Manage Your Email Preferences

Manage Your IDEAConnect Email Preferences

1. Click “Sign In” in the top-right corner of www.districtenergy.org and enter your account login credentials. Please use your work email (for professional networking purposes).

   a. Enter your login credentials (using your work email)

   b. If you don’t remember your credentials, you may “reset your password.”

   c. If you don’t already have an account, you may create an account here.

2. Navigate to your profile page by clicking your profile photo in the top-right corner of IDEA’s website.

3. Click on the “My Account” Tab
4. Select “Privacy Settings” from the drop-down

5. From this page, you can manage your email preferences for your IDEAConnect account.

- **Forum Emails** – IDEA recommends keeping these emails turned on. IDEA Forum discussions are a significant member benefit of IDEA, and it’s important for all members to be part of the discussion.

- **Social Emails** – IDEA recommends keeping these on. Such emails are only sent when you are tagged in a discussion post, or when another member sends you a personal message.

- **Promotional Emails** – Right now, IDEA has no plans to send promotional emails through IDEAConnect. If we do, they will most likely focus on upcoming IDEA conferences and webinars.