

President's Message

VOLUME VIII ISSUE III September 2023

NEWSLETTER

Hello,

I've just spent the weekend with a group of my classmates as we celebrated 40 years since our University of Michigan March graduation in 1983. Some are retired, some looking forward to retirement, and then there's me who is starting a new job with a new firm. Of those 40 years in the architectural field, I've spent over 20 years writing specifications and participating with CSI.

This role and organization has broadened my knowledge of design, materials, documentation and construction. So even though I am of retirement age, I continue to work, doing what I enjoy. And now I have the opportunity to share my knowledge and skills with another firm.

CSI business-wise there are several things that Chapters need to address.

- 1. As part of the Chapter Affiliation Agreements, Chapters are required to submit their Annual Check-in by September 30th.
- 2. Billhighway is active and CSI began disbursing chapter dues and region RAP payments through Billhighway in August.
- 3. The 2023 CSI National Conference is coming up October 4-6 in Minneapolis MN. Registration is still open.

Gregg Jones, AIA CSI CDT CCS

Hope you had a great summer. Enjoy your fall. Go Blue!





Institute Director's Message

NEWSLETTER

CSI Great Lakes Region,

Hard to believe we are approaching Autumn and cooler weather already. But this also means deadlines for the design industry as projects are wanting to break ground in the Spring. Good luck with work and all the upcoming deadlines; but enjoy the last remnants of Summer.

CSI turns 75! CSI was founded on March 8, 1948 and has continued to influence the design and construction industry for 75 years. Congratulations to all that have made CSI a success.

CSI CEO Mark Dorsey FASAE, CAE was recognized with the top National Association Leadership Award of 2023 by the American Society of Association Executives (ASAE). This award recognizes executives who show "exceptional qualities of leadership" and "a deep commitment to voluntary membership organizations." Please extend your congratulations to Mark.

2023 CSI National Conference is filling up fast. Register now for the conference being held on October 4-

in Minneapolis, MN. Sessions include "Chat GPT, artificial Intelligence and the Future of Project Delivery", "Unlocking the Metaverse: What it means to You" and "Write Now: Generative AI and Successful Technology Driven Project Outcomes". I will be attending and hoping to see you there. Space is limited!

Watch your email for Webreach Wednesday presentations. Earn Learning Units.

There are many resources available to chapters and regions on the chapter and region community at CSIresources.org.

I want to direct you especially to Membership Recruitment:

https://www.csiresources.org/chapterregionleaders/member-management/membership-recruitment

This site includes:

- Customizable membership flyer
- Customizable membership PPT template
- Social media buzz kit (for getting a social media presence started)
- CSI event form: https://www.surveymonkey.com/r/CSIEventForm
- · Promotes your events on the national CSI calendar
- And much more, including:
- Leader discussion board
- Open office hours
- Learning library
- DCP

Thanks.

Ivette Bruns CSI CDT CCS

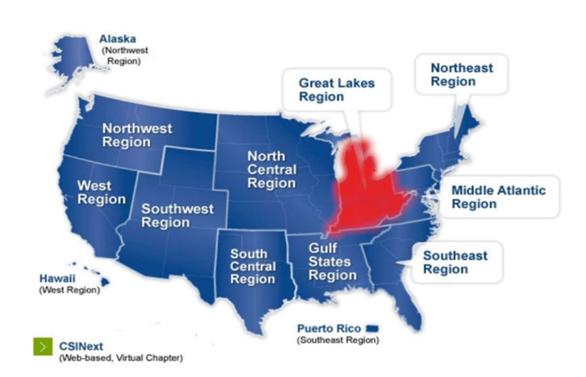
Director from the Great Lakes Region





The Region

NEWSLETTER



CHAPTERS

Akron-Canton

Cincinnati

Cleveland

CSI Next

Evansville

Grand Rapids

Indianapolis

Lansing

Louisville

Metro Detroit

Our Mission

To advance building information management and education of

project teams to improve facility performance.

Home - Great Lakes Region (csiresources.org)

(September, 2023, The GLR Newsletter Electronic) * PDPG – Third Edition

2. – a [PDPG, 5.2.6.2*]; 2. – a [AIA A201 7.3.1*]; 3. – b [PDPG 8.8*]; 4. – c [PDPG 4.2.3.3*]; 5. – c [PDPG 4.2.3.3*];

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CEKLIEICATION QUIZ ANSWERS



What does the Region Do?

