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Meeting Name: Board Meeting Agenda Date/Time: May 10th, 2021. 1800

Location: Microsoft Teams virtual meeting Timekeeper: Secretary

Chair / Facilitator: President Scribe: Secretary

**Attendees:**

x\_\_\_ Ivette Bruns President

x\_\_\_ Alan Broderick Vice-President

*x\_\_\_ Andrew Huehls Treasurer*

x\_\_\_ Tom Tuttle Secretary

x\_\_\_ Tony Julian President Elect

x\_\_\_ David Fryman Ex-Officio

Voting Members

\_\_\_ Chris Harouff

x\_\_\_ Bryan Lee

*\_\_\_ Anthony Muriel*

\_\_\_ Larry Podojil

*\_\_\_ Gary Tilford*

x\_\_\_ Lauralee Wikkerink

x\_\_\_ Michael Zunk

Non-voting Members

x\_\_\_ Jack Morgan National Liaison

\_\_\_ Student Liaison

2020-2021 Board Guests:

x\_\_\_ Tom Averitt

\_\_\_ Kelly Holmes

x\_\_\_ Jason Soderlund

**Agenda and*Minutes (Minutes are bolded and italicized)***

To stay on topic, ALL attendees must assist facilitator / presenter to focus on items below.

**Item / Committee by Subject/Motion Discussion**

**Call to Order** IB

**Opening** IB

**Roll Call** TT

**Review/Approve** TT April minutes. TT revising to represent officers.

**Board Minutes**

**Treasurer’s Report** AH Budget and Treasurer’s reports. Review of budget and

 report. TA What were costs pre-COVID? Typical

 meetings pre-COVID were $2,200 per meeting. The

 new fees are typically more than doubled/month.

 ($25/plate vs. $50-60/person) IB Ought to provide a

 program. TJ Should we have a meeting without a meal?

 DF The costs are pretty steep. JS When should we start

 meeting again? HIIPA requirements. TA Could we

 register online to let people know if they’ve had the

 COVID vaccination? JS Are there size restrictions for

 gathering? DF Make sure it is voluntary and that people

 know they do not have to answer. IB will check with

 the State of Indiana. July is our target for in-person.

 June is voluntary and does not have a learning unit,

 awards. AB Hybrid?

**Secretary’s Report** TT

**Committee Reports**

**Item / Committee by Subject/Motion Discussion**

+ Committees AB Status of committee chairs

+ Academic Affairs AB Alan still trying to contact Josh at IUPUI Club but will

 also enlist assistance from Professors as well.

 In order to develop our speaking opportunities, we

 intend to select 4-6 willing, enthusiastic, personable,

 public speaking capable member architects, specifiers

 or manufacturer reps who can present our CSI Chapter

 story to interested students either virtually or in

 person.

 Alan and David already have two or three names. And

 we will certainly include lvette!

 We will look at a summer schedule and start planning

 for the Fall Semester at targeted schools.

 Respectfully, Kris Owen, Recorder. AB Offset workload

 of IB with other volunteers. Interest/availability? Will

 probably pause in June/July as schools start back-up.

 IB presented to IU/Columbus. They were appreciative

 and the students were online. Also presented to

 Purdue, BSU. Good year for academics. AB Look at a

 hybrid option for chapters. Look at a Teams meeting

 with a camera?

 IB Presented to J. Irwin with IU/Bloomington.

+ Certification TJ CDT Summary Review Saturday, 8-May-21. This will

 round out courses. Recap? TJ Nine folks attended the

 class. Summary session last Saturday. Will get names

 to AH for invoicing. Q&A session tomorrow to round-out

 class. One person took the exam, results pending.

 Several others are signed-up to take the test. Will

 there be a CDT next, CCCA, or CCCS certification? Feel

 out chapter for next steps. IB Great job!!! Keep up the

 solid work.

+ Membership TT

+ Newsletter IB Ongoing efforts to generate more content

+ Education Found. DF

+ President’s Forum RV N/A

+ Rafflemeister RV N/A

+ Fellows JM

+ Golf Outing DF Confirmation for June with proper promotion did not

 happen due to venue. This was moved to September

 1st, Wednesday. This gives a chance to max

 sponsorship and fundraising. Labour Day is September

 6th. IB Is this definite? DF This is locked-in. Venue:

 Woodwind Golf Club in Westfield. AB When is the

 shotgun event? JM That is ~a week later. IB Something

 in the newsletter? DF Will make it so.

