CDT Study Workshops

This is a series of 7 study workshops for the upcoming CDT Exam. The course format is for individuals who plan to take the Construction Documents Technologist Exam (CDT), and is based on CSI’s *Project Delivery Practice Guide, 3rd Edition.*

**Dates and Times**

**Intro Study Session**
Tuesday, February 22, 2022
4:00 PM – 5:00 PM

**Study Session 1**
Tuesday, March 8, 2022
4:00 PM – 5:30 PM

**Study Session 2**
Tuesday, March 15, 2022
4:00 PM – 5:30 PM

**Study Session 3**
Tuesday, March 29, 2022
4:00 PM – 5:30 PM

**Study Session 4**
Tuesday, April 5, 2022
4:00 PM – 5:30 PM

**Study Session 5**
Tuesday, April 12, 2022
4:00 PM – 5:30 PM

**Study Session 6**
Tuesday, April 19, 2022
4:00 PM – 5:30 PM

Sign-in starts at 3:55 pm

**Location**
Zoom
Meeting invite will be sent after registration

**Method of Enrollment**

For easy on-line registration, please refer to the Minneapolis – St. Paul Chapter of CSI website at: [www.csi-msp.org](http://www.csi-msp.org)

Construction Specifications Institute
c/o IntrinXec Management, Inc.
5353 Wayzata Blvd., Suite 350
St. Louis Park, MN 55416
Phone: 952-564-3044

**Cost**

Students: FREE
CSI Members: $25.00
Non-Members: $50.00

Multiple Attendee Discount:
$25.00 if 5 or more are attending from the same company (at least one must be a CSI member)

HGA Employees:
Please contact Gerhard Guth

Program cost includes instruction & electronic access to course handouts and 8 pre-recorded Sessions to be viewed individually

Registration deadline is
**February 21, 2022**
Session 1 – Introduction / Fundamentals  
(recorded Session 1)
Understand the purpose of the Project Delivery Practice Guide.
Understand the composition and responsibilities of four Project Teams who come together as a single Team.
Gain an insight into:
- the definitions of the various stages of the Life Cycle of a facility
- activities and documents produced during each stage
- team member responsibilities
Understand the activities and documents produced during the first project stage, Project Conception.

Session 2 – Project Conception / Project Delivery  
(recorded Session 2)
Understand the activities and documents produced during the first project stage, Project Conception.
Moves a project from Concept to Completion.
Contractual relationships for Design and Construction of a project.
Six Project Delivery methods.
Management services used for Design and Construction.
Variations in contract payments, scheduling and the number of contracts.

Session 3 – Design  
(recorded Session 3)
Understand the process of converting an Owner’s program into written and graphic documents for Schematic Design and Design Development.
Gain an insight into how quality is established for a Project.
Identify the considerations that influence the design of a Project.
Introduce the basic concepts of Life Cycle costs and value analysis.
Identify the attributes that should be included in the evaluation and selection of products.

Session 4 – Construction Documents  
(recorded Session 4)
Understand how Contract Documents (contract requirements, drawings, specifications, modifications, etc.) define the rights of, responsibilities of, and relationships between the parties.
Gain an insight of the benefits of using standard documents created by professional associations.
Introduce the definitions, purposes, and content of each of the Procurement and Contract Documents.
Understand the distinctions between Procurement and contracting requirements.
Become familiar with the procedures for soliciting pricing for the Work.

Session 5 – Procurement / Preconstruction  
(recorded Session 5 & 6)
Understand the transition from design to construction through the procurement process.
Understand the basic concepts of pricing.
Identify the pricing considerations for the various Project Delivery Methods.
Explore the various components of Owner-Contractor Contracts.

Session 6 – Construction / Life Cycle Activities  
(recorded Session 7 & 8)
Identify the pricing considerations for the various Project Delivery Methods.
Explore the various components of Owner-Contractor Contracts.
Become familiar with the procedures for handling substitutions during bidding.
Gain an insight into the distribution and control of Project information.
Understand the basic concepts of Life cycle activities/analysis.