Great Lakes Region Board Meeting
“Go-to-Meeting” Conference Call
Wednesday, October 18, 2023; 4:00 pm - 5:00 pm (EST)

Called to Order (Gregg) at 4:02 pm
Roll Call (Louise) Quorum (EC ≥ 4, +Board ≥ 9) Board Meeting

GLR Board = Executive Committee + Directors = Voting Members, but 1 vote each

<table>
<thead>
<tr>
<th>Executive Committee – FY 2024</th>
<th>In attendance ☐ (7 unique with 6 voting)</th>
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</thead>
<tbody>
<tr>
<td>☒ President: Gregg Jones (24)</td>
<td>☐ Vice President: John Workley (25)</td>
</tr>
<tr>
<td>☒ Past President: Scott Mitchell-Taylor (24)</td>
<td>☐ Vice President: vacant (24)</td>
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<tr>
<td>☒ President-Elect: Kirk Paisley (24)</td>
<td>☒ Treasurer: Ken Schmidt (24)</td>
</tr>
<tr>
<td>☒ Institute Director (non-voting): Ivette Bruns (N-25)</td>
<td>☒ Secretary: Louise Schlatter (acting)</td>
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<tr>
<th>Directors – FY 2024</th>
<th>In attendance ☐ (9 filled unique with 9 voting)</th>
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<tbody>
<tr>
<td>☒ Akron: Bryan Ziga / Jillian Tipton (admin)</td>
<td>☒ Lansing: Brian Delaney</td>
</tr>
<tr>
<td>Cincinnati: Kirk Paisley</td>
<td>☒ Louisville: Sam Cilone / Robin Miller (admin)</td>
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<tr>
<td>☒ Cleveland: Mark Jacobson</td>
<td>☒ Metro Detroit: Mallory Hoffman</td>
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<tr>
<td>☐ Evansville: Clay Ellerbrook</td>
<td>☒ CSI Next: Mark Ogg</td>
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<tr>
<td>☐ Grand Rapids: Andrea Baird</td>
<td>☐ Visitor:</td>
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<tr>
<td>☐ Indianapolis: Tony Julian (TBD)</td>
<td>☐ Emerging Professional: vacant</td>
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<tr>
<th>Chairs and Other Invited Guests:</th>
<th>In attendance ☐ (14 with 11 unique)</th>
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<tbody>
<tr>
<td>☒ Academic Programs: Thad Goodman</td>
<td>☐ Membership Chair: Blair Reese</td>
</tr>
<tr>
<td>Awards Chair: Gregg Jones</td>
<td>Newsletter Editors: Jack Morgan and Scott Taylor (interim)</td>
</tr>
<tr>
<td>☐ Bylaws Chair: as needed</td>
<td>Nominating Chair: Scott Taylor</td>
</tr>
<tr>
<td>☒ Certification Chair: Ed Avink, plus successor</td>
<td>☐ Planning Chair: Phil Babinec</td>
</tr>
<tr>
<td>☐ Conference Chair: Glen Baines</td>
<td>☒ Program Chair (and Librarian): Jack Morgan</td>
</tr>
<tr>
<td>☐ Education Chair: Brad Saeger</td>
<td>☐ Technical Chair: Gary Beimers ?</td>
</tr>
<tr>
<td>☐ Electro Comm Chair: David Proudfit</td>
<td>☐ Statutory Agent: Lane Beougher</td>
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Standing Reports

Prior Minutes Present and reviewed (Louise Schlatter)
  • 09/20/2023 (Ken Schmidt motion / Jack Morgan second / carried)

