.
- Federal Committee has written letters to the IL delegation to urge them to pass Infrastructure legislation immediately.
- State House Committee is working to fashion messaging regarding the following topics:
  - the importance of transportation investment
  - how the Rebuild Illinois program fits into the infrastructure investment picture
  - how COVID has affected Rebuild IL revenue estimates
  - the need for significant federal funding (as being discussed in DC)
- IDOT was awarded recognition at the MAASTO conference for its work to rebuild I-255 in the metro-east area.
- RTA is beginning to develop the agency’s next strategic plan.
- Illinois has created a High Speed Rail Commission tasked with developing a plan for a high-speed rail line and feeder network between Chicago and St. Louis. More on that here.
- TFIC Managing Direct Jennifer Morrison will retire in January 2022. Rebecca Mason will succeed her in the role.
- TFIC Steering Committee meets via Zoom on 9/15.

Respectfully Submitted,

Matt Kirby, PE, MLE, M.ASCE
IS-ASCE Government Relations Chair
EWB September Report

The Chapter will resume in-person meetings later this month. International travel is also now allowed. The Chapter is also interested in taking on more projects and hit the ground running again!

Below is a summary of what each CPC team has been up to:

**Chicagoland Professional Chapter**

**WEMA, Kenya Program**

**Scope:** The team finished building a well for the Wema Children’s Centre and Highway Academy in March of 2017 through the Engineering Service Corp (EWB’s short term program) and while there the team identified other water related community needs. The community applied for EWB’s long term program and was approved in late 2017. The original project scope was to increase water capacity, expand distribution system, and install solar power, but in June of 2018 storms had destroyed the school’s existing latrines. They have requested that EWB prioritize rebuilding the bathroom facilities first.

**Update:** The team was able to remotely implement the bathroom and solar projects. The team has started the design process for the water distribution project with anticipated implementation in 2022. The team is in need of volunteers, designers, and fundraising.

**Tzaput, Guatemala Program**

**Scope:** Sector Tzaput is a rural community within the Municipality of Sololá, Guatemala. Most of its inhabitants belong to the Kaqchiquel Group and speak the language with the same name. Sector Tzaput has 120 families. This community needs their broken well pump replaced and requires upgrades to their water distribution system. The project scope is to upgrade pumps for existing community wells.

**Update:** The project team has finished the design phase and is in the process of purchasing supplies locally for the pump and water distribution upgrades. The team is actively looking for volunteers and fundraisers.

**Hartford AG Water Program**

**Scope:** Water and sewer design and permitting for a new church facility in Hartford, IL. This program is through the CEC (Community Engineering Corps) partnership, which assists underserved local communities in need of technical/engineering assistance.

**Update:** Completed topographic survey and anticipate completing the grading plan by the end of the month.
Matt and Brian –
I have another meeting and won’t be able to make the Board meeting tonight.

Report Card Update:
Drafts are due at the end of the month and we have received a few already.
We are looking at starting to plan for the release event as well.

Patrick M. Lach, P.E., CFM
Principal Civil Engineer
Hey and Associates, Inc.
773.693.9200 Ext. 112
630.319.1122 (Mobile)
Annual Dinner Committee Report
IL Section Board Meeting
September 13th, 2021

2021 Annual Dinner

- The in-person event has been cancelled for 2021.
- The Annual Dinner committee and executive board met to discuss this multiple times and ultimately arrived at the decision to cancel
- Multiple factors including safety, cost and Society-level direction were considered

Hyatt Regency – Contract Status

- Contract officially cancelled with Hyatt Regency as of August 30th, 2021.
- A total cancellation fee of $10,000 will be retained by Hyatt. All of the remaining deposit dollars will be returned to ISASCE.

Respectfully Submitted,

Tom Janicke, Jeana Gowin, Monica Crinion
2021 IS-ASCE Annual Dinner Committee
August 17, 2021

Dear ASCE Institute, Region, Section, Branch, Younger Member and Student Leaders:

As you know, in our previous memo to Sections and Branches, we encouraged the use of virtual alternatives for all activities through Labor Day. Unfortunately, the advent of the Delta variant has resulted in a significant increase in the number of covid cases with more than two-thirds of all counties in the U.S. reporting high levels of community transmission.

Again, recognizing our professional and ethical responsibility to protect the health and safety of our members and the public at large, ASCE does not believe the current circumstances allow for a relaxation of our existing guidance. Accordingly, all ASCE entities are encouraged to pursue alternate options, such as the use of virtual platforms, for all meetings and events for the remainder of the calendar year (until Monday, January 3, 2022).