NEWSLETTER

Here are **some of the things your Region and Region Officers do** better as part of the Construction Specifications Institution Structure:

Leadership Training If you've ever thought about applying for a Chapter Leadership position, it's as simple as looking here to see what kind of thing are expected.

Programs Bureau- Programs Chairs have a place to go to fill up a hole or two in the annual calendar. If you see a monthly program that stands out, please pass those thoughts on to Jack Morgan, who oversees the submissions. Visit the Speakers Bureau here.

Awards- The format and organization of our Awards program is very robust and well thought out. It's been seen by other regions and used as a template for the creation of their awards programs. Please review it here to see how to reward active leaders in your chapter. Gregg Jones (Grand Rapids) and Jack Morgan (Indianapolis) are the current Awards Committee Co-Chairs.

Chapter Challenge- Introduced in 2018. It's a way to introduce your friends and colleagues to CSI. More on this on page 3 of this newsletter.

Member Relief Program- Introduced December 2020, still in effect. <u>Details</u> and information <u>here</u>.



Member Chapter Challenge

NEWSLETTER

The CHAPTER CHALLENGE, which began in 2018, is still in full effect.

The purpose of this CHALLENGE is to increase membership. In this CHAPTER CHALLENGE, the Chapter members must recruit new members with no cost to the new member. The Chapter will pay for the first year's chapter dues, and the Region will pay for the first year's Institute dues. This is for PROFESSIONAL and EMERGING PROFESSIONAL members only (renewals and industry members are not included).

Your involvement does not stop there! Once the new members attend their first Chapter meeting, the Chapter has to engage those new members, embrace them by making them a part of the Chapter, getting them involved, and giving them a sense of belonging.

Who can you recommend today?

If you have any questions or need any other information, please contact one of the following:

Great Lakes Region Chapter Challenge Advisor

Ken Schmidt – Operations Manager Seward Associates 317-979-1700

kschmidt@sewardassociates.net

Great Lakes Region Membership Chair

Blair Reese 313-269-3868

breese@ghafari.com



Construction Specifications Institute Great Lakes Region

"CHAPTER CHALLENGE"

What is CHAPTER CHALLENGE?

Chapter Challenge is a way to allow Design and Construction
 Professionals the opportunity to experience CSI for one year with
 CSI's goal of the Professional realizing the value of CSI and continue
 Membership beyond the Chapter Challenge Year.

Who is eligible for CHAPTER CHALLENGE?

Chapter Challenge is open to a Member of an Architect, Engineer,
 Interior Designer, or General Contractor Firm who may not be familiar with CSI or have not been a Member of CSI for at least 3 years.

What Does the CHAPTER CHALLENGE Cost?

- New Member \$0.00 for the first year of membership:
 - o The only cost will be participation:
 - Commitment to attend a minimum of 4 regularly scheduled educational meetings in the Chapter Challenge Year;
 - Report the value of being a CSI Member to a Principal or Decision Maker in the Chapter Challenge Member's Firm a minimum of two times during the Chapter Challenge Year.

How to apply for CHAPTER CHALLENGE?

 Fill out the attached CSI Membership Application and return it to the person who gave you the application. You will be in!



PO Box 81 Annapolis Junction, MD 20701

Phone: 800-689-2900 CSI Tax ID#: 53-0242938 Fax to: 703-940-8600

Enroll online at www.csiresources.org/join

MEMBERSHIP TYPES

Professional: \$375

Fam a technically experienced individual whose primary function is to author, manage, or communicate building information; to create, interpret, or use construction documents; or to educate, support, or assist the construction industry.

Emerging Professional: \$200*

▶am an individual who has less than three years experience in any construction-related field and am a prospective Professional Member.

Student: \$70*

Lam a full-time student enrolled in an undergraduate or graduate program in a construction industry curriculum at an educational institution.

*Emerging Professional membership is limited to three years, at which time members must renew at the Professional level.

CSI Membership

CSI Membership is good for one year, with your membership starting the day that your payment is received and processed.

