BOARD MEETING – MEETING MINUTES
Monday, June 7, 2021 – 4:00pm
VIA MS TEAMS VIDEO CONFERENCE DUE TO COVID-19 RESPONSE

1) Call to Order
President Pawula called the meeting to order at 4:03 pm.

a) Roll Call
   i) Secretary Huffman called roll. A quorum was present with 18 of 18 board members present. See below list of attendees.

b) Recognition of Guests
   i) No physical guests present as the meeting was video conference only. See below list of attendees.

IS Board Members
   Ph Brian Pawula, President
   Ph Megan McDonald, Past President
   Ph Andrew Walton, President-Elect
   Ph Sandra Homola, Treasurer
   Ph Matt Huffman, Secretary
   Ph Megan Elberts, Director to 2021
   Ph Tom Janicke, Director to 2021
   Ph Anne Marie Jensen, Director to 2021
   Ph Jeana Gowin, Director to 2022
   Ph Zach Pucel, Director to 2022
   Ph Nihar Shah, Director to 2022

Committee Chairs/Additional Attendees & Guests
   Ph Tom Borges, Membership Committee Chair
   E Taylor Grove, Student Outreach Chair
   A Kirsten Mawhinney, Sustainability Committee Chair
   A Liz Jensen, Engineers Without Borders (EWB) Chair
   E Katie Bell, Communications & Website Committee Chair
   A Ken Gomez, Social Media Committee Chair
   E Matt Kirby, Government Relations Chair
   A Tim Scully-Granzeier, Social Media Committee Chair
   A Don Wittmer, Engineer’s Week Committee Chair
   E Tim Alston, Mentorship Committee Chair
   A Path Lach, Report Card Committee Chair
   Ph John Lazzara, Region 3 Governor
   Ph Robert Brzezon, Government Relations Committee Member; D&I Fundraising Committee Member
   Ph Monica Crinion, Annual Dinner Committee
   Ph Rachael Berthiaume, ASCE Member

Attendance Key:
P - Present, Ph – Phone/Electronic, E - Excused, A – Absent
2) Acceptance of Minutes
   a) The minutes from the May 3, 2021, Board of Directors meeting were approved as written. President Elect Walton motioned to approve with a second from Treasurer Homola. **Motion passed with 18 – aye and 0 - no.**

3) Treasurer’s Report
   a) The June 7, 2021, Treasurer’s report was presented. (See attachments)
   b) Various other action items were discussed as noted on the attached Treasurer’s Report, specifically:
      i) IIT Student Chapter Check bounced back and will need to follow-up.
      ii) Compile taxes for ASCE HQ.
   c) Director Gowin motioned to approve the treasurer’s report with a second from past President McDonald. **Motion passed with 18 – aye and 0 - no.**

4) Old Business
   a) Bylaws –Megan McDonald
      i) The draft IS Bylaws were provided (see attachments). Past President McDonald stated that the IS Bylaws have been reviewed by the sub-committee and were sent out with the May IS Board Meeting Minutes for review and comment by noon, June 4th.
      ii) One comment was submitted from the board about Article 3 Section 2 pertaining to on-line ballots. It was suggested this could be included in the IS Operations Manual.
   b) Together Apart Video Contest for Younger Members – Andrew Walton/Ben Osterman
      i) Ben Osterman provided an update, who is leading this effort. The video was produced and submitted to ASCE HQ by the June 3rd deadline. The nomination video was viewed.
      ii) ASCE is offering a $5,000 grand prize for the 2021 “Together Apart” Video Contest for Younger Members. The goal of this contest is to demonstrate how you successfully kept your community together and engaged throughout the last year despite the physical restrictions and social uncertainty that many experienced.
   c) Annual Dinner Survey and Update – Tom Janicke
      i) Director Janicke provided an update (see attachments). The Annual Dinner Committee’s recommendation is to hold in-person dinner at the Hyatt on Thursday, October 14, 2021.

June 11 and will allow large gatherings. Additionally, holding a large gathering in October abides by current ASCE HQ Covid-19 guidelines recommending virtual events through Labor Day. There were no objections from the IS Board with proceeding as an in-person event. No vote was held on this item as the IS is already under contract with the venue since early 2020 prior to the Covid-19 pandemic.

ii) The AV costs are high ($15K) for the Hyatt and we must use their vendor. To include livestream is doubling the AV price. Monica Crinion stated they have not received the formal quote, but we should have shortly. Discussion occurred and the IS Board voice opposition to proceeding with the livestream due to the associated costs.

d) Nominating Committee – Brian Pawula

i) President Pawula provided an update on the 2021-2022 IS Board (see attachments). The eight person Nominating Committee is recommending Matt Kirby as Treasurer and Irisilia Colletti, Steve Randolph and Tina Revzin as Directors to 2023. No objections were raised about the Nominating Committee’s process.

ii) The next step is to advertise the nominations to membership by June 30th.

iii) Past President McDonald motioned to approve the Nominating Committee’s recommendation with Matt Kirby as Treasurer and Irisilia Colletti, Steve Randolph and Tina Revzin as Directors to 2023 with a second from Director Jensen. \textbf{Motion passed with 18 – aye and 0 - no.}

iv) With the revised IS Bylaws being approved at this meeting and effective June 7, 2021, the nomination process will follow the new Bylaws.

v) Past President McDonald made some clarifications regarding the Bylaws and the Nominating Committee. She noted that the nominations are the recommendations by the Board and members have the opportunity to provide a petition for nomination consideration under the old and new bylaws. For additional information on the process, members can contact Past President McDonald or President Pawula.

vi) President Pawula mentioned that there are other opportunities for volunteerism, including the Sustainability Committee (seeking new Chair, Social Media (seeking new Chair), and the Report Card Launch Committee (seeking volunteers).

e) Historic Landmark Program for Route 66 – Brian Pawula

i) There have been several meetings with the History and Heritage Committee. This nomination is processing ahead. The IS may need a champion for this nomination at some point in the near future.

5) New Business

a) Society Task Committee on Life Members – Brian Pawula

i) Past IS President Kay Whitlock was asked to join the Society Task Committee of Life Members and reached out to President Pawula for any thoughts/ideas of Life Member engagement. This committee must make submit their findings by October 2021. President Pawula conveyed the success of the ASCE Legends program within the IS. Any further ideas for Life Membership engagement can be submitted to President Pawula.

b) Presidents and Governors Forum (PGF) - Brian Pawula

i) The 2021 Presidents and Governors Forum (PGF) will be held virtually from Wednesday, September 29 through Friday, October 1 (1:00 – 4:30) (see attachments). President Elect Walton will attend on behalf of the IS.

c) Google Workspace – Robert Brzezon
i) An update was provided on the Google Workspace (see attachments). A Google Workspace Integration Guide has been put together.

ii) Currently Sarah and Robert are super administrators. Sarah will eventually transition to the sole super administrator.

iii) The T&DI and YMG are both using Google Workspace and are having success with integrating into their institute/group operations.

iv) Please contact Robert (admin.TDI@isasce.org) if your group/institute/committee is interested in using Google Workspace.

d) Section Summer Social Event – Brian Pawula

i) President Elect Walton proposed a social gathering this summer. There was no objection from the IS Board. The targeted date is Saturday, July 17th or August 7th and a small focus committee will be formed.

ii) The Board agreed to allocate funds from the 2021 budget under special events line item for this potential event. President Elect Walton stated that approximately $500 would be utilized from this budget line item for food/beverages, etc.

e) Society Election Results – Brian Pawula

i) The 2021 national election concluded on Tuesday, June 1 (see attachments).

ii) By a vote of 66.5% in favor and 33.5% against, the membership also defeated the proposed constitutional amendment intended to allow Student Members the right to vote. Amendments to the constitution require the affirmative vote of two-thirds (2/3) of those members voting.

f) Society Government Relations Special Briefing – Brian Pawula (Not on Agenda)

i) President Pawula informed attendees about this virtual event that will take place on Thursday, June 10 from 2:30 to 3:00. Society is seeking “all hands-on deck” to push members of Congress to pass a bipartisan infrastructure bill before they depart for August recess. Secretary Huffman will provide the event details via email.

