CSI INDIANAPOLIS CHAPTER BOARD OF DIRECTORS
MEETING MINUTES
In attendance: Randy Vogt, Bill McGuire, Gary Tilford, Dustin Schrougham, Christine Walter, Gene King, David Fryman, Angela Julian, Ken Schmidt, Larry Podojil, Mike Halstead
Guests: Marcy Watson, Amy Herbertz, Jack Morgan, Ralph Pitmann
Absent: Amy Baker

Date/Time: Thursday, July 19, 2018, 4:30-5:30pm
Location: The Willows Conference Center, 6729 Westfield Blvd, Indianapolis, IN 46220

Board Meeting was called to order at 4:35

I. Consent Agenda
a. May Board Meeting Minutes
   i. All committee reports are now to be submitted the Friday before Board Meeting to Amy Herbertz who will send reminders to Committee Chairs.
   ii. Board Packet emailed to Board Members the Tuesday prior to the Board Meeting for review.
   iii. Adjustments to be made to June Minutes
        • Change name on list of guests from Joe to Larry.
        • Change Ivette’s last name to Bruns.
        David Fryman made motion to accept minutes as amended, Seconded by Christine Walter
b. Financials through May 2018
c. Committee Reports

II. President Report: Randy Vogt
a. Amy Herbertz has taken the lead in making the switch to the new website platform.
b. Ivette Bruns is new Membership Committee Chair.
c. Discussion about Chapter Meeting schedule and meals.
i. Jack Morgan put out a survey about Chapter Meeting timing.
   • Limited response to survey.
   • Responses were 50/50 for changes being made.
   ACTION: Randy Vogt will write a letter to presenters to ensure presentations do not come across as sales pitches.
d. Congratulations to Jack Morgan on being named Fellow.

III. President Elect Report: David Fryman
a. No report
IV. Old Business
   a. Discussion about dues increase for 2018/19 fiscal year
      i. Electronic Survey was sent in May 2018.
         • Majority of members who responded voted for dues increase (40 responses).
         Idea: Look at offering meeting sponsorship to Industry members.
         Idea: Charge for meals, if attendees don’t want to eat, they don’t have to pay.
         Idea: Begin to look outside of ourselves for sponsors, members, etc.
         
         MOTION: David Fryman motioned that bylaws be amended to allow membership at large to vote electronically on issues if they are unable to vote in person during meeting, etc. while still ensuring that paper ballots are available, Seconded by Bill McGuire.
         
         ACTION: Bylaw Committee will make the change.
         ACTION: Explore if this needs to be run by legal counsel as recommended by the Institute.
   
   b. Qualifications for outstanding chapter.
      
         ACTION: Ralph Pitman will send a copy of the criteria to Randy to forward to board members so that they understand what is needed to earn the award.

V. New Business
   a. 2018-2019 Budget
      i. Proposed 2018-19 Budget presented is balanced.
      ii. Awards and Christmas Party must balance financially and not lose money.
      
      MOTION: Bill McGuire motioned to accept budget as written, Seconded by Larry Podojil.
      
      ACTION: Randy Vogt will schedule a meeting with Committee Chairs to welcome them as new president, explain need for monthly reports prior to Board Meeting, discuss how Mattison can help them with their tasks.
   
   b. Great Lake Membership Challenge Program
      i. Ed Brown will likely be the region representative
      ii. All region presidents received binders about the program.
      iii. Chapter and Membership Chairmen are to find ambassadors to recruit architects and engineers. Region will pay their initial dues.
   
   c. Ralph Pitman has handed over foundation responsibilities to Gene King.
      i. An audit is required to be done by a third party.
      ii. DSV has a group who will conduct the audit for CSI.
      
      Audit needs to be done on books by a third party. DSV has a group to do this for us.
   
   d. Gene King wants to initiate a marketing program.

VI. Open Discussion
   Motion to adjourn by David Fryman, Seconded by Bill.

Next Board Meeting: August 17, 2018-4:30pm at the Willows Conference Center
Chapter Meeting: Decorative Glass with Chris Grimm

UNITING, CONNECTING, BUILDING . . .