This Enrollment Form pricing is valid from July 1, 2022 through July 30, 2023. Prices and information are subject to change.

MEMBERSHIP ENROLLMENT FORM

Personal Information

security purposes.

First name:	Middle initial:	Last na	ame:
Nickname:			
Title:			
Firm name:			
Website:			
Primary Address:			
City State Zip:			
Primary phone:	Fax:		
()_	()	
Primary Email:			
Date of birth:			
Please review the listings on the back and following:	d enter the corres	ponding nu	umber(s) that best describe the
Occupation code:	Firm typ	e code:	
Membership Dues and C	Chapter De	esigna	tion
Membership Dues (See types of	_	_	
Home Chapter (See reverse side)			
Membership Certificate (Optional)			
Total (US funds only)			
Signature**Required to validate your enrollment for			
required to validate your enrollment to	ип.	Dues"	ble to CSI–please specify "Member and if renewing membership e member ID on memo line.)
Visa ☐ Mastercard ☐ AME	X 🗆 Check		
Card #	CVV C	ode	Exp Date
Signature* *Signature required for credit card author			



Occupation Codes

100	Specifier or Specifications	118	A/E Drafter – CAD Operator	137	Surety Professional	300	Commercial Developer
	Consultant	119	Estimator	138	Insurance Professional	301	Municipal Government
101	Architect	120	Surveyor	139	Accountant	302	State Government
102	Forensic Architect	121	Construction Manager	140	Attorney	303	Federal Government
103	Landscape Architect/ Designer	122	General Contractor	141	Manufacturer's Rep/ Supplier	304	Product Distributor
104	Interior Designer/Space Planner	123	Subcontractor	142	Building Product Distributor	305	Manufacturer/Supplier
105	Project Manager	124	Constructor	143	Electronic Media Manufacturing	306	A/E Firm
106	Contract Administrator	125	Construction Trades		Personnel	307	Architectural Design
107	Civil Engineer	126	Labor Representative	144	Project Information Manager		Firm
108	Environmental Engineer	127	Test Lab Personnel	145	Publisher	308	Construction
109	Water Resources Engineer	128	A/E Representative	146	Graphic Designer		Management
110	Structural Engineer	129	Public Agencies Staff	147	Technical Writer	309	Contractor
111	Electrical Engineer	130	Building Official	148	Computer Support Specialist	310	Subcontractor
112	Electronics Engineer	131	Building Inspector	149	Systems Administrator	311	Other (indicate on
113	Mechanical Engineer	132	Building Owner	150	Association Staff		application)
114	Forensic Engineer	133	Developer	151	Academician/Professor/ Teacher	312	Academic
115	Urban Planner	134	Facilities Manager	152	Academic Staff	313	Association/ Technical
116	Engineering Technician	135	Realtor	153	Student		Society
117	Consultant	136	Construction Finance Professional	154	Other		

Locate the numbers corresponding to your occupation and type of firm, then write them in on the front of this form.

Chapters

A home chapter is included as part of your CSI membership. Designate your preferred home chapter on the front of this application. If one is not chosen, the home chapter will be assigned based on your address. For more information, visit www.csiresources.org/communities/components.

