

**Great Lakes Region Leadership Meeting
 “Go-to-Meeting” Conference Call
 Wednesday, November 15, 2023; 4:00 pm - 5:00 pm (EST)**

Called to Order (Gregg) at 4:02 pm
Roll Call (Louise) Quorum (EC ≥ 4, +Board ≥ 9) Board Meeting

GLR Board = Executive Committee + Directors = Voting Members, but 1 vote each

Executive Committee – FY 2024	In attendance <input type="checkbox"/> (7 unique with 6 voting)
<input checked="" type="checkbox"/> President: Gregg Jones (24)	<input type="checkbox"/> Vice President: John Workley (25)
<input type="checkbox"/> Past President: Scott Mitchell-Taylor (24)	<input type="checkbox"/> Vice President: vacant (24)
<input type="checkbox"/> President-Elect: Kirk Paisley (24)	<input checked="" type="checkbox"/> Treasurer: Ken Schmidt (24)
<input checked="" type="checkbox"/> Institute Director (non-voting): Ivette Bruns (N-25)	<input checked="" type="checkbox"/> Secretary: Louise Schlatter (acting)

Directors – FY 2024	In attendance <input type="checkbox"/> (9 filled unique with 9 voting)
<input type="checkbox"/> Akron: Bryan Ziga / Jillian Tipton (admin)	<input checked="" type="checkbox"/> Lansing: Brian Delaney
Cincinnati: Kirk Paisley	<input type="checkbox"/> Louisville: Sam Cilone / Robin Miller (admin)
<input checked="" type="checkbox"/> Cleveland: Mark Jacobson	<input type="checkbox"/> Metro Detroit: Mallory Hoffman
<input type="checkbox"/> Evansville: Clay Ellerbrook	<input type="checkbox"/> CSI Next: Mark Ogg
<input checked="" type="checkbox"/> Grand Rapids: Andrea Baird	<input type="checkbox"/> Visitor:
<input type="checkbox"/> Indianapolis: Tony Julian (TBD)	<input type="checkbox"/> Emerging Professional: vacant

Chairs and Other Invited Guests:	In attendance <input type="checkbox"/> (14 with 11 unique)
<input checked="" type="checkbox"/> Academic Programs: Thad Goodman	<input type="checkbox"/> Membership Chair: Blair Reese
Awards Chair: Gregg Jones	Newsletter Editors: Jack Morgan and Scott Taylor (interim)
<input type="checkbox"/> Bylaws Chair: as needed	Nominating Chair: Scott Taylor
<input type="checkbox"/> Certification Chair: Ed Avink, plus successor	<input type="checkbox"/> Planning Chair: Phil Babinec
<input type="checkbox"/> Conference Chair: Glen Baines	<input type="checkbox"/> Program Chair (and Librarian): Jack Morgan
<input checked="" type="checkbox"/> Education Chair: Brad Saeger	<input type="checkbox"/> Technical Chair: Gary Beimers ?
<input checked="" type="checkbox"/> Electro Comm Chair: David Proudfit	<input type="checkbox"/> Statutory Agent: Lane Beougher

Standing Reports

Prior Minutes Presented and reviewed (Louise Schlatter)

- 10/18/2023 (Kirk Paisley motion / Gregg Jones second / carried) [Note: Since Board-level attendance was not achieved, these minutes require affirmation by Board at future meeting.]

Treasurer’s Report Presented and submitted for audit (Ken Schmidt)

- 10/2023
- Tax Status: Need to re-establish credentials with IRS.

