

## MICHIGAN STATE COUNCIL MEETING

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**Executive Committee: Rebecca VanStanton President, Chelsea Meixner Secretary, Kim Johnson Treasurer, Kelly Ashcraft & Lindsey Sams Directors**

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**ENA'S MISSION** To advance excellence in emergency nursing

**MENA'S FOUR STRATEGIC GOALS** Community, Culture, Practice, Education

### AGENDA

Dec 9<sup>th</sup>, 2023

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#### A. Call to Order **Rebecca VanStanton**

1. Establish Quorum:
  - i. Naomi Ishioka, Rebecca VanStanton, Gail VanStanton, Bridget Ralston, Cody Ball, Kelly Ashcraft, Marilyn Enriquez, Kimberly Johnson, Tori Guyton, Chelsea Meixner, Anita Glaser
2. Welcome/Introductions
3. Consent Agenda
  - i. Approval of Minutes Oct 28<sup>th</sup>, 2023 (attached on bottom of Agenda)
  - ii. Motion: Rebecca
  - iii. Second: Bridget

#### B. In coming President's Report- **Chelsea Meixner**

1. ENA Update - Rachel Smith will be our board of directors liaison- Chelsea has emailed and notified of upcoming meetings and conference dates.
2. Leadership Conference- voting for additional participation
  - i. Leadership Registration fees have been comped/paid for by ENA for those who are presenting at Leadership  
Motion to vote: Rebecca  
Approved additional participants to attend Leadership 2024
3. Toyota Collaborative Updates
  - i. Texas Training
    1. Texas and Michigan partnership for Pediatric Readiness training
    2. Cam: Project Manager

- 3. Chelsea: State Liaison
  - 4. Additional ENA members will be joining
- ii. Contract Signing
  - 1. No conflicts of Interest identified.
  - 2. Approved for Michigan to sign contract
- 4. COMON
  - i. <https://www.comonmi.com/>
  - ii. 2023 Meetings:
    - 1. December 14<sup>th</sup> 10a-1130a

C. Secretary Report **Chelsea Meixner/ Victoria Guyton**

- 1. No updates to report out

D. Treasurer's Report **Kimberly Johnson**

- 1. West Chapter- closed
- 2. Budget Reviewed and Motion to approve brought forward
  - i. Motion: Rebecca
  - ii. Second: Bridget
- 3. CPA Update
  - i. CPA has been found, based out of Detroit, Mi
- 4. Volunteer Hours Needed: Please send to Kim by January 15<sup>th</sup>
- 5.

E. Director at Large **Kelly Ashcraft & Lindsey Sams**

- 1. No updates to Report out

F. Committee Reports

- 1. 2024 Expectations to align with required reporting to ENA
- 1. Education/Conference **Chelsea Meixner/ Anita Glaser- 2024**
  - a. Education Meeting Update
    - i. Good Involvement

- ii. Agenda is set and venues are booked
- iii. Upcoming meeting will be Jan 30th at 6pm via zoom

2. ENPC/ TNCC **Marilyn Enriquez- 2023 Bridget Ralston/ Kelly Ashcraft – 2024**

- a. Reviewed 2023 Expenses
- b. Goal to host a TNCC and ENPC Instructor Course at our 2024 Conference- TNCC to be hosted at Grand Traverse Resort, Munson Hospital will be hosting ENPC on May 2nd
- c. Good discussion regarding growing our TNCC and ENPC program and to align with ENA Nationals

3. Membership/Student Nurse **Gail VanStanton/ Vice chairs Deb Wodarek and Monica Smith-2024**

- a. Detroit Conference Update
- b. Still waiting for Nationals to update structure  
Graduated Due's Structure – *scheduled to take place July 2023:*
  - i. Student \$25
  - ii. Early Career Nurse Year 1 - \$50
  - iii. Early Career Nurse Year 2 - \$75
  - iv. Early Career Nurse Year 3 - \$100
  - v. National/International - \$125
  - vi. Senior - \$65
  - vii. Lifetime recognized after 20 years of membership – no dues
- c. Successful Membership Year for 2023- experiencing delays with Nationals processing memberships
- d. Welcome Letters to new Michigan ENA Members have with sent out
- e. Gail will be on a membership panel at Leadership Conference 2024

4. Foundation/Scholarships **Kim Johnson- 2023 Chris Baker-2024**

No report

5. QSIP

**Alisha McKay**

- a. Chelsea has 1<sup>st</sup> Meeting scheduled on December 19<sup>th</sup> at 2:30pm open via zoom