6) Institute/Group Reports

The Technical Institutes and Groups reported out covering past, present, and future activities:

a) Geo-Institute (G-I) – Report submitted. (See attachment)

i) No update on the NSF Grant (https://sites.northwestern.edu/mcdc/communities/)

b) Structural Engineering Institute (SEI) – Report submitted. (See attachment)

i) SEI is gauging interest in adopt-a-highway and split between the institutes. They will send out an email to the other Institutes/Groups to gauge their interest.

c) Transportation & Development Institute (T&DI) – Report submitted. (See attachment)

d) Urban Planning & Development Group (UP&D) – Report submitted. (See attachment)

e) Younger Member Group (YMG) – Report submitted. (See attachment)

f) Construction Institute (CI) – No report submitted.

g) Environmental & Water Resources Institute (EWRI) – Report submitted. (See attachment)

7) Standing Committee Reports

The standing committees reported out past, present, and future activities:

a) Spring Dinner(Andrew Walton) – Report submitted. (See attachments)
i) The release of the Spring eBook was released on May 11.

b) Diversity & Inclusion (Nihar Shah) – No report submitted.

c) Membership (Tom Borges) – Report submitted. (See attachments)

i) A survey was sent out to at-risk members trying to inquire as to why they did not re-join ASCE. Committee Chair Borges stated that they would leave the survey active for several more weeks before summarizing the results.

d) Government Relations (Matt Kirby) – A report was submitted post-meeting. (See attachments)

e) EWB (Liz Jensen) – No report submitted.

f) Communications & Website (Katie Bell) – Report submitted. (See attachments)

g) Report Card (pat Lach) – No report submitted.

h) Annual Dinner (Tom Janicke) – Report submitted. (See attachments)

i) Awards (Anne Marie Jensen) – Report submitted. (See attachments)

j) Sustainability (Kirsten Mawhinney) – No report submitted.

k) Finance (Sandra Homola) – No report submitted.

l) Special Events (Brian Pawula) – No report submitted.

m) Summer social event is being planned and led by President Elect Walton.

8) President Pawula entertained a motion to adjourn the meeting at 6:05 pm. A motion was made by Director Gowin to adjourn the meeting with a second by President Elect Walton. Motion passed with 10 – aye and 0 - no.

The next meeting will be held at 4:00PM on Monday, August 2, 2021, via VIDEO CONFERENCE ONLY.
MEETING AGENDA
BOARD MEETING – AGENDA
Monday, June 7, 2021 – 4:00pm

VIDEO CONFERENCE VIA MS TEAMS ONLY
MS Teams Meeting Link
Dial-In Via MS Teams Mobile or Desktop Applications

1) Call to Order – Brian Pawula
   a) Roll Call – Matt Huffman
   b) Recognition of Guests – Matt Huffman

2) Acceptance of Minutes – Matt Huffman (May 3, 2021 Board Meeting)

3) Treasurer’s Report – Sandra Homola

4) Old Business
   a) Bylaws – Megan McDonald
   b) Together Apart Video Contest for Younger Members – Andrew Walton, Ben Ostermann
   c) Annual Dinner Update – Tom Janicke
   d) Nominating Committee – Brian Pawula
   e) Historic Landmark Program for Route 66 – Brian Pawula

5) New Business
   a) Society Task Committee on Life Members – Brian Pawula
   b) Presidents and Governors Forum (PGF) – Brian Pawula
   c) Google Workspace – Rob Brzezon
   d) Section Summer Social Event – Brian Pawula
   e) Society Election Results – Brian Pawula

6) Institute/Group Reports
   a) Geo-Institute
   b) Structural Engineering Institute
   c) T&D
   d) UP&D Group
   e) Younger Member Group
   f) Construction Institute
   g) EWRI

7) Standing Committee Reports
   a) Spring Dinner – Andrew Walton
   b) Diversity & Inclusion – Nihar Shah
   c) Membership – Tom Borges
   d) Government Relations – Matt Kirby
   e) EWB – Liz Jensen
   f) Communications & Website – Katie Bell
   g) Report Card – Pat Lach
   h) Annual Dinner – Tom Janicke
   i) Awards – Anne Marie Jensen
   j) Sustainability – Kirsten Mawhinney
   k) Finance – Sandra Homola
   l) Special Events – Brian Pawula
   m) Student Outreach – Taylor Grove

Next Meeting: Monday, August 2, 2021 @ 4:00PM via MS Teams
AGENDA ITEM #3 – TREASURER’S REPORT

SUPPORTING DOCUMENTATION
OFFICERS AND DIRECTORS

President
Brian Pawula, P.E., PMP
Thomas Engineering Group, LLC
55 W. 22nd Street, Suite 300
Lombard, IL 60148
(847) 922-6125

Past President
Megan A. McDonald, P.E., LEED AP
Clark Dietz, Inc.
118 S. Clinton Street, Suite 700
Chicago, IL 60661
(312) 466-8249

President-Elect
Andrew Walton, P.E.,
Orion Engineers, LLC
328 S. Jefferson Street, Suite 950
Chicago, IL 60661
(312) 520-9276

Secretary
Matt Huffman, P.E.
Christopher B. Burke Engineering, Ltd.
205 N. Michigan Avenue, Suite 3600
Chicago, IL 60601
(312) 616-5095

Treasurer
Sandra Homola, P.E., CFM
EXP
205 N. Michigan Avenue, Suite 3600
Chicago, IL 60601
(312) 616-5095

Directors to 2021
Megan Elberts, P.E., CFM, CPESC
(847) 868-1833

Thomas Janicke, P.E., S.E.
(630) 438-6400

Anne Marie Jensen, P.E.
(312) 798-0307

Directors to 2022
Jeana Gowin, P.E., CFM
(847) 823-0500

Zach Pucel, P.E.
(847) 636-3156

Nihar Shah, P.E., S.E.
(312) 870-6636

Chair, Construction Institute
Justin Weisberg
Robbins, Salomon & Patt, Ltd.
180 N. LaSalle Street, Suite 3300
Chicago, IL 60601
(312) 782-9000

Chair, Environmental &
Water Resources Institute
Steve Randolph
Horner & Shifrin, Inc.
8755 W. Higgins Road, Suite 325
Chicago, IL 60631
(312) 332-4334

Chair, Geo-Institute
James P. Hambleton
Northwestern University, CEE Dept.
Tech A122, 2145 Sheridan Road
Evanston, IL 60208
(847) 491-4858

Chair, Structural Engineering Institute
Irsilia Colletti, P.E.
HTNB Corporation
1 S. Wacker Drive, Suite 900
Chicago, IL 60606
(312) 930-9119

Chair, Transportation &
Development Institute
Colleen Miller
Gannett Fleming, Inc.
180 N. Stetson Avenue, Suite 3700
Chicago, IL 60601
(773) 842-2629

Chair, Urban Planning &
Development Group
Pamela Whitfield, P.E.
GSG Consultants, Inc.
623 Cooper Court
Schaumburg, IL 60173
(312) 733-6262

Chair, Younger Member Group
Benjamin Ostermann, P.E.
Jacobs Engineering Group, Inc.
8735 W. Higgins Road, Suite 400
Chicago, IL 60631
(847) 791-5163

TREASURER’S REPORT
June 7, 2021

ACCOUNT BALANCE:

<table>
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<tr>
<th>Account</th>
<th>April 30, 2021</th>
<th>May 31, 2021</th>
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<tr>
<td>Checking</td>
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<td>$157,585.93</td>
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<td>- IL Section</td>
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<tr>
<td>- Diversity &amp; Inclusion Committee *</td>
<td>$337.81</td>
<td>$337.81</td>
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<tr>
<td>Savings</td>
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<td>$52,259.52</td>
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<td>Total Account Balance</td>
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* = The Diversity & Inclusion Committee (D&IC) budget resides with the IL Section checking account. No changes to the D&IC account occurred in March.

The total account balance last year on May 31, 2020 was $184,402.70.

CHECKING ACCOUNT SUMMARY:

for May 1, 2021 to May 31, 2021

Account summary

Beginning balance on May 1, 2021
$1,681.02

Deposits and other credits
3,172.0

Withdrawals and other debits
-2,402.9

Checks
-0.00

Service fees
-0.00

Ending balance on May 31, 2021
$157,585.93

Savings Account Summary:

for May 1, 2021 to May 31, 2021

Account summary

Beginning balance on May 1, 2021
$52,257.30

Deposits and other credits
2.22

Withdrawals and other debits
-0.00

Service fees
-0.00

Ending balance on May 31, 2021
$52,259.52

Annual Percentage Yield Earned this statement period: 0.05%.
Interest Paid Year To Date: $10.81.
## Checking Account Expenses:

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<th>Invoice Date</th>
<th>Code</th>
<th>Category</th>
<th>Cost</th>
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<td>05/14/21</td>
<td>622</td>
<td>Video One Productions Dinner videos</td>
<td>$1,900.00</td>
<td>$1,900.00</td>
<td>05/21/21</td>
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<td>05/14/21</td>
<td>662</td>
<td>S Harbaugh Payment</td>
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<td>$502.59</td>
<td>05/21/21</td>
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<td>XXX</td>
<td>Other Expenses</td>
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<td></td>
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Total Expenses - May 2021: $2,402.59

## Checking Account Deposits:

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<th>Deposit Date</th>
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<tr>
<td>05/28/21</td>
<td>451</td>
<td>- IL Section Dues $1,162.50 (43 people) - IL Section Voluntary $10.00 (1 people) - Grand Total $1,172.50 (April Remittance Rpt)</td>
<td>$1,172.50</td>
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<tr>
<td>05/19/21</td>
<td>682b</td>
<td>- 2021 Chapter Sponsorship Check returned</td>
<td>$2,000.00</td>
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Total Deposits - May 2021: $3,172.50
Past Action Items:


Known Future Action Items:

1. Reach out to IIT and re-issue sponsorship check.

Respectfully Submitted,

Sandra Homola, P.E., CFM
IS-ASCE Treasurer
AGENDA ITEM #4 – OLD BUSINESS

SUPPORTING DOCUMENTATION
Article I. Management

Section I.01 The Board of Directors shall consist of those as defined by the Constitution.