- FY2024 Budget proposal – Preparation for **next** meeting
 - Policy for distribution of reimbursements:
 - Should individuals be entitled to multiple reimbursements if they hold multiple eligible roles? If so, should there be a limit/ceiling?
Recommendation: 2x
 - Should individuals be entitled to multiple reimbursements if they hold an eligible role and are proxy for another eligible role? If so, should there be a limit/ceiling? Recommendation: 2x
 - Should individuals be entitled to reimbursement(s) if they are supported by their employer/organization? Recommendation: No
 - Basis of Regional Conference reimbursements
 - Chapter = President/Regional Director/Proxy
Reimbursements: 10 Chapters x \$100 = \$1000 max
 - Committee Chairs
Reimbursements: 10 x \$150 limit/person = \$1500 max
 - Incoming (New) Leaders = Chapter Presidents
Reimbursements: estimate 5 x \$100 limit/person = \$500
 - Incoming (New) Leaders = Regional Officers
Reimbursements: estimate 3 x \$150 limit/person = \$450
 - Basis of National Convention Caucus Attendee reimbursements
 - Regional Caucus Expenses for space/food/drink not covered by sponsors: Allow: \$2000
 - Board Members and Proxies
Reimbursements: 16 x \$100 limit/person = \$1600 max
 - Other Attendees: Treated as guest hosted by GLR Caucus members
 - Basis of Chapter Challenge Initiative Budget
 - 10 chapters x 10 members x \$275 Institute fees = \$27,500 estimated

Region Health Report Submitted for review (Blair Reese)

Membership Count 668 (654)	New Members 4	Grace Members 14
Member Affiliations	Terminated 13	Due to Renew 30

Note: Grace Members do not appear in online Membership count but do appear in Excel Member Roster file download.

Chapter Challenge / Member Relief Update (Ken Schmidt/Blair Reese)

- No new Challenge members.

Institute Director's Report (Ivette Bruns)

- Next Year's CSI National Conference: Houston, Texas, October 16-18, 2024.
- CSI Weekly (email): Verify you are receiving. Example: AI and Project Delivery
- CSI TechTalk/WebReach
- Master Specifiers Retreat: Next one is closed; watch for next one – it's a great opportunity.
- Learning Library: Great resource – take a look.
- Construction Specifier Magazine – confirm you are receiving it!

President's Report (Gregg Jones)

- Attended Regions Presidents Roundtable.
- Annual Check-In: Deadline extended to enable all Chapters (and Regions) to comply.
- CSI Board Nomination Committee vets national election positions.

GLR Business, Action Items and Anticipated Reports

- 2024 Region Conference – Indianapolis, IN (Glen Baines, Chair)
 - Location: Bottleworks Hotel, Indianapolis, IN
 - Date: April 11-13, 2024 (need confirmation)
 - CSI Boot Camp: Lead by Dean Bortz, with Brad Saeger as alternate.
 - Education
- Officer Nominations for FY2025 (Scott Taylor):
 - President: Kirk Paisley (by succession from President-Elect)
 - President Elect (incoming): open
 - VP (Dean Bortz replacement): open
 - Treasurer (Ken Schmidt replacement): open
 - Secretary (replace "acting"): open

- Newsletter Expansion (Editors: Jack Morgan and Scott Taylor)
 - RE: Deadline is the end of the month.
 - Send any Chapter announcements to editors.
 - Board-proposed Contributions: [pending](#).
- Director (Chapter President) Reports
 - Akron-Canton: (Bryan Ziga and Jillian Tipton): <https://akroncantoncsi.square.site>
 - December 7, 2023: Holiday Event with AIA.
 - December 13, 2023: Top Golf Challenge Event. (See Cleveland.)
 - Cincinnati: (Kirk Paisley): <https://csicincinnati.org>
 - Proposing to revert name to Ohio Valley Chapter.
 - Educon 2023 Trade Show went well and resulted in 11 potential Chapter Challenge people. Thank you for David Proudfit's organization.
 - Mike Kohus passed away. Condolences to his family.
 - Cleveland: (Mark Jacobson): [Cleveland on CSIResources.org](#)
 - November 8, 2023: Glass Door Solutions, security systems education at Doubletree, 5-7 pm. 13 attendees.
 - December 13, 2023: Top Golf Challenge: Cleveland and Akron-Canton. Chapter cost runs \$385/ 6-person bay, plus food and drinks. Shelly Higgins (shiggins@s-5.com, (719) 322-7279) coordinating. This is a Membership Drive Challenge.
 - January 10, 2024: RIB (formerly SpecLink) platform presentation.
 - February 7, 2024: Tour of Sika (Siplast) manufacturing plant.
 - March 6, 2024: An education event.
 - April 9, 2024: SPECTaCLE, a "speed-networking" event. Currently looking for sponsors. Architects and Specifiers interested in attending email Brian James, jamesb@bostwickdesign.com.
 - May 2024: Sloan fixtures.
 - CSI Next: (Mark Ogg): <https://www.csinext.org>
 - Membership: 124.
 - November chapter program is being rescheduled before the end of the month.
 - CDT Bootcamp was completed with Dean Bortz on 11/4 (15 attendees)
 - December program is being planned as a multi-program CEU/AIA/LU/HSW event from 1pm-5pm on Wednesday 12/20/23 – info will be forthcoming
 - Chapter programs planned out thru March 2024
 - Evansville: (Clay Ellerbrook): NR
 - <please report>

