

Hello, Everyone!

This past month the Great Lakes Region Board made a big push to gain members through **the Chapter Challenge Program**.

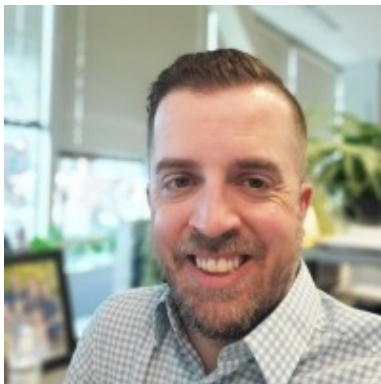
For those who do not know, this program was the creation of one of our own, Mr. Ken Schmidt, and its purpose is to provide **1-year free memberships** to new professional members of CSI. This helps build chapter membership and in turn helps the CSI organization.

During the month of February due to the efforts of several Great Lakes Region chapters, we gained 12 new members through the Chapter Challenge. In fact that number grew another 2 in a mornings span. We are excited about the momentum this creates for those chapters and encourage folks to continue to utilize the Chapter Challenge. We can't wait to share the news about our efforts with Ken.

Beyond that, I wanted to remind everyone about the upcoming **Region Conference that will be in Grand Rapids, MI on May 29-31**. This will be a great event to meet with product reps, get learning units, and also get leadership training.

We hope that you will join us for the amazing event hosted by the Grand Rapids Chapter.

Kirk Paisley, AIA, NCARB, CSI, CDT, LEED AP



NEWSLETTER

Spring Forward, Spring Break.



Student Outreach

Student outreach can enhance your chapter's roster. That's good news. Having a relationship with your local technical school, College or University can be productive. Spring into action and find these Construction Management or Architecture programs. Visit their professors. Now is a good time to offer to help create content for summer and fall classes.

Offer to be a guest speaker. Reps, provide some samples of your products or web access to the products you manufacture for class lectures. Architects, offer to share some access to changing systems or new technologies that you are using in your projects. **Show the value of being involved in CSI with our networking and job opportunities.**

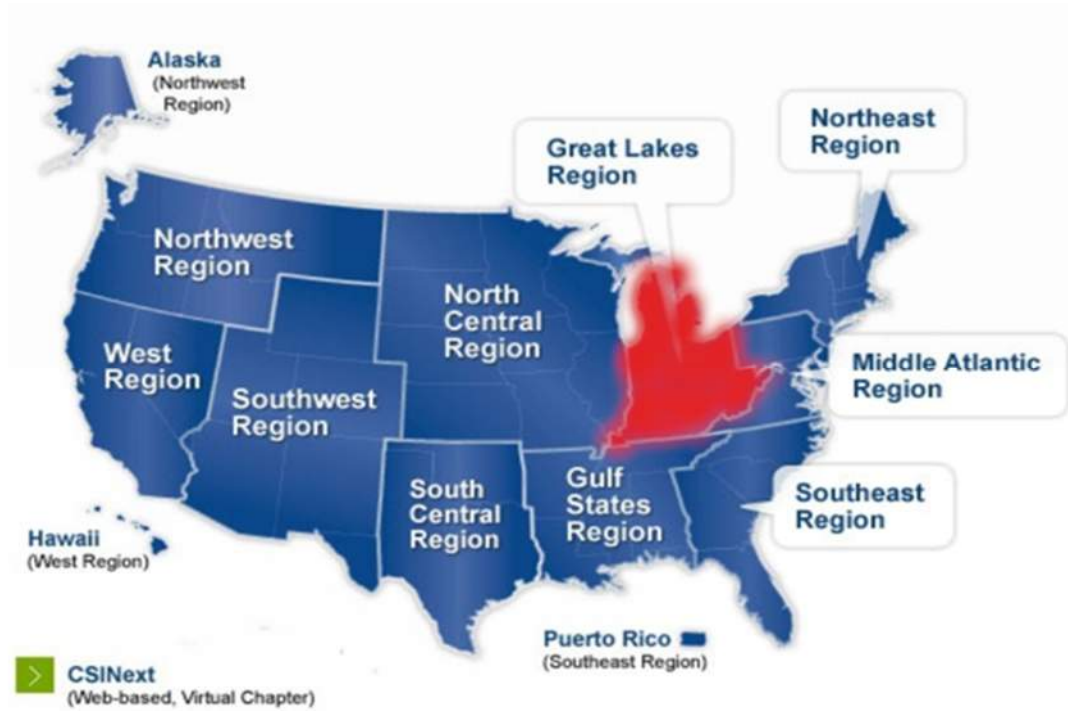
Offer to accompany them in their marketing outreach to Jr. High, High School and technical school visits. Having an industry veteran to share real world happenings brings validity to their list of reasons to attend their institution.