Section I.02 The Board of Directors shall maintain the Illinois Section Manual of Operations, describing the workings of the Illinois Section, the Board of Directors, and subsidiary organizations. The Board of Directors may employ an Executive Secretary to assist in the dispensation of its duties.

Article II. Officers, Term and Vacancies

Section II.01 The term of office of the Past President, President and President-Elect shall be one year. The term of office for all other Officers shall be two years.

Section II.02 The term of the incoming Officers shall begin at the close of the Annual Meeting.

Section II.03 The President shall not be elected, rather, the President-Elect shall automatically assume the office of the President following completion of his/her term as President-Elect.

Section II.04 A President-Elect shall be elected each year.

Section II.05 Three Directors and the Treasurer shall be elected in each odd-numbered year.

Section II.06 Three Directors and the Secretary shall be elected in each even-numbered year.

Section II.07 No Officer shall serve more than two consecutive terms in the same position.

Section II.08 A vacancy in the office of President shall be filled by the President-Elect. Other Officer vacancies shall be filled by a vote by the Board of Directors. Appointees to such vacancies shall hold office only until the election of a successor at the next regular election.

Section II.09 Any Officer of the Illinois Section who is absent for three consecutive meetings without cause shall be deemed to have resigned.

Article III. Nomination and Election of Officers

Section III.01 Nominating Procedure

(a) The Nominating Committee shall be formed as defined in Article VII.

(b) The Nominating Committee shall make nominations for each elective office due for election in the given year as defined in Article II. No member of the Committee shall be eligible for nomination by the committee.

(c) The Nominating Committee shall be assembled by May 15.

(d) The Committee shall meet and select candidates no later than May 31.

(e) The Committee shall prepare a report to the Board no later than the June board meeting for approval.

(f) The list of Board approved nominees shall be made public by June 30, or three months prior to the Annual Meeting.

(g) Petitions to file additional nominations shall be received by the Secretary no later than July 15, or two months prior to the Annual Meeting; shall be signed by no less than 15 Active Members of the Section; and the proposed nominee shall fulfill the requirements of the position as outlined in the ASCE IL Section Manual of Operations. The Board of Directors shall determine if the petition is valid.

Section III.02 Election Procedure

(a) Should there be no petitions filed for additional nominations by July 15, the Board of Directors shall declare the nominees for the non-contested offices elected.
Should a valid petition for additional nominations be filed and validated, the ballot bearing the names of those nominated for the contested office shall be provided to all Active Members of record not less than 30 days prior to the Annual Meeting.

In order to be valid, ballots received shall be returned to the Secretary. A ballot may be withdrawn by the voter and substituted by another at any time before the polls close as outlined in Section III.02(d).

The polls close at 12:00 Noon on the tenth (10) day preceding the Annual Meeting. The ballots shall be counted by no less than three Tellers appointed by the President. The candidate receiving the largest number of votes shall be declared elected. In case of a tie for any office, the Nominating Committee shall elect the officer from among the tied.

Article IV. Meetings

Section IV.01 Presence of a majority of the Board of Directors shall constitute a quorum for transacting business at a meeting of the Section.

Section IV.02 Each member of the Board of Directors shall have a single vote on all matters of business conducted on behalf of the Illinois Section. Once quorum has been established, a majority of voting members present at a meeting shall be required to pass any motion except as otherwise prescribed herein.

Section IV.03 All meetings of the Illinois Section shall be governed by Robert’s Rules of Order, Revised, except as provided in the Constitution and Bylaws.

Section IV.04 The Executive Committee has the authority to call Special Meetings as needed to further the goals and objectives of the Illinois Section.

Article V. Dues and Finances

Section V.01 The annual dues shall be set forth as follows:
(a) Student Member: $00.00
(b) Member: $30.00
(c) Affiliate Member: $30.00
(d) Associate Member: $30.00
(e) Fellow Member: $30.00
(f) Life Member: $00.00
(g) Distinguished Member: $00.00

Section V.02 The Treasurer shall submit a budget to the Board of Directors on or before December 1 of each Calendar year and the budget as approved by the Board shall be available upon request by any Active Member.

Article VI. Subsidiary Organizations

Section VI.01 Subsidiary organizations may be formed within the Illinois Section to facilitate the carrying out of the objectives of the Illinois Section and/or the Society, to promote interest in the Society, and to provide members of the Section a better opportunity for participation in Illinois Section activities.

Section VI.02 Formation of subsidiary organizations shall be subject to approval of the Illinois Section Board of Directors and Society guidelines. Bylaws of subsidiary organizations shall be approved by the Illinois Section before becoming effective.

Section VI.03 Subsidiary organizations may be, but are not limited to, Branches, Younger Member Forums/Groups, Technical Institutes or Groups. Names of Subsidiary organizations shall be set forth in Policy and Procedures of the American Society of Civil Engineers.

Section VI.04 Any member of the Illinois Section may form a subsidiary organization upon petition to the Board of Directors, signed by twenty other active members. Membership and the right to vote shall be limited to Active Members of the Illinois Section. Persons who are not ASCE members may affiliate with subsidiary organizations and participate in their activities.

Section VI.05 Subject to the approval of the Illinois Section Board of Directors, each subsidiary organization may establish its own separate dues schedule. Any subsidiary organization may maintain a separate treasury, provided that all funds of each subsidiary organization shall be held in one treasury. Subsidiary organizations shall substantiate any request for funds from the Illinois Section Board of Directors.
Section VI.06 Officers and Committee Chairs of subsidiary organizations shall be Active Members of the Illinois Section. Subsidiary Organizations shall be structured as prescribed in their respective bylaws. Elections of office for Subsidiary Organizations shall parallel the elections of the Illinois Section.

Section VI.07 The scope of activities of each subsidiary organization shall be limited to the stated purpose of the organization.

Section VI.08 Each organization shall hold a minimum of six events per year. Any subsidiary organization that does not maintain the minimum activity level for two successive years shall be considered disbanded pending a vote by the Illinois Section Board of Directors. Assets of disbanded subsidiary organization shall be assumed by the Illinois Section.

Section VI.09 An annual report of activities, including a complete financial report, shall be made to the Illinois Section Board of Directors by each Subsidiary Organization, and general reports describing the ongoing activities of the Subsidiary Organization shall be made at each Regular Meeting.

Section VI.10 No public statements or press releases shall be released by the Subsidiary Organization without prior review and approval by the Illinois Section Board of Directors.

Section VI.11 All Subsidiary Organizations shall conform to, and be governed by, the Illinois Section Constitution and Bylaws.

Article VII. Committees

Section VII.01 The Board of Directors shall have an Executive Committee, comprised of the President, President-Elect, Past-President, Secretary, and Treasurer. The Executive Committee shall serve to advise the Board of Directors. The Executive Committee shall be empowered to make time-sensitive decisions that may occur between Regular Meetings, subject to approval by the Illinois Section Board of Directors at the next regularly scheduled meeting.

Section VII.02 The Illinois Section Board of Directors shall have Standing Committees to support ongoing activities of the Illinois Section. Standing Committees may only be formed or dissolved by amendment of these bylaws. The Illinois Section shall have the following standing committees:

(a) Annual Dinner
(b) Communications and Website
(c) Diversity and Inclusion
(d) Engineers without Borders
(e) Finance
(f) Government Relations
(g) Membership
(h) Special Events
(i) Spring Dinner
(j) Student Outreach
(k) Sustainability
(l) Infrastructure Report Card

Section VII.03 The Board of Directors shall have a Nominating Committee to select nominees for each office as prescribed in Article III. The Nominating Committee shall be appointed by the President no later than May 15 of each year.

(a) The Chair of the Nominating Committee shall be the current President as defined in the Constitution.
(b) A Past-President as defined in the Constitution shall be part of the Nominating Committee.
(c) Minimum of two members shall be selected from the list of most recently elected Directors.
(d) Three or more members shall be selected from the Active Members of the Illinois Section, at least one of whom shall be an Associate Member.

