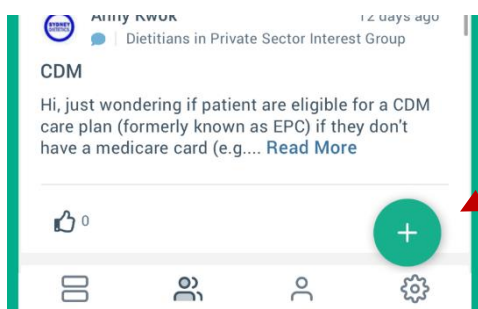


Creating a post

Along with viewing content other members share, contributing your own is likely one of the main activities you'll engage in. So, let's learn the various ways you can do so using the Share Plate mobile app.

How to begin the process

You can only contribute content while viewing the **Feed**. To do so, tap the **(+)** icon at the bottom right of the screen.

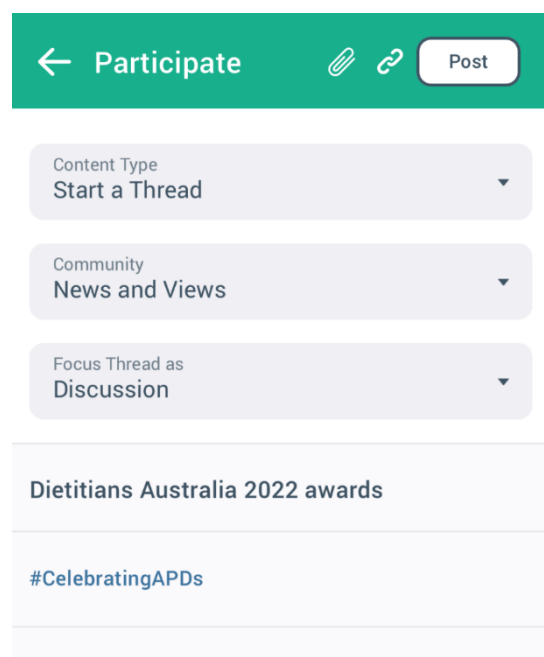


Create a discussion or question

This will now open a page where:

1. You must tap **Content Type** and select **Start a Thread**.
2. You must tap **Community** and select the community or communities in which to post your message.
3. You must tap **Focus Thread** as and select **Discussion**.
4. You must then enter a **subject** and write your post's text in the field '**Start your Discussion here**'.
5. You can also (*optionally*) tap the **paperclip icon** to attach a file (image, pdf, video, etc.) and/or **chain icon** to insert a hyperlink to a word in the text.

Once you have completed the above steps, tap **Post** to add your content to the chosen community or communities.

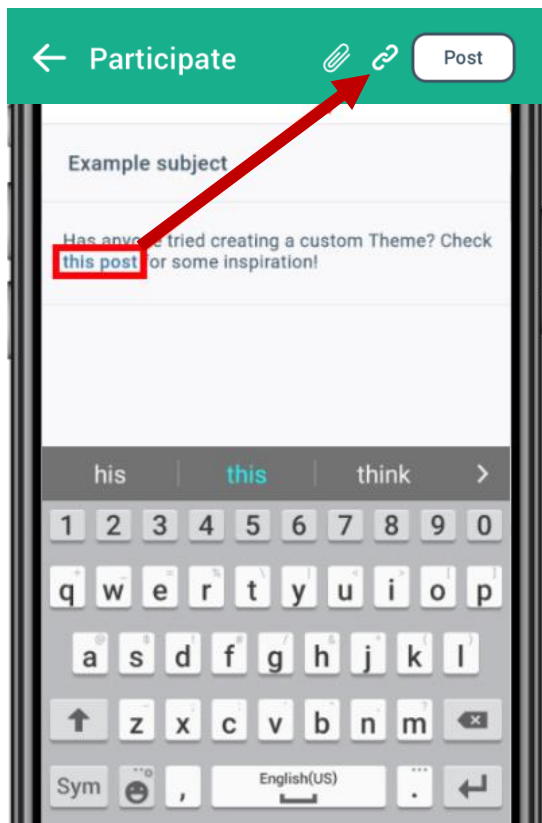


TIP: The same process applies for Library entries with a slight difference – When selecting Content Type, choose the option 'Upload Library Entry' instead of 'Start a Thread'.

Inserting hyperlinks

While creating a discussion or Library Entry, you can insert one or more hyperlinks via the chain icon.

Before tapping this icon, you need to first tap into the text field and select the position where the hyperlink will be inserted.



TIP: You cannot update an inserted hyperlink; if you need to make an edit, you will need to delete and insert a new one.