Make it fun. Dress for the occasion for your visit. It's spring break season. Tools to accompany visits can include beach balls and towels, suntan lotion. (CSI labeled gets you extra points!) A Hawaiian shirt and sunglasses. Don't forget the membership forms, just in case.

Thad Goodman, FSCI, CDT, CCPR, LEED Green Associate
Region Academic Program Committee

NEWSLETTER

The Region



CHAPTERS

Akron-Canton

Ohio Valley

Cleveland

CSI Next

Evansville

Grand Rapids

Indianapolis

Lansing

Louisville

Metro Detroit

Our Mission

To advance building information management
and education of project teams to
improve facility performance.

[Home - Great Lakes Region \(csiresources.org\)](http://csiresources.org)

ANSWERS: 1. - c [PDPG 5.6.3*]; 2. - c [PDPG 5.6*]; 3. - a [PDPG 5.1.2*]; 4. - c [PDPG 5.6.3*]; 5. - a [PDPG 7.3*] (March 2025, *The GLR Newsletter* Electronic)
* PDPG – Third Edition

CERTIFICATION QUIZ ANSWERS

NEWSLETTER

Here are **some of the things your Region and Region Officers do** better as part of the Construction Specifications Institution Structure:

Leadership Training If you've ever thought about applying for a Chapter Leadership position, it's as simple as looking [here](#) to see what kind of thing are expected.

Programs Bureau- Programs Chairs have a place to go to fill up a hole or two in the annual calendar. If you see a monthly program that stands out, please pass those thoughts on to Jack Morgan, who oversees the submissions. Visit the Speakers Bureau [here](#).

Awards- The format and organization of our Awards program is very robust and well thought out. It has been seen by other regions and used as a template for the creation of their awards programs. Please review it [here](#) to see how to reward active leaders in your chapter. Jack Morgan (Indianapolis) is the current Awards Committee Chair.

Chapter Challenge- Introduced in 2018. It is a way to introduce your friends and colleagues to CSI. More on this on page 3 of this newsletter.

Member Relief Program- Introduced December 2020, still in effect. Details and information [here](#).

We ENCOURAGE YOU to GET INVOLVED with the Region FOR 2025!

Please Join Us - We need YOU!

NEWSLETTER

- **2025 GLR Region Leadership and Product Show Conference**, Grand Rapids, Michigan. Week of May 29-31. Registration open, also see this Newsletter.
- **Drive** for more Membership! Are you talking it up?
- **Begin** Recruiting Officer and Leaders for Next Fiscal Year.
- **New Fiscal Year** Begins July 1, 2025, through June 30, 2026.
- **Report** - Officer and Leader Roster Report Due *Must be submitted even if roster remains same 31-May 2025.
- **Members** currently 624 and counting Members in our Region.
- **The Region needs YOU** for the following OPEN POSITIONS- **2025**:
 - President (Proxy)
 - Vice President-2
 - Technical Chair
- **CSI 2025 National Conference** October 15-17– **Cleveland, Ohio**
- **Chapter events**: Go to Chapter websites. See page 12.
- Kicking around the Idea for a Bi-Region Conference. Stay tuned.
- **Fiscal Year Ends**: June 30, 2025.
- **IRS** From 990 Due - most chapters and regions November 15.
- **Share**: Send to staylo2021@outlook.com
 - your CSI Chapter event photos for Newsletter
 - your CSI Master Specifiers Retreat (MSR) experience for the newsletter
 - your Certification Exam experience that you would like to share
 - your Spec-related photos with message for the Newsletter
- **Outstanding Chapter Commendation** nomination due, July 2025.
- **SCIP** 2025 - Louisville, KY June 8-10, 2025- Registrations open.
- **Earn Learning Units**. Check out the CSI Learning Library for other courses offering Learning Units. There is a wealth of information and learning opportunities.
- There are many resources available to chapters and regions on the chapter and Region community at CSlresources.org.

