**3.0 Education Planning Table** *(Live/Enduring Material)* **Emergency Nurses Association—Accredited Approver** *(2015 Criteria)*

| **Title of this Activity/Session:** |  | | | |
| --- | --- | --- | --- | --- |
| **Speaker(s)/Author(s):** |  | | | |
| **Date(s) of Activity:** |  | | | |
| **\*Learning Outcome(s)** (*What will the learner outcome be as a result of participation in this activity*)**:** |  | | | |
| *If additional rows are required, right click on table below* 🡪 *select insert* 🡪 *select insert rows above/rows below* | | | | |
| 1. **A. Content Outline:** *Provide an* ***outline*** *of the content to be presented, related to the learning outcome(s), in sufficient detail to determine consistency with the learning outcome(s) and appropriate time allotted.* ***Restatement of learning outcomes does not meet the criteria.*** | | **B. Time Frame: \*\****Approximate time required for content (minutes).* | **C. Speaker/Author:** *List speaker/author for each content area.* | **D. Learner Engagement Strategies(s):**  *Select or list engagement strategies for each content area.*  *Learner feedback must be included* |
|  | |  |  | Integrating opportunities for dialogue or Q&A  Including time for self-check or reflection  Analyzing case studies  Small group discussion  Providing opportunities for problem-based learning  Assignments/testing/practice  Other—Describe: |
|  | |  |  | Integrating opportunities for dialogue or Q&A  Including time for self-check or reflection  Analyzing case studies  Small group discussion  Providing opportunities for problem-based learning  Assignments/testing/practice  Other—Describe: |
|  | |  |  | Integrating opportunities for dialogue or Q&A  Including time for self-check or reflection  Analyzing case studies  Small group discussion  Providing opportunities for problem-based learning  Assignments/testing/practice  Other—Describe: |
| **CALCULATE TOTAL MINUTES 🢧** | | **÷ 60 =** | **CONTACT HOURS** |  |

*\*Speakers/Authors should work with the activity Nurse Planner to appropriately develop the desired learning outcome(s) for this session.*

*\*\*If Enduring—Method of calculating contact hours:*  *Pilot Study*  *Historical Data*  *Complexity of Content*  *Other—Describe:*

***Education Planning Table Completed By:* Date:**

***By checking this box, I acknowledge I have included evidence-based references used for developing this educational activity on the following page.***

|  |
| --- |
| **Examples of acceptable sources of references** |
| *Note: Each session/presentation must include a citation/reference list (complete below). Presentations/content should reflect the best available evidence.* |
| * Information available from the following organization/web site (organization/web site must use current available evidence within past 5—7 years as resource for readers; may be published or unpublished content; examples – Agency for Healthcare Research and Quality, Centers for Disease Control, National Institutes of Health |
| * Information available through peer-reviewed journal/resource (reference should be within past 5 – 7 years) |
| * Clinical guidelines (example - www.guidelines.gov) |
| * Expert resource (individual, organization, educational institution) (book, article, web site) |
| * Textbook reference |
| * Other—*Describe*: |

**⮶List References Below (Bibliography)⮷**

*References should be within past 5-7 years.*