

NEWSLETTER

CSI Great Lakes Region President's Monthly Message – February 2024

“Great Lakes Region Awards Program”

As the Awards Chair of the Grand Rapids CSI Chapter, my service during the year is pretty quiet until the awards season starts. First it's the Region award submissions, then the National award submissions, and finally our own Chapter Award Program.

Participating in CSI's Awards Program is the perfect way to recognize the talent, achievements, and contributions of those who volunteer on the chapter, region, or national level, to support the mission of CSI. It is a great way to let members know they are appreciated and valued for their hard work. Nominating your chapter members and committees for an award is also an excellent way to highlight innovative ideas and best practices in your chapter or region, or at the national level.

At our upcoming Regional Conference in Indianapolis we will be holding our Annual Region Award Program recognizing the achievements of the members of the chapters in our region.

So what Region Awards are there?

- Is there someone in your Chapter that has made significant contributions to the Region and CSI? The “**Bud Reed Memorial Award**” is our region's highest honor.
- During the year many individual members, committees and Chapters put together great programs and events. Be recognized with the “**Region Commendation Award**”.
- As Region President, I receive communications from most of the Chapters. Be recognized for your excellence in communications with the “**Continuing Publications**”, “**Special Publications**”, or “**Electronic Media**” Awards.
- Is there a someone in your Chapter has made a significant contribution to the field of education in areas related to the purposes of the Institute or a significant contribution to the education program of the Region? Recognize them with the “**Region Education Award**”.

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These are just a few of the commendations we will be awarding in April. For more information regarding the Great Lakes Region Awards Program this year, please contact Jack Morgan (GLR Awards Chair) and be on the lookout for our Region Awards Guide and submission deadline.

Make some submissions and come and celebrate your achievements at the Regional Conference in Indianapolis!



GREGG ALAN JONES

Gregg Jones, AIA CSI CDT CCS
Region President FY2024
CSI Great Lakes Region
gjones@abonmarche.com

NEWSLETTER

Hello CSI Great Lakes Region!

Hoping all are doing well. This is a very busy time of year for me as I am sure it is for all of you. Good luck with deadlines!

The Spring Cycle for Certifications has begun. Early Registration opens February 15th. Information can be found on the CSI website. If your Chapter is providing CSI Certification study classes, please let me know and we will put in the next CSI Great Lakes Region Newsletter.

CSI Winter Master Specifiers Retreat (MSR) was held on February 7-9, 2024, at Royal Sonesta in San Juan, Puerto Rico. It was a very successful and well attended. The Summer MSR will be held at the Seabird Resort in Oceanside, CA on July 10-12, 2024. Register now! Participants get access to one-on-one meetings with senior building product manufacturers, information on key developments impacting the construction industry, key intelligence and data from subject matter experts, free accommodations, and travel reimbursement, and earning up to 3.0 CSI Learning Units.

The CSI National Board Meeting was held the weekend immediately following the Master Specifier's Retreat. There is much coming around the corner – one new product coming from CSI that I'm fairly excited about. Hopefully I can share later this year when it makes its debut.

Looking forward to the **GLR Conference in April 11-13 2024 in Indianapolis IN**. The venue is one of my favorites in Indianapolis – the Bottleworks. It is a renovated Coca Cola Bottling Plant. We will have a guest speaker during the conference talking about the restoration of this historic area. The CSI Indianapolis Chapter invites everyone to our Chapter Meeting on Thursday, April 11 where RATIO and RWDI will present on the building envelope testing conducted for the new IUH downtown hospital.

This year's CSI National Conference will be held in Houston, Texas on October 17-18, 2024. Last day to submit for proposals is February 15th, 2024. Be looking for more information to come.

Watch your email for Webreach Wednesday presentations. Earn Learning Units. Also, join in on Tech Talk Tuesdays. Go to the CSI Website to see the schedule. Also check out the CSI Learning Library for other courses offering Learning Units. There is a wealth of information and learning opportunities.

NEWSLETTER

There are many resources available to chapters and regions on the chapter and region community at CSInet.org. I want to direct you especially to Membership Recruitment: at

<https://www.csiresources.org/chapterregionleaders/member-management/membership-recruitment>

This site includes:

- Customizable membership flyer
- Customizable membership PPT template
- Social media buzz kit (for getting a social media presence started)
- CSI event form: <https://www.surveymonkey.com/r/CSIEventForm>

Use it to Promote your events on the national CSI calendar.