NEWSLETTER

- **Chapter Membership:** Make a 2025 plan to get new members with Chapter Challenge at your events.
- **Chapters Activities:** Make a 2025 plan to get your Chapter Activities in the GLR Newsletter. Send staylo2021@outlook.com so we can share.
- **Chapter Study** Certifications: Let us know about your Certification study groups.
- Does your **Chapter** have a plan to **SPONSOR** a member to The CSI National Conference?
- **Showcase your company LOGO in the newsletter.** Send staylo2021@outlook.com.
- **Awards, Awards and more Awards.** See information in this newsletter.
- **Cleveland Chapter Activities:**
 - **April 10, 2025;** SPECtaCLE Event.
 - **June 11, 2025;** CSI outing to Cleveland Guardians Game.
- **Grand Rapids Activities:** (see website for more details)
 - **April 17, 2025;** 5-8pm – Grand Rapids Chapter Meeting - Designing Cold Storage Facilities; FireRock Grille.
 - **May 29-31, 2025;** Grand Rapids Product Show and Region Conference;
 - **June 4, 2025;** 40th Annual James "Hojo" Hojnacki Scholarship Golf Outing; Thornapple Pointe Golf Club.
- **Louisville Activities:** (see website for more details)
 - **March 24, 2025;** Next BI-monthly VP's Inside Scoop Report.
 - **June 8-10, 2025;** Hosting SCIP Conference.
- **Metro Detroit Activities:** (see website for more details)
 - **March 2025;** Factory Tour- TBD.
 - **April 2025;** Sustainability Discussion with USGBC.
- **Indianapolis Activities:** (see website for more details)
 - **March 20, 2025;** By Others- Subcontractor Responsible for Transitions.
 - **May 15, 2025;** ADA Topic.
 - **June 19, 2025;** Awards Banquet.
 - **September 18, 2025;** Trade Show.
 - **December 4, 2025;** Holiday Party.
- **CSINext Activities:** (see website for more details)
 - **March 2025;** Exterior Cladding and Rainscreen Topic.
 - **April 26, 2025;** CDT Bootcamp Columbus State.
 - **June 2025;** Owners requirements for Fall Protection.
- **Ohio Valley Activities:** (see website for more details)
 - **April 8, 2025;** Fiber cement Wall Systems- How to Specify.
 - **May 1, 2025;** Spring Swing at Top Golf.

NEWSLETTER

- A reminder that **Leadership Training** powerpoint information is available. We encourage all new Leaders to please review the information. Look for your role here:
<https://www.csiresources.org/greatlakesregion/training/leader-training>
- **CSI Member Product Reps** - please send us your Logos to get showcased in the GLR Newsletter. Contact staylo2021@outlook.com
- **Newsletter Content. Say something! You have a voice.** Sound off in the newsletter. Contact staylo2021@outlook.com
- **Chapter Presidents** – please forward the “in grace” Members to your Chapter Membership Chairs and ask them to personally reach out to the Members in your Chapter that are on the “in grace” list.
Any questions contact: breeze@ghafari.com
- **Strategic Plan** -Need your input for the following:
 1. Suggest ways to increase membership?
 2. Suggest revenue streams for the Region?
 3. Suggest ways to Improve the membership experience?
 4. Suggest ways to involve the building information community?

Send responses here: [Strategic plan comments](#)

NEWSLETTER

The CHAPTER CHALLENGE, which began in 2018, is still in full effect.

The purpose of this CHALLENGE is to increase membership. In this CHAPTER CHALLENGE, the Chapter members must recruit new members with no cost to the new member. The Chapter will pay for the first year's chapter dues, and the Region will pay for the first year's Institute dues. This is for PROFESSIONAL and EMERGING PROFESSIONAL members only (renewals and industry members are not included).

Your involvement does not stop there! Once the new members attend their first Chapter meeting, the Chapter has to engage those new members, embrace them by making them a part of the Chapter, getting them involved, and giving them a sense of belonging.

Who can you recommend today?

If you have any questions or need any other information, please contact one of the following:

Great Lakes Region - President

Kirk Paisley – 513-964-1154

kirk.paisley@bdclarchitects.com

Great Lakes Region - Membership Chair

Blair Reese 313-269-3868

breese@ghafari.com

Form(s) attached



Construction Specifications Institute Great Lakes Region

“CHAPTER CHALLENGE”

What is CHAPTER CHALLENGE?

- Chapter Challenge is a way to allow Design and Construction Professionals the opportunity to experience CSI for one year with CSI's goal of the Professional realizing the value of CSI and continue Membership beyond the Chapter Challenge Year.

Who is eligible for CHAPTER CHALLENGE?

- Chapter Challenge is open to a Member of an Architect, Engineer, Interior Designer, or General Contractor Firm who may not be familiar with CSI or have not been a Member of CSI for at least 3 years.

What Does the CHAPTER CHALLENGE Cost?

- New Member - \$0.00 for the first year of membership:
 - The only cost will be participation:
 - Commitment to attend a minimum of 4 regularly scheduled educational meetings in the Chapter Challenge Year;
 - Report the value of being a CSI Member to a Principal or Decision Maker in the Chapter Challenge Member's Firm a minimum of two times during the Chapter Challenge Year.

How to apply for CHAPTER CHALLENGE?