Treasurer’s Report Presented and submitted for audit (Ken Schmidt)
  • 09/2023
  • Tax Status: File by November 15, 2023.
• FY2024 Budget proposal – Preparation for next meeting
  o Policy for distribution of reimbursements:
    ▪ Should individuals be entitled to multiple reimbursements if they hold multiple eligible roles? If so, should there be a limit/ceiling? Recommendation: 2x
    ▪ Should individuals be entitled to multiple reimbursements if they hold an eligible role and are proxy for another eligible role? If so, should there be a limit/ceiling? Recommendation: 2x
    ▪ Should individuals be entitled to reimbursement(s) if they are supported by their employer/organization? Recommendation: No
  o Basis of Regional Conference reimbursements
    ▪ Chapter = President/Regional Director/Proxy
      Reimbursements: 10 Chapters x $100 = $1000 max
    ▪ Committee Chairs
      Reimbursements: 10 x $150 limit/person = $1500 max
    ▪ Incoming (New) Leaders = Chapter Presidents
      Reimbursements: estimate 5 x $100 limit/person = $500
    ▪ Incoming (New) Leaders = Regional Officers
      Reimbursements: estimate 3 x $150 limit/person = $450
  o Basis of National Convention Caucus Attendee reimbursements
    ▪ Regional Caucus Expenses for space/food/drink not covered by sponsors: Allow: $2000
    ▪ Board Members and Proxies
      Reimbursements: 16 x $100 limit/person = $1600 max
    ▪ Other Attendees: Treated as guest hosted by GLR Caucus members
  o Basis of Chapter Challenge Initiative Budget
    ▪ 10 chapters x 10 members x $275 Institute fees = $27,500 estimated
**Region Health Report** Submitted for review (Blair Reese)

<table>
<thead>
<tr>
<th>Membership Count</th>
<th>New Members</th>
<th>Grace Members</th>
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<tbody>
<tr>
<td>676 (658)</td>
<td>10</td>
<td>18</td>
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<tr>
<th>Member Affiliations</th>
<th>Terminated</th>
<th>Due to Renew</th>
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<tbody>
<tr>
<td>6</td>
<td>31</td>
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Note: Grace Members do not appear in online Membership count but do appear in Excel Member Roster file download.

[Action: Scott Taylor to get list of new CDT recipients to use for inclusion in newsletter and share with David Proudfit for inclusion on CSI GLR website.]

**Chapter Challenge / Member Relief Update** (Ken Schmidt/Blair Reese)

- 2 pending new Challenge members.
- Grand Total since program began (from Institute): 268

**Institute Director’s Report** (Ivette Bruns)

- 2023 CSI National Conference:
  - Celebrated 75 years; good education sessions and speakers; DEI discussed.
  - OCCA: Awarded to Cincinnati and others.
  - Jack Morgan received the John Brosseau Award for service to CSI. Congratulations!
  - Speed networking event was valuable.
- Next Year's Conference: Houston, Texas, October 16-18, 2024.
- Bill Highway: This is National’s membership fee distribution method.
- Be sure to link your Chapter website with National’s for additional exposure.
- Certification Registration for this season closing November 17th.

**President’s Report** (Gregg Jones)

- Annual Check-In: GLR successfully submitted. (All in attendance indicated their Chapters were submitted, too.)
- Will make a request to include Caucuses at National Conferences: Start by including them in schedule, then consider opportunities to use unused, reserved spaces during that time (first come?).

**GLR Business, Action Items and Anticipated Reports**

- CSI National Conference: October 4-6, 2023, in Minneapolis, MN debriefing.
  - Caucus attendees: 12 representatives (included breakfast)
- 2024 Region Conference – Indianapolis, IN (Glen Baines, Chair)
  - Location: Bottleworks Hotel, Indianapolis, IN
  - Date: April 11-13, 2024 (need confirmation)
  - CSI Boot Camp: Lead by Dean Bortz, with Brad Saeger as alternate.
Officer Nominations for FY2025 (Scott Taylor):
  - President: open
  - President Elect (incoming): open
  - VP (Dean Bortz replacement): open
  - Treasurer (Ken Schmidt replacement): open
  - Secretary (replace “acting”): open

Newsletter Expansion (Editors: Jack Morgan and Scott Taylor)
  - RE: Deadline is the end of the month.
  - Send any Chapter announcements to editors.
  - Board-proposed Contributions: pending.

