



**Missouri ENA State Council Board of Directors Meeting  
November 10, 2018  
Face-to-face meeting  
1030 Central Standard Time**

Meeting Minutes

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November 10, 2018

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Attendance List at end of document

1. Call to Order at 1030

- Establish Quorum  
**Discussion/Summary:** Quorum established by State President and Compliance Chair
  
- Welcome/Introductions/Conflict of Interest Disclosure  
**Discussion/Summary:** Introductions made through roll call. No conflict of interest. No discussion at this time.
  
- Adoption of Consent Agenda  
**Discussion/Summary:** August minutes  
**Motion:** Motion made to accept minutes and seconded  
**Action:** Motion carried; motion passed unanimously.
  
- Chapter or SIG Reports  
**Discussion/Summary:** Chapter reports will be submitted electronically and accepted by consent
  
- Adoption of Meeting Agenda  
**Discussion/Summary:** No discussion at this time

2. President's Report

**Discussion/Summary:** President's report presented  
Agenda discussed  
Attendees referred to ENA website for ENA branded materials

3. Treasurer's Report

**Discussion/Summary:** Report given by State Treasurer  
**Discussion:** Refer to treasurer report  
**Discussion:** All efforts will be made to tighten up budget and miscellaneous expenses.  
**Motion:** Motion to accept, moved and seconded  
**Action:** Motion carried; motion passed unanimously.



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4. Committee Reports

**Discussion/Summary: Compliance committee:** report presented

Committee met yesterday.

- MOENA Chapter Probation Policy updated to ensure chapter members were not individually punished for any chapter related failures
- Additional changes recommended, and the policy referred back to the committee.

**Discussion/Summary: Course Operations:** report presented

- For specific details refer to the 4<sup>th</sup> Quarter Course Operations Report
- Income from courses discussed
- TNCC and ENPC updates discussed

**Discussion/Summary: Education Committee:**

- No new updates since last meeting
- Conversations with MEMSA will be initiated to consider joining our conferences

**Discussion/Summary: Finance Committee:** report presented

- Finance committee met this morning
- \$30,000 will be transferred into a easily accessible savings account
- \$20,000 into a short term investment
- \$10,000 into a long term investment
- Signers on investment account will be the Treasurer and the President

**Discussion/Summary: Government Affairs:**

- TCD Taskforce has been set up by Missouri, and an ENA member is on the committee
- Early filing on Missouri bills will begin in December

**Discussion/Summary: IQSIP:** report presented

- For specific details refer to IQSIP report

**Discussion/Summary: Marketing/Public Relations:** report presented

- Three international members given \$2000 each to assist in attending the National General Assemble
- Five members from Tobago given \$200 each to assist in attending the National General Assembly

**Discussion/Summary: Membership Committee:** report presented

- 803 members in Missouri
- If anyone is aware of any unassigned members, please notify the state president



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**Discussion/Summary: Nursing and Advanced Practice:**

- No new information at this time

5. Unfinished Business

**Discussion/Summary:** State Council has a new P.O. Box

**Discussion:**

6135 North Lindbergh  
#527  
Hazelwood, MO 63042-9998

6. New Business

**Discussion/Summary:** Committee Membership

**Discussion:** Members discussed

**Discussion/Summary:** Strategic Plan 2019

**Discussion:** See Strategic Plan minutes for detailed information

- **Membership:** Host at least 1 membership drive in every chapter
- **Sponsor international members:** Goal exceeded last year, consider scaling back to provide sustainability to this goal
- **MOENA member recognition during Emergency Nurses Week:** Work with marketing; find and purchase an ENA brand giveaway
- **Behavioral Health subcommittee goals:** Goal to create course will be retired. National is developing product, and when available, MOENA will support and advertise the product to members.
- **Developing 2 CE courses:** Goal not met at this time. Due to working with rejoining MEMSA, as we are in a period of rebuilding, and as we are working on transitioning to a National ENA microsite, we will retire this goal at this time.
- **Succession of officers:** State Council will continue to sponsor Executive Board to SCLO. SCLO will be open to additional members (Government Affairs Chairs and Membership Chairs)
- **Maintain and up-to-date website:** Work with Bridget K. to move towards transitioning the MOENA website to a National ENA microsite.



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**Discussion/Summary:** Membership Planning

- Consider Membership Drives
- Speak with staff to see what they want out of ENA
- Consider focus groups at next conference with giveaways to attendees to determine what members are interested in getting out of ENA

**Discussion/Summary:** Budget 2019

- In addition to Executive Council, MOENA will sponsor State GA chair, State Membership chair, and one member from each chapter.
- See Budget Sheet for additional information

7. Next meetings: at Lake Regional

- February 9, 2019
- May 11, 2019
- August 17, 2019
- November 8 & 9, 2019

8. Request made to ask for \$700 to come from the 2018 Course Ops budget to support first TNCC course in Tobago

- **Motion:** MOENA will provide \$700 from the Course Ops budget to support Tobago's first TNCC Course
- **Action:** Motion passed unanimously
- **Action:** Jaime will work with Pat and Course Ops chair to get complete

9. Meeting Adjourned: 1429 CST

Attendance Record:

	Name
1	Chris Hoag Apel (on phone)
2	Angie Boren (on phone)
3	Helen Sandkul (on phone)
4	Sharon Trumbly (on phone)
5	Jaime Blackwell (on phone)
6	Angie Giegerich (on phone)
7	Pat Clutter
8	Gordon Rogers
9	Gail Carroll
10	Monta Rae Glaser



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11	Judy Marlow
12	Jo Coogan
13	Steve Stapleton
14	Lori Freeman
15	Jan Kaminsky
16	Kat Mallett
17	Jaime Dahm
18	Jeanne Fogarty
19	David Gueldner
20	Donna Pond
21	Carolyn Wells
22	Ben Coe
23	Heath Jennings
24	Michelle Jones