- Fill out TODAY the attached CSI Membership Application and return it to the Great Lakes Region Membership Chair in the Newsletter.



PO Box 81
Annapolis Junction, MD 20701
Phone: 800-689-2900
CSI Tax ID#: 53-0242938
Fax to: 703-940-8600

Enroll online at www.csiresources.org/join

MEMBERSHIP TYPES

☐ **Professional: \$375**

I am a technically experienced individual whose primary function is to author, manage, or communicate building information; to create, interpret, or use construction documents; or to educate, support, or assist the construction industry.

☐ **Emerging Professional: \$200***

I am an individual who has less than three years experience in any construction-related field and am a prospective Professional Member.

☐ **Student: \$70***

I am a full-time student enrolled in an undergraduate or graduate program in a construction industry curriculum at an educational institution.

**Emerging Professional membership is limited to three years, at which time members must renew at the Professional level.*

CSI Membership

CSI Membership is good for one year, with your membership starting the day that your payment is received and processed.



Prices and information are subject to change.

MEMBERSHIP ENROLLMENT FORM

Personal Information

First name: _____ Middle initial: _____ Last name: _____

Nickname: _____

Title: _____

Firm name: _____

Website: _____

Primary Address: _____

City | State | Zip: _____

Primary phone: _____ Fax: _____
 (_____) (_____) _____

Primary Email: _____

Date of birth: _____

Please review the listings on the back and enter the corresponding number(s) that best describe the following:

Occupation code: _____ Firm type code: _____

Membership Dues and Chapter Designation

Membership Dues (See types of membership above) \$ _____

Home Chapter (See reverse side) _____ Included

Membership Certificate (Optional) \$ 15.00

Total (US funds only) \$ _____

Signature* _____

**Required to validate your enrollment form.*

(Payable to CSI—please specify "Member Dues" and if renewing membership include member ID on memo line.)

Visa ☐ Mastercard ☐ AMEX ☐ Check ☐

Card # _____ CVV Code _____ Exp Date _____

Signature* _____

**Signature required for credit card authorization. If using a credit card, please do not email form for security purposes.*



Occupation Codes

100 Specifier or Specifications Consultant	118 A/E Drafter – CAD Operator	137 Surety Professional
101 Architect	119 Estimator	138 Insurance Professional
102 Forensic Architect	120 Surveyor	139 Accountant
103 Landscape Architect/ Designer	121 Construction Manager	140 Attorney
104 Interior Designer/Space Planner	122 General Contractor	141 Manufacturer's Rep/ Supplier
105 Project Manager	123 Subcontractor	142 Building Product Distributor
106 Contract Administrator	124 Constructor	143 Electronic Media Manufacturing Personnel
107 Civil Engineer	125 Construction Trades	144 Project Information Manager
108 Environmental Engineer	126 Labor Representative	145 Publisher
109 Water Resources Engineer	127 Test Lab Personnel	146 Graphic Designer
110 Structural Engineer	128 A/E Representative	147 Technical Writer
111 Electrical Engineer	129 Public Agencies Staff	148 Computer Support Specialist
112 Electronics Engineer	130 Building Official	149 Systems Administrator
113 Mechanical Engineer	131 Building Inspector	150 Association Staff
114 Forensic Engineer	132 Building Owner	151 Academician/Professor/ Teacher
115 Urban Planner	133 Developer	152 Academic Staff
116 Engineering Technician	134 Facilities Manager	153 Student
117 Consultant	135 Realtor	154 Other
	136 Construction Finance Professional	

Locate the numbers corresponding to your occupation and type of firm, then write them in on the front of this form.

Firm Codes

300 Commercial Developer
301 Municipal Government
302 State Government
303 Federal Government
304 Product Distributor
305 Manufacturer/Supplier
306 A/E Firm
307 Architectural Design Firm
308 Construction Management
309 Contractor
310 Subcontractor
311 Other (indicate on application)
312 Academic
313 Association/ Technical Society

Chapters

A home chapter is included as part of your CSI membership. Designate your preferred home chapter on the front of this application. If one is not chosen, the home chapter will be assigned based on your address. For more information, visit www.csiresources.org/communities/components.