- Grand Rapids: (Andrea Baird): <https://csigrandrapids.org>
 - Working on Bylaw updates. Voting this month.
 - Construction litigation War Stories
 - January 2024 Rapid Fire
 - Feb 2024: Building your personal brand
- Indianapolis: (Tony Julian): <https://www.csiresources.org/indianapolischapter/home>
 - November 16, 2023: Expansion Joints program.
 - December 2023: Holiday Party.
 - March 2024: Multifamily Project.
 - CDT training in Spring.
- Lansing: (Brian Delaney):
 - Monthly Lunch & Learns, set through end of year
 - November 7th Tyvek - High Performance Commercial Wall System Design by Gage Madsen & Colin Miller with Monsma
 - December 5th Armstrong Ceilings - TBD by Jeff Buckallew with Armstrong Ceilings
 - January 9th Formulated Materials – Sound Attenuation floor mats – Azer Avdagic
 - February 6th – Building Tour Neogen – Building Enclosure Tour – Lead by Matt McGaughey of MAYOTTEgroup
 - March 5th Dyson - "Universal & Sustainable Design Green Hand Drying for All Abilities" with Ryan Pinto
 - April 2nd – Liton/ModuLED w/Pro-Tech Lighting & Controls - ModuLED Presents: "Trends in Lighting" by Adam Lamar
 - Working through IRS issues; currently in IRS hands.
- Louisville: (Sam Cilone and Robin Miller): <https://csilouisville.org>
 - December 7, 2023: Holiday Party with AIA.
 - January 2024: Women in Architecture.
 - February 27, 2024: Rachael Worley on firm start-up.
 - March 2024: JQOL presentation.
 - April 2024: hardhat tour.
 - May 2024: Custom Building Products.
 - Considering December 13, 2023 Top Golf Challenge Event.
 - 40 members; working on Chapter Challenge
 - Working through IRS (Robin Miller was leading this effort.)
- Metro Detroit: (Mallory Hoffman): <https://detroitcsi.org>
 - November 16, 2023: Guardian Glass.
 - December 5, 2023: Holiday Party.
 - January 2024: BEC Joint meeting.
 - February 2024: panel discussion.
 - Working on adding tours to schedule.
 - Considering December 13, 2023 Top Golf Challenge Event.

- Committee Reports
 - Academic Programs: Submitted reports to Newsletter and Board.
 - Awards Chair: Preparing for FY24 Awards Program.
 - Bylaws: NR
 - Certification: NR
 - Conference (report above)
 - Education: NR
 - Electro Comm: Would like to have Chapter Events for GLR website. Still need CDT information. Updating GLR Board. Send information on GLR Conference.
 - Membership (report above)
 - Newsletter (report above)
 - Nominating (report above)
 - Planning: NR
 - Program: NR
 - Technical: NR
 - Statutory Agent: NR

Next Meeting

- Go-to-Meeting, Wednesday, December 20, 2023, 4-5pm [CANCELLED; next meeting Wednesday, January 17, 2024.]

FYI CSI Events

- registration for CDT®, CCCA and CCS exams open (current testing cycle).
- Deadline for [submitting Form 990-N](#) is November 15th.
- [Open Office Hours](#), November 17, 2023
- Dynamic Chapter Program (DCP), December 12, 2023, at 2:00 pm (EDT).
- GLR Conference, April 11-13, 2024. TBD.
- Leader Roster Updates for FY2025 due, May 31, 2024.
- Fiscal Year Ends, June 30, 2024.
- Outstanding Chapter Commendation nomination due, July 2024.
- Retain Region/Chapter name: Ohio Statement of Continued Existence is every 5 years. Next GLR deadline: Dec 16, 2025.

Adjourned at 4:53 pm (by acclamation)

END OF MEETING