6. Finance

**Kim Johnson**

No additional report

7. Nominations

**Rebecca VanStanton**

- a. Anyone interested in pursuing a board position- please reach out to Rebecca

8. Government Affairs

**Naomi Ishioka/ Vice chair Cody Ball-2024**

- a. Bill Updates- Officially signed by Gov. Whitmer on 12/6 goes into affect 3/5/24
- b. Naomi proposed Cody Ball to become Chair of Government Affairs and Kim Chapman to be Vice Chair
- c. EMSC- Cody, Kim, Chelsea, Rebecca

9. Web/Media

**Jac Getzinger- 2023 Tori Guyton- 2024**

- a. Planning to meet Jan 2024 to discuss our social media plan for Conference 2024- along with new members involvement

10. Awards

**Lindsay Sams**

- a. No updates

G. Open Forum and Action Items for next meeting

- 1. Wanting to plan Christmas/Holiday event 2024
- 2. Discussed low attendance in the 2023 events held in the West and North Michigan- will continue to offer events in members/ involvement pick up or requested

H. Dates to Remember State Meetings

1. Feb 7<sup>th</sup> 6pm Virtual
2. April 30<sup>th</sup> 2pm-4pm Hybrid at Traverse City
3. Aug 17<sup>th</sup> 9am Hybrid- location TBD
4. Oct 28<sup>th</sup> 9am Hybrid- location TBD

I. Dates to Remember Headquarter

1. Jan 25-26<sup>th</sup> Leadership Tampa Florida
2. Sept 4<sup>th</sup>-7<sup>th</sup> National Conference Las Vegas

J. Adjourn

1. 12/9/23 at 9:58am

## MICHIGAN STATE COUNCIL MEETING OCT 28<sup>th</sup> Minutes

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**Executive Committee: Rebecca VanStanton President, Chelsea Meixner Secretary, Kim Johnson Treasurer, Kelly Ashcraft & Lindsey Sams Directors**

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**ENA'S MISSION** To advance excellence in emergency nursing

**MENA'S FOUR STRATEGIC GOALS** Community, Culture, Practice, Education

## AGENDA

October 28<sup>th</sup>, 2023

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K. Call to Order **Rebecca VanStanton**

**0922**

4. Establish Quorum
  - i. Chelsea, Cody, Anita, Tori, Rebecca, Gail, Brigitte, Naomi, Kelly, Kim, Lindsey, Marilyn, Alisha, Josie, Leigh, Monica, Gordon, Holly, Jennifer, Kim
5. Welcome/Introductions
  - i. Cody: Government Affairs Co-Chair
  - ii. Anita: Education Committee Co-Chair
  - iii. Tori: 2024 Secretary
  - iv. Brigitte: ENPC Chair
  - v. Monica: Membership Committee Co-Chair
  - vi. Holly: Director
6. Consent Agenda
  - i. Approval of Minutes Sept 9<sup>th</sup>, 2023
    - i. Motion: Rebecca

- ii. Second: Naomi

L. President's Report **Rebecca VanStanton**

**0923**

- 1. ENA Update
- 2. Succession Plan, Upcoming Elections, and Applications for Committee/Chair Positions –  
Congratulations and Thanks!
  - i. State Council
  - ii. Committee Chairs
- 3. General Assembly
  - i. Delegates- feedback
- 4. Toyota Collaborative Updates
  - i. Meeting at the beginning of October- still in early stages of planning
  - ii. Sending people to Texas for training
- 5. COMON
  - i. <https://www.comonmi.com/>
  - ii. 2023 Meetings:
    - 1. December 14<sup>th</sup> 10a-1130a

M. Secretary Report **Chelsea Meixner**

**0925**

- 1. Triage notes sent out middle of October

N. Treasurer's Report **Kim Johnson**

**0928**

- 1. East Chapter Closed
- 2. West Chapter hoping to close next Friday
- 3. Still in the hunt to find a new CPA to replace Bob

