

**Great Lakes Region Board Meeting  
“Go-to-Meeting” Conference Call  
Wednesday, August 23, 2023; 4:00 pm - 5:00 pm (EST)**

**Called to Order** (Gregg) at 4:03 pm  
**Roll Call** (Louise) Quorum (EC ≥ 4, +Board ≥ 9) Board Meeting

GLR Board = Executive Committee + Directors = Voting Members, but 1 vote each

<b>Executive Committee – FY 2024</b>	In attendance <input type="checkbox"/> (7 unique with 6 voting)
<input checked="" type="checkbox"/> President: Gregg Jones (24)	<input checked="" type="checkbox"/> Vice President: John Workley (25)
<input checked="" type="checkbox"/> Past President: Scott Mitchell-Taylor (24)	<input type="checkbox"/> Vice President: vacant (24)
<input checked="" type="checkbox"/> President-Elect: Kirk Paisley (24)	<input checked="" type="checkbox"/> Treasurer: Ken Schmidt (24)
<input type="checkbox"/> Institute Director (non-voting): Ivette Bruns (N-25)	<input checked="" type="checkbox"/> Secretary: Louise Schlatter (acting)

<b>Directors – FY 2024</b>	In attendance <input type="checkbox"/> (9 filled unique with 9 voting)
<input type="checkbox"/> Akron: Bryan Ziga / Jillian Tipton (admin)	<input checked="" type="checkbox"/> Lansing: Brian Delaney / <b>Roger Donaldson</b>
Cincinnati: Kirk Paisley	<input type="checkbox"/> Louisville: Sam Cilone / Robin Miller (admin)
<input checked="" type="checkbox"/> Cleveland: Mark Jacobson	<input checked="" type="checkbox"/> Metro Detroit: Mallory Hoffman
<input type="checkbox"/> Evansville: Clay Ellerbrook	<input checked="" type="checkbox"/> CSI Next: Mark Ogg
<input checked="" type="checkbox"/> Grand Rapids: Andrea Baird	<input type="checkbox"/> Visitor:
<input type="checkbox"/> Indianapolis: Tony Julian (TBD)	<input type="checkbox"/> Emerging Professional: vacant

<b>Chairs and Other Invited Guests:</b>	In attendance <input type="checkbox"/> (14 with 11 unique)
<input checked="" type="checkbox"/> Academic Programs: Thad Goodman	<input checked="" type="checkbox"/> Membership Chair: Blair Reese
Awards Chair: Gregg Jones	Newsletter Editors: Jack Morgan and Scott Taylor (interim)
<input type="checkbox"/> Bylaws Chair: pending ?	Nominating Chair: Scott Taylor
<input checked="" type="checkbox"/> Certification Chair: Ed Avink, plus successor	<input type="checkbox"/> Planning Chair: Phil Babinec ?
<input checked="" type="checkbox"/> Conference Chair: Glen Baines	<input checked="" type="checkbox"/> Program Chair (and Librarian): Jack Morgan
<input checked="" type="checkbox"/> Education Chair: Brad Saeger	<input type="checkbox"/> Technical Chair: Gary Beimers ?
<input type="checkbox"/> Electro Comm Chair: David Proudfit	<input type="checkbox"/> Statutory Agent: Lane Beougher

## Standing Reports

**Prior Minutes** Presented and reviewed (Louise Schlatter)

- 06/21/2023 and 07/26/2023 (Ken Schmidt motion / Kirk Paisley second / carried) approved as submitted

**Treasurer’s Report** Presented and submitted for audit (Ken Schmidt)

- 07/2023
- Tax Status: File by November 2023.
- FY2024 Budget proposal presented and discussed.

**Region Health Report** Submitted for review (Blair Reese)

Membership Count 667 (658)	New Members 18	Grace Members 9
Member Affiliations	Terminated 8	Due to Renew 14

Note: Grace Members do not appear in online Membership count but do appear in Excel Member Roster file download.

[Action: Scott Taylor to get list of new CDT recipients to use for inclusion in newsletter and share with David Proudfit for inclusion on CSI GLR website.]

**Chapter Challenge / Member Relief Update** (Ken Schmidt/Blair Reese)

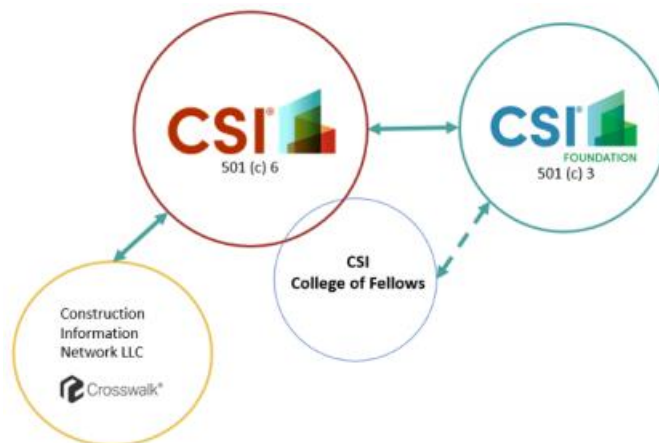
- New Cincinnati member Krista Paas Nichols.

**Institute Director's Report** (Ivette Bruns)

- NR

**President's Report** (Gregg Jones)

- CSI recently published [Administrative Guide](#).



