CSI INDIANAPOLIS CHAPTER BOARD OF DIRECTORS
MEETING MINUTES

In Attendance: David Fryman, Bill McGuire, Randy Vogt, Larry Podojil, Ken Schmidt, Christine Walter, Angela Julian, Gene King
Guests: Marcy Watson, Amy Herbertz, Jack Morgan
Absent: Amy Baker, Dustin Schrougham, Gary Tilford, Mike Halstead

Date/Time: Thursday, October 18, 2018, 4:30-5:30
Location: Willows on Westfield, 6729 Westfield Blvd, Indianapolis, IN 46220

The Board Meeting was called to order at 4:38pm.

I. Consent Agenda
   a. September Board Meeting Minutes
   b. Committee Reports
      MOTION: Ken Schmidt motioned to approve minutes, Seconded by David Fryman.

II. Financial Report: Bill McGuire
   a. Last Trade Show invoices are currently being paid.
      ACTION: Final Trade Show financial report will be shared at November Board Meeting.
      ACTION: Mattison Accountant will generate financial reports going forward which will be reported by Treasurer at Board Meetings.

III. Presidential Report: Randy Vogt
   a. Karen Mullins is our new IUPUI student board liaison.
   b. Trade Show committee will be meeting next week for follow up.
   c. Mike Halstead will no longer be soliciting for exhibitors and sponsors. Committee is working on finding a replacement.
   d. Thanks to Ivette Bruns for preparing the paperwork for the Outstanding Chapter Award.
   e. Jack Morgan was elevated to Fellow.
   f. Ariel Su is involved with the Sickle Cell Foundation. The Chapter would like to sponsor a team for their spring Walk/Run. Randy will promote in the next newsletter.

IV. Vice President Report: David Fryman
   a. CSI has a national provider number which will cover the AIA certification fees for all chapters. This was negotiated by National for tours and special programs. It does not cover all topics.
      ACTION: David Fryman is seeking a 2019 Golf Outing co-chair.

V. Old Business
   a. Trade Show Follow Up.
i. Amy Herbertz sent an email to professional nonmembers who attended the Trade Show inviting them to join CSI. Email send 10/10/2018.

ii. Review timeline for the November Program as it is atypical.

iii. New member orientation will be held prior to the January Chapter Meeting.

**ACTION:** Amy Herbertz will send email invitation to all who have joined since the spring orientation.

**VI. New Business**

a. Hockey Event
   i. 35 are registered as of today.
   ii. Registration is available through Saturday, October 20\textsuperscript{th}.

   **ACTION:** Larry Podojil will clarify how the All you Can Eat offer works.

   iii. Board agreed that Larry will plan a spring Duckpin Bowling event.
       - Ralph Pitman will help Larry with planning.

b. Foundation Event
   i. Brewery Tour planned for Thursday, October 25.

c. Institute Annual Meeting
   i. Beginning November 1, all new and renewing members will receive a new membership card, certificate and letter from National.
   ii. The Institute implemented a Dynamic Chapter Program to invigorate Chapter Programs for non-board members only.
   iii. CDT is now a certification as of July 1.
   iv. The Institute added a volunteer portal on their website.

   **ACTION:** Amy Herbertz will explore how best to add a volunteer portal to our website.

   v. 2017-18 financial audit still has not been conducted.

   **MOTION:** Mattison will find an auditor to conduct the audit. If audit can be done for $1500.00 or less, board approval to get started before the November Board Meeting.

   Motion by Ken Schmidt, seconded by David Fryman.

   vi. Three new professional members have been added as a result of the Chapter Challenge.

Motion to adjourn: David Fryman, seconded by Larry Podojil.

**November Board Meeting:**
**Tuesday, November 13, 2018, 4:30-5:30pm**
Seward Associates, 3250 North Post Road #160 Indianapolis, IN 46226

**November Chapter Meeting:**
“Let’s Fix Construction”, **Thursday, November 15, 2018, 4:00-8:15pm**
Willows on Westfield, 6729 Westfield Blvd, Indianapolis, IN 46220