Alabama
Birmingham
Huntsville

Mobile Bay Montgomery

Alaska

Cook Inlet

Arizona Phoenix Tucson

Arkansas

Little Rock

California

East Bay-Oakland

Fresno
Los Angeles
Orange County
Redwood Empire
Sacramento
San Diego

San Francisco

Santa Clara Valley

Colorado Denver

Pikes Peak

Connecticut Hartford Housatonic

District of Columbia

DC Metropolitan

Florida

Greater Orlando South Florida Pensacola Suncoast Tampa Bay

Georgia Atlanta

Hawaii

Honolulu Illinois

Chicago Indiana

Evansville Indianapolis

lowa Central Iowa Crandic

Kansas Flint Hills Mid-Kansas Kentucky

Louisville
Louisiana
Acadiana
Baton Rouge

Baton Rouge New Orleans Shreveport

Maryland

Baltimore Massachusetts

Boston

Worcester County

Michigan Grand Rapids Lansing

Metropolitan Detroit

Minnesota

Minneapolis-St. Paul Twin Ports

Mississippi

Mississippi Missouri

Central Missouri Greater St. Louis Kansas City Southwest Missouri Nebraska

Nebraska Nevada

Las Vegas

New Hampshire New Hampshire

New Jersey New Jersey

New Mexico Albuquerque

New York

Buffalo-Western NY Eastern New York Long Island Metropolitan New York

Rochester Syracuse

North Carolina Charlotte

Raleigh-Durham
North Dakota

North Dakota/Red River Valley

Ohio

Akron-Canton Cincinnati Columbus Cleveland

Dayton-Miami Valley

Oklahoma

Oklahoma City
Oklahoma State Univ.

Oregon Portland

Willamette Valley

Pennsylvania Greater Lehigh Valley Central Pennsylvania Erie-Northwestern

Pennsylvania Northcentral Penn Philadelphia Pittsburgh

Rhode Island

Rhode Island

South Carolina Charleston Grand Strand Greenville

Tennessee Chattanooga Knoxville Memphis

Nashville

Texas Amarillo Austin

Firm Codes

Dallas Fort Worth

Houston San Antonio

Utah

Salt Lake City

Vermont

Vermont

Virginia
Blue Ridge
Central Virginia

Northern Virginia Richmond Tidewater

Washington Mt. Rainier

Puget Sound Spokane

Wisconsin

Fox RiverValley Madison Milwaukee

CSINext

(Virtual Chapter)

News Feed



- 2023 CSI National Conference, October 4-6, 2023, in Minneapolis, MN. There will be a GLR Caucus at this event.
- 2024 Spring, Region Conference, Indianapolis. TBD.
- Region Conference Master Planning Schedule is being revisited for updates.
- Kicking around the Idea for a Bi-Region Conference. Stay tuned.
- Annual Chapter Check-In due Sept 30, 2023. The CSI Website has sample survey,
 - includes review of Affiliation Agreement, Bylaws, legal status, and required document uploads.
- Let us know if there is something you want to share about your Chapter.
- Officer and Committee Training available.
- The Region needs YOU for the following OPEN POSITIONS:
 - President Elect Interested?
 - o Vice President 1– Interested?
 - o Vice President 2 Interested?
 - o Treasurer Interested?
 - Secretary-Interested?
- New Fiscal Year Begins July 1, 2024.
- IRS From 990 Due most chapters and regions November 15.
- Begin Recruiting Officer and Leaders for Next Fiscal Year January 15.
- Officer and Leader Roster Report Due *Must be submitted even if roster remains same 31-May 2024.
- End of Fiscal/Chapter Year 30-June 2024.
- CSI Master Specifiers Retreat (MSR) will be held on February 7-9, 2024 at Royal Sonesta in San Juan, Puerto Rico. Participants get access to one-onone meetings with senior building product manufacturers, information on key developments impacting the construction industry, key intelligence and data from subject matter experts, free accommodations and travel reimbursement, and earning up to 3.0 CSI Learning Units. Space is limited. Apply now.

GREAT LAKES REGION http://www.greatlakes.csinet.org

Your Certification Quiz

NEWSLETTER

Jack P. Morgan, FCSI, CCS, CCCA, CDT, AIA, LEED Green Associate, NCARB, SCIP Great Lakes Region CSI Quizmaster

:

- 1. The A/E's approval of shop drawings is:
 - a. For conformance with the design concept and design intent indicated in the Contract Documents.
 - b. To make certain the products actually supplied by the Contractor fit in the construction.
 - c. To determine accuracy and completeness of dimensions and quantities.
 - d. To ensure that contract document requirements have been met.
- 2. What contract document modification allows the owner to order a change in the work without an agreement or adjustment to the contract?
 - a. Construction change directive.
 - b. Change Order.
 - c. Purchase Order.
 - d. Addendum.
- 3. Quality assurance activities occur:
 - a. Before the work or service is done.
 - b. Before or while accomplishing the work or service.
 - c. During construction.
 - d. During design.
- 4. An Allowance is included in the base bid for:
 - a. Cost of an item to be selected.
 - b. Time to extend the work.
 - c. Includes both time and costs.
- 5. Substitutions should not be considered when:
 - a. Requested by RFI.
 - b. Request is indicated on submittals.
 - c. Request does not include an itemized comparison.
 - d. All of the above.
 - e. None of the above.

