

Executive Committee: Rebecca VanStanton President, Chelsea Meixner Secretary, Kim Johnson Treasurer, Kelly **Ashcraft & Lindsey Sams Directors**

ENA'S MISSION To advance excellence in emergency nursing

4. Toyota Collaborative Updates

5. COMON

ii. Sending people to Texas for training

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MENA	'S FOU	R STR	RATEGIC GOALS Community, Culture, Practice, Education	
	ENDA per 28 th		23	
A.	Call to	Order F	Rebecca VanStanton	0922
	1.	Establ	olish Quorum	
		i.	Chelsea, Cody, Anita, Tori, Rebecca, Gail, Brigette, Naom Josie, Leigh, Monica, Gordon, Holly, Jennifer, Kim	i, Kelly, Kim, Lindsey, Marilyn, Alisha,
	2.	Welco	ome/Introductions	
		i.	Cody: Government Affairs Co-Chair	
		ii.	Anita: Education Committee Co-Chair	
		iii.	Tori: 2024 Secretary	
		iv.	Brigette: ENPC Chair	
		٧.	Monica: Membership Committee Co-Chair	
		vi.	Holly: Director	
	3.	Conse	sent Agenda	
		i.	Approval of Minutes Sept 9th, 2023	
			i. Motion: Rebecca	
			ii. Second: Naomi	
В.	Preside	ent's Re	Report Rebecca VanStanton	0923
	1.	ENA L	Update	
	2.	Succe	ession Plan, Upcoming Elections, and Applications for Comm	ittee/Chair Positions – Congratulations
		and Th	Thanks!	
		i.	i. State Council	
		ii.	i. Committee Chairs	
	3.	Gener	eral Assembly	
		i.	i. Delegates- feedback	

i. Meeting at the beginning of October- still in early stages of planning

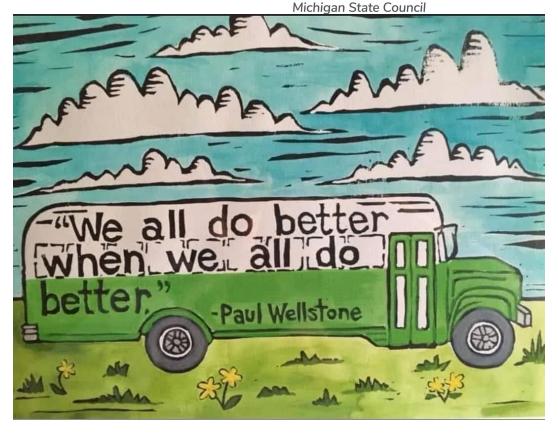


- i. https://www.comonmi.com/
- ii. 2023 Meetings:
 - 1. December 14th 10a-1130a

C.	Secretary Report Chelsea Meixner	;
	Triage notes sent out middle of October	
D.	Treasurer's Report Kim Johnson	3
	East Chapter Closed	
	2. West Chapter hoping to close next Friday	
	3. Still in the hunt to find a new CPA to replace Bob	
E.	Director at Large Kelly Ashcraft & Lindsey Sams0930)
	Kelly: Nothing to report.	
	2. Lindsey: Still have ENA shirts (original design) available- all sizes but Medium.	
	i. Share with your departments if anyone is interested	
	ii. Lindsey has T-shirt order Forms if you want to place an order for your de	partment
F.	Committee Reports0935	5
	1. 2024 Expectations to align with required reporting to ENA	

Expectations for committee members:





Complete tasks as assigned in a timely manner

Expectations for committee chairs:

- Create SMART (Specific, Measurable, Achievable, Relevant, and Time-Bound) goals for each year and report out at first meeting each year Prepare to discuss at budget meeting as chairs will be changing.
- Update state council on progress throughout the year
- Assign duties to committee members and follow up as needed on assigned tasks
 - 1. Education/Conference

Chelsea Meixner/ Anita Glaser- 2024

- a. Goal: 200 members and 30 venders to attend 2024 Conference
- b. We are still 6 months out, speakers are set up, Jeff Solheim/Bill Light to do "Beyond the Moment of Impact" course.
- c. Stryker is very interested in our partnership and planning to host a lunch for ENA members while at conference. This lunch will take place after Jeff Solheim's "Beyond the Moment of Impact" course
- d. Conference 2024: Ticket will be half the price as last year, however the cost of the hotel is double

2. ENPC/ TNCC

Marilyn Enriquez- 2023 Bridget Ralston/ Kelly Ashcraft- 2024

- a. Goal: Bring our administrative piece in alignment with the manual/handbook
- b. First transition meeting on the 19th, There is a lot of change that we are working on
- c. TNCC 8th Edition is going strong: We have had more classes this year than expected.
- d. Increase in faculty, increase in students.
- e. Reimbursement for books/course manuals for 8th Edition is due November 30th



