



## MICHIGAN STATE COUNCIL MEETING

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**Executive Committee: Rebecca VanStanton President, Josie Kik Immediate Past President, Chelsea Meixner Secretary, Kim Johnson Treasurer, Kelly Ashcraft & Naomi Ishioka Directors**

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**ENA'S MISSION** To advance excellence in emergency nursing

**MENA'S FOUR STRATEGIC GOALS** Community, Culture, Practice, Education

## AGENDA/ Minutes

September 17, 2022 0900-1100

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- A. Call to Order **Rebecca VanStanton**.....
  - 1. Establish Quorum Jac, Alisha, Dianne, Gordon, Jennifer, Chris, Rebecca, Kim, Lindsey, Kelly, Gail, Christina, Eleanor, Aimee, Chelsea, Sheila, Marilyn, Josie, Tori
  - 2. Welcome/Introductions
  - 3. Leadership Reflection – Armored Leadership (pg 94)
  - 4. Consent Agenda
    - i. Approval of Minutes July 20, 2022- Gail 1<sup>st</sup>, Aimee 2<sup>nd</sup>
- B. President's Report **Rebecca VanStanton**.....
  - 1. ENA Head Office Update- email sent to all members
    - i. See July HQ Board Meeting Updates
      - 1. Membership looking at fee schedule and transition from student to full membership – still developing
      - 2. Board of Directors elections are upcoming. Elections committee is working with people that are interested and helping them to find experiences to strengthen their CV for preparation for leadership
      - 3. 7 resolutions for GA
      - 4. Looking at how to make a statement for safe care in light of Dobbs decision and assessing member receipt of assault rifle statement from ENA
  - 2. Succession Plan
    - i. Last Call for Officer Candidates for Election
      - President Elect, Director open- Lindsey applied for Director
  - 3. 3-tier to 2-tier discussion – possible vote

3 tier to 2 tier- removing local level (East, West)- additional work for treasurer, ideas to build more committees, various meetings throughout the state, most on the same page to go to 2 tier- need to rewrite



bylaws, and transition, add additional plans and committees to State Level- include in October meeting to send to membership, request for work group, 3-4 directors (regional), potential for elect- Rebecca to send out information

- 4. Call for Volunteers
  - i. HQ- until Oct 7th
  - ii. State- closed
- 5. Updating Procedures- date added under for review

Michigan Emergency Nurses Association - Council Procedures and Forms	
Michigan ENA is comprised of the members of the Emergency Nurses Association who live in the state of Michigan. Each member has an opportunity to become involved at their local chapter and at the state level.	
Standards and Procedures	<a href="#">Updated July 2022 - Due July 2026</a>
Conflict of Interest	<a href="#">MENA Conflict of Interest Procedure</a>
Conflict of Disclosure	<a href="#">MENA Conflict of Interest Disclosure</a>
Records Retention Policy	<a href="#">Updated July 2022 - Due July 2026</a>
State & Chapters Election Process	<a href="#">Updated July 2022 - Due July 2026</a>
Travel Policy	<a href="#">Updated November 2021 - Due November 2025</a>
Social Media Policy	<a href="#">Updated July 2022 - Due July 2026</a>
Reimbursement Form	<a href="#">Reviewed July 2022 - Due July 2026 (or with new treasurer)</a>
Credit Card Usage Policy	<a href="#">Updated July 2022 - Due July 2026</a>
Whistleblower Policy	<a href="#">Updated July 2022 - Due July 2026</a>
Reserves Policy	<a href="#">Updated July 2022 - Due July 2026</a>

- i. Conflict of Interest/Disclosure- only for chair and board members to be signed annually
  - 1. [https://umichumhs.qualtrics.com/jfe/form/SV\\_2bBJ4mOXieEs498](https://umichumhs.qualtrics.com/jfe/form/SV_2bBJ4mOXieEs498)
  - 2. Statement with link on website:
    - a. Michigan ENA aligns itself with ENA HQ and follows the conflict of interest and disclosure statement and policy as set forth. Please follow the link to submit. This is required annually for board members, committee chairs, and education committee members. (date).
- ii. Scholarships..... Kim Johnson  
Form updated and will be revised for December meeting and brought to membership