Section VII.04 The Board of Directors may have Exploratory Committees, which may be formed and created by majority vote of the Board of Directors. Exploratory committees shall serve to investigate the feasibility of forming a new Subsidiary Organization. The existence of an Exploratory Committee must be reaffirmed annually at the Annual Meeting until such time as it may be dissolved by majority vote of the Illinois Section Board of Directors or converted to a Subsidiary Organization.
Section VII.05 The Illinois Section Board of Directors may have Task Committees, which may be formed and created at the direction of the President or by majority vote of the Illinois Section Board of Directors to serve the immediate needs of the Illinois Section Board of Directors. The purpose of each task committee shall be defined upon creation. The existence of a Task Committee must be reaffirmed annually at the Annual Meeting until such time as it may be dissolved by majority vote of the Illinois Section Board of Directors.

Section VII.06 The general tasks and duties of each committee shall be recorded in an Illinois Section Manual of Operations.

Section VII.07 Each committee shall report to and be responsible to Board of Directors.

Section VII.08 Chairpersons (Chairs) of each Committee shall be Active Members, appointed by the Board of Directors, except as otherwise prescribed herein. Officers may serve as Chairs for the Committees at their sole discretion. The Chair shall hold responsibility for completion of all tasks and duties to fulfill the established goals of the respective committee. The term of office for each Chair shall correspond with the term of office and be subject to the same requirements as that of the Officers, excepting that term limits shall not apply to Chairs.

Section VII.09 Chairs shall have the authority, in consultation with the Officers, to create subcommittees to better dispense of the committees’ duties and select their chairs, subject to the approval of the Board of Directors.

Section VII.10 Committee members should be Active Members. At his/her discretion, the Chair, in consultation with the Officers, may invite a non-Active Member to committee membership, subject to approval by the Board of Directors.

Section VII.11 The President and Executive Secretary shall serve as ex officio members of all committees.

Section VII.12 The Chair may select any number of committee members to assist in the accomplishment of the committee’s goals, except as prescribed herein.

Article VIII. Amendments

These Bylaws may be amended only by the following procedure:

Section VIII.01 A proposed amendment to these Bylaws must be submitted to the Illinois Section Board of Directors in writing.

Section VIII.02 The proposed amendment shall be reviewed by the Illinois Section Board of Directors before being distributed to the Active Membership of the Illinois Section.

Section VIII.03 The proposed amendment shall be distributed to the Active Membership of the Illinois Section who shall be given the opportunity for review. Active Members shall submit any comments or revisions to the Board of Directors in writing within the comment period. The comment period shall be a minimum of thirty (30) days.

Section VIII.04 To become effective, the proposed amendment shall receive an affirmative vote by the majority of the Illinois Section Board of Directors.

Section VIII.05 The approved Bylaws shall be made available to Active Members.
May 13, 2021

Dear ASCE Institute, Region, Section, Branch, Younger Member and Student Leaders:

It is now more than fifteen (15) months since the Covid-19 pandemic forced changes in our day-to-day conduct unlike anything most of us have experienced in our lifetimes. With the widespread availability of vaccines in the United States and the relaxing of Covid-related restrictions in many localities, I know that many of you are anxious to restore some degree of normalcy to your personal and professional lives—including a resumption of in-person ASCE gatherings.

While ASCE is heartened by the vaccination numbers and the projected decline in Covid-19 cases over the summer months in the United States, we nevertheless believe that our volunteers and members are best served by a cautious approach to reopening. Substantial uncertainty still exists around the world about the impact of new variants, and experts continue to warn that a rush to reopen may result in another surge of infections.

Recognizing again that the health and safety of our global professional community and the public at large remains our foremost responsibility, ASCE has decided to extend its recommendation that ASCE entities are encouraged to pursue alternate options, such as the use of virtual platforms, for all meetings and events through Labor Day (Monday, September 6, 2021).

As noted in our previous guidance, decisions to conduct in-person events should be made only after a thorough consideration of how critical in-person involvement is to attain the desired objectives, and the ability to observe all recommended safety protocols and procedures. This of course includes strict compliance with all applicable state and local requirements for gatherings and events as well as current guidelines issued by the Centers for Disease Control.

By now most of you are also aware of the unique benefits offered by virtual activities, including broader availability of speakers and audience, reduced costs, and a smaller carbon footprint. We continue to encourage all leaders to continue virtual meetings as part of your overall strategy for managing your expenses wisely and providing the best possible service to your members and customers.

Note that ASCE staff continue to work remotely, and staff business travel remains restricted, at least through September 6, 2021.

Thank you again for your continued leadership, and we look forward to emerging from this pandemic as a stronger, more engaged, and more versatile professional community.

Best regards,

Jean-Louis Briaud, Ph.D., P.E., D.GE, Dist.M.ASCE
ASCE President

Thomas W. Smith III, ENV SP, CAE, F.ASCE
Executive Director
Annual Dinner Committee Report
IL Section Board Meeting
June 7th, 2021

2021 Annual Dinner COVID19 Update

• Updated COVID19 Phases/Restrictions – Chicago & Illinois are set to begin Phase 5 this Friday, June 11th. Phase 5 includes no restrictions on event capacity.
• The Annual Dinner Committee intends to proceed as planned with the in-person at the Hyatt.

Other 2021 Dinner Review, Updates / Tasks in Progress

• Coordination Meeting with Hyatt – 5/21/2021
  o As of 2 weeks ago, Hyatt staff were still unsure about how reopening would go, having frequent calls with city officials about what to do. We discussed vaccination passports, etc. Now that Phase 5 is almost here, we’re assuming there will not be any issues with this come October.
• Coordination with venue and other vendors (Audio/Visual, etc.) - Ongoing
  o Per latest quote, main dinner projection/sound/labor will be $15,000. We also investigated cost of livestreaming the event, and this would add another $15,000 to the AV costs. Monica is continuing coordination to see if costs can be reduced (2019 A/V cost was $6,000). Livestreaming appears to be cost prohibitive either way.
• Kickoff meeting with Awards Committee – May, coordination on-going
  o Initial meeting held 5/19/2021. Next one this week, 6/10
• Advertise 2021 Awards – e-blast sent 6/1, nominations due 7/16
• Photographer, Save the Dates, Emcee Options – June, on-going
  o Jeana coordinating with recommended photographers, received quote of $850 for 2 photographers for 3 hours, includes web interface to download photos similar to what Brittany Bekas had. They have photographed at the Hyatt before and will arrive 30 minutes early to check the lighting.
• Sponsorship goals and delegation of responsibilities – July

Hyatt Regency – Contract Status for 2021

• The date of Thursday, October 14, 2021 is still under contract between Hyatt & ISASCE
• Next payment of $10,000 due in June 2021, confirmed with Hyatt

Respectfully Submitted,

Tom Janicke, Jeana Gowin, Monica Crinion
2021 IS-ASCE Annual Dinner Committee
NOMINATIONS FOR ILLINOIS SECTION BOARD FOR NEXT FISCAL YEAR (2021 – 2022)

Date: June 7, 2021

Summary of Process

1. Per the Bylaws, Nomination Committees consist of the following members.
   a. 1 x President
   b. 1 x Past President
   c. 2 x Newer Class of Directors (minimum)
   d. 3 x Active Members (minimum of 1 Associate Member)
   7 to 8 Total People

2. 04/29 – The 8-person committee was formed.

3. 06/02 – The committee submitted initial nominations to the President for compilation.

4. 06/03 – The committee met virtually to discuss initial nominations and finalize them.

Nomination for Treasurer

1. Matt Kirby

Nominations for Directors to 2023

1. Irsilia Colletti
2. Steve Randolph
3. Tina Revzin

Today, the above nominations are being presented for approval.

Next, Board-approved nominations shall be made public by June 30, 2021.

Feel free to contact me with questions or if more information is required. Thank you.

Respectfully Submitted,

Brian L. Pawula, P.E., PMP
IS-ASCE President 2020-2021
AGENDA ITEM #5 – NEW BUSINESS

SUPPORTING DOCUMENTATION
Good Morning Section and Branch Presidents and Region Governors and Directors,

Due to the pandemic, the 2021 Presidents and Governors Forum (PGF) will be held virtually this year. It is scheduled Wednesday, September 29 through Friday, October 1. The tentative schedule each day will be 1pm-4:30pm EDT.

One of the advantages of the virtual format is that we will be able to reach a larger audience, so we encourage you to share this information with other current or future leaders in your Section or Branch. The goal of the Presidents and Governors Forum (PGF) is to provide ASCE leaders the knowledge, tools, and resources to effectively and efficiently run their local units. It is also an opportunity to hear from our Society leaders and interact with the leaders of other Sections, Branches, and Regions.

Please consider this a pre-announcement for planning purposes.

Additional details, including confirmation of the final times, log-in information, and an agenda, will be forthcoming. In the interim if you download the attachment, it will populate your calendar with the dates. If you have any questions, please contact Nancy Berson at nberson@asce.org or at 571-262-1754.

We look forward to meeting with you in September. Until then, please stay healthy and safe.