3. Membership/Student Nurse

Gail VanStanton/ Vice chairs Deb Wodarek and Monica Smith-2024

- a. Goal:
- b. MNSA Conference Update
 - i. Our table had the most interest.
 - ii. 14-15 student nurses signed up
- c. Graduated Due's Structure scheduled to take place July 2023:
 - i. Student \$25
 - ii. Early Career Nurse Year 1 \$50
 - iii. Early Career Nurse Year 2 \$75
 - iv. Early Career Nurse Year 3 \$100
 - v. National/International \$125
 - vi. Senior \$65
 - vii. Lifetime recognized after 20 years of membership no dues
- d. October Membership Month- Approx 40 members took advantage of the special
- e. Monica and Gail working on QR code to eliminate paperwork for Membership applications.
- f. ENA Nationals New Membership structure was supposed to roll out July 2023- This has not been rolled out due to a few bumps in the road.
- g. Gail happy to help communicate with Nationals if you should be eligible for the Lifetime Membership but didn't receive notification that you are eligible- You have to have been an ENA Member for 20 consecutive years
- 4. Foundation/Scholarships

Kim Johnson- 2023 Chris Baker-2024

- a. Goal:
- b. Gathering items for our 2024 Opportunity to Win Foundation Room
- c. No applications for scholarships received.
 - 1 time scholarship of \$500 to an ENA Member- An RN- working on advancing their career.
- d. If you want to donate a basket/alcohol for 2024 Opportunity to Win at Conference

5. QSIP

Aimee Westmore

- a. Goal:
- b. No report

6. Finance

Kim Johnson

- a. Goal:
- b. No report

7. Nominations

Rebecca VanStanton

- a. Goal: Identify at least 3 possible candidates for next election and find 2 additional committee members by December 2024
- b. Here to help if you have any questions or want to grow
- 8. Government Affairs Naomi Is

Naomi Ishioka/ Vice chair Cody Ball-2024



- a. Goal:
- Thanks to Naomi, Cody, Aimee, and Kim Chapman-Hitchcock for speaking at the committee meeting on healthcare worker assault in Lansing June 13th
- c. **Senate Bill 4520**: 2 days ago the bill was sent over for the Governor to sign- Hoping this bill is on her desk on Halloween to Sign
 - i. Discussion regarding bill- Assault on caregivers in the Emergency Department
 - ii. This is the first step- a positive step in the right direction.
 - iii. This has been worked on for the last 8 years.
- d. Lansing DOTH Fall TBD
- e. DOTH tool
- f. Nationals Day on the Hill- April 15-18 in Washington DC- 4 Michigan ENA Members to attend.
- g. National Congressional Bill: 3 Congressman- NY and NC just presented a bill that will give the secretary of health permission to release grants to any emergency department that applies to use towards updating their facilities, education, whatever felt needed to make their emergency department better/safer/efficient. This was presented this last week.
- h. Naomi mentioned an update on another bill **House Bill 6432**: Requiring people who encounter EMS to disclose to EMS that they are carrying a firearm.
- 9. Web/Media

Jac Getzinger- 2023 Tori Guyton- 2024

- a. Goal: Scheduled Posts, Combine all Facebook groups (Close out East and West)
- 10. Awards

Aimee Westmore/ Vice chair Lindsay Sams 2024

- a. Goal:
- b. Congratulations to our 2023 Michigan ENA Award Winners
- c. Anita Glaser: Inspire Award in Nursing
- d. Erica Doty: Excellence in Nursing
- e. Monica Smith: Nurse Leader Award
- f. Rachel Witgen: Nurse Manager Award
- g. Rebecca VanStanton: Lifetime Achievement Award

Committees that have received applications for members or chairs: Education, TNCC, ENPC, Student Nurse Relations, Government Affairs

- G. Open Forum and Action Items for next meeting1040
 - 1. Tax Exempt Status- No Update
 - Dates to Remember
 - i. TNCC/ENPC Meeting Dates
 - 1. November 30 8a Zoom
 - ii. HQ
 - 3. Motion made by Rebecca: To change chairs for Awards and QSIP



- i. Second: Anita
- ii. Lindsey Sams to take over Awards.
- iii. Alisha volunteered to take over QSIP Chair
- iv. Chelsea made motion to move Alisha McKay into QSIP Chair
- v. Second: Rebecca
- vi. Discussion on co-chair for QSIP- Kim interested.
- 4. "OK to Say"
 - i. School Project- Discussion
- - 1. Motion to Adjourn: Rebecca
 - 2. Second: Briget