+ Trade Show DF No issues yet to be solved. Late September/early

 October is the target date. Much higher vaccination

 rates and a sense of normalcy is the potential. IB Might

 be good to have this at the Willows. October may be a

 solid idea with education sessions to bolster

 attendance. Are there conflicts with AIA at that time?

 Stay away from the National Institute Convention. DF

 Third week of October? JM Would have to be a non-

 third Thursday in October. IB The AIA convention is the

 4th week of September. Promote in newsletter to join

 trade show committee and advertising. DF Will come

 up with a blurb. Verify with the Willows. JM May be less

 expensive with no meals.

+ Programs MZ See pre-read from JM. Focus on in-person meetings. IB

 Two suggestions for committee… MZ Have awards

 banquet for June. In-person vs. virtual? IB Could invite

 people interested, then find a venue. Rathskeller

 outdoors? Voting for in-person majority. MZ Opening in

 July/August. Could push-back. Need to fill-out three

 months in a row. Content for programs? Look at online

 course options to see whom could present a good

 technical presentation. Pete Baker checking with Rick

 Wilhite on elevators. Air Barriers might be another

 good option with the Building Enclosure Council (Logan

 Cook. IB will contact about scheduling.) Cathedral

 Stone Masonry is another option. IB Rick did a good job

 for Architura. Interest in all of these. Two others: (1)

 Steve Cain, ADA for multi-family housing (does not

 want to be the 1st meeting back in-person…) and (2)

 Dan Frondorf/presentation on “fundamentals of

 estimating”. This class earned rave reviews and Thad

 Goodman’s recommendation! Bid Day event in-person.

 BEC will help others fall into place. Fill-up calendar with

 events/presentations. Please send ideas for MZ & JM.

+ Special Events LP (1) CSI Indiana Chapter 60th Anniversary Event

 announcement sent. Rathskeller. Recap on event.

 Amazing event!!! Henry Meier was funny and great. LP

 and team did a great job.

 LP (2) “Anarchy Axe” Throwing

+ Social Media / Tech AF

+ Website GB

+ Budget AH No report until change in board. Pulling together

 committee.

+ Bylaws IB

+ Awards IB -Institute Awards

 -Chapter Awards: JS assisting on this and is collecting

 information from committee chairs. Needed information

 will go to him. Programs committee, membership

 committee, minutes, etc. Due: July 13th, so fast turn.

+ Roster MZ

+ CEU’s/AIA LU’s EB

+ Communications EB

+ Meetings Arrangement DF

+ Sponsorship DF

+ Education JM Pre-read agenda from Jack Morgan. (2) “Specifications”

 presentation results. Upcoming events.

+ Tabletop KH

+ Nominating IB

**SPECIAL COMMITTEE REPORTS**

+ Bid Day joint event DF

**OLD BUSINESS**

Mailing Lists

Budget Item from CSI IB Chair for next month. Review for next year. Costs for

 dinner at a venue have doubled. Discuss in May. IB

 Consider how much to raise our dues? AB There is a list

 of dues at other chapters and we are low relatively

 speaking. We also need to possibly find a new location

 for our Chapter meetings.”

**NEW BUSINESS**

+ Great Lakes Region: Ongoing membership relief program, Ken Schmidt.

+AIA Indiana Code Updates Announced proposal for Indiana.

 -ALERT - Indiana Fire Prevention and Building Safety

 Commission’s Exploratory Committee for Code Updates

Weblink: <https://myemail.constantcontact.com/AIA-Indiana-Legislative-E-Newsletter---May-7--2021.html?soid=1011254339003&aid=zvMljIPy2xk>

**PRESIDENT’S REPORT**  IB Important history of Indianapolis Chapter in

 development of standards, materials, and training. This

 raises the industry as a whole. Continue to provide

 content for the newsletter. JM doing work in this regard

 since 2006! IB will start an article on different

 specification sections in the newsletter. Get inspired

 and share!

**GOOD OF THE ORDER**  IB JM awards for top chapter? May have to do this

 virtually. Indianapolis Chapter recognizes special

 people. IB Vote and nominate those people. Will send a

 note for input. Each board member should respond. JM

 A lot of awards can only be won once. Institute Awards

 updates. JM & JS.

**ANNOUNCEMENTS** IB

**PROGRAM** n/a

**ADJOURN** IB Call to Adjourn

 Motion to Adjourn

**Commitments/Agreements/Conclusions**

R=Responsible (doer), A=Accountable, C=Consulted, I=Looped-in

 **TASKS COMMITTEE ATTENDEES**

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**"Parking Area"** (Open/unresolved issues that need follow-up)

 **ISSUE IMPACT RESOLUTION**

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