As noted in our previous guidance, decisions to conduct in-person events should be made only after a thorough consideration of how critical in-person involvement is to attain the desired objectives, and the ability to observe all recommended safety protocols and procedures. This of course includes strict compliance with all applicable state and local requirements for gatherings and events as well as current guidelines issued by the Centers for Disease Control.

Note that ASCE staff business travel also remains restricted through the end of the year.

We again thank you for your continued diligence in leading our Society and we appreciate the hard-work and resilience you have exhibited in meeting the challenges of these past many months.

Best regards,

Jean-Louis Briaud, Ph.D., P.E., D.GE, Dist.M.ASCE
ASCE President

Thomas W. Smith III, ENV SP, CAE, F.ASCE
Executive Director
## 2021 Annual Dinner Costs

<table>
<thead>
<tr>
<th></th>
<th>CANCEL</th>
<th>HOLD EVENT</th>
<th>HOLD EVENT</th>
<th>HOLD EVENT</th>
<th>HOLD EVENT</th>
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<td>Sponsorship - Gold</td>
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<td>Sponsorship - Bronze</td>
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<td>6</td>
<td>6</td>
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<td>3</td>
</tr>
</tbody>
</table>

| **Total:**               | 250                  | **$48,755.00**              | **$15,800.00**  |

Revenue/Guest: **$195.02**
August 31, 2021

Monica Crinion
American Society of Civil Engineers
303 E. Wacker Drive
Suite 1400
Chicago, IL 60601

Dear Monica,

This letter is to confirm the cancellation of the 2021 Illinois Section ASCE Annual Dinner scheduled to take place on October 14, 2021. The following information outlines the arrangements agreed upon in the sales agreement dated July 28, 2020, and signed on August 14, 2020.

Below are the cancellation terms as outlined in the sales agreement:

**CANCELLATION OPTION**

Either Hotel or Group may cancel this Agreement without cause upon written notice to the other party at any time prior to the Event. In the event Group cancels without cause, Group shall pay Hotel liquidated damages in an amount calculated according to the table below (the "Cancellation Charges"), plus applicable taxes. Applicable Services Charges will be added to the Cancellation Charges when cancellation occurs sixty (60) days or less prior to the first date of the Event.

<table>
<thead>
<tr>
<th>Length of Cancellation Notice</th>
<th>Cancellation Charges</th>
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</thead>
<tbody>
<tr>
<td>More than one (1) year to six (6) months from arrival date (Initial Deposit)</td>
<td>$5,000.00</td>
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<tr>
<td>Less than six (6) months to one (1) month from arrival date (25% of estimated revenue)</td>
<td>$10,000.00</td>
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<tr>
<td>Less than one (1) month up to Eight (8) days to arrival (75% of estimated revenue)</td>
<td>$37,500.00</td>
</tr>
<tr>
<td>Seven (7) or less days up to arrival date (100% of estimated revenue)</td>
<td>$50,000.00</td>
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</table>

Payment of the Cancellation Charges shall be made by Group to Hotel at the time this Agreement is canceled by written notice. Hotel and Group agree that: (a) the damages suffered by Hotel in the event that Group cancels without cause are difficult to calculate; (b) the above formula is a reasonable estimate of such damages; and (c) the Cancellation Charges do not constitute a penalty. In the event Hotel cancels this Agreement without cause, Hotel shall pay Group any direct damages suffered as a result of the cancellation, which damages shall not exceed the amount calculated according to the above scale. The parties' obligations under this Section shall survive termination of this Agreement.

Based on the cancellation notice being received on Monday, August 30, 2021, the total cancellation fee due is $10,000. Hyatt Regency Chicago will retain $10,000 from the deposit on file and will refund the remaining portion.

Please let me know if you have any questions.

Sincerely,

Andrea Kasnic
Director of Sales & Marketing
2021 Annual Awards
Committee Report for IL Section Board Meeting
September 13, 2021