O. Director at Large **Kelly Ashcraft & Lindsey Sams**

**0930**

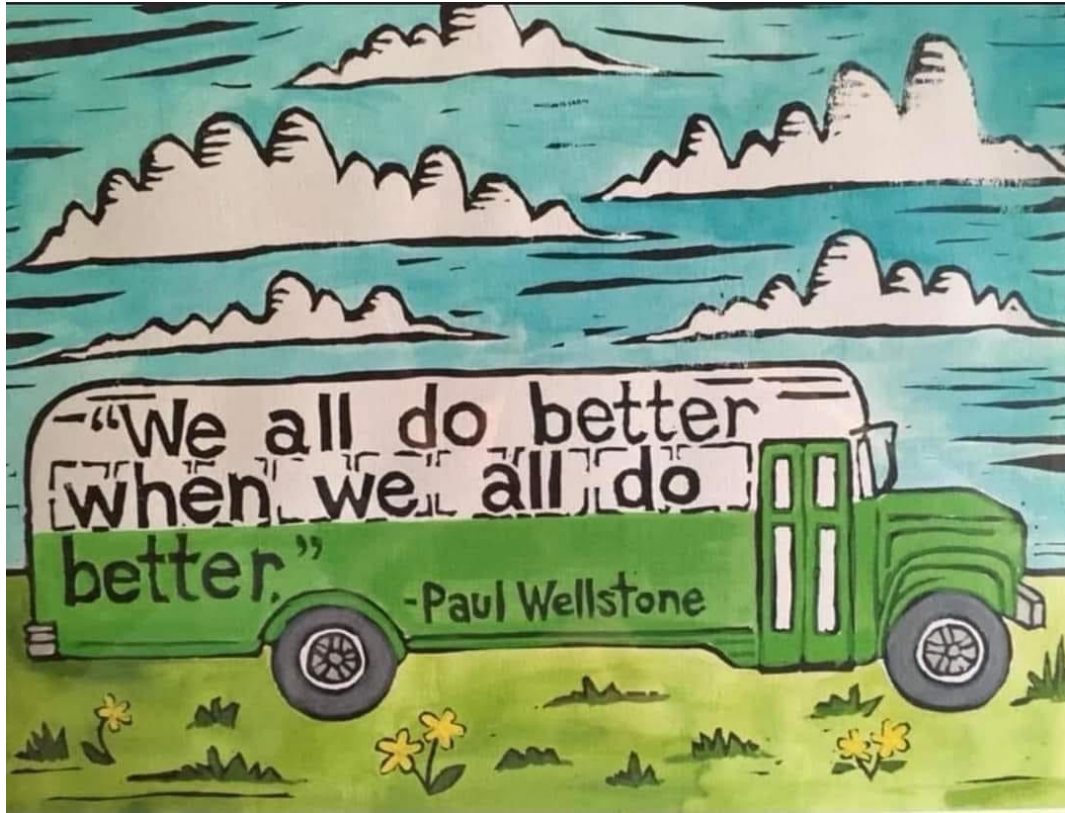
- 1. Kelly: Nothing to report.
- 2. Lindsey: Still have ENA shirts (original design) available- all sizes but Medium.
  - i. Share with your departments if anyone is interested
  - ii. Lindsey has T-shirt order Forms if you want to place an order for your department

P. Committee Reports

**0935**

- 1. 2024 Expectations to align with required reporting to ENA

Expectations for committee members:



- Complete tasks as assigned in a timely manner

Expectations for committee chairs:

- Create SMART (Specific, Measurable, Achievable, Relevant, and Time-Bound) goals for each year and report out at first meeting each year – Prepare to discuss at budget meeting as chairs will be changing.
- Update state council on progress throughout the year
- Assign duties to committee members and follow up as needed on assigned tasks

11. Education/Conference

**Chelsea Meixner/**

**Anita Glaser- 2024**

- Goal:** 200 members and 30 vendors to attend 2024 Conference
- We are still 6 months out, speakers are set up, Jeff Solheim/Bill Light to do “**Beyond the Moment of Impact**” course.
- Stryker is very interested in our partnership and planning to host a lunch for ENA members while at conference. This lunch will take place after Jeff Solheim’s “**Beyond the Moment of Impact**” course
- Conference 2024: Ticket will be half the price as last year, however the cost of the hotel is double

12. ENPC/ TNCC

**Marilyn Enriquez- 2023 Bridget Ralston/ Kelly Ashcraft-**

**2024**

- Goal:** Bring our administrative piece in alignment with the manual/handbook

- b. First transition meeting on the 19<sup>th</sup>, There is a lot of change that we are working on
- c. TNCC 8<sup>th</sup> Edition is going strong: We have had more classes this year than expected.
- d. Increase in faculty, increase in students.
- e. Reimbursement for books/course manuals for 8<sup>th</sup> Edition is due November 30<sup>th</sup>