“Components” responsibility:

- Provide education as well as technical and networking activities on a local level, both in person and online
- Connect with members on an individual, personal level to build community and member value
- Develop recommendations for solutions to local built environment challenges
- Educate local companies engaged in the built environment about the benefits of CSI membership
- Engage with other local professional organizations to broaden the scope of education offerings
- Annual Check-In
  - Must be completed by September 30<sup>th</sup> of each year.



- Bill Highway
  - Being implemented – it is how Chapters (and Regions) will get their portion of the membership dues from National.
  - Consider signing up for a training session.
- GLR Officer responsibilities.
  - Board Leadership Training is available on GLR website and National website.
  - See Leadership Guide, too.
- Recognitions
  - Brosseau (education): Jack Morgan
  - Communication: Cincinnati
  - OCC: Akron-Canton, Cincinnati, Indianapolis
  - Chapter Cup (largest growth): Cincinnati

### **GLR Business, Action Items and Anticipated Reports**

- CSI National Conference: October 4-6, 2023, in Minneapolis, MN.
  - There will be a GLR Caucus at this event.
  - **[ACTION: Gregg Jones]** Get Chair to coordinate Caucus.
  - Notify Greg Jones of planned attendance.
- Proposal for next GLR Meeting: Presented Proposed GLR Conference Schedule.
- GLR Bylaws Update (Scott Taylor and Lane Beougher)
  - Annual Review of Bylaws Outcome: Attach Affiliation Agreement. No changes required at this time.
- 2024 Region Conference – Indianapolis, IN (Jack Morgan reporting)
  - Glen Baines, Chair.
  - Contracting with an interesting Indianapolis venue – Bottleworks Hotel.
  - 2<sup>nd</sup> weekend in April (11-13, 2024)
  - Committee moving forward.
- Officer Nominations for FY2025 (Scott Taylor):
  - President: open
  - President Elect (incoming): open
  - VP (Dean Bortz replacement): open
  - Treasurer (Ken Schmidt replacement): open
  - Secretary (replace “acting”): open
- Newsletter Expansion (Editors: Jack Morgan and Scott Taylor)
  - RE: Deadline is end of the month.
  - Send any Chapter announcements to editors.
  - Board-proposed Contributions: pending.
- Director (Chapter President) Reports
  - Akron-Canton: (Bryan Ziga and Jillian Tipton): NR

- Upcoming Program: Golf Outing, September 16, 2023.
  - Cincinnati: (Kirk Paisley)
    - Held our Strategic Planning meeting on August 21, 2023.
    - Focusing efforts this year on maintaining the members from our huge growth.
    - Upcoming Chapter Meeting Topic: Bridging the Generation Gap, being presented both in-person and virtual.
  - Cleveland: (Mark Jacobson)
    - Recent event August 2, 2023: 15 attendees learned about plans for the Scranton Peninsula in Cleveland and the BrewDog renewal projects.
    - Planning for April 9, 2024: SPECTaCLE, a “speed-dating” event. Currently looking for sponsors. Architects and Specifiers interested in attending email Brian James, [jamesb@bostwickdesign.com](mailto:jamesb@bostwickdesign.com).
  - CSI Next: (Mark Ogg)
    - Membership: Up 5 since July, currently at 127.
    - BOD GL Insurance policy approved and active as of October 1, 2023.
    - Annual Chapter Check-in is in process – no foreseeable issues.
    - Programs currently are planned through December.
  - Evansville: (Clay Ellerbrook): NR
  - Grand Rapids: (Andrea Baird): NR
  - Indianapolis: (Tony Julian)
    - Planning Fall CDT classes.
  - Lansing: (Brian Delaney): NR
  - Louisville: (Sam Cilone and Robin Miller): NR
  - Metro Detroit: (Mallory Hoffman): NR
- Committee Reports
  - Academic Programs: Watch for newsletter article on another way to engage with colleges and universities by joining their Industry Advisory Board. Next month watch an article about how chapters with foundations can support
  - Awards Chair: NR
  - Bylaws (report above)
  - Certification: Testing dates and cost are changing. Early closes Sep 5.
  - Conference (report above)
  - Education: NR
  - Electro Comm: NR
  - Membership (report above)
  - Newsletter (report above)
  - Nominating (report above)
  - Planning: NR
  - Program: NR

- Technical: NR
- Statutory Agent: NR

### **Next Meeting**

- Go-to-Meeting, Wednesday, September 20, 2023, 4-5pm

### **FYI CSI Events**

- registration for CDT®, CCCA and CCS exams open (current testing cycle).
- Dynamic Chapter Program (DCP), August 22, 2023, at 2:00 pm (EDT).
- [Open Office Hours](#), September 15, 2023 at 2:00 pm
- [Annual Check-In](#) due, September 30, 2023, by 4:00 pm.
- CSI National Conference, October 4-6, 2023, in Minneapolis, MN.
- Deadline for [submitting Form 990-N](#) is November 15th.
- [Open Office Hours](#), November 17, 2023
- Dynamic Chapter Program (DCP), December 12, 2023, at 2:00 pm (EDT).
- GLR Conference, April 18-20, 2024.
- Leader Roster Updates for FY2025 due, May 31, 2024.
- Fiscal Year Ends, June 30, 2024.
- Outstanding Chapter Commendation nomination due, July 2024.
- Retain Region/Chapter name: Ohio Statement of Continued Existence is every 5 years.  
Next GLR deadline: Dec 16, 2025.

**Adjourned** at 5:01 pm (by acclamation)

**END OF MEETING**