Alabama

Birmingham
Huntsville
Mobile Bay
Montgomery

Alaska

Cook Inlet

Arizona

Phoenix
Tucson

Arkansas

Little Rock

California

East Bay-Oakland
Fresno
Los Angeles
Orange County
Redwood Empire
Sacramento
San Diego
San Francisco
Santa Clara Valley

Colorado

Denver
Pikes Peak

Connecticut

Hartford
Housatonic

District of Columbia

DC Metropolitan

Florida

Greater Orlando
South Florida
Pensacola
Suncoast
Tampa Bay

Georgia

Atlanta

Hawaii

Honolulu

Illinois

Chicago

Indiana

Evansville
Indianapolis

Iowa

Central Iowa
Crandic

Kansas

Flint Hills
Mid-Kansas

Kentucky

Louisville

Louisiana

Acadiana
Baton Rouge
New Orleans
Shreveport

Maryland

Baltimore

Massachusetts

Boston

Worcester County

Michigan

Grand Rapids
Lansing
Metropolitan Detroit

Minnesota

Minneapolis-St. Paul
Twin Ports

Mississippi

Mississippi

Missouri

Central Missouri
Greater St. Louis
Kansas City
Southwest Missouri

Nebraska

Nebraska

Nevada

Las Vegas

New Hampshire

New Hampshire

New Jersey

New Jersey

New Mexico

Albuquerque

New York

Buffalo-Western NY
Eastern New York
Long Island
Metropolitan New York
Rochester

Syracuse

North Carolina

Charlotte
Raleigh-Durham

North Dakota

North Dakota/Red River Valley

Ohio

Akron-Canton
Cincinnati
Columbus
Cleveland
Dayton-Miami Valley

Oklahoma

Oklahoma City
Oklahoma State Univ.

Oregon

Portland
Willamette Valley

Pennsylvania

Greater Lehigh Valley
Central Pennsylvania
Erie-Northwestern
Pennsylvania
Northcentral Penn
Philadelphia
Pittsburgh

Rhode Island

Rhode Island

South Carolina

Charleston
Grand Strand
Greenville

Tennessee

Chattanooga
Knoxville
Memphis
Nashville

Texas

Amarillo
Austin
Dallas
Fort Worth
Houston
San Antonio

Utah

Salt Lake City

Vermont

Vermont

Virginia

Blue Ridge
Central Virginia
Northern Virginia
Richmond
Tidewater

Washington

Mt. Rainier
Puget Sound
Spokane

Wisconsin

Fox River Valley
Madison
Milwaukee

CSINext

(Virtual Chapter)

NEWSLETTER

Great Lakes Region CSI Quizmaster – March 2025

Jack P. Morgan, FCSI, CCS, CCCA, CDT, AIA, LEED Green Associate, NCARB, SCIP
Great Lakes CSI Quizmaster

1. Division 01 sections apply broadly to the execution of the work of all the other sections of the specifications. In addition, they expand on certain administrative and procedural provisions of the:
 - a. Drawings.
 - b. Construction Agreement.
 - c. Conditions of the Contract.
 - d. Procurement Documents.
2. The volume containing the Specifications, Conditions of the Contract, information to bidders, instructions to bidders, and the bid form is called:
 - a. Spec book.
 - b. Preliminary Project Descriptions.
 - c. Project Manual.
 - d. Submittals.
 - e. None of the above.
 - f. All of the above.
3. Contract Documents consist of:
 - a. Agreement between Owner and Contractor, Conditions of the Contract, drawings, and modifications, other documents listed in the Agreement.
 - b. Agreement between Owner and Contractor, Conditions of the Contract, drawings and specifications, Project Manual, and shop drawings.
 - c. Agreement between Owner and Contractor, Conditions of the Contract, drawings and specifications, instructions to bidders, bid form, addenda, modifications, other documents listed in the Agreement.
 - d. None of the above.
4. Division 01 should be used to:
 - a. Provide a location for General and Supplementary Conditions.
 - b. Provide a means to modify standard sections of the specifications.
 - c. Provide a logical arrangement for specifying administrative, procedural, and temporary facilities.
 - d. Provide a location for specifying special construction and materials the bidders might overlook.
5. The agreement form, before modifications, should be reviewed carefully by the:
 - a. Owner's legal counsel.
 - b. Owner.
 - c. Architect and Owner.
 - d. Contractor.

CERTIFICATION QUIZ ANSWERS – See page 3

LEGO Architecture:

[LEGO architecture series continues with iconic film set house - Construction Specifier](#)

Barrier breakthroughs - Achieving airtightness in modern construction:

[Barrier breakthroughs: Achieving airtightness in modern construction - Construction Specifier](#)

Women In Design – 2024 Award Winners

[Meet the 2024 Women in Architecture Award Winners | Architectural Record](#)

Acelab Materials Hub Brings AI to Architectural Specification

[Acelab Materials Hub Brings AI to Architectural Specification | Engineering News-Record](#)



The Cleveland Chapter of CSI would like to invite you to participate in our upcoming event, SPEcTaCLE, on April 10, 2025. As a fellow member or follower of our chapter, we are prioritizing your participation in our event which is happening at the Embassy Suites by Hilton Cleveland Beachwood.