13. Membership/Student Nurse **Gail VanStanton/ Vice chairs Deb Wodarek and Monica Smith-2024**

- a. **Goal:**
- b. MNSA Conference Update
  - i. Our table had the most interest.
  - ii. 14-15 student nurses signed up
- c. Graduated Due's Structure – ***scheduled to take place July 2023:***
  - i. Student \$25
  - ii. Early Career Nurse Year 1 - \$50
  - iii. Early Career Nurse Year 2 - \$75
  - iv. Early Career Nurse Year 3 - \$100
  - v. National/International - \$125
  - vi. Senior - \$65
  - vii. Lifetime recognized after 20 years of membership – no dues
- d. October Membership Month- Approx 40 members took advantage of the special
- e. Monica and Gail working on QR code to eliminate paperwork for Membership applications.
- f. ENA Nationals New Membership structure was supposed to roll out July 2023- This has not been rolled out due to a few bumps in the road.
- g. Gail happy to help communicate with Nationals if you should be eligible for the Lifetime Membership but didn't receive notification that you are eligible- You have to have been an ENA Member for **20 consecutive years**

14. Foundation/Scholarships **Kim Johnson- 2023 Chris Baker-2024**

- a. **Goal:**
- b. Gathering items for our 2024 Opportunity to Win Foundation Room
- c. No applications for scholarships received.
  - i. 1 time scholarship of \$500 to an ENA Member- An RN- working on advancing their career.
- d. If you want to donate a basket/alcohol for 2024 Opportunity to Win at Conference

15. QSIP **Aimee Westmore**



- a. **Goal:**
- b. No report

16. Finance

**Kim Johnson**

- a. **Goal:**
- b. No report

17. Nominations

**Rebecca VanStanton**

- a. **Goal:** Identify at least 3 possible candidates for next election and find 2 additional committee members by December 2024
- b. Here to help if you have any questions or want to grow

18. Government Affairs

**Naomi Ishioka/ Vice chair Cody Ball-2024**

- a. **Goal:**
- b. Thanks to Naomi, Cody, Aimee, and Kim Chapman-Hitchcock for speaking at the committee meeting on healthcare worker assault in Lansing June 13<sup>th</sup>
- c. **Senate Bill 4520:** 2 days ago the bill was sent over for the Governor to sign- Hoping this bill is on her desk on Halloween to Sign
  - i. Discussion regarding bill- Assault on caregivers in the Emergency Department
  - ii. This is the first step- a positive step in the right direction.
  - iii. This has been worked on for the last 8 years.
- d. Lansing DOTH – Fall TBD
- e. DOTH tool
- f. Nationals Day on the Hill- April 15-18 in Washington DC- 4 Michigan ENA Members to attend.
- g. National Congressional Bill: 3 Congressman- NY and NC just presented a bill that will give the secretary of health permission to release grants to any emergency department that applies to use towards updating their facilities, education, whatever felt needed to make their emergency department better/safer/efficient. This was presented this last week.
- h. Naomi mentioned an update on another bill **House Bill 6432:** Requiring people who encounter EMS to disclose to EMS that they are carrying a firearm.

19. Web/Media

**Jac Getzinger- 2023 Tori Guyton- 2024**

- a. **Goal:** Scheduled Posts, Combine all Facebook groups (Close out East and West)

20. Awards

**Aimee Westmore/ Vice chair Lindsay Sams 2024**

- a. **Goal:**
- b. Congratulations to our 2023 Michigan ENA Award Winners
- c. Anita Glaser: Inspire Award in Nursing

- d. Erica Doty: Excellence in Nursing
- e. Monica Smith: Nurse Leader Award
- f. Rachel Witgen: Nurse Manager Award
- g. Rebecca VanStanton: Lifetime Achievement Award

**Committees that have received applications for members or chairs: Education, TNCC, ENPC, Student Nurse Relations, Government Affairs**

**Q. Open Forum and Action Items for next meeting 1040**

- 1. Tax Exempt Status- No Update
- 2. Dates to Remember
  - i. TNCC/ENPC Meeting Dates
    - 1. November 30 - 8a – Zoom
  - ii. HQ
- 3. Motion made by Rebecca: To change chairs for Awards and QSIP
  - i. Second: Anita
  - ii. Lindsey Sams to take over Awards.
  - iii. Alisha volunteered to take over QSIP Chair
  - iv. Chelsea made motion to move Alisha McKay into QSIP Chair
  - v. Second: Rebecca
  - vi. Discussion on co-chair for QSIP- Kim interested.
- 4. "OK to Say"
  - i. School Project- Discussion

**R. Adjourn 1055**

- 1. Motion to Adjourn: Rebecca
- 2. Second: Bridget

**\*\*Amended minutes- Aimee Westmore resigned from QSIP and Awards Chair**