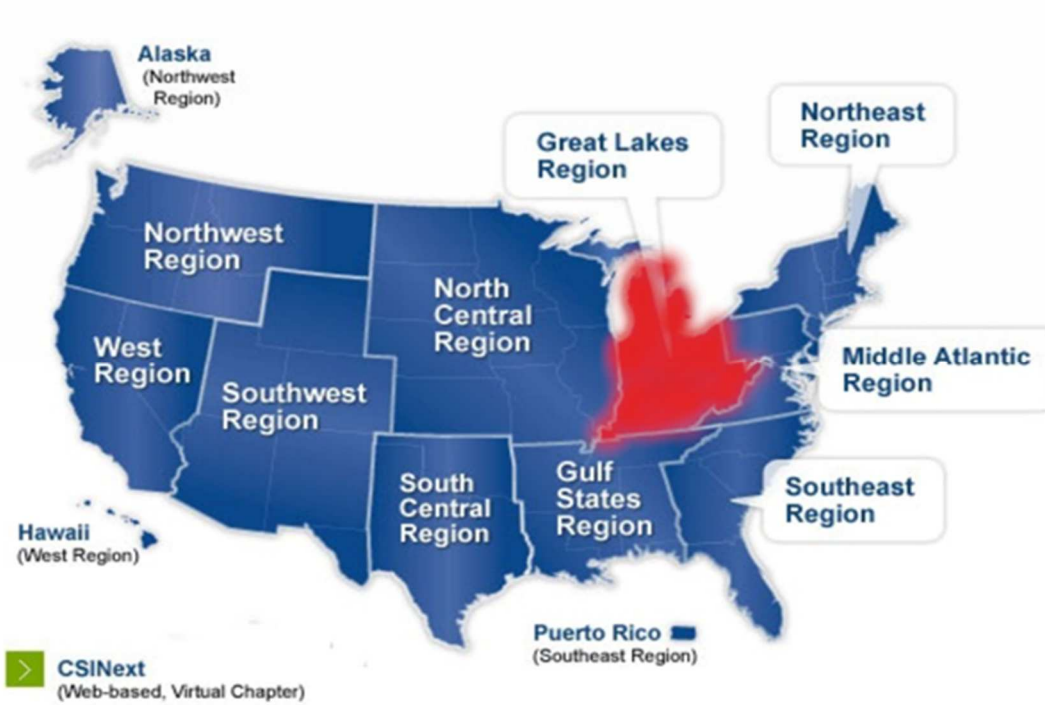
Thank you,

Ivette Bruns CSI CDT CCS

Director from the Great Lakes Region

ibruns@ratiodesign.com

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CHAPTERS

- Akron-Canton**
- Cincinnati**
- Cleveland**
- CSI Next**
- Evansville**
- Grand Rapids**
- Indianapolis**
- Lansing**
- Louisville**
- Metro Detroit**

Our Mission

To advance building information management and education of

project teams to improve facility performance.

[Home - Great Lakes Region \(csiresources.org\)](http://csiresources.org)

ANSWERS: 1. - a [PDPG, 7.3.3.1*]; 2. - c [PDPG 8.9.6*]; 3. - c [PDPG 1.11.4.4*]; 4. - c [PDPG 3.1.4.1*]; 5. - c [PDPG 1.11.3.3*] (March 2023, *The GLR Newsletter* Electronic) * PDPG - Third Edition.

* PDPG - Third Edition

CERTIFICATION QUIZ ANSWERS

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Here are **some of the things your Region and Region Officers do** better as part of the Construction Specifications Institution Structure:

Leadership Training If you've ever thought about applying for a Chapter Leadership position, it's as simple as looking [here](#) to see what kind of thing are expected.

Programs Bureau- Programs Chairs have a place to go to fill up a hole or two in the annual calendar. If you see a monthly program that stands out, please pass those thoughts on to Jack Morgan, who oversees the submissions. Visit the Speakers Bureau [here](#).

Awards- The format and organization of our Awards program is very robust and well thought out. It's been seen by other regions and used as a template for the creation of their awards programs. Please review it [here](#) to see how to reward active leaders in your chapter. Gregg Jones (Grand Rapids) and Jack Morgan (Indianapolis) are the current Awards Committee Co-Chairs.

Chapter Challenge- Introduced in 2018. It's a way to introduce your friends and colleagues to CSI. More on this on page 3 of this newsletter.

Member Relief Program- Introduced December 2020, still in effect. [Details](#) and information [here](#).

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The CHAPTER CHALLENGE, which began in 2018, is still in full effect.

The purpose of this CHALLENGE is to increase membership. In this CHAPTER CHALLENGE, the Chapter members must recruit new members with no cost to the new member. The Chapter will pay for the first year's chapter dues, and the Region will pay for the first year's Institute dues. This is for PROFESSIONAL and EMERGING PROFESSIONAL members only (renewals and industry members are not included).

Your involvement does not stop there! Once the new members attend their first Chapter meeting, the Chapter has to engage those new members, embrace them by making them a part of the Chapter, getting them involved, and giving them a sense of belonging.

Who can you recommend today?