Bob Lamoreaux, P.E., M.ASCE
ASCE Leader Training Committee

Jesse Gormley, P.E., M.ASCE
Leader Training Committee
# Google Workspace Integration Guide

**Users**
- Add a user
- Delete a user
- Update a user’s name or email
- Create an alternate email address (email alias)

**Billing**
- Manage subscriptions
- Payment accounts
- Get more services

**Domains**
- Manage domains
- Add a domain
- Change your primary domain

**Groups**
- Create groups for mailing lists and applying policies

**Apps**
- Manage web and mobile app access and settings

**Devices**
- Manage devices and secure your organization's data

**Account settings**
- Manage your organization’s profile and preferences

**Organizational units**
- Organize users into units for applying policies

**Security**
- Configure security settings, and view alerts and analytics

**Buildings and resources**
- Manage and monitor your buildings, rooms, and resources

**Rules**
- Manage rules to set alerts and actions

**Reports**
- Monitor your organization’s user and admin activity

**Data migration**
- Manage your data from other products or services

**Admin roles**
- Assign roles to control permissions for the Admin Console

**Support**
- Connect with the Help Assistant

---

**Guide Location:**
[https://docs.google.com/document/d/1zHML6iik4_SsBGm54pTrDRgcnXnFPXOqRvr2Fn6vA/edit?usp=sharing](https://docs.google.com/document/d/1zHML6iik4_SsBGm54pTrDRgcnXnFPXOqRvr2Fn6vA/edit?usp=sharing)

**Revision Date:** 6/7/2021
Google Workspace Integration Guide

I. Organizational Units and Accounts

A. Create an organization unit for your institute and add users accounts to this unit. This will assist in sorting the user database for the Illinois Section of ASCE.

B. Create an Admin Account for the institute. This account will be responsible for creating all the other accounts for the institute.

C. The admin account will then need to have administrator privileges assigned to it. Use the User Management Admin role.
D. Distribute user accounts to your board members. Not every board member requires an account.

E. Additionally it is recommended that a process is established to transition accounts to incoming members.

F. Reset Passwords: Users can reset their passwords. However should they leave the organizations then the password access should be modified.
Option 1: Let users reset passwords themselves

This feature isn't available if your organization uses single sign-on (SSO) or G Suite Password Sync. It also doesn't work for users under the age of 18. Go to details below.

You can let users who aren't super admins reset their own passwords without contacting an administrator. Users must add a recovery phone number or email address to their account where they can receive recovery instructions by voice, text message, or email. They can then reset their password by entering their Google Account address and following automated instructions.

Turn on password recovery

Prevent unauthorized access to a user's account

If you turn on non-admin password recovery, immediately remove a user's recovery information if...

- The user is terminated or leaves your organization. That way they can't recover their password to access their old account.
- You suspect the account has been hijacked and the user's recovery information is no longer legitimate.

To remove a user's recovery information or check if it's been hacked, sign in to the account as the user. Then follow steps to set up a recovery phone number or email address.
Google Workspace Integration Guide

II. **Google Groups**

A. Create a google group for your institute.

---

**Group details**

- **Name**: Younger Member Group

**Group email**: YMG@isasce.org

**Group owner(s)**: admin.ymg@isasce.org

---

**Access type**

- **Control what kind of access group members have**: Public, Team, Announcement Only, Restricted

---

**Who can join the group**

- **Only invited users**: 

- **Allow members outside your organization**: 

---

11/02/2020
B. Admin and Chair Accounts should be added as owners. Official user accounts should be added as members. You can also add personal gmail accounts to the group. This will allow for quick communication.

C. **Recommended** Global Group Settings

Accessing groups from outside this organization
Choose whether people outside your organization can access your groups. Group owners can further restrict access as needed.

- **Public on the internet**
  - Anyone on the internet can view, search for, and post to groups

- **Private**
  - No one outside your organization can view or search for your groups. External users can email the group if group settings allow.

Creating groups

- **Only organization admins can create groups**
- **Anyone in the organization can create groups**
- **Anyone on the internet can create groups**

- **Group owners can allow external members**
  - Organization admins can always add external members

- **Group owners can allow incoming email from outside the organization**

Apply this suffix to all group names in your organization

| Enter suffix | Illinois Section |

Changes may take up to 24 hours to propagate to all users.
Prior changes can be seen in Audit log

D. **Recommended** Individual Group Settings
Google Workspace Integration Guide

Who can see group

Organization members

Who can join group

Invited users only

Allow external members

People outside the organization can be members

ON OFF

Who can view conversations

Who can post

Who can view members

Member privacy

Identification required for new members

Either display name or organization profile

Who can view member email addresses
Posting policies

Conversation history
Keep conversations in Google Groups and let members get email digests (required for Collaborative inbox).

- ON
- OFF

Who can moderate content
- Group managers

Who can moderate metadata
- Group owners

Who can post as group
- Group owners

Message moderation
Choose whether to moderate messages before delivery

- No moderation

New member restrictions
Restrictions can be removed for individual members in member management.

- No posting restriction for new members
Email options

Subject prefix
Automatically add text to the beginning of email subjects to identify group messages. Surround the prefix with [ ]. Example: [group prefix]

Subject prefix
ISASCE

Email footer

- Include the standard Groups footer
- Include a custom footer

Custom footer text
Illinois Section of ASCE
www.isasce.org

---
Illinois Section of ASCE
www.isasce.org
---
To unsubscribe from this group, send email to IllinoisSectionASCE-unsubscribe@isasce.org
View this message at https://groups.google.com/a/isasce.org/d/msg/IllinoisSectionASCE/topic-id/message-id

Group email language
Use this language for system-generated info such as notifications and email footers

English

Auto replies
Respond automatically to incoming email messages

- Enable auto-reply to members inside the organization
- Enable auto-reply to non-members inside the organization
- Enable auto-reply to members outside the organization
E. Below is an example of how to add gmail accounts to the google group.
Hi robert.b.brzezon@gmail.com, admin.tdi@isasce.org invited you to join the Transportation and Development Institute Chapter-Illinois group.

Message from admin.tdi@isasce.org

Hello, This is the Illinois Section-TDI Google Group. You should be able to access the Google Drive using your personal Gmail. Please verify.

Google Groups allows you to create and participate in online forums and email-based groups with a rich community experience. You can also use your Group to share documents, pictures, calendars, invitations, and other resources. Learn more.

If you do not wish to be a member of this group or believe this group may contain spam, you can report the group for abuse. For additional information see our help center.

Accept this invitation

If you do not wish to be added to Google Groups in the future you can opt out here.
III. **Google Drive**

A. Create a Shared Drive for your organization to use. Include the Illinois Section as part of the name.

B. Add the admin accounts as Managers. Add the google group as a content manager to the drive. Every member of the group will now have access to the google drive.
IV. Email (Gmail) Tips

A. Signature Block

Name | TDI Position
Transportation and Development Institute Chapter | Illinois Section of ASCE

position.tdi@isasce.org | www.isasce.org

Company | Position | Work Email | Work Phone

1.  

2. Name new signature

TDI

3.
4. Test and verify the signature is working as intended.

B. Email Forwarding Setup
   1. On your computer, open Gmail.
   2. In the top right, click Settings > See all settings.
   3. Click the Forwarding and POP/IMAP tab.
   4. In the "IMAP access" section, select Enable IMAP.
      - Click Save Changes.
5. Open Microsoft Outlook
   - In the top right corner click on “File”, then “Info”.
   - Click on “Add Account”

   - Enter in ASCE email address.
Google Workspace Integration Guide

● Select option for IMAP account.

● For Incoming mail, enter the following information: If needed
  Server: imap.gmail.com
  Port: 993
  Encryption Method: SSL/TLS

● For Outgoing mail, enter the following information: If needed
  Server: imap.gmail.com
  Port: 465
  Encryption Method: SSL/TLS

● Enter Password and select “Connect”
In the next window, the ASCE email address should be displayed within a Google Login Dialogue box. If it is not, manually enter the address. Select “Next”.

Enter ASCE G-Suite email password and select “Sign in”.

Select “Allow” to allow Microsoft Apps and Services access to the G-Suite Account.

Select “Done”.

[Image of Google Workspace Integration Guide]
V. **Google Group Calendar**

As a G Suite administrator at work or school, you can create calendars to share with people in your organization. For example, you might want a shared group calendar for company holidays and another one for your organization’s "All Hands" meetings.

A. **Create a group calendar & share it with your organization:**

   **Before you begin:** If you don’t want to share the calendar with everyone in your organization, create a group that contains only the people you want to share with.

