Award Criteria
(Excerpts from the 2023 Honors & Awards Guide)

1. Distinguished Service Award
   a. Award Criteria
      i. This award is presented to a CSI member who has provided distinguished service as being identified by their peers as one or more of the following:
         1. Providing distinguished service by providing exceptional leadership at the chapter, region, and/or Institute levels;
         2. Being an exceptional innovator through establishment and implementation of programs, methods, or other ideas which further the presence of CSI in the local, region, or national construction industry;
         3. Being an educator and mentor for members of the chapter which results in a marked impact on the chapter, region, or Institute; or
         4. Recognized as a technical expert who is sought out at a local, regional, or national level for their knowledge and expertise.
      ii. “Distinguished Service” is defined as notable and significant contributions at the chapter, region, or Institute level that have furthered the mission of CSI, its standing in the industry, or its image to the public.
      iii. This award is one of the highest forms of recognition the Institute can bestow upon an individual.
      iv. Nominee shall be an Honorary, Distinguished, Emeritus, Retired, or Professional member of CSI with a minimum of 10 years of membership in and service to CSI.
      v. Nomination shall include a detailed narrative explaining the reason for nomination including an explanation of how this person impacted the local construction community as well as CSI at the chapter, region, and/or Institute level.

2. Robert P. Brosseau Award for the Advancement of CSI

Robert P. Brosseau, FCSI, was a member of the Baltimore Chapter, joining in 1967. He served on the Chapter Board of Directors from 1968 through 1980. He also served as a Region director from the Middle Atlantic Region. Mr. Brosseau was greatly interested in continuing education within the construction industry. He was instrumental in establishing such a program at Catonsville Community College (Maryland), to provide courses sponsored and staffed by the Baltimore Chapter. He contributed to seminars sponsored by the AIA and the Building Congress and Exchange of Baltimore. Mr. Brosseau was always concerned with enhancing the position of CSI in the construction industry. He was advanced to Fellowship posthumously in 1982.

   a. Award Criteria
      i. This award is presented to a CSI member who is recognized by peers as a leader who takes on a leadership role focusing on education and the training and mentoring of students and emerging professionals.
      ii. The nominee shall have directly or indirectly affected the education, certification, emerging professional, or academic programs with the local construction community.
      iii. Nomination shall include a detailed narrative explaining the reason for nomination including an explanation of how this person impacted the local construction community as well as CSI at the chapter, region, and/or Institute level.
3. Andrew J. Drozda Mentorship Award
   Andrew J. Drozda, CSI, was a leader in increasing CSI’s visibility in the collegiate and construction arenas. A member of the Raleigh-Durham Chapter since 1986, Drozda served as Southeast Region Institute Director and member of the Institute Education Committee and Academic Affairs Task Team. Drozda encouraged education at the chapter, region, and Institute levels, increasing student participation in activities. In June 2000, he received the Robert P. Brosseau Memorial Award for his “enthusiastic efforts and leadership promoting student activities, continuing education, and hands-on student involvement.” Drozda was an inspiration to many for his dedication to continuing education as well as his efforts in getting the CSI message on college campuses.

   a. Award Criteria
      i. This award is presented to a CSI member recognized by their peers as a true mentor, one who espouses leading by example, someone recognized throughout the chapter, region, and Institute for their actions and is one who is considered a primary support pillar for others to draw strength from, and rely on, for a foundation for their own participation.
      ii. Nomination shall include a detailed narrative explaining the reason for nomination including an explanation of how this person impacted the local construction community as well as CSI at the chapter, region, and/or Institute level.

4. J. Norman Hunter Award for Innovative Allied Organization Cooperation
   J. Norman Hunter, FCSI, was a founder of the Southern California Chapter and after serving two terms as Chapter president became a member of the Institute Board. In 1959 he was advanced to Fellowship posthumously. Born in New Zealand, he came to America in the early 1930’s and practiced architecture in New York and New Jersey before his move to California. Mr. Hunter became one of the first specifications consultants in that Region. In his address at the 1957 CSI Convention, then Institute President Hunter urged closer cooperation with allied industries in fostering common aims and observed the need for professional leadership that would bring about industry-wide cooperation.

   a. Award Criteria
      i. This award is presented to a CSI member, chapter, region, or group recognized by their peers for bringing multiple construction organizations together for a single goal or event.
      ii. This award recognizes those efforts that go beyond simply conducting joint meetings or events like golf tournaments or product shows. The nominee shall have achieved a level of cooperation, synergy, and success which exceeds the expected outcome. The result being collaboration within multiple construction organizations, education, etc., for a specific program or event.
      iii. Nomination shall include a detailed narrative explaining the reason for nomination including an explanation of how this person impacted the local construction community as well as CSI at the chapter, region, and/or Institute level.
5. Hans William Meier Award for Innovation of Certification Programs

Hans William Meier, FCSI, Distinguished Member advocated, nurtured and supported the Certified Construction Specifier (CCS) program for more than 30 years. He has been acknowledged as the leading force in the establishment of CSI’s certification programs and considered an expert in specification and construction document development.