If you have any questions or need any other information, please contact one of the following:

Great Lakes Region Chapter Challenge Advisor

Ken Schmidt – Operations Manager Seward Associates

317-979-1700

kschmidt@sewardassociates.net

Great Lakes Region Membership Chair

Blair Reese 313-269-3868

breese@ghafari.com

Form(s) attached

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- **Spring Region Conference** April 11-13 2024 Indianapolis IN. Details to follow.
- Region Conference Master Planning Schedule is being revisited for updates.
- Kicking around the Idea for a Bi-Region Conference. Stay tuned.
- Let us know if there is something you want to share about your Chapter [here](#)
- Officer and Committee Training available.
- The Region needs YOU for the following OPEN POSITIONS:
 - President Elect – Interested?
 - Vice President 1– Interested?
 - Vice President 2 – Interested?
 - Treasurer – Interested?
 - Secretary-Interested?
- End of Fiscal/Chapter Year 30-June 2024.
- New Fiscal Year Begins July 1, 2024.
- IRS Form 990 Due - most chapters and regions November 15.
- Begin Recruiting Officer and Leaders for Next Fiscal Year January 15.
- Officer and Leader Roster Report Due *Must be submitted even if roster remains same 31-May 2024.
- Share your CSI Master Specifiers Retreat (MSR) experience for the newsletter [here](#)
- Share your Certification Exam experience that you would like to share [here](#)
- Share your CSI 2024 National Conference experience for Newsletter [here](#)
- Share your Spec-related photos with message for the Newsletter [here](#)
- Outstanding Chapter Commendation nomination due, July 2024.
- The Awards Banquet will be Friday, April 12, 2024 in the evening.
- The Awards Submission deadline is Midnight Friday, March 29, 2024. All entries are submitted electronically.

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Great Lakes Region CSI Quizmaster – February 2024

Jack P. Morgan □ FCSI, CCS, CCCA, CDT, AIA, LEED Green Associate, NCARB, SCIP

1. By executing the Contract, the Contractor confirms that the Contract Time is reasonable.
 - a. True
 - b. False

2. Which of the following changes to the Contract Documents must be signed by the Owner?
 - a. Proposal Requests
 - b. Conditions
 - c. Change Orders
 - d. Special Orders

3. Under Section Format, the Parts (of a Specification) are entitled:
 - a. General, Materials, Installation
 - b. Scope, Products, Execution
 - c. General, Products, Execution
 - d. Scope, Materials, and Installation
 - e. Genera, Materials, and Workmanship

4. In a D-B-B Project Delivery process, if the Owner wants more control over the process, _____ are prepared.
 - a. PPD
 - b. Outline Specifications
 - c. Bridging Documents
 - d. Project Manual

5. In MasterFormat, what is the name of Division 13?
 - a. Conveying Equipment
 - b. Equipment
 - c. Special Construction
 - d. Specialties

Answers on Page 3

NEWSLETTER

Initiate. Educate. Participate.

The Academic Program Committee has discussed ways to introduce CSI to an educational institution. Participating on the Industry Advisory Board is an option. A common goal is getting a university or a community college to gain interest in CSI is by teaching the CDT prep class to fulfill their *documents requirements* in the program curriculum. There are other items a chapter can offer too. Contacting a professor is a good first step.

This month we offer a call template for use in making that introductory phone call.

CSI Academic Programs Introductory Talking Points When Talking with Educators:

1. Self identification and CSI affiliation
2. Congratulations on having an accredited program (if one exists)
3. Purpose of call
 - CSI recognizes that construction documents education is included to some degree in most post secondary architectural and construction management programs.
 - Evidence shows that there is a need to expand and enhance education options designed to improve student knowledge of construction documents and construction processes in order to meet real world employment requirements.
 - CSI can partner with your school to help provide in-depth construction documents education.
 - CSI can also deliver or assist in the development of a 3-credit course to meet needs of students, as well as to assist in meeting NAAB, ACCE accreditation requirements.
 - CSI program in existence at the University of Maine and Columbus State Community College (examples).
4. CSI has a wealth of resources available to help your school.
 - CSI Members – CSI certified members include architects, engineers and specifiers with years in their professions.
 - CSI members are available to serve as adjunct professors.
 - CSI members are available to serve as guest lecturers.
 - [Professional Educational Materials](#)
 - Prep Course to assist Chapter Course Instructors & Candidates created by CSI Education Committee, Academic Programs Committee.
 - CSI lesson plans, course materials.

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(Continue-) Initiate. Educate. Participate.

- CSI Project Delivery Practice Guide
 - Standard edition-hardcopy
 - Web based edition
- CSI website with active online discussion forums for students and working professionals.
- [Moll/Betts Scholarship](#)
 - CDT Student top scores get \$2500/\$1100 annually.