Director (Chapter President) Reports
  - Akron-Canton: (Bryan Ziga and Jillian Tipton): https://akroncantoncsi.square.site
    - October 26, 2023: Reduce, Reuse & Recycle with ReWorks.
    - December 7, 2023: Holiday Event with AIA.
    - December 13, 2023: Top Golf Challenge Event. (See Cleveland.)
  - Cincinnati: (Kirk Paisley): https://csicincinnati.org
    - Proposing to revert name to Ohio Valley Chapter.
    - November 14, 2023: Educon 2023 Trade Show; booths are sold out!
    - Considering December 13, 2023 Top Golf Challenge Event.
  - Cleveland: (Mark Jacobson): Cleveland on CSIResources.org
    - November 8, 2023: Glass Door Solutions, security systems education at Doubletree, 5-7 pm.
    - December 13, 2023: Top Golf Challenge: Inviting other Chapters to join (locally). Chapter cost runs $385/ 6-person bay, plus food and drinks. Shelly Higgins (shiggins@s-5.com, (719) 322-7279) coordinating. This is a Membership Drive Challenge.
    - January 10, 2024: RIB (formerly SpecLink) platform presentation.
    - February 7, 2024: Tour of Sika (Siplast) manufacturing plant.
    - March 6, 2024: An education event.
    - April 9, 2024: SPECtaCLE, a “speed-networking” event. Currently looking for sponsors. Architects and Specifiers interested in attending email Brian James, jamesb@bostwickdesign.com.
  - CSI Next: (Mark Ogg): https://www.csinext.org
    - Membership: 124.
    - Had a particularly good experience at CSI National Conference, specifically the conversations with young professionals.
    - Programs currently are planned through March 2024.
    - October 18, 2023: Thad Goodman of National Gypsum presented an Excellent program!
    - October 28, 2023: CSI Bootcamp runs from 9 am to 4 pm. Lead by Dean Bortz of Columbus State Community College Construction Management.
- Evansville: (Clay Ellerbrook): NR
  - <please report>

  - Working on Bylaw updates.
  - October 19, 2023: Dri-Design Rainscreen Presentation and Product Demonstration.
  - November 9, 2023: War Stories – Tales of Issues Affecting Construction Projects.

- Indianapolis: (Tony Julian): https://www.csiresources.org/indianapolischapter/home
  - Planning Fall CDT classes.
  - October 25, 2023: Trade Show at Biltwell Event Center 2-7 pm with seminars 2-3 pm.
  - November 16, 2023: Expansion Joints program.
  - December 2023: Holiday Party.
  - Considering December 13, 2023 Top Golf Challenge Event.

- Lansing: (Brian Delaney): NR
  - <please report>

- Louisville: (Sam Cilone and Robin Miller): https://csilouisville.org
  - Sam attended at National and enjoyed it; recommends future conferences.
  - Focusing on members and programs (planned through May 2024; standardizing time and location).
  - November 14, 2023: Sinac (sp?).
  - December 2023: Holiday Party with AIA.
  - February 024: Rachael Worley on firm start-up.
  - March 2024: JQOL presentation.
  - April 2024: hardhat tour.
  - May 2024: Custom Building Products.
  - Considering December 13, 2023 Top Golf Challenge Event.

  - Members: 137
  - October meeting was a social event.
  - November 16, 2023: Guardian Glass.
  - December 5, 2023: Holiday Party.
  - January 2024: BEC Joint meeting.
  - February 2024: panel discussion.
  - Working on adding tours to schedule.
  - Considering December 13, 2023 Top Golf Challenge Event.
Committee Reports

- Academic Programs: Submitted reports to Newsletter and Board.
- Awards Chair: NR
- Bylaws: NR
- Certification: RE Nov 17 registration ends with 5 week testing window
- Conference (report above)
- Education: NR
- Electro Comm: NR
- Membership (report above)
- Newsletter (report above)
- Nominating (report above)
- Planning: NR
- Program: NR
- Technical: NR
- Statutory Agent: NR

Next Meeting

- Go-to-Meeting, Wednesday, November 15, 2023, 4-5pm

FYI CSI Events

- registration for CDT®, CCCA and CCS exams open (current testing cycle).
- Deadline for submitting Form 990-N is November 15th.
- Open Office Hours, November 17, 2023
- Dynamic Chapter Program (DCP), December 12, 2023, at 2:00 pm (EDT).
- GLR Conference, April 11-13, 2024. TBD.
- Leader Roster Updates for FY2025 due, May 31, 2024.
- Fiscal Year Ends, June 30, 2024.
- Outstanding Chapter Commendation nomination due, July 2024.
- Retain Region/Chapter name: Ohio Statement of Continued Existence is every 5 years.

Adjourned at 4:55 pm (by acclamation)

END OF MEETING