This event will be a “speed-dating” type event and you will have the opportunity to have one-on-one discussions with 10-12 product manufacturers from leading suppliers to the construction industry. In addition to the one-on-one sessions, we will be providing breakfast, lunch, and a happy hour for networking at the end of the day. In addition to a terrific event, one participating architect will receive a free one-year membership to CSI.

Lunch will include Keynote Speaker: **Tom Einhouse, VP of Facilities and Maintenance (retired), Playhouse Square**. More about Tom can be found on pages 2 and 3 of this [issue of Crain's Cleveland Business](#).

He will be presenting “**Playhouse Square History and Restoration and its Impact on the Community**”. Participants will receive **1.0** hours of AIA HSW CEUs.

Here is current the list of manufacturers that will be participating this year:

- Ametco Manufacturing Corporation (*Architectural fence and gate systems, railings, sunshades, grilles, screens, louvers, and perforated metal*)
- Envirospec Inc. (*Rooftop paving stone pedestal systems*)
- Oldcastle BuildingEnvelope (*Architectural glass and windows, curtain wall, entrances, skylights, storefronts, structural glass wall, window wall, sun controls*)
- Raynor (*Garage door systems*)
- Avery Dennison (*Materials science and digital identification solutions*)
- York Flashings (*Through wall flashings*)
- Polyglass (*Roofing & waterproofing solutions*)

- Imetco (*Rainscreen, roof and wall systems*)
- GAF Commercial Roofing (*Building and roofing products*)
- Advanced Architectural Products (*Insulation, building enclosure, window systems*)
- C.R. Laurence (*Door hardware, shower system hinges, railing systems*)
- Anchor Products (*HVAC Tie Down kits, Duct Securement, Roof and Wall Mounted Electrical boxes and more*)
- Kuraray America (*Interlayers for laminated glass*)
- ...more to follow

Please let us know if you would like to reserve a space for the event by registering [HERE](#) so we can provide background information to the manufacturers' representatives. If you have colleagues that may be interested, please forward this information to them. Please complete your registration by February 28, 2025. If you have additional questions, please contact [Brian James](#) or [Mark Jacobson](#).

Thank you in advance for your past support of the Cleveland Chapter of CSI and we look forward to seeing you in April.

Sincerely,

Brian James, CSI
SPECTaCLE Chairman

Mark Jacobson, CSI
President, Cleveland Chapter

Brad Saeger, CSI
President-Elect, Cleveland Chapter

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Chapter 2024 - 2025 Chapter Contacts

Chapter	President	Email	Website for Information
Ohio Valley	Nathan Schneider	Nathan.Schneider@LWsupply.com	Website
Cleveland	Mark Jacobson	mark.jacobson@majaconsult.com	Website
CSI Next	Luana Buratynski	Luana.Buratynski@northernfacades.com	Website
Evansville	Jack Kinkel	jt@kinkel-ae.com	none
Grand Rapids	Brad Hayden	bhayden@tremcoinc.com	Website
Indianapolis	Garrett Dickerson	gdicker4@gmail.com	Website
Lansing	Richard Keuneke	rkeuneke@bergmannpc.com	none
Louisville	Randal Reifsnider	randal.j.reifsnider@gmail.com	Website
Metro Detroit	Mallory Hoffman	mallory@signaturespec.com	Website

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Officers

GLR President	GLR President- Elect	GLR Immediate Past President
Kirk Paisley kirk.paisley@bdclarchitects.com 513-964-1154	Open	Gregg Jones gjones@abonmarche.com 260-216-0222
GLR Vice President 1	GLR Vice President 2	GLR Treasurer
John Workley john.workley@vocon.com 216-539-1645	Mark Ogg Mark.Ogg@am.ill.com 513-205-3813	Scott Taylor staylo2021@outlook.com 216-870-1970
GLR Secretary	GLR Institute Director	GLR Emerging Professional
April Rawson arawson@obe.com 740-323-6089	Ivette Bruns ibruns@ratiodesign.com 317-275-6697	Open

Committees

GLR Academic Liaison	GLR Awards Chair	GLR Education Chair
Thad Goodman thadg@nationalgypsum.com 614-296-5375	Jack Morgan morwalsoplad1@gmail.com 317-508-4516	Brad Saeger bsaeger@moodynolan.com 216-356-4172
GLR Certification Chair	GLR Region Conference Chair	GLR Librarian
Open	Gregg Jones gjones@abonmarche.com 260-216-0222	Jack Morgan morwalsoplad1@gmail.com 317-508-4516

