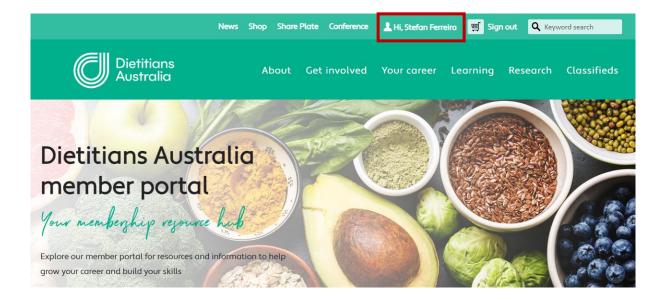


How to join and leave communities on Share Plate

This guide will outline the steps required to join communities in Dietitians Australia's Interest Groups and Branches.

Step 1: Navigate to the Dietitians Australia member portal located at https://member.dietitiansaustralia.org.au/

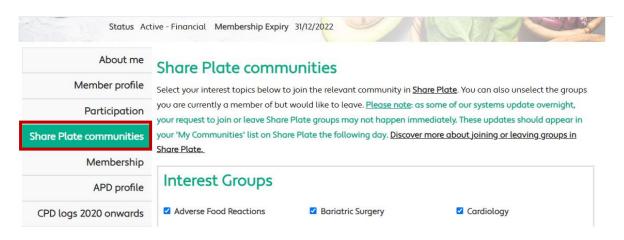
Step 2: Sign into the Member Portal and click your name in the top menu to navigate to your Member profile.



Step 2: Click on the Share Plate communities tab

Click on the 'Share Plate communities' tab; the fourth tab on the left-hand side. This tab will show you the full list of Interest and Discussion groups available for you to join.





Step 3: Select the Interest Groups and Branches you'd like to join or leave

Select the groups you'd like to join and then click 'save'. There is no limit to the number of groups you can join. You can also unselect the groups you are currently a member of but would like to leave.

<u>A NOTE ON TIMING:</u> As our system syncs overnight, your request to join or leave these groups won't happen for approximately 24 hours. The updates will appear in your 'my communities' list on Share Plate the following day.

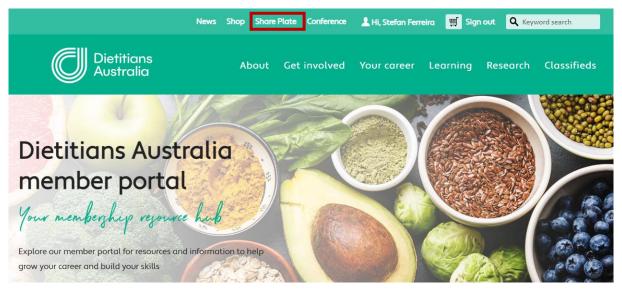
About me	Share Plate commu	nities	
Member profile			Plate. You can also unselect the groups
Participation	you are currently a member of but would like to leave. <u>Please note</u> : as some of our systems update overnight,		
Share Plate communities	your 'My Communities' list on Share	. ,	, , , , , , , , , , , , , , , , , , , ,
Membership	Share Plate.		
APD profile	Interest Groups		
CPD logs 2020 onwards	✓ Adverse Food Reactions	✓ Bariatric Surgery	✓ Cardiology
Past CPD logs	☐ Corporate Nutrition		☐ Cystic Fibrosis
Billing		Culturally and Linguistically Diverse Nutrition	
Directory profiles	✓ Diabetes	☐ Dietetic Educators	✓ Dietitians in Management
Settings	☑ Dietitians in Private Sector	Disability	Eating Disorders
Settings	☐ Emerging Dietitians	☐ Food Composition	☑ Food Environment
	✓ Food Service	Gastroenterology	
			Health Behaviour & Weight
			Management
	☐ HIV/AIDS	Indigenous Nutrition	☐ Integrative Medicine
	☐ Ketogenic Diet	☐ LGBTIQ+	✓ Male Nutrition Issues
	Mental Health	☐ Nutrition Informatics	□ Nutrition Support
	☐ Nutritional Genomics	□ Oncology	☐ Paediatrics & Maternal Health
	☐ Polycystic Ovarian Syndrome		Rehabilitation Aged Care
		Public Health & Community	
		Nutrition	



Branches		A
□ ACT	□ NSW	□ NT
□ QLD	□ SA	□ TAS
□ VIC	□ WA	

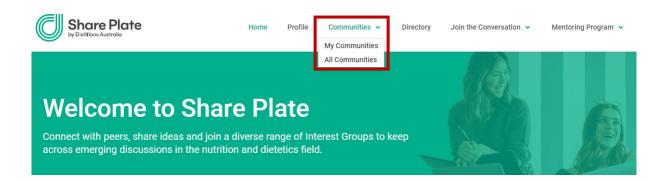
Step 4: Check your 'My Communities' page in Share Plate (please remember to allow 24 hours for requests to be activated)

Click on 'Share Plate' in the top header menu of the Member Portal.



You'll then be taken to Share Plate. Go to the 'My Communities' section by clicking on the drop down menu for 'Communities' in the top navigation bar. Click on 'All communities' to see the full list of communities available, or visit 'My communities' to see the communities you are now part of.





Step 5: Join the conversation

Click on the name of the community to see the latest discussions, view resources in the library and participate in the discussion. For further information on how to get involved in Share Plate, check out other help resources at https://shareplate.dietitiansaustralia.org.au/help