Recognized as one of the nation’s best-known specification writers and specification educators, Mr. Meier has authored “The Library of Specifications Sections” and “The Construction Specification Handbook.”

a. Award Criteria

i. This award is presented to a CSI member or team recognized by their peers as providing innovations in certification preparation and training methods or procedures.

ii. The award is for plans, programs, lesson plans, etc., which incorporate cutting edge technology as well as methods of presenting which go well beyond the normal certification preparation classes offered online and at multiple chapters within the Institute.

iii. Nomination shall include a detailed narrative explaining the reason for nomination including an explanation of how this person impacted the local construction community as well as CSI at the chapter, region, and/or Institute level.

iv. Nomination may include documented recognition of nominee's work.

6. Ben John Small Technical Writing Award

Ben John Small, FCSI, was a founder and former president of the Metropolitan New York Chapter of CSI and served as chairman of the Chapter’s Technical Committee. He was in charge of specifications for the hospital division of the New York City Department of Public Works. In 1945, he joined the firm of La Pierre, Litchfield, and Partners, where he became a partner in 1954. He was advanced to fellowship posthumously in 1959. Mr. Small was a frequent lecturer at Columbia and Princeton Universities, Massachusetts Institute of Technology, and Virginia Polytechnic Institute; wrote a column for “Progressive Architecture;” and was the author of several volumes on specification writing and use and adaptation of materials.

Mr. Small was a member of the American Institute of Architects (AIA) and served as chairman of the AIA Education Committee.

a. Award Criteria

i. This award is presented to a CSI member recognized by their peers as an outstanding technical writer and/or expert in their field.

ii. The nominee shall embody the tenets of leadership, innovation, technical expertise, and/or education excellence and shall be work in any medium of communication (hard copy or electronic).

iii. Nomination shall include a detailed narrative explaining the reason for nomination including an explanation of how this person impacted the local construction community as well as CSI at the chapter, region, and/or Institute level.

iv. Nomination may include documented recognition of nominee’s work, such as articles, presentations, discussion leadership (Linked-In, blog, etc.), or chapter, region, Institute awards for technical excellence.
7. Communications Awards
   a. This award is presented to a member, chapter, region, or organization which has implemented a comprehensive communications program, inclusive of multiple types of communications programs. Each nomination package must meet the specific requirements. In order to show a comprehensive communication program, the nomination shall include at least two of the communications systems listed below:
   
   i. Continuing Publications: The goal of this award is to recognize new, upcoming, and impactful ongoing publications which contain innovative content that highlights cutting edge technology; helps individuals and businesses improve within the construction industry; or helps members or chapters improve their operations.

   Examples of continuing publications include, but are not limited to, items such as newsletters, syndicated columns (either hard copy or electronic), etc. Items published a minimum of 4 times per award cycle are included in this category. Each continuing publication shall include the following requirements to be considered:
   1. The publication shall utilize the CSI Logo within its pages and shall meet all requirements for display of the CSI Logo as defined by the Institute.
   2. The publication shall contain more than standard content (such as President’s Message, upcoming meeting flyer, chapter officer/committee chair information, etc.).
   3. The nomination shall describe how this Continuing Publication impacts the mission of CSI, the chapter, or the region.

   ii. Electronic Communications: The overall basis of an integrated communications program within a chapter, region, or group. The following are considered part of this portion of the program:
   1. Email
   2. Facebook
   3. LinkedIn
   4. Blogs
   5. Website
   6. Contests
   7. Webinars (YouTube or some other media)
   8. e-Classes

   iii. Special Publications: Those publications (either hard copy or electronic) which are published one time. They may be used for an event, to provide information, be a reference, or simply provide a means to further the mission of CSI, the chapter, or the region. Items which are considered under this communication system include, but are not limited to:
   1. Rosters
   2. Marketing Flyers
   3. Directories (meeting all Institute member information release requirements)
   4. Technical Papers
   5. Posters
   6. Calendars
   7. Videos
(Communications Awards, continued)

b. Award Nomination Requirements:
   i. The Award Nomination shall contain a narrative which not only spells out the parts and pieces used in the communication system, but how this system as a whole is used to advance the mission of CSI as well as that of the chapter, or the region.
   ii. The Narrative must also describe the impact that the communication system has on the membership as well as any non-members.
   iii. Materials included shall be published within the preceding 12 months from the due date of the Nomination deadline.
   iv. All materials referenced must contain a specific publication or issue date plainly marked on the document.
   v. Samples of all documents referenced will be included with the nomination. Screenshots from websites, YouTube videos, etc. shall be included.
   vi. Links or other references will not be used unless it is to supplement the attachments, should someone desire to show more than screenshots.
   vii. The number of Awards presented in each category will be determined by the Awards Committee.

