Great Lakes Region Board Meeting
"Go-to-Meeting" Conference Call
Wednesday, October 18, 2023; 4:00 pm - 5:00 pm (EST)

Called to Order (Gregg) at 4:02 pm
Roll Call (Louise) Quorum (EC ≥ 4, +Board ≥ 9) Board Meeting

GLR Board = Executive Committee + Directors = Voting Members, but 1 vote each

Executive Committee – FY 2024	In attendance ☐ (7 unique with 6 voting)
☒ President: Gregg Jones (24)	☐ Vice President: John Workley (25)
☒ Past President: Scott Mitchell-Taylor (24)	☐ Vice President: vacant (24)
☒ President-Elect: Kirk Paisley (24)	☒ Treasurer: Ken Schmidt (24)
☒ Institute Director (non-voting): Ivette Bruns (N-25)	☒ Secretary: Louise Schlatter (acting)

Directors – FY 2024	In attendance ☐ (9 filled unique with 9 voting)
☒ Akron: Bryan Ziga / Jillian Tipton (admin)	☒ Lansing: Brian Delaney
Cincinnati: Kirk Paisley	☒ Louisville: Sam Cilone / Robin Miller (admin)
☒ Cleveland: Mark Jacobson	☒ Metro Detroit: Mallory Hoffman
☐ Evansville: Clay Ellerbrook	☒ CSI Next: Mark Ogg
☐ Grand Rapids: Andrea Baird	☐ Visitor:
☐ Indianapolis: Tony Julian (TBD)	☐ Emerging Professional: vacant

Chairs and Other Invited Guests:	In attendance ☐ (14 with 11 unique)
☒ Academic Programs: Thad Goodman	☐ Membership Chair: Blair Reese
Awards Chair: Gregg Jones	Newsletter Editors: Jack Morgan and Scott Taylor (interim)
☐ Bylaws Chair: as needed	Nominating Chair: Scott Taylor
☒ Certification Chair: Ed Avink, plus successor	☐ Planning Chair: Phil Babinec
☐ Conference Chair: Glen Baines	☒ Program Chair (and Librarian): Jack Morgan
☐ Education Chair: Brad Saeger	☐ Technical Chair: Gary Beimers ?
☐ Electro Comm Chair: David Proudfit	☐ Statutory Agent: Lane Beougher

Standing Reports

Prior Minutes Presented and reviewed (Louise Schlatter)

- 09/20/2023 (Ken Schmidt motion / Jack Morgan second / carried)

Treasurer's Report Presented and submitted for audit (Ken Schmidt)

- 09/2023
- Tax Status: File by November 15, 2023.

- FY2024 Budget proposal – Preparation for next meeting
  - Policy for distribution of reimbursements:
    - Should individuals be entitled to multiple reimbursements if they hold multiple eligible roles? If so, should there be a limit/ceiling? Recommendation: 2x
    - Should individuals be entitled to multiple reimbursements if they hold an eligible role and are proxy for another eligible role? If so, should there be a limit/ceiling? Recommendation: 2x
    - Should individuals be entitled to reimbursement(s) if they are supported by their employer/organization? Recommendation: No
  - Basis of Regional Conference reimbursements
    - Chapter = President/Regional Director/Proxy

      Reimbursements: 10 Chapters x $100 = $1000 max
    - Committee Chairs

      Reimbursements: 10 x $150 limit/person = $1500 max
    - Incoming (New) Leaders = Chapter Presidents

      Reimbursements: estimate 5 x $100 limit/person = $500
    - Incoming (New) Leaders = Regional Officers

      Reimbursements: estimate 3 x $150 limit/person = $450
  - Basis of National Convention Caucus Attendee reimbursements
    - Regional Caucus Expenses for space/food/drink not covered by sponsors: Allow: $2000
    - Board Members and Proxies

      Reimbursements: 16 x $100 limit/person = $1600 max
    - Other Attendees: Treated as guest hosted by GLR Caucus members
  - Basis of Chapter Challenge Initiative Budget
    - 10 chapters x 10 members x $275 Institute fees = $27,500 estimated

Region Health Report Submitted for review (Blair Reese)

Membership Count	New Members	Grace Members
676 (658)	10	18
Member Affiliations	Terminated	Due to Renew
	6	31

Note: Grace Members do not appear in online Membership count but do appear in Excel Member Roster file download.