1. Sign in with your G Suite administrator account and open Google Calendar.
2. On the left, next to Other calendars, click Add->Create new calendar.
3. Add the name of the calendar (for example, All Hands Meetings), a description, and time zone.
4. Click Create calendar.
5. On the left, click the name of your new calendar.
6. If you want to share the calendar with everyone in your organization, under Access permissions:
   - Check the Make available for your domain box.
   - In the permissions box, click the Down Arrow and choose an option. For details, see the permission settings.
7. If you want to share the calendar with a specific group of people, under Share with specific people:
   - Click Add People.
   - Add the email address of the group you want to share the calendar with. You can also add individual email addresses.
   - In the permissions box, click the Down Arrow and choose an option. For details, see the permission settings.
   - Click Send.
8. **Important:** The settings under Access permissions override the Share with specific people settings.

   For example, you might share a calendar with everyone in your organization and give them permission to See all event details. If you also share with specific people, those users will see all event details, even if you hide the details from them (select the See only free/busy option)

The calendar is shared. Group members receive notifications with links to the shared calendar as follows

- **Individual users and existing group members** - Users get email notifications when calendars are shared.
- **New group members** - After joining a group, new group members get email notifications about the calendars they can access. These email notifications are typically sent within an hour. If a group has more than 100 shared calendars, however, email notifications are not sent

B. **Help people find shared calendars:**

   To help people find shared calendars, you can send them the calendar address.

1. Sign in with your G Suite administrator account and open Google Calendar.
2. Under My calendars, find the shared calendar.
3. Point to the shared calendar and click **More : > Settings and Sharing**.

4. Scroll down to the Integrate calendar section and copy the Calendar ID (it will be long). Paste this ID into a document or website that you give to new users.

5. Tell new users to do the following:
   - Next to Other calendars, click **Add + > Subscribe** to the calendar.
   - Paste the Calendar ID into the **Add a calendar** box and press Enter.

The calendar then shows up in their **Other calendars** list.
DATE: June 3, 2021

TO: ASCE Board of Direction
ASCE Presidents-Emeriti
ASCE Section and Branch Presidents, Secretaries, Newsletter Editors
ASCE Geographic and Technical Region Boards

FROM: Thomas W. Smith III, P.E., ENV SP, CAE, F.ASCE
Society Secretary

SUBJECT: 2021 National Election

The 2021 national election concluded on Tuesday, June 1, and the Tellers Committee convened this morning to validate the election results. Consistent with the Society’s Bylaws, I am writing to give you formal notification of the results of this year’s election which includes the following newly elected ASCE leaders and results of the constitutional amendment vote.

**President-elect Elect:**

Maria C. Lehman, P.E., ENV SP, F.ASCE

**Region Directors-Elect:**

Region 3: Kenneth R. Mika, P.E., M.ASCE
Region 4: Findlay G. Edwards, Ph.D., P.E., D.WRE, BCEE, F.ASCE
Region 8: Lawrence M. Magura, P.E., D.WRE(ret), F.ASCE
Technical Region: Daniel F. Becker, M.ASCE

**Region Governors-Elect:**

Region 1: Craig F. Ruyle, P.E., M.ASCE
Beth Ann Smith, P.E., BCEE, M.ASCE

Region 2: Patrick J. Sullivan, Jr., P.E., M.ASCE

Region 3: Jesse D. Jefferson, P.E., PTOE, M.ASCE
By a vote of 66.5% in favor and 33.5% against, the membership also defeated the proposed constitutional amendment intended to allow Student Members the right to vote. Amendments to the constitution require the affirmative vote of two-thirds (2/3) of those members voting.

If you have questions regarding the election results, please contact Patty Montgomery, Managing Director of Executive and Board Operations, at 703/295-6101 or pmontgomery@asce.org.
FYI.

From: Dorman, Elisabeth [mailto:EDorman@asce.org]
Sent: Monday, June 07, 2021 3:06 PM
To: govwash <govwash@asce.org>
Cc: govwash <govwash@asce.org>; Sevier, Caroline <CSevier@asce.org>
Subject: ASCE Government Relations Special Briefing - This Thursday, June 10 at 3:30 PM Eastern

Dear Grasstops Leaders,

As many key congressional committee hearings and markups take place on Capitol Hill this week, the ASCE Government Relations and Infrastructure Initiatives team invites you to a special briefing call this Thursday, June 10 from 3:30 – 4:00 pm Eastern Time.

We need all hands-on deck as we push our Members of Congress to pass a bipartisan infrastructure before they depart for the August recess. During this call, we will also strategize how we will mobilize to ensure that our Members of Congress unite to invest in our country’s infrastructure systems.

To attend Thursday’s briefing call, please use the call-in information below:

- **Join on your computer or mobile app**
  - Click here to join the meeting
- **Or call in (audio only)**
  - +1 571-360-4714,,106949309# United States, Arlington
  - Phone Conference ID: 106 949 309#
  - Find a local number | Reset PIN
- Learn More | Meeting options | Legal

If you have any questions about the call, please contact govwash@asce.org. Thank you for your leadership, and we look forward to seeing you this Thursday!

Sincerely,

The Government Relations and Infrastructure Initiatives Team
AGENDA ITEM #6 – INSTITUTE/GROUP REPORTS

SUPPORTING DOCUMENTATION
Geo-Institute (GI) Illinois Chapter
Activity Report

For IL Section Board Meeting on June 7, 2021

Past Activities

GI-IL May Meeting
Speaker: Edward Kavazanjian, Jr., Ph.D., P.E., D.GE, NAE, Dist.M.ASCE, Arizona State University
Date: Wednesday, May 19th, 2021
Time: 11:00am – 12:30pm (US Central)
Location: Online via Zoom
Recording: https://youtu.be/-MDDVcD9DeE

Future Activities

The GI Illinois Chapter Board anticipates a meeting in the coming weeks for a transition of roles and to discuss plans for the 2021-2022 technical program.

Respectfully Submitted,
Jim Hambleton

Chair, GI Illinois Chapter
Louis Berger Junior Professor
Department of Civil and Environmental Engineering
Northwestern University
Tech A122, 2145 Sheridan Road, Evanston, IL 60208
phone: 847-491-4858
e-mail: jphambleton@northwestern.edu
Structural Engineering Institute (SEI) Illinois Chapter Activity Report

June 7th, 2021

Past Activities

SEI-IL May Committee Meeting
Date: Thursday, May 13th
Time: 12pm
Location: Zoom

Lecture Series Planning Meeting
Topic: Establishing Schedule and location
Date: May 12th
Time: 12PM – 1PM
Location: Virtual

Announcement
Justin Pattison elected to National SEI LAD ExCom Position (4 yr term)

Future Activities

SEI June Webinar Meeting
Topic: PT Spliced Prestress girders
Date: June 23rd
Time: 12PM – 1PM
Location: ASCE Zoom

SEI-IL June Committee Meeting
Date: Thursday, June 10th
Time: 12pm
Location: Zoom

Lecture Series Planning Meeting
Topic: Sponsorship and advertisement discussion
Date: Wed. June 11th
Time: 12PM – 1PM
Location: Virtual

SEI-IL Summer Field Trip RETURNS!!
Topic: Steel Plant Tour
Date: July 8th
Time: 9AM – 1PM
Location: Industrial Steel Construction Plant Tour in Gary, Indiana

Future Activities Proposal
ASCE-IL IDOT Adopt a Highway-Split between institutes

Respectfully Submitted,
Irsilia Colletti, PE
Chair, SEI Illinois Chapter
Transportation & Development Institute (T&DI)
Activity Report
June 9, 2021

Future Activities

April Virtual Board Meeting
Date: June 9, 2021 5-6PM
Platform: Google Meet

Upcoming speakers – dates TBD
CDOT – Nathan Roseberry, North Lake Shore Drive (Joint event with YMG) – June 9
IDOT D1 – Jose Rios, Region 1 Engineer
CCDOTH – Sis Killen (TBD – July)
Technical Presentation – Tri-State Tollway BNSF Bridge (Member + Client) – August

Ongoing Activities
Newsletter Member Spotlight each month
LinkedIn Posts / interaction with membership
Urban Planning & Development (UP&D) Illinois Chapter Activity Report

June 7th, 2021

Past Activities

UP&D-IL May Dinner Meeting
Topic: None Due to COVID-19
Date: None
Time: None
Location: None

Future Activities

UP&D-IL June Dinner Meeting
Topic: None Due to COVID-19
Date: None
Time: None
Location: None

Respectfully Submitted,
Pamela Whitfield, PE
Chair, UP&D Illinois Chapter
Younger Member Group (YMG)
Group Report for IL Section Board Meeting
June 7th, 2021