Next Steps:

- Would like to set a date to meet/call to discuss this further. When will you be available?
 - What information would you like to see before our meeting/follow up call?
 - Is there an official procedure that we need to follow before progressing further?
5. Thank you. Visit <https://www.csiresources.org/home> for more information.

Thad Goodman, FCSI, CDT, CCPR, LEED Green Associate
Academic Program Committee

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Chapter	President	Email	Website for Information
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What 3 things can Architects do to
better their Drawings for Bidding?

[Share for the newsletter](#)

What 3 things can Architects do to better
communicate to the Spec Writer?

[Share for the newsletter](#)

What can CSI do more for YOU?

[Share for the newsletter](#)

What 3 suggestions would you give
a younger YOU about Careers?

[Share for the newsletter](#)

Newsletter Express YOURself comments [here](#)

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Ken Schmidt
Seward and Associates

kschmidt@sewardassociates.net
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PARTNER with US to engage the Design, Architect, Engineer, Owner and Contractors by recognition to manufacturers, your products and services advertised here.
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<p>John Workley Vice President 1 dawn.m.cenowa@sherwin.com 248-660-3067</p>	<p>Open Vice President 2</p>	<p>Ken Schmidt Treasurer kschmidt@sewardassociates.net 317-979-1700</p>
<p>Ivette Bruns Institute Director ibruns@ratiodesign.com 317-258-4180</p>	<p>Open Secretary</p>	<p>Open Emerging Professional</p>
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NEWSLETTER

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NEWSLETTER

Yearly Reporting Requirements

To ensure continuity in operations, including timely dues payments to chapters, and to acknowledge compliance with the affiliation agreement, every component is asked to complete two reports per year:

May 31 Report

Submit: Officer and leader roster for upcoming fiscal year

September 30 Report

Attest that:

- The component is in good standing to conduct business (current with state and
- current with IRS)
- Directors and officers' insurance is in place
- General liability insurance is in place
- Banking information is current
-

Identify:

Any enabling document that changed in previous fiscal year-

- Submit updated copies if have not already
- If bylaws were updated, must also confirm reviewed by independent legal counsel experienced with non-profit, tax-exempt organizations prior to adoption.

Submit:

- Financial documents from the previous year, including state of activities, balance sheet, and cash flow.
- Potential recruitment and customer lists

These reports will be available at least two months ahead of their due date and will be accessible through the Chapter and Region Leader Community.

In the case that a component is not able to meet one of these obligations, the component and CSI national will work together to create a plan to become compliant.

NEWSLETTER

AI tools for Architects and Designers

<https://architizer.com/blog/practice/tools/top-ai-tools-for-architects-and-designers/>

Building product manufacturers and associations that provide continuing education

<https://www.arcat.com/ces>

Green Building Resource

<https://newbuildings.org/>

The Office of Energy Efficiency and Renewable Energy (EERE)

<https://www.energy.gov/eere/office-energy-efficiency-renewable-energy>

Construction Document Production

<https://www.archtoolbox.com/design-document/construction-documentation/>

Does Your Website Meet the Specifier's Needs?

https://www.4specs.com/s2a/news/2022.01_sections.html

Specifier Forum Resource

<http://discus.4specs.com/cgi-bin/discus/discus.cgi>

2024 Engineering and Construction Industry Outlook

[Learn more](#)





CONGRATULATIONS

**Next results to
follow**

NEWSLETTER

GLR Awards Campaign to Kickoff on February 1st 2024

In CSI, we are all volunteers. We offer awards to show our appreciation for work well done.

The Great Lakes Region Awards Campaign starts on February 1st 2024.

Start thinking of those that have created your Programs, Certification Classes, Trade Shows, other events, newsletters, or other regional documents.

The real achievement is taking the step of nominating those you consider worthy and any worthy publications.

Refer to the [GLR Honors and Awards Guide](#) for a description of the various awards, forms, and requirements to be used for each nominee on the GLR Website. This includes Reference Letters that are included with the submission.

This year's **GLR Conference is in Indianapolis on April 11-13th 2024**, at the Bottleworks Hotel.

- **The Awards Banquet will be Fridayth April 12th 2024** in the evening.
- **The Awards Submission deadline is Midnight Fridayth March 29th 2024.** All entries are submitted electronically.

Submitting a nomination for a deserving member will enhance that member's professional standing, the Region, and the Construction Industry. Step up and make a difference!

Contact Jack Morgan at 317-508-4516 morwalsoplad1@gmail.com for additional Information.

NEWSLETTER

Region Conference 2024

3 months-ish and counting

April 11-13, 2024

Some-things to start thinking about:

Plans to attend

Plans to have Chapter representation

Sponsorships

Table tops

Volunteering

Leadership Training

Presenting a Topic

Certification

Getting others to know about CSI