1. Completed Items:
   a. Notified award winners and nominees. See below for award winners.

   **CIVIL ENGINEER OF THE YEAR (Private Sector):** Peter Wallers
   **YOUNG CIVIL ENGINEER OF THE YEAR (Private Sector):** Irsilia Colletti
   **GOVERNMENT CIVIL ENGINEER OF THE YEAR (Public Sector):** Sarah Hunn
   **YOUNG GOVERNMENT CIVIL ENGINEER OF THE YEAR (Public Sector):** Fawad Aqueel
   **CITIZEN ENGINEER OF THE YEAR (Public or Private Sector):** Soliman Khudeira
   **CONSTRUCTION ENGINEERING PERSON OF THE YEAR:** Hossein Ataei
   **PRIVATE SECTOR EMPLOYER RECOGNITION AWARD:** Gannett Fleming
   **OUTSTANDING CIVIL ENGINEERING ACHIEVEMENT AWARD > $100M:** Ward 2 & 3 Stormwater Improvements
   **OUTSTANDING CIVIL ENGINEERING ACHIEVEMENT AWARD < $10M:** Chicago O’Hare International Airport (ORD) Runway 9C-27C
   **SUSTAINABILITY IN CIVIL ENGINEERING ACHIEVEMENT AWARD:** Aurora (M-8) Maintenance Facility

2. Upcoming Items:
   a. Announcing Award Winners to ASCE members (wk of 9/13 or 9/20)
   b. Ordering plaques
   c. Determining options for awards recognition (committee meeting on 9/16)
      i. Recognition videos (similar to 2020)
      ii. Virtual awards event

Respectfully Submitted,
Anne Marie Jensen / Zach Pucel
2021 IS-ASCE Annual Awards Co-Chairs
Past & Current Activity Update (July/August 2021):

IS-ASCE Summer Social Picnic

1. Schedule
   a. Initially discussed at the June 2021 IS-ASCE Board meeting on 6/7/2021 @ 4:00pm
   b. IS-ASCE Summer Social Picnic - Committee Planning Meetings
      i. 6/17/2021 @ 1:30pm (Colletti, Gowin, McDonald, Pawula, & Salvatera)
      ii. 6/30/2021 @ 1:30pm (Borges, Colletti, Huffman, McDonald, Pawula, & Salvatera)
      iii. 7/12/2021 @ 1:30pm (Borges, Gowin, Huffman, McDonald, & Salvatera)
      iv. 7/19/2021 @ 1:30pm (Borges & Salvatera)
      v. 8/2/2021 @ 3:30pm (Borges, Gowin, Huffman, McDonald, Pawula, Salvatera, & Harbaugh)
   c. IS-ASCE Summer Social Picnic - Event
      i. 8/7/2021 @ 2pm-6pm (FPCC Busse Woods Picnic Grove No. 24)

2. Budget
   a. $2,000 – budgeted amount included in FY 2020/2021 Budget for ‘Summer Social Picnic’.
   b. $2,791 – actual cost of event
      i. See attached ‘Summary of Expenses’.
      ii. Submitted expenses and receipts to Treasurer Homola on 8/10/2021.

3. Post-event Summary
   a. Attendance
      i. 90 registered attendees (44 members / 30 adult guests / 16 children under 12).
      ii. ~50 actual attendees
   b. Raffle Winners
      i. 50/50 Raffle Winner: Gary Gifford
      ii. Cubs Tickets Raffle Winner: William (Bill) Leithem
   c. Food & Beverage Donation
      i. Food was catered by ‘Chuck’s Southern Comforts BBQ’.
      ii. Leftover food and beverages were donated to the City of Evanston Police Dept.

Future Activity & Action Items (September 2021):

2021 Annual Awards Dinner & Board Transition

1. Discussion Items
   a. Discuss alternative plan to an in-person Annual Dinner and board transition event pending decision to cancel contract w/ Hyatt due to current COVID-19 situation.

Respectfully Submitted,
Andrew Walton, PE
IS-ASCE President-Elect, 2020-2021
IS-ASCE Summer Social Picnic - Photos
Saturday, August 7th, 2021 (8/7/2021) @ 2pm-6pm
Forest Preserves of Cook County (FPCC) – Busse Woods. Grove No. 24 (Shelter)
IS-ASCE 2021 Summer Social Picnic
Event Date: Saturday, August 7, 2021 from 2:00pm - 6:00pm

Expected Number of Guests:
- 55 (estimated)
- 90 (per registration list)
- ~50 (attended)

<table>
<thead>
<tr>
<th>EVENT INFORMATION</th>
<th>VENUE EXPENSES</th>
<th>FOOD &amp; BEVERAGE</th>
<th>ACTIVITIES</th>
<th>TOTAL COST</th>
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</thead>
<tbody>
<tr>
<td>CATEGORY</td>
<td>BUDGET</td>
<td>ACTUAL EXPENSES</td>
<td>VARIANCE</td>
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<td>VENUE EXPENSES</td>
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<td>FOOD &amp; BEVERAGE</td>
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<td>Chuck's Southern BBQ - Food (Borges)</td>
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