IC TIG Leadership Meeting Minutes
April 12, 2017

In attendance: Laura Keene, Matt Feldmann, Robert Perez, Mary Nash, Loretta Kelley

Meeting started at 8:00AM pst

Leadership Team Updates

Program Chairs – 2017 Conference Proposal Review

We received 32 proposals this year, 1 more than last year.

Tamara and Robert have recruited 42 reviewers.

Each proposal will be reviewed by multiple people and scored based on AEA criteria. Tamara and Robert will be sending out the assignments and instructions this week. Reviewers will be required to submit their assessments by end of April. Tamara and Robert then have until early May to submit the final recommendations to AEA. The rejections rate this year is 25%, similar to last year. There will not be 7AM sessions and AEA reduced the number of 90 minute session in order to maintain a low rejection rate.

There were proposals for a lot of skill building workshops, sessions where attendees will be doing things instead of just listening, which we’re excited about.

TIG Chairs

IC TIG week on the aea365 blog is in early July. The due date for submissions is June 20. The theme is Independent for Independence Day. Laura will write a post for the first day. Tamara and Matt have volunteered to write posts, if needed. However, we’re going to try to recruit some new people via:

- eGroup (Laura or Myia will post something)
- Facebook (Susana or Myia will post something)
- Laura will email Billie Jo and Becca Carsel
- Tamara will ask the Goal 3 group

The NDE work group is moving forward with a proposal. The timeline is fairly long. They will find out whether the issue is accepted in the fall, chapters would be written next year, and the edition would be published in 2019.

Matt booked the Lebanese Tavern for our IC TIG dinner after the business meeting at the conference. It has lots of food options and a room in the back.

We still aren’t sure whether we’ll receive the $600 reimbursement from AEA this year. Because of this, we’re going to hold off on spending the $200 left over from last year on a new banner. We’ll put it toward the dinner if we don’t get the AEA money.

The TIG Council is meeting again tomorrow. This month they’ve been researching ideas for a new TIG structure (e.g., looking to other associations for ideas). In particular, they’re looking to create larger groupings so it’s easier for AEA to communicate, manage, and coordinate with the TIGs.

Print/Web Media Chair

Mary added the newsletters to the website. She ask the group to check to make the sure the format is okay.
People are posting temporary content to the library again. The group agreed that Mary should go ahead and remove any old material (e.g., RFPs with past deadlines).

Mary is continuing to monitor the newsletter statistics. There were only four bounces this quarter. Some people open the newsletter multiple times. She posted it to Facebook to get additional readers.

Social Media Chair

None. Susana was unable to join the call.

Newsletter Editor

Loretta is starting to think about the next newsletter. Articles will be due at the end of May. On Tap:

- Laura’s IC TIG Chair Corner
- Gail’s article
- Susana – Meet an IC TIG Member
- Lisa Schimmel – Podcasting
- Carrie – Adventures of a new IC
- Michelle – Book Club – Laura will reach out to her about it

Book Club

Still going. There are two meetings for journal articles and one for a book. The group discusses a couple chapters a month for the book and about four articles a month between the two journal meetings. Laura will follow up with Michelle about how many people are active in the club.

Strategic Plan

Tamara is scheduling the next Goal 3 meeting. There are 7 people in the group, 4 of whom are active regularly. They have developed priorities and are working on an action plan. Once the action plan has been drafted, they will share it with the leadership team.

More work can be done on Goals 1, 4, and 6 as well. Goal 2 is complete. Goal 5 (Determine potential need for TIG funding beyond AEA subsidy for annual meeting) can fall under the purview of the leadership team, who will decide whether this is needed based on how work on the other goals progresses.

The main priority for Goals 1, 4, and 6 is to recruit leaders, who can then build a team.

Mary agreed to lead continued work on Goal 1.

Laura will reach out to the previous Goal 6 team and see if anyone wants to continue to spearhead it. Tamara knows someone based in Spain who may also be interested. Laura will also reach out to the larger IC TIG membership to see if anyone is interested in leading Goal 4.

Tamara has templates she’s using for her work with the Goal 3 team that we can share with other leaders.

Meeting Schedule

The next call will be at 8AM pst/11AM est on Wednesday May 10.

Meeting ended at: 8:50AM pst