Answers on Page 3



Yearly Reporting Reminders

NEWSLETTER

Yearly Reporting Requirements

To ensure continuity in operations, including timely dues payments to chapters, and to acknowledge compliance with the affiliation agreement, every component is asked to complete two reports per year:

May 31 Report

Submit: Officer and leader roster for upcoming fiscal year

September 30 Report

Attest that:

- The component is in good standing to conduct business (current with state and
- current with IRS)
- Directors and officers' insurance is in place
- · General liability insurance is in place
- Banking information is current

.

Identify:

Any enabling document that changed in previous fiscal year-

- Submit updated copies if have not already
- If bylaws were updated, must also confirm reviewed by independent legal counsel experienced with non-profit, tax-exempt organizations prior to adoption.

Submit:

- Financial documents from the previous year, including state of activities, balance sheet, and cash flow.
- Potential recruitment and customer lists

•

These reports will be available at least two months ahead of their due date and will be accessible through the Chapter and Region Leader Community.

In the case that a component is not able to meet one of these obligations, the component and CSI national will work together to create a plan to become compliant.



Academic Programs Committee

NEWSLETTER

Educational Opportunity

Summertime is bliss for the young. School calendars stop. All to quickly the dog days of summer bring reality back into their lives. Students prepare to say goodbye to days off and begin to focus on learning new things. Many CSI Great Lakes chapters take some time away from their regular monthly programs. July and August are for refueling, planning meetings and meeting preparation. Membership programs look for new ways to bring in fresh faces and potential new members.

September is a good time to visit your local community college and/or university's architectural or construction management program. It's common knowledge that most architectural programs are focused on the visual part of design, not the technical part of the project. Construction management programs vary widely but are often focused on the physical part of construction. The pieces and parts that make up each building: Cement, Steel, Mechanicals.

It's important to remember that each of these programs has a requirement to include some kind of documents instruction.

This is an appropriate place to introduce CSI into the program. Pitch the Project Delivery Practice Guide as a teaching tool for the document's requirements for the program. A simple 3-hour course with the CDT test student rate built in as a lab fee could also mean an interested student could graduate with some industry credentials to place on their resume.

The key is a CSI educated instructor. Teachers are natural mentors, authorities. Hearing about CSI and the CDT from them makes a huge impact on the student body. It can mean possible new members at the chapter level or at the very least future trade show or monthly meeting attendees.

Thad Goodman, FCSI, CDT, CCPR, LEED Green Associate Academic Program Committee



Chapter Information

Chapter	President	Email	Website for Information	
Akron-Canton	Bryan Ziga	bryan.ziga@primeeng.com	Website	
Cincinnati	Kirk Paisley	kirk.paisley@bdclarchitects.com	<u>Website</u>	
Cleveland	Cleveland Mark Jacobson mark.jacobson@kuraray.com		<u>Website</u>	
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kuraray

Ken Schmidt Seward and Associates

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Mark.Jacobson@kuraray.com (440) 248-9151 http://www.kuraray.com

PARTNER with US to engage the Design, Architect, Engineer, Owner and Contractors by recognition to manufacturers, your products and services advertised here.

Contact: Jack Morgan morwalsoplad1@gmail.com

YOUR Company HERE

YOUR Company HERE



Region Contacts

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Monthly Resources

NEWSLETTER

Al tools for Architects and Designers

https://architizer.com/blog/practice/tools/top-ai-tools-for-architects-and-designers/

Building product manufacturers and associations that provide continuing education https://www.arcat.com/ces

Green Building Resource

https://newbuildings.org/

The Office of Energy Efficiency and Renewable Energy (EERE)

https://www.energy.gov/eere/office-energy-efficiency-renewable-energy

Construction Document Production

https://www.archtoolbox.com/design-document/construction-documentation/

Does Your Website Meet the Specifier's Needs?

https://www.4specs.com/s2a/news/2022.01 sections.html

Specifier Forum Resource

http://discus.4specs.com/cgi-bin/discus/discus.cgi