

MICHIGAN STATE COUNCIL MEETING

Executive Committee: **Chelsea Meixner** President, **Victoria Guyton** Secretary, **Kim Johnson** Treasurer, **Kelly Ashcraft** Director, **Holly Polmateer** Director, **Naomi Ishioka** Director

ENA'S MISSION To advance excellence in emergency nursing

MENA'S FOUR STRATEGIC GOALS Community, Culture, Practice, Education

Minutes

February 7th, 2024

Call to Order **Chelsea Meixner**

1. Establish Quorum
 - i. Anita Glaser, Chelsea Meixner, Tori Guyton, Gail VanStanton, Dhurata Emiri, Lindsey Sams, Cody Ball, Kelly Ashcraft, Deb Wodarek, Holly Palmateer, Kim Johnson, Cheyanne Perez, Dan Waderlow, Ryan Reynolds, Monica Smith, Hannah George, Leigh Grzywacz, Susan Beebe, Bridget Ralston, Sheila Meshinski, Megyn Beebe, Aimee Westmore
2. Welcome/Introductions
 - i. Welcome Cheyenne, Hannah and Ryan! We love to see New Faces 😊
3. Consent Agenda
 - i. Approval of Minutes Dec 9th Meeting (attached on bottom of Agenda)
Motion Rebecca, Second Bridget
4. ENA Update- Rachael Smith Board Liaison, Kim Russo Foundation Liaison
 - i. Rachael Smith is from Connecticut, will be at our 2024 State Conference in Traverse. She looks forward to meeting with our Board Members
 - ii. Kim Russo, we look forward to working with her and scholarship opportunities.
 - iii. ENA National has provided \$45,000 worth of scholarships to Michigan Members in the last 3 years!
5. Toyota Collaborative Updates
 - i. Texas Training- 7 went to Texas for training will be offering to local hospitals

- ii. Contract Signing- MENA has 7 PECC Mentors signed on contract
 - iii. Michigan Pediatric Readiness survey scores have dropped significantly in the last several years.
 - iv. Toyota is providing grants to Michigan & Texas ENA to find Emergency Departments within the state of Michigan to come in and help your ED on your Pediatric Readiness journey.
 - v. 7 Michigan ENA members went to Texas in January to receive training, and are our PECC Mentors for the State of Michigan
 - vi. EMS-C wants to join forces and a Physician Group has expressed interest.
 - vii. Pediatric Readiness table at State Conference
6. COMON

- i. <https://www.comonmi.com/>

7. Secretary Report **Victoria Guyton**

- i. 1st Quarter Triage Notes 2024 are on the website.
- ii. Working on getting them sent to Membership, having issues with our email

8. Treasurer's Report **Kimberly Johnson**

- i. Savings Account and Checking Account Reported out
- ii. Working with new CPA- Ashley, Based out of Detroit, Mi
- iii. Plans to establish checking account for new Pediatric Project

9. Director at Large **Kelly Ashcraft, Naomi Ishioka, Holly Polmateer**

- i. Kelly working on CE's for Conference

10. Committee Reports

- i. 2024 Expectations to align with required reporting to ENA

11. Education/Conference

Anita Glaser-

- i. State Conference 2024 in Traverse City: April 30th- May 1st
- ii. 103 attendees signed up so far
- iii. Stryker confirmed and providing a sponsored Lunch on April 30th registration required.
- iv. Make sure to reserve your hotel room if you haven't already!
- v. Vendors: 20 officially have signed up, 11 additional vendors have committed, our goal is 40
- vi. Promo Codes- Increased engagement and awareness for Conference Registration- Discussed and approved
- vii. DJ hired for Tuesday night, Photobooth booked, lots of raffles/giveaways
- viii. Poster Presentation deadline: April 1st
- ix. All Encouraged to print out the Conference Flyer and post in your Emergency Department

12. ENPC/ TNCC **Bridget Ralston/ Kelly Ashcraft- 2024**

- i. Meeting Dates
- ii. Conference Pre/ Post Course Instructor Course
 - TNCC and ENPC Instructor Course up in Traverse City the day before and day after conference- \$150/class
 - Registration on Eventbrite
- iii. 1st Meeting was successful, 2024 goals placed
- iv. Conflict of Interest must be completed by all Instructors, Directors

13. Membership/Student Nurse **Gail VanStanton/ Monica Smith**

- i. Membership Update
 - i. ENA Nationals still working on new Membership Structure
 - ii. May Membership Month- able to get \$35 off a year membership.
 - iii. Create a board in your Emergency Department on all ENA updates.
 - iv. Great partnership with Monica

- v. Trying to streamline the membership process.
 - vi. Currently: 1070 members
 - vii. BC (before Covid): around 1100 members
 - viii. Students/Externs in your department- Reach out to Gail to hook them up with an ENA membership
- ii. Graduated Due's Structure – ***scheduled to take place July 2023: NO UPDATE***
 - i. Student \$25
 - ii. Early Career Nurse Year 1 - \$50
 - iii. Early Career Nurse Year 2 - \$75
 - iv. Early Career Nurse Year 3 - \$100
 - v. National/International - \$125
 - vi. Senior - \$65
 - vii. Lifetime recognized after 20 years of membership – no dues