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Committees

GLR Electronic Communications	GLR Membership Chair	GLR Nominating Chair
David Proudfit	Blair Reese	Open
Dsp-csi@cinci.rr.com	breese@ghafari.com	
513-607-2030	313-269-3868	
GLR Newsletter Co-Editor	GLR Newsletter Editor	GLR Newsletter Distribution
Jack Morgan	Scott Taylor	Ed Brown
morwalsoplad1@gmail.com	staylo2021@outlook.com	ebrown@eticagroup.com
317-508-4516	216-870-1970	317-268-1819

NEWSLETTER

**YOUR Company Logo
HERE for ONE YEAR
with promotion article**

**YOUR Company Logo
HERE for ONE YEAR
with promotion article**

**YOUR Company Logo
HERE for ONE YEAR
with promotion article**

PARTNER with US to engage the Design, Architect, Engineer, Owner and Contractors by recognition to manufacturers, your products and services, advertise here.

Contact: Jack Morgan morwalsoplad1@gmail.com

NEWSLETTER

Yearly Reporting Requirements

To ensure continuity in operations, including timely dues payments to chapters, and to acknowledge compliance with the affiliation agreement, every component is asked to complete two reports per year:

May 31 Report

Submit: Officer and leader roster for upcoming fiscal year

September 30 Report

Attest that:

- The component is in good standing to conduct business (current with state and current with IRS)
- Directors and officers' insurance is in place
- General liability insurance is in place
- Banking information is current

Identify:

Any enabling document that changed in previous fiscal year-

- Submit updated copies if have not already
- If bylaws were updated, must also confirm reviewed by independent legal counsel experienced with non-profit, tax-exempt organizations prior to adoption.

Submit:

- Financial documents from the previous year, including state of activities, balance sheet, and cash flow.
- Potential recruitment and customer lists

These reports will be available at least two months ahead of their due date and will be accessible through the Chapter and Region Leader Community.

In the case that a component is not able to meet one of these obligations, the component and CSI national will work together to create a plan to become compliant.



**GIVE
CONGRATULATIONS
To those passing
the Exam!**

Jennifer Ayers, CSI, CDT - Louisville	Louisville	CDT Exam - Fall 2024	Pass
NIKITA BHARWADA, CSI, CDT - Ohio Valley Chapter	Ohio Valley Chapter	CDT Exam - Fall 2024	Pass
Aubrey Browning, CSI, CDT - Metropolitan Detroit	Metropolitan Detroit	CDT Exam - Fall 2024	Pass
Anthony Butler, CSI, CDT - Louisville	Louisville	CDT Exam - Fall 2024	Pass
Clara Cabral Cristofalo, CSI, CDT - Metropolitan Detroit	Metropolitan Detroit	CDT Exam - Fall 2024	Pass
David Gregg, CSI, CDT - Ohio Valley Chapter	Ohio Valley Chapter	CDT Exam - Fall 2024	Pass
Reed Miller, CSI, CDT - Metropolitan Detroit	Metropolitan Detroit	CDT Exam - Fall 2024	Pass
Erin May Smith, CSI, CDT - Grand Rapids	Grand Rapids	CDT Exam - Fall 2024	Pass
Bradley Watson, CSI, CDT - Grand Rapids	Grand Rapids	CDT Exam - Fall 2024	Pass

Register for YOUR EXAM - [Here](#)

NEWSLETTER

May 29, 2025 | 8:00 AM to 11:59 PM
Embassy Suites Grand Rapids Downtown
710 Monroe Ave NW, Grand Rapids, MI, 49503

Call 616-512-5700 (800-774-1500) and mention CSI Great Lakes Conference to
confirm the special rate of \$\$259 per night plus tax (breakfast included).

The special rate ends 4/29/2025, so don't wait.

Self-Parking: \$15/night

2025 CSI GR CHAPTER PRODUCT SHOW + GREAT LAKES

REGION LEADERSHIP CONFERENCE

Navigating the Rapids of CSI Leadership

The CSI Grand Rapids Chapter is excited to bring back our product expo and host the CSI GLR Leadership Conference in the Spring of 2025. These will be held in Grand Rapids, Michigan at the Embassy Suites Downtown, conveniently located off of US-131 and I-196.

Our product expo will be held on Thursday May 29th and will include a full day of vendor tabletops and CEU sessions concluding with the **CSI GR Chapter Meeting** for all expo and conference attendees.

The **2025 CSI Great Lakes Region Leadership Conference** will be held on Friday May 30th & Saturday May 31st. Join us and CSI members from Michigan, Indiana, Ohio, and Kentucky for an opportunity for networking, education, vendor tabletops, and leadership development.