8. Innovation in Construction Award
   a. Award Criteria
      i. This award is presented to an individual or team who, in the opinion of their peers innovatively developed or discovered new uses for materials, methods, technology, or project delivery systems.
      ii. Nomination shall include a detailed narrative explaining the reason for nomination including an explanation of how this nominee impacted the construction community as well as CSI, at the chapter, region, and/or Institute level.

9. Environmental Stewardship Award
   a. Award Criteria
      i. This award was created to recognize those who have become a “Steward of the Environment” within their city, county, state, region, etc. (a Steward of the Environment is one who not only espouses but actively and publicly is an environmental practitioner).
      ii. This award is presented to those individuals, organizations, or firms who, in the opinion of their peers:
         1. Demonstrate environmental stewardship through innovations in promoting environmental awareness in the construction industry; and
         2. Practice sustainability through design, technology, or construction means and methods in a prominent manner; and
         3. Educate and mentor others in the advantages of designing for sustainability.
      iii. Nomination shall include a detailed narrative explaining the reason for nomination including an explanation of how this entity impacted the local construction community as well as CSI at the chapter, region, and/or Institute level.
10. Organizational Certificate of Appreciation
   a. Award Criteria
      i. This award is presented to a firm, organization, or association who, in the opinion of their peers, has provided one of the following:
         1. Exceptional accomplishments that bring CSI (at the chapter, region, or Institute levels) to the forefront of the construction industry in their respective arenas;
         2. Promotes one of tenets of CSI – Education, Certification, or Development of Technology to benefit the construction industry; or
         3. Working with the local chapter, region, or Institute to assist with their operations that provide a value-added service.
      ii. This award is the highest award the Institute can bestow on a firm, organization, or association.
      iii. Nomination shall include a detailed narrative explaining the reason for nomination including an explanation of how this entity impacted the local construction community as well as CSI at the chapter, region, and/or Institute level.

11. Outstanding Contribution Award
   a. Award Criteria
      i. This award is presented to a CSI member, chapter, region, or group that has made commendable contributions that:
         1. furthers the influence of CSI in the local construction industry; or
         2. increases the visibility of CSI in the local construction industry; or
         3. provides a value-added service to the chapter, region, or Institute.
      ii. This award is for those contributions which are not specifically covered by other awards.
      iii. This award recognizes contributions above and beyond those normally performed as part of a chapter, region, or Institute officer, committee, or member (i.e. educational or technical programs).
      iv. Nominations shall include a detailed narrative explaining the reason for nomination, including an explanation of the “commendable contribution” impacting the local construction community as well as CSI at the chapter, region and/or Institute level. The narrative should show how the contribution consistently over a period of years has made an improvement and how it will continue in future years.
12. Outstanding Emerging Professional Award
   a. Award Criteria:
      i. This award is presented to CSI Members 35 years of age or younger with 3 years or
         less CSI Membership who are recognized by their peers as having made commendable
         contributions to further the mission of CSI in one or more of the following:
         1. Exceptional accomplishments that bring CSI at the chapter, region, or
            Institute levels to the forefront of the design/construction industry; or
         2. Promotes one of the tenants of CSI Education, Certification, or Development of
            Technology to benefit the design/construction industry; or
         3. Has exhibited exceptional leadership at the chapter, region, or Institute, since
            joining CSI; or
         4. Has contributed significant work with their local chapter, their region, or
            Institute to assist with operations that provide a value-added service.
      ii. Nomination shall include a detailed narrative explaining the reason for
          nomination including an explanation of how this member has impacted the local
          design/construction community as well as CSI at the Chapter, Region, or Institute
          level.

13. Technical Document Award
   a. Award Criteria
      i. This award is presented to an individual, chapter, region, or group for a single
         outstanding accomplishment in technical writing other than project
         specifications.
      ii. Document shall have been published or revised within 24 months of the
          nomination deadline.
      iii. Nomination shall include the technical document and a narrative explaining its
           significance.