[Action: Scott Taylor to get list of new CDT recipients to use for inclusion in newsletter and share with David Proudfit for inclusion on CSI GLR website.]

Chapter Challenge / Member Relief Update (Ken Schmidt/Blair Reese)

- 2 pending new Challenge members.
- Grand Total since program began (from Institute): 268

Institute Director's Report (Ivette Bruns)

- 2023 CSI National Conference:
  - Celebrated 75 years; good education sessions and speakers; DEI discussed.
  - OCCA: Awarded to Cincinnati and others.
  - Jack Morgan received the John Brosseau Award for service to CSI. Congratulations!
  - Speed networking event was valuable.
- Next Year's Conference: Houston, Texas, October 16-18, 2024.
- Bill Highway: This is National's membership fee distribution method.
- Be sure to link your Chapter website with National's for additional exposure.
- Certification Registration for this season closing November 17th.

President's Report (Gregg Jones)

- Annual Check-In: GLR successfully submitted. (All in attendance indicated their Chapters were submitted, too.)
- Will make a request to include Caucuses at National Conferences: Start by including them in schedule, then consider opportunities to use unused, reserved spaces during that time (first come?).

GLR Business, Action Items and Anticipated Reports

- CSI National Conference: October 4-6, 2023, in Minneapolis, MN debriefing.

  - Caucus attendees: 12 representatives (included breakfast)

- 2024 Region Conference – Indianapolis, IN (Glen Baines, Chair)

  - Location: Bottleworks Hotel, Indianapolis, IN
  - Date: April 11-13, 2024 (need confirmation)
  - CSI Boot Camp: Lead by Dean Bortz, with Brad Saeger as alternate.

- Officer Nominations for FY2025 (Scott Taylor):

    o President: open
    o President Elect (incoming): open
    o VP (Dean Bortz replacement): open
    o Treasurer (Ken Schmidt replacement): open
    o Secretary (replace "acting"): open

- Newsletter Expansion (Editors: Jack Morgan and Scott Taylor)

    o RE: Deadline is the end of the month.
    o Send any Chapter announcements to editors.
    o Board-proposed Contributions: pending.

- Director (Chapter President) Reports

    o Akron-Canton: (Bryan Ziga and Jillian Tipton): https://akroncantoncsi.square.site

        ▪ October 26, 2023: Reduce, Reuse & Recycle with ReWorks.
        ▪ December 7, 2023: Holiday Event with AIA.
        ▪ December 13, 2023: Top Golf Challenge Event. (See Cleveland.)

    o Cincinnati: (Kirk Paisley): https://csicincinnati.org

        ▪ Proposing to revert name to Ohio Valley Chapter.
        ▪ November 14, 2023: Educon 2023 Trade Show; booths are sold out!
        ▪ Considering December 13, 2023 Top Golf Challenge Event.

    o Cleveland: (Mark Jacobson): Cleveland on CSIResources.org

        ▪ November 8, 2023: Glass Door Solutions, security systems education at Doubletree, 5-7 pm.
        ▪ December 13, 2023: Top Golf Challenge: Inviting other Chapters to join (locally). Chapter cost runs $385/ 6-person bay, plus food and drinks. Shelly Higgins (shiggins@s-5.com, (719) 322-7279) coordinating. This is a Membership Drive Challenge.
        ▪ January 10, 2024: RIB (formerly SpecLink) platform presentation.
        ▪ February 7, 2024: Tour of Sika (Siplast) manufacturing plant.
        ▪ March 6, 2024: An education event.
        ▪ April 9, 2024: SPECtaCLE, a "speed-networking" event. Currently looking for sponsors. Architects and Specifiers interested in attending email Brian James, jamesb@bostwickdesign.com.