Combination package for both events will be available for all attendees. [**REGISTER TODAY**](#)

NEWSLETTER

Conference Schedule (subject to change)

Thursday, May 29, 2025 - GLR Chapter Product Show

- 7:30 - 8:30 am - Breakfast (hotel guests only)
- 8:00 - 9:00 am - Exhibitor setup
- 9:00 - 10:00 am - Registration and Tabletops open
- 10:00 - 11:00 am - CEU session
- 11:00 am - 12:00 pm - Tabletops
- 12:00 - 1:00 pm - Lunch & Keynote Speaker
- 1:00 - 2:00 pm - Tabletops
- 2:00 - 3:00 pm - CEU session
- 3:00 - 4:00 pm - Tabletops
- 4:00 - 6:00 pm - Happy Hour: Networking event with GR Chapter & Great Lake Region Conference
- 6:00 - 8:00 pm - Grand Rapids Chapter meeting: Dinner & Speaker

Friday, May 30, 2025 - GLR Leadership Conference

- 7:30 - 8:30 am - Breakfast (hotel guests only)
- 9:00 - 10:00 am - Leadership session
- 10:00 - 11:00 am - Tabletops
- 11:00 am - 12:00 pm - Leadership session
- 12:00 - 1:30 pm - Lunch & Tabletops
- 1:30 - 2:30 pm - Leadership session
- 2:30 - 3:30 pm - Tabletops
- 3:30 - 4:30 pm - Leadership session
- 5:00 - 6:00 pm - Happy hour & Tabletops
- 6:00 - 7:30 pm - Awards banquet & program

Saturday, May 31, 2024 - GLR Leadership Conference

- 7:30 - 9:00 am - Breakfast (hotel guests only)
- 9:00 - 10:30 am - Annual Meeting
- 10:30 am - Checkout

NEWSLETTER

Registration

- Product Show and Chapter Meeting - \$50.00
- Chapter Meeting, and Leadership Conference - \$150
 - Early Bird Special through March 15, 2025 - \$125
- Product Show, Chapter Meeting, and Leadership Conference - \$200
 - Early Bird Special through March 15, 2025 - \$150

Tickets

\$150.00 Product Show, Chapter Meeting, and Leadership Conference before March 15

\$200 Product Show, Chapter Meeting, and Leadership Conference

\$50 Thursday Only - Product Show and Chapter Meeting

\$125.00 Chapter Meeting and Leadership Conference before March 15

\$150 Chapter Meeting and Leadership Conference

\$1800 SOLD OUT - Gold Level Conference Sponsor

\$1200 SOLD OUT - Silver Level Conference Sponsor

\$750 SOLD OUT - Bronze Level Conference Sponsor

“CSI Great Lakes Region Awards Program”

As the Awards Chair of the Grand Rapids CSI Chapter, my work during the year is pretty quiet until the awards season starts. First, it's the Region award submissions, then the National award submissions, and finally our own Chapter Awards Program.

Participating in CSI's Awards Program is the perfect way to recognize the talent, achievements, and contributions of those who volunteer on the chapter, region, or national level, to support the mission of CSI. It is a great way to let members know they are appreciated and valued for their hard work. Nominating your chapter members and committees for an award is also an excellent way to highlight innovative ideas and best practices in your chapter or region, or at the national level.

At our upcoming Regional Conference in Grand Rapids, we will have our annual Region Award Program recognizing the achievements of the members of the chapters in our region. So what Region Awards are there?

- Is there someone in your Chapter that has made significant contributions to the Region and CSI? The **“Bud Reed Memorial Award”** is our region's highest honor.
- During the year many individual members, committees and Chapters put together great programs and events. Be recognized with the **“Region Commendation Award”**.
- As a past Region President, I receive communications from most of the Chapters. Be recognized for your excellence in communications with the **“Continuing Publications”**, **“Special Publications”**, or **“Electronic Media”** awards.
- Is there someone in your Chapter has made a significant contribution to the field of education in areas related to the purposes of the Institute or a significant contribution to the education program of the Region? Recognize them with the **“Region Education Award”**.
- Has an organization or firm within your chapter provided significant service to the region? Recognize them with an **“Organizational Certificate of Appreciation”** award.
- Has someone within your chapter provided at least 5 continuous years of service to the region? Recognize them with an **“Region Continuous Service”** award.

These are just a few of the commendations we will be awarding on May 30th. For more information regarding the Great Lakes Region Awards Program this year, please contact Jack Morgan (GLR Awards Chair) and be on the lookout for our Region Awards Guide and submission deadline.

Make some submissions and come and celebrate your achievements at the Regional Conference in Grand Rapids!

GREGG JONES

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