14. Foundation/Scholarships **Kim Johnson reporting for Chris Baker**

- i. Opportunity to Win
 - i. Donations for Foundation for 2024 Michigan State
 - ii. Liquor Wagon will be there- Please reach out to Kim if you plan/would like to donate
- ii. Scholarship Applications
 - i. 2 Scholarship Applications submitted for Michigan ENA scholarship and met requirements
 - Recipients: Cody Ball and Rebecca VanStanton
- iii. ENA Foundation raised \$200,00 at the 2024 Leadership Conference- Their 2024 goal is \$500,000

15. QSIP **Leigh reporting for Alisha**

- i. Great discussion at first meeting of the year- Discussed “Hot Topics” currently going on- Opioid Crisis
- ii. Harm Reduction Plans

- iii. Focus on getting the education to our nurses about all the information out there in the community
- iv. Next QSIP Meeting: Friday 1pm

16. Nominations

Rebecca VanStanton

- i. Please reach out to Rebecca if you want to learn more or are interested in becoming a state council board member (president, secretary, treasurer, director).
- ii. Next Meeting: July 12, 2024 at 1pm

17. Government Affairs

Cody Ball/ Kimberly Chapman- Hitchcock

- i. Bill Updates
- ii. Day on the Hill- Washington DC April 16 & 17
- iii. Michigan Day on the Hill plans
- iv. Meeting Dates- third Thursday of every month
 - i. Feb 15th at 3pm

18. Web/Media

Tori Guyton

- i. Please send me pictures/ info of what you are doing out in your community.
- ii. At Leadership 2024- They discussed the importance of being consistent on social media and have a strong presence

19. Awards

Lindsay Sams

- i. Banner where recipients can sign and to spread awareness.
- ii. SWAG Shop
 - i. MENA Online Store plans to open April 15- Month of May and Month of October
 - ii. Table at Conference where people will be able to make purchases that will be sent directly to their home

20. Open Forum and Action Items for next meeting

- i. DEI Scholarship
 - i. Presentation at Leadership Conference 2024 regarding DEI Scholarships. Gail suggested to the group creating a Michigan DEI Scholarship
 - ii. Discussion continued at Conference State Meeting

21. Dates to Remember

- i. All dates of meetings, upcoming conferences and Headquarters posted under events

22. Dates to Remember State Meetings

- i. April 30th 2pm-4pm Hybrid at Traverse City
- ii. Aug 17th 9am Hybrid- location TBD
- iii. Oct 28th 9am Hybrid- location TBD

23. Dates to Remember Headquarter

- i. Sept 4th-7th National Conference Las Vegas

24. Adjourn 1904

Michigan ENA State Council is inviting you to a scheduled Zoom meeting.

Topic: ENA State Meeting
Time: Feb 7, 2024 06:00 PM Eastern Time (US and Canada)

REQUIREMENTS FOR MEETING:

To ensure meeting security, we require all attendees/guests to have valid Zoom accounts for attendance. If you do not have an account, please create a free one at <http://zoom.us> and note login and password for future Zoom meetings.

Use your PC, MAC, Linux, Iphone/Ipad, or Android device to join the meeting by clicking on the link below. Please connect to the call 15 minutes prior to test the video, speakers or mic after clicking on the link.

Join Zoom Meeting

<https://state-ena-org.zoom.us/j/84731734870?pwd=UopcV7LtjcboYfWRI6nGwXRIGLsi6M.1>

Meeting ID: 847 3173 4870

Passcode: MENA

One tap mobile

+16699006833,,84731734870#,,,,*169341# US (San Jose)

+16892781000,,84731734870#,,,,*169341# US

Meeting ID: 847 3173 4870

Passcode: 169341

Find your local number: <https://state-ena-org.zoom.us/j/84731734870?pwd=UopcV7LtjcboYfWRI6nGwXRIGLsi6M.1>

MICHIGAN STATE COUNCIL MEETING

Executive Committee: Rebecca VanStanton President, Chelsea Meixner Secretary, Kim Johnson Treasurer, Kelly Ashcraft & Lindsey Sams Directors

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MENA'S FOUR STRATEGIC GOALS Community, Culture, Practice, Education

AGENDA

Dec 9th, 2023

A. Call to Order **Rebecca VanStanton**

1. Establish Quorum:
 - i. Naomi Ishioka, Rebecca VanStanton, Gail VanStanton, Bridget Ralston, Cody Ball, Kelly Ashcraft, Marilyn Enriquez, Kimberly Johnson, Tori Guyton, Chelsea Meixner, Anita Glaser
2. Welcome/Introductions
3. Consent Agenda
 - i. Approval of Minutes Oct 28th, 2023 (attached on bottom of Agenda)
 - ii. Motion: Rebecca
 - iii. Second: Bridget