**Past Events (May & June 2021)**

**May Board Meeting**
Date: 05/05/21

**June Board Meeting**
Date: 06/02/21

**Volunteering: Chicago River Day**
Date: 5/8 Multiple locations

**CRYM – Central Region Younger Member Council**
Date: 5/14 & 5/15

**Webinar: Delegation - Improve Your and Their Productivity**
Date: 5/19 12:00 pm

**Together Apart**
Submission posted 6/3/21
https://youtu.be/GYRewNdEmZo

**CARA ‘Go Run Event**
Date: 6/5/2021

**YM&TD Meeting: North Lake Shore Drive Presentation**
Date: 6/9 12:00pm

**Concrete Pipe Welch Bros Tour - Bartlett**
Date: 6/25 11:30 am – 1:30 pm

**Future Events (July 2021)**

**July Board Meeting – Informal Happy Hour**
Date: 7/7/21

**Professional Skills Series: PM session 2**
Date: July

Respectfully Submitted,
Ben Ostermann, P.E.
Chair, IL-ASCE YMG
Environmental & Water Resources Institute
Activity Report
June 2021

Last Month’s Activities:

Executive Committee Meeting
Host: EWRI Chicago Chapter Board
Date & Time: May 11, 2021, 4:00 PM
Place: via conference call

This Month’s Activities:

Executive Committee Meeting
Host: EWRI Chicago Chapter Board
Date & Time: June 8, 2021, 4:00 PM
Place: via conference call
RSVP: Paige Adams (PAdams@baxterwoodman.com)

EWRI Congress (Virtual Tours, Chicago Riverwalk and Green Infrastructure)
Host: EWRI Chicago Chapter
Date & Time: June 8, 2021, 4:30 to 5:30 PM
Place: Virtual
Registration: https://www.ewricongress.org/registration

Future Activities:

EWRI Summer Social (Save the Date)
Host: EWRI Chicago Chapter Board
Date & Time: July 13, 2021, Time TBD
Place: Parlor Pizza (tentative)
RSVP: TBD
AGENDA ITEM #7 – STANDING COMMITTEE REPORTS

SUPPORTING DOCUMENTATION
IS-ASCE – President-Elect / Spring Dinner Report
Prepared for the June 2021 IS-ASCE Board Meeting
June 7, 2021 – 4:00pm

Past & Current Activity Update (May 2021):

President-Elect / Student Scholarship Virtual Production (aka ‘Spring Dinner’)

1. Schedule
   a. Scholarship Selections Schedule – Complete.
   b. Virtual Production Committee Planning Meetings – Complete.
      i. 4/15/2021 @ 3:00pm (Janicke, Salvatera, Grove & Walton).
      ii. 4/29/2021 @ 3:00pm (Janicke, Salvatera, Grove, Alston & Walton).
      iii. 5/3/2021 @ 3:30pm (Pre-release preview & review meeting).
      iv. 5/10/2021 @ 10:30am (Final review meeting).
   c. Virtual Production Schedule – Complete.
      i. 4/16/2021 – Videos from students and President-Elect Truax received.
      ii. 4/21/2021 – Pres-Elect Walton video filmed.
      iii. 4/21/2021 to 5/3/2021 – eBook development & video editing services.
      iv. 5/11/2021 – eBook released to IS-ASCE members.

2. Virtual Media Production/Development – Proposed Format (eBook)
   a. ASCE President-Elect Program eBook created using BookCreator® software.
   b. See URL below for eBook:
      https://read.bookcreator.com/nyM9ISoMWYg77bs9gMuTHDuDuoAo2/2MqLoruYQlqd9gBbPgyH3A

3. Budget
   a. $1,900 for filming and video editing services per Video One Productions.
      i. Invoice was scheduled to be paid out on 5/14/2021.
   b. Kris Salvatera performed the video editing services for the student videos saving the Illinois Section between $800 - $1,600.

Future Activity & Action Items (June 2021):

President-Elect / Student Scholarship Virtual Production (aka 'Spring Dinner')

1. Discussion Items
   a. Discuss saving files developed on the IS-ASCE Google Suite.
   b. Discuss any open items or answer any questions.

Respectfully Submitted,
Andrew Walton, PE
IS-ASCE President-Elect, 2020-2021
Membership Committee Report
June 7, 2021

- Membership Database
  - Total IS-ASCE Database: 2,734
  - Current IS-ASCE Membership: 2,445
    - 1,000 Members W/ No Dues (500 Life Members, 500 Student Members)
    - 1,445 Members w/ Dues
    - 15 New Members

- Initiatives
  - Local Membership Champions
    - List of companies/agencies has been developed along with potential candidates
    - Invitation letter/email template being drafted, will be sent out to individuals that have been identified as ideal candidates (already involved with ASCE in some capacity)
    - Any companies/agencies without a confirmed champion will then be contacted to solicit interest from current ASCE members
O Student Member Transition
  - ASCE’s Board of Direction has implemented several changes to the Student Transition Process
    - Beginning August 2021, Student Members will be automatically upgraded to affiliate/associate/member grade one month before their graduation date
      - For students graduating between 1/1/21 and 7/31/21, this auto-upgrade will happen on 7/31/21
      - First year of membership is free
    - Society dues to be discounted at 50% ($122.50) for all members under the age of 28 regardless of membership grade – no more graduated scale
      - For new 2021 members, this starts in May 2021
      - For existing members renewing for 2022, this starts August 2021
    - Students will receive email 90 days prior to graduation informing them about auto-upgrade process, requesting updated or additional contact information, requesting updated graduation dates, and providing opportunity of opting out of professional membership
      - “Membership Changes and its Effects on Sections, Branches, and Institute Chapters” webinar hosted by Leader Training Committee held on 5/26 to review changes to Student Transition process
        - Click here to watch recording
        - See attached slides
      - Information regarding updates to Student Transition process has been relayed to current leadership of Illinois Section student chapters (IIT, NU, UIC)

- Membership Non-Renewal Survey (see attached)
  - e-Blast with link to survey (via Google Forms) went out on 6/4/21
  - Sent out to members who have not renewed their membership for 2021 to find out primary reasons for not renewing and what Illinois Section could improve to better retain members
    - Used At Risk Membership list (double/single arrears) and removed anyone that has renewed since list was received on 3/19/21
  - Early results point towards membership dues (high cost and/or employers not reimbursing) being primary concern
    - Will report final results at next board meeting

Respectfully Submitted,

Tom Borges
IS-ASCE Membership Committee Chair
Membership Changes and its Effects on Sections, Branches and Institute Chapters

May 26, 2021
ASCE MEMBERSHIP:
STUDENT MEMBER UPGRADE AND DUES RATE CHANGES
DETAILS AND OPPORTUNITIES

Edward Stafford, P.E.,
PTOE, F.ASCE
Society Director
Region 7

Tony Lau, P.E.,
ENV SP, F.ASCE
Society Director
Region 8

Sam Chiu, P.E., M.ASCE
Student Transition and Younger Member Retention Sub-Committee Chair
AGENDA

- Background
- Membership Changes
- Impacts and Opportunities
- Questions and Answers
BACKGROUND

- ASCE Goal 1 – An ever-growing number of people in the civil engineering realm are members of, and engage in, ASCE
Why were changes needed?

- Existing Student Member Upgrade Rate of 19%
- Existing Associate Member Graduated Dues Rate Increase is Confusing
BACKGROUND

➢ Feedback from Student Presidential Group
  ✓ Students are unaware of upgrade process, benefits, and discounts available as recent graduates, demonstrating that current methods of communication are ineffective
  ✓ The relationship between Younger Member Forums and Student Chapters are often deficient, closing a door for open engagement with the industry
  ✓ The role of Practitioner Advisors is unknown or utilized just by name, creating missed opportunities for peer mentor relationships
MEMBERSHIP CHANGES

Automatic upgrade for Student Members to Affiliate, Associate, or Member grade upon graduation

Dues rate for all members 28 years of age and under (excluding Student Members) is half of full dues rate (in 2022 it will be $122.50)
MEMBERSHIP CHANGES: Student Upgrade

**Year 1**
- Student Member
- Affiliate, Associate & Member Grades (Free Remaining Year)

**Year 2**
- Affiliate, Associate & Member Grades (Free Full Year)
  - Graduation
    - Auto Upgrade
  - Invoice
    - For Next Year at 50% of Full Dues Rate

**Year 3**
- Affiliate, Associate & Member Grades (50% of Full Dues Rate)
MEMBERSHIP CHANGES: Student Upgrade

**Student Member**

**Year 1**
JAN FEB MAR APR MAY JUN JUL AUG SEP OCT NOV DEC

Graduation
Auto Upgrade

**Year 2**
JAN FEB MAR APR MAY JUN JUL AUG SEP OCT NOV DEC

Invoice
For Next Year at 50% of Full Dues Rate

**Year 3**
JAN FEB MAR APR MAY JUN JUL AUG SEP OCT NOV DEC

Affiliate, Associate & Member Grades (50% of Full Dues Rate)

Affiliate, Associate & Member Grades (Free Remaining Year)

Affiliate, Associate & Member Grades (Free Full Year)

Affiliate, Associate & Member Grades (50% of Full Dues Rate)
Membership Changes: Student Upgrade

Affiliate, Associate & Member Grades (50% of Full Dues Rate)

Year 3

Affiliate, Associate & Member Grades (50% of Full Dues Rate)

Age 28

28th Birthday

Invoice For Next Year at Full Dues Rate

Affiliate, Associate & Member Grades (Full Dues Rate)

Age 29
MEMBERSHIP CHANGES: Student Upgrade

Affiliate, Associate & Member Grades (50% of Full Dues Rate)

Year 3

Affiliate, Associate & Member Grades (50% of Full Dues Rate)

Age 28

Affiliate, Associate & Member Grades (Full Dues Rate)

Age 29

Invoice

For Next Year

at Full Dues Rate

28th Birthday
<table>
<thead>
<tr>
<th>Impacts</th>
<th>Opportunities</th>
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<tbody>
<tr>
<td>Assessment of local Section dues for upgraded Affiliate, Associate &amp;</td>
<td>Create or enhance a best practice onboarding program for new Section, Branch,</td>
</tr>
<tr>
<td>Member grades deferred for up to two years</td>
<td>YMF, Institute members</td>
</tr>
<tr>
<td>Increased cost to service new members</td>
<td>Increased pool for new volunteers and leaders</td>
</tr>
</tbody>
</table>
Questions??

