



## STATE & CHAPTER ELECTION POLICY

<b>Title:</b> State and Chapter Election Policy	
<b>Origination Date:</b> November 2016	
<b>Approved by:</b> Michigan State Council Executive Board	<b>Approval Date:</b> November 2016, July 2022
<b>Revised by:</b> Michigan State Council Executive Board	<b>Next Revision Date:</b> July 2026

### I. PURPOSE:

- A. To provide guidelines for Council and Chapters election process
- B. To ensure continuity of Council and Chapters leadership
- C. To provide on-time input of Officers in National database by October 31.

### II. PROCEDURE

- A. According to National ENA Council/Chapter Operating Procedures:
  - 1. The Officers must be elected by a majority vote of the active members
  - 2. Each state council or chapter will hold regularly scheduled elections for its officers.
  - 3. State Council and Chapters elections must be held prior to October 31.
  - 4. A committee, elected or appointed by representatives of the state council or chapter, may be formed and charged with identifying and qualifying candidates for office.

### III. PROCESS

- 1. Candidate nominations will be solicited on the website, by email, and/or recommendations from members.
- 2. Current Council and Chapter Officers will ensure candidate eligibility and qualifications.
- 3. Election dates, nominations, candidate pictures, and candidate biographies will be placed on the State website.
- 4. Membership will be notified of commencement of officer elections.
- 5. An online voting form will be emailed to each active member.
- 6. All active Michigan ENA members are eligible to vote in the State Council elections.
- 7. All active Michigan ENA Chapter members are eligible to vote in the Chapter elections.
- 8. Active members will be identified from the National database one week prior to beginning of voting.

### IV. ELECTION RESULTS

- A. Election results will be communicated to members via email and on the website.