B. In coming President's Report- **Chelsea Meixner**

1. ENA Update - Rachel Smith will be our board of directors liaison- Chelsea has emailed and notified of upcoming meetings and conference dates.
2. Leadership Conference- voting for additional participation
 - i. Leadership Registration fees have been comped/paid for by ENA for those who are presenting at Leadership
Motion to vote: Rebecca
Approved additional participants to attend Leadership 2024
3. Toyota Collaborative Updates
 - i. Texas Training

1. Texas and Michigan partnership for Pediatric Readiness training

2. Cam: Project Manager

3. Chelsea: State Liaison

4. Additional ENA members will be joining ii. Contract Signing

1. No conflicts of Interest identified.

2. Approved for Michigan to sign contract

4. COMON

- i. <https://www.comonmi.com/>

- ii. 2023 Meetings:

1. December 14th 10a-1130a

C. Secretary Report **Chelsea Meixner/ Victoria Guyton**

1. No updates to report out

D. Treasurer's Report **Kimberly Johnson**

1. West Chapter- closed

2. Budget Reviewed and Motion to approve brought forward

- i. Motion: Rebecca

- ii. Second: Bridget

3. CPA Update

- i. CPA has been found, based out of Detroit, Mi 4.

Volunteer Hours Needed: Please send to Kim by January 15th

- 5.

E. Director at Large **Kelly Ashcraft & Lindsey Sams**

1. No updates to Report out

F. Committee Reports

1. 2024 Expectations to align with required reporting to ENA
1. Education/Conference **Chelsea Meixner/ Anita Glaser- 2024**
 - a. Education Meeting Update
 - i. Good Involvement
 - ii. Agenda is set and venues are booked
 - iii. Upcoming meeting will be Jan 30th at 6pm via zoom
2. ENPC/ TNCC **Marilyn Enriquez- 2023 Bridget Ralston/ Kelly Ashcraft – 2024**
 - a. Reviewed 2023 Expenses
 - b. Goal to host a TNCC and ENPC Instructor Course at our 2024 Conference- TNCC to be hosted at Grand Traverse Resort, Munson Hospital will be hosting ENPC on May 2nd
 - c. Good discussion regarding growing our TNCC and ENPC program and to align with ENA Nationals
3. Membership/Student Nurse **Gail VanStanton/ Vice chairs Deb Wodarek and Monica Smith-2024**
 - a. Detroit Conference Update
 - b. Still waiting for Nationals to update structure
Graduated Due's Structure – *scheduled to take place July 2023:*
 - i. Student \$25
 - ii. Early Career Nurse Year 1 - \$50
 - iii. Early Career Nurse Year 2 - \$75
 - iv. Early Career Nurse Year 3 - \$100
 - v. National/International - \$125
 - vi. Senior - \$65
 - vii. Lifetime recognized after 20 years of membership – no dues

- c. Successful Membership Year for 2023- experiencing delays with Nationals processing memberships
- d. Welcome Letters to new Michigan ENA Members have with sent out
- e. Gail will be on a membership panel at Leadership Conference 2024

4. Foundation/Scholarships **Kim Johnson- 2023 Chris Baker-2024**

No report

5. QSIP **Alisha McKay**

- a. Chelsea has 1st Meeting scheduled on December 19th at 2:30pm open via zoom

6. Finance **Kim Johnson**

No additional report

7. Nominations **Rebecca VanStanton**

- a. Anyone interested in pursuing a board position- please reach out to Rebecca

8. Government Affairs **Naomi Ishioka/ Vice chair Cody Ball-2024**

- a. Bill Updates- Officially signed by Gov. Whitmer on 12/6 goes into affect 3/5/24
- b. Naomi proposed Cody Ball to become Chair of Government Affairs and Kim Chapman to be Vice Chair
- c. EMSC- Cody, Kim, Chelsea, Rebecca

9. Web/Media **Jac Getzinger- 2023 Tori Guyton- 2024**

- a. Planning to meet Jan 2024 to discuss our social media plan for Conference 2024- along with new members involvement

10. Awards **Lindsay Sams**

- a. No updates

G. Open Forum and Action Items for next meeting

1. Wanting to plan Christmas/Holiday event 2024
2. Discussed low attendance in the 2023 events held in the West and North Michigan- will continue to offer events in members/ involvement pick up or requested

H. Dates to Remember State Meetings

1. Feb 7th 6pm Virtual
2. April 30th 2pm-4pm Hybrid at Traverse City
3. Aug 17th 9am Hybrid- location TBD
4. Oct 28th 9am Hybrid- location TBD

I. Dates to Remember Headquarter

1. Jan 25-26th Leadership Tampa Florida
2. Sept 4th-7th National Conference Las Vegas

J. Adjourn

1. 12/9/23 at 9:58am