ADDITIONAL QUESTIONS? CNUNLEY@ASCE.ORG OR 703.295.6198
MEMBERSHIP CHANGES: Student Upgrade

Student Member

Affiliate, Associate & Member Grades (Free Remaining Year)

Year 1

Graduation
Auto Upgrade

Affiliate, Associate & Member Grades (Free Full Year)

Year 2

Invoice
For Next Year at Full Dues Rate

Affiliate, Associate & Member Grades (Full Dues Rate)

Age ≥ 29

ASCE AMERICAN SOCIETY OF CIVIL ENGINEERS
IS-ASCE Non-Renewal Survey

The Illinois Section of ASCE (IS-ASCE) Membership Committee is looking for feedback from former members who have decided to not renew their membership for 2021. We're hoping that this feedback will help us ensure that our current and future members get the most out of their membership moving forward.

* Required

What was the primary reason you did not renew your ASCE membership for 2021? *

- Too expensive and employer does not reimburse
- Too many emails/communications
- Did not meet my expectations or needs
- Did not utilize enough of the member benefits (free webinars, Civil Engineering magazine, discounts on conferences/technical publications, etc.)
- No longer in the field of civil engineering
- Forgot to renew and plan on renewing in the future
- Other: ____________________________

Do you plan on renewing your membership in the future? *

- Yes
- No
- Maybe

What could be improved that would convince you to renew your membership? (Select all that apply) *

- More social networking opportunities
- Better awareness of and access to existing benefits
- More continuing education and technical training
- Lower annual Society dues ($245)
- Better representation of those residing outside of the Chicago metropolitan area
- More volunteer opportunities
- Other: ____________________________

Provide any additional comments or feedback you have regarding your membership renewal below:

Your answer

Submit
Illinois Legislation Tracker

Local Activities:
- Work on the 2022 Report Card continues. Government Relations Committee is working closely with the Report Card Committee.
  - Beginning to form subcommittee for Report Card launch event. More information coming soon. Reach out to me if you are interested in joining this effort.
- Will host GR/PR University seminar(s) in early 2022 prior to IL Report Card release (pending schedule). Society is aware, more coordination to follow.

Society Government Relations:
- Federal infrastructure legislation continues to have committee hearings and markups this month.
- President Biden’s budget has boosts for DOT, DOE, and EPA:
  - $88.2 billion in discretionary spending for the Department of Transportation
  - $2 billion increase for the Environmental Protection Agency, bringing the agency’s funding up to $11.2 billion for FY22 if enacted, including $3.6 billion dedicated to water infrastructure
  - $46.2 billion for Department of Energy, up significantly from the $39.62 billion enacted for FY21
- U.S. Department of Transportation (DOT) announced a Request for Information to receive stakeholder input on the data and assessment tools available to assess transportation equity from now until June 24. ASCE supports equity across our transportation system and is eager to support the Biden Administration’s efforts in advancing this core priority.
- Bipartisan Legislation Provides Additional State DOT Relief
- Congressmen introduced the Providing Assistance for Vital Enhancements (PAVE) Act. The legislation would authorize an additional $18 billion in emergency funding for state Departments of Transportation (DOT).
  - Congress did provide $10 billion in relief at the end of 2020, well short of the $37 billion need that was identified by AASHTO. ASCE has endorsed this legislation and will continue to urge lawmakers to provide much needed relief to state DOTs.
- ASCE submitted comments to FHWA’s Notice of Proposed Amendment on the MUTCD. ASCE supports efforts to update the MUTCD.
- Missouri passed a gas tax increase, joining most of the Midwest in doing so in recent years.
- Key Contacts receive weekly newsletter and requests to send emails to Members of Congress on key issues and legislation.
- May Key Contact Webinar: American Jobs Plan
- June Key Contact Webinar: Federal Infrastructure Bill – 6/10, 2:30-3p

TFIC:
- State budget was passed without any cuts to the transportation portion of Rebuild Illinois
- Trailer fee issue (ongoing over a few sessions since Rebuild Illinois) was resolved
- Omer Osman was confirmed as Secretary of Transportation
- TFIC will soon provide an analysis of the state budget and status of Rebuild Illinois. Analysis of the 2022-27 Multi-Year Program is already available.

Respectfully Submitted,
Matt Kirby, PE, MLE, M.ASCE
IS-ASCE Government Relations Chair
Newsletter Committee Report
June 7, 2021

Newsletter Updates

- Most of the articles for the ASCE Summer Newsletter have been received and are under review. I am still waiting for the T&DI primary article before I send to Sarah.
- The schedule and guidelines for submitting newsletter articles are included below for reference.

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<thead>
<tr>
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<tbody>
<tr>
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<td>1-Jun</td>
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<td>UP&amp;D</td>
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<td>T&amp;DI</td>
<td>UP&amp;D</td>
<td>Awards</td>
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</tbody>
</table>

- Articles should be double spaced, 11-point Times New Roman font.
- All articles should include a biographical sentence about the author(s) and three “bullet points” of the article’s main points (to be used as grabber text).
- Articles should be industry-related, not company-related.
- Primary articles should be 2-3 typed pages, secondary articles and other articles should be 1-1.5 pages.

Respectfully submitted,
Katie Bell
Newsletter Committee Chair
Annual Dinner Committee Report
IL Section Board Meeting
June 7th, 2021

2021 Annual Dinner COVID19 Update

- Updated COVID19 Phases/Restrictions – Chicago & Illinois are set to begin Phase 5 this Friday, June 11th. Phase 5 includes no restrictions on event capacity.
- The Annual Dinner Committee intends to proceed as planned with the in-person at the Hyatt.

Other 2021 Dinner Review, Updates / Tasks in Progress

- Coordination Meeting with Hyatt – 5/21/2021
  - As of 2 weeks ago, Hyatt staff were still unsure about how reopening would go, having frequent calls with city officials about what to do. We discussed vaccination passports, etc. Now that Phase 5 is almost here, we’re assuming there will not be any issues with this come October.
- Coordination with venue and other vendors (Audio/Visual, etc.) - Ongoing
  - Per latest quote, main dinner projection/sound/labor will be $15,000. We also investigated cost of livestreaming the event, and this would add another $15,000 to the AV costs. Monica is continuing coordination to see if costs can be reduced (2019 A/V cost was $6,000). Livestreaming appears to be cost prohibitive either way.
- Kickoff meeting with Awards Committee – May, coordination on-going
  - Initial meeting held 5/19/2021. Next one this week, 6/10
- Advertise 2021 Awards – e-blast sent 6/1, nominations due 7/16
- Photographer, Save the Dates, Emcee Options – June, on-going
  - Jeana coordinating with recommended photographers, received quote of $850 for 2 photographers for 3 hours, includes web interface to download photos similar to what Brittany Bekas had. They have photographed at the Hyatt before and will arrive 30 minutes early to check the lighting.
- Sponsorship goals and delegation of responsibilities – July

Hyatt Regency – Contract Status for 2021

- The date of Thursday, October 14, 2021 is still under contract between Hyatt & ISASCE
- Next payment of $10,000 due in June 2021, confirmed with Hyatt

Respectfully Submitted,

Tom Janicke, Jeana Gowin, Monica Crinion
2021 IS-ASCE Annual Dinner Committee
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2021 Annual Awards
Committee Report for IL Section Board Meeting
June 7, 2021

1. Completed Items:
   a. Awards nomination newsletter, eblast and ASCE webpage
   b. Reminder awards nomination eblast week of May 28th,
   c. Reached out to nominators for 2020 Awards

2. Upcoming Items:
   b. Nomination deadline: July 16, 2021

Respectfully Submitted,
Anne Marie Jensen / Zach Pucel
2021 IS-ASCE Annual Awards Co-Chairs