MICHIGAN STATE COUNCIL MEETING

Executive Committee: Rebecca VanStanton President, Chelsea Meixner Secretary, Kim Johnson Treasurer, Kelly Ashcraft & Lindsey Sams Directors

ENA'S MISSION To advance excellence in emergency nursing

MENA'S FOUR STRATEGIC GOALS Community, Culture, Practice, Education

AGENDA

September 9, 2023 0900-1500

- I. Call to Order Rebecca VanStanton.....
 - 4. Establish Quorum- Sheila, Chelsea, Deb, Rebecca, Gordon, Gail, Anita, Bridget, Kelly, Dianne, Jennifer, Chris B, Eleanor, Holly, Kim- excused
 - 5. Welcome/Introductions- no new members
 - 6. Consent Agenda
 - Approval of Minutes May 2, 2023 Marilyn 1st, Chelsea 2nd (written by Victoria)
- J. President's Report Rebecca VanStanton.....
 - 1. ENA Head Office Update
 - 2. Succession Plan, Upcoming Elections, and Applications for Committee/Chair Positions
 - i. State Council- call for speakers
 - ii. Committee Chairs- many interests

^{**}Amended minutes- Aimee Westmore resigned from QSIP and Awards Chair



- 3. General Assembly
 - i. San Diego September 20-21
 - ii. Delegates
- 4. Toyota Collaborative- Cam working between Michigan and Texas- team working for Pediatric Readiness, Rebecca to send out invites if needed
- 5. COMON
 - i. https://www.comonmi.com/
 - ii. 2023 Meetings:
 - 1. September 21st 10a-1130a (in person, conflicts with EN23)
 - 2. December 14th 10a-1130a

K.	Secretary Report Chelsea Meixner			
	Oct 15 th Triage Notes- Triage notes count for points, Teaching also allowed			
L.	Treasurer's Report Kim Johnson			
	1. Closure of East and West Bank Accounts			
	No report			
M.	Director at Large Kelly Ashcraft & Lindsey Sams			
No repo	ort			
N.	Committee Reports			
	1. 2024 Expectations to align with required reporting to HQ			

Expectations for committee members:



We all do better when we all ido better Paul Wellstone

Complete tasks as assigned in a timely manner

Expectations for committee chairs:

- Create SMART (Specific, Measurable, Achievable, Relevant, and Time-Bound) goals for each year and report out at first meeting each year Prepare to discuss at budget meeting as chairs will be changing.
- Update state council on progress throughout the year
- Assign duties to committee members and follow up as needed on assigned tasks

Next meeting come with SMART goal to share for 2024.

11. Education

Chelsea Meixner

2023 was a success, negative \$2000 but giving back to members, 2024 Traverse City, 2025 Lansing, 2026 Frankenmuth

12. TNCC / ENPC

Marilyn Enriquez

ENPC scores are improving, TNCC 9th edition out and able to be reimbursed by Nov 30th.

Transition year in place, Virtual classes still being offered, Indirect fees go to the state where person is registered, Cam's book being reimbursed

13. Membership

Gail VanStanton

- a. MNSA Conference http://www.michigannsa.org/ Oct 13th Monica to represent at Lansing
- b. Graduated Due's Structure scheduled to take place July 2023:
 - i. Student \$25
 - ii. Early Career Nurse Year 1 \$50
 - iii. Early Career Nurse Year 2 \$75



iv. Early Career Nurse Year 3 - \$100

- v. National/International \$125
- vi. Senior \$65
- vii. Lifetime recognized after 20 years of membership no dues

1100 members, 20-25 per month, Monica from Jackson to assist with membership, Holly to assist, Regular prices still out for now, website still having issues

Joining Membership and Student Nurse committee together for a few years to build stronger leadership.

14. Foundation/Scholarships Kim Johnson- No report

15. QSIP Aimee Westmore

Aimee put in for STB grant- not successful, Aimee trying to work with school systems to get drunk driving activities, Naomi offering classes and has put 200 people through classes since June. Naomi to assist Aimee in being an instructor- Naomi and Holly to assist- add in triage notes

16. Government Affairs Naomi Ishioka

- a. Thanks to Naomi, Cody, Aimee, and Kim Chapman-Hitchcock for speaking at the committee meeting on healthcare worker assault in Lansing June 13th
- Lansing DOTH potentially go to every other year, offer CEs with education, Cody being mentored by Naomi- going to be Co Chair, Bills are in place hoping to get more updates in the near future, brochures being distributed- Victims Rights
- c. Lansing 2025- invite state reps to join us at a coffee hour and join for
- d. DOTH tool
- 17. Media **Jac Getzinger** no update
- 18. Student Nurse Relations Chair **Christy Rapoza** joining with Membership
- 19. Awards Aimee Westmore

