

# Mentee Action Plan

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**Mentee Name:**

**Mentor Name:**

**Date:**

**Short Term Goals:**

Mentoring Objectives	Support/Resources Required	Completion Date	Notes	Review Discussion
What do I want to achieve? (Skills, capabilities & experience)	Who else should I meet with? Where can I find further support?	Which mentoring meeting should I aim to have this information available by?	What did I find? What else do I need to ask my Mentor at our catch up?	Outcomes of our catch up meeting.
1.				
2.				
3.				