    o CSI Next: (Mark Ogg): https://www.csinext.org

        ▪ Membership: 124.
        ▪ Had a particularly good experience at CSI National Conference, specifically the conversations with young professionals.
        ▪ Programs currently are planned through March 2024.
        ▪ October 18, 2023: Thad Goodman of National Gypsum presented an Excellent program!
        ▪ October 28, 2023: CSI Bootcamp runs from 9 am to 4 pm. Lead by Dean Bortz of Columbus State Community College Construction Management.

- o Evansville: (Clay Ellerbrook): NR
    - <please report>

- o Grand Rapids: (Andrea Baird): https://csigrandrapids.org
    - Working on Bylaw updates.
    - October 19, 2023: Dri-Design Rainscreen Presentation and Product Demonstration.
    - November 9, 2023: War Stories – Tales of Issues Affecting Construction Projects.

- o Indianapolis: (Tony Julian): https://www.csiresources.org/indianapolischapter/home
    - Planning Fall CDT classes.
    - October 25, 2023: Trade Show at Biltwell Event Center 2-7 pm with seminars 2-3 pm.
    - November 16, 2023: Expansion Joints program.
    - December 2023: Holiday Party.
    - Considering December 13, 2023 Top Golf Challenge Event.

- o Lansing: (Brian Delaney): NR
    - <please report>

- o Louisville: (Sam Cilone and Robin Miller): https://csilouisville.org
    - Sam attended at National and enjoyed it; recommends future conferences.
    - Focusing on members and programs (planned through May 2024; standardizing time and location).
    - November 14, 2023: Sinac (sp?).
    - December 2023: Holiday Party with AIA.
    - January 2024: Women in Architecture.
    - February 024: Rachael Worley on firm start-up.
    - March 2024: JQOL presentation.
    - April 2024: hardhat tour.
    - May 2024: Custom Building Products.
    - Considering December 13, 2023 Top Golf Challenge Event.

- o Metro Detroit: (Mallory Hoffman): https://detroitcsi.org
    - Members: 137
    - October meeting was a social event.
    - November 16, 2023: Guardian Glass.
    - December 5, 2023: Holiday Party.
    - January 2024: BEC Joint meeting.
    - February 2024: panel discussion.
    - Working on adding tours to schedule.
    - Considering December 13, 2023 Top Golf Challenge Event.

- Committee Reports

  - Academic Programs: Submitted reports to Newsletter and Board.
  - Awards Chair: NR
  - Bylaws: NR
  - Certification: RE Nov 17 registration ends with 5 week testing window
  - Conference (report above)
  - Education: NR
  - Electro Comm: NR
  - Membership (report above)
  - Newsletter (report above)
  - Nominating (report above)
  - Planning: NR
  - Program: NR
  - Technical: NR
  - Statutory Agent: NR

Next Meeting

- Go-to-Meeting, Wednesday, November 15, 2023, 4-5pm

FYI CSI Events

- registration for CDT®, CCCA and CCS exams open (current testing cycle).
- Deadline for submitting Form 990-N is November 15th.
- Open Office Hours, November 17, 2023
- Dynamic Chapter Program (DCP), December 12, 2023, at 2:00 pm (EDT).
- GLR Conference, April 11-13, 2024. TBD.
- Leader Roster Updates for FY2025 due, May 31, 2024.
- Fiscal Year Ends, June 30, 2024.
- Outstanding Chapter Commendation nomination due, July 2024.
- Retain Region/Chapter name: Ohio Statement of Continued Existence is every 5 years. Next GLR deadline: Dec 16, 2025.

Adjourned at 4:55 pm (by acclamation)

END OF MEETING