Aimee and Kelly working on awards- 5 awards to be presented

20. Volunteer Committees- Naomi encouraging to join on National Committees- Rebecca encourages anyone interested in speaking at Leadership to submit application,

Committees that have received applications for members or chairs: Education, TNCC, ENPC, Student Nurse Relations, Government Affairs

O. Code of Ethics

https://higherlogicdownload.s3.amazonaws.com/ENA/d2f55967-96be-49ef-a020-d78f5d217913/UploadedImages/Ethics Policy 2023.pdf



Chelsea made a motion to approve- Marilyn 2nd

P.	2024 Delegate	Tool
۲.	2024 Delegate	1 001

Name and ENA Number:	Email Address:	Email Address:		
ENA Involvement	Possible Points	Points Earned	Details	
Attand State Council Maching (Link date attended Markhaus	10 per meeting	Lutticu		
Attend State Council Meeting (List dates attended. Must have attended 2+ meetings to be eligible)	Max 40			
State ENA Council Officer	30			
Chair an ENA National Committee	25			
Chair an ENA State Committee	20			
Serve as a National Committee Member	15			
Serve as a State Committee Member	10			
Serve as District Champion for MI Government Affairs	5			
Lead in Special Projects. Board and Chair Approved.				
Details must be provided.	20			
General Assembly Delegate 2023	20		San Diego	
Membership				
New members recruited to ENA in the past year (they must	10 each			
have listed you on their submission form). List names to be verified.	Max 50			
Professional Development and Other Considerations				
Current Certification in Emergency Nursing (CEN, CFRN,	10 points each			
CPEN, TCRN, CTRN, or CCRN): Provide a copy of certification	Max 30			
Publish Article in JEN	20 per, Max 40			
Publish article in other healthcare publication (e.g. TriageNotes)	15 per, Max 30			
Provide an educational opportunity for fellow healthcare providers in an emergency related setting that is above	10 each			
and beyond job requirements. Details and dates to be provided.	Max 30			
TNCC: Faculty (20), Director (15), OR Instructor (10)	Max 20			
ENPC: Faculty (20), Director (15), OR Instructor (10)	Max 20			
Hold full or part-time BEDSIDE position in ED (must submit letter of verification by supervisor) (30 for full, 20 for part)	20 OR 30			
Attend ENA Leadership Conference	15		Tampa	
Attend Michigan State Council Annual Conference	10		Frankenmuth	
Attend other ENA sponsored program.	5			
Requested time off for Delegacy (submit letter of verification)	5			
Community Involvement				
Present education topic to the public. Please list name/date.	15 each Max 45			
Total Points	IVIDA 43	0		

All forms must be received April 15, 2024. No late entries will be accepted. Points are accumulated for activities from April 15, 2023 to April 15, 2024.

Q.	Open Forum and Action	Items for next meeting	
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- 1. Tax Exempt Status......Aimee Westmore (tabled till next meeting)
- 2. Dates to Remember
 - i. 2023 State Meeting Dates



Michigan State Council

- 1. October 28th 9a-1p Budget Meeting (Board and Chairs) HFD (virtual
- 2. 2024 schedule TBD courtesy of Chelsea
 - Dates to be decided
- 3. Board meetings will be called only as needed as many were not needed in 2022
- ii. Triage Notes 2023
 - 1. Are we able to move forward with article/CE plan? unable to meet goal for this year
 - 2. Articles Due to Chelsea/Tori
 - a. October 15, 2023
 - i. Forensics Aimee, Cam, and Kelly
 - ii. Sent to members November 1, 2023
- iii. Other Dates/Due Dates
 - 1. August 16 Food For Thought Kedrion Marquette
 - 2. August 10 Food for Thought -- BioXcel Bloomfield Hills
 - 3. August 23 Food For Thought Kedrion Suttons Bay
 - 4. September 15-30, 2023 Elections
 - 5. October Membership Discount Month
 - 6. October 9-13, 2023 Award Disbursement
 - 7. October 12, 2023 Food for Thought BioXcel Grand Rapids Restaurant TBD
 - 8. Oct 25th, 2023
- iv. Education Committee Meeting Date
 - 1. August 8 7pm- zoom
- v. TNCC/ENPC Meeting Dates
 - 1. November 30 8a Zoom
- vi. HQ
- 1. September 20-21 General Assembly San Diego
 - a. Sept 20th from 1200-1330 room booked with ENA to meet as a delegacy teams
- 2. September 21-24 EN23 San Diego
- 3. October 9-13, 2023 ENWeek 2023