6. COMON- updates from the board of nursing, many parties involved
  - i. Oct 6-7 Michigan Center for Nursing 2022 Michigan Nursing Summit Park Place Hotel, Traverse City
7. General Assembly
  - i. Delegate Number: 15 and 1 Alternate
  - ii. Confirmed Attendees
    1. Rebecca, Gail, Chelsea, Kim, Josie, Kelly, Alisha, Chris, Jac, Tori, Lindsay, Eleanor, Marilyn, Aimee, and Sheila and Jennifer as Alternate
  - iii. T-Shirts..... Lindsey Sams

- C. Immediate Past President **Josie Kik** .....  
No report
- D. Secretary Report **Chelsea Meixner** .....  
October 10<sup>th</sup> Triage Notes
- E. Treasurer's Report **Kim Johnson** .....

Working with Alisha to get treasurer reports, working with Chelsea for conference, most of money made from TNCC/ ENPC, delegate conference to reduce the amount from the accounts, hotel and air fare to be paid afterwards

- F. Director at Large **Kelly Ashcraft & Naomi Ishioka** .....  
No report
- G. Awards **Aimee Westmore** .....  
5 awards to be given out this year- no winners in some categories, doubled in some areas
- H. Chapters Reports/updates .....
  1. East Chapter **Gail VanStanton** next meeting Oct 27<sup>th</sup>, 2022
  2. West Chapter **Alisha McKay** next meeting Oct 19<sup>th</sup>, 2022

- I. Committee Reports .....
  1. Education **Chelsea Meixner**
    - a. 2024 Traverse, 2025 Detroit- plan to move forward for Traverse
    - b. Budget- increase vendors fees
    - c. Conference Cost- lower cost for members
  2. TNCC / ENPC **Marilyn Enriquez**  
5 candidates in the state who need to be checked off before, TNCC update online, learning management system updates, TNCC/ENPC updates for instructors, all candidates have a place to teach, meeting rescheduled to Tuesday, state TNCC/ENPC is



aligned to National guidelines per Marilyn. Marilyn and Rebecca to discuss offline per Marilyn.

3. Membership **Gail VanStanton**  
1060 members currently, membership drive to be offered in October
  4. Foundation/Scholarships **Kim Johnson**  
Starting to purchase for 2023 conference
  5. QSIP **Chapter Presidents**
    - a. East Chapter- no report
    - b. West Chapter- no report
  6. Government Affairs **Naomi Ishioka**
    - a. Handout on Workplace Violence- no report
  7. Media **Jac Getzinger**  
No report
  8. Student Nurse Relations Chair **Christy Rapoza**
    - a. MNSA Conference – October 14 – Embassy Suites, Livonia- Rebecca will be in attendance
  9. Awards **Aimee Westmore**
    - a. Information distribution
    - b. Nominator drawing
    - c. Award distribution planning- will be done during ER Nurses Week
- J. Open Forum and Action Items for next meeting .....5 minutes (1050-1055)
1. Dates to Remember
    - i. 2023 State Meeting Dates
      1. January 18 - 1p-3p – zoom only (Education and Early Bird Special dinner afterwards)
      2. March 15 - 1p-3p – zoom only
      3. May 2 - hybrid - TBD
      4. July 19 - 1p-3p – zoom only
      5. September 9 – 9a-3p (with delegate meeting) - hybrid - TBD
      6. December 2 – 9a-3p (with budget meeting) - hybrid - TBD
      7. Board meetings will be called only as needed as many were not needed in 2022
      8. Chairs/Board/Chapter Presidents - as appropriate – please set dates for 2023 to send to membership
    - ii. **Next Meeting/ Budget Meeting: December 3, 2022 HFWB/Hybrid**



- iii. General Assembly September 29-30 – Denver
- iv. EN22 September 30-October 3 – Denver
- v. October is Discount Membership Month
- vi. Triage Note Articles Due to Chelsea: October 10, 2022
- vii. Awards and EN Week 2022 October 10-14, 2022
- viii. HQ
  - 1. 2023 Leadership – January 26-29 – Scottsdale, Arizona
  - 2. EN23 - September 21-24 – San Diego

K. Meeting Minutes/Key Learnings

L. Adjourn ..... 1107