

**Great Lakes Region Leadership Meeting
 “Go-to-Meeting” Conference Call
 Wednesday, July 26, 2023; 4:00 pm - 5:00 pm (EST)**

Called to Order (Gregg) at 4:03 pm
Roll Call (Louise) No Quorum (EC ≥ 4, +Board ≥ 9) Meeting

GLR Board = Executive Committee + Directors = Voting Members, but 1 vote each

Executive Committee – FY 2024	In attendance <input type="checkbox"/> (8 unique with 7 voting)
<input checked="" type="checkbox"/> President: Gregg Jones (24)	<input type="checkbox"/> Vice President: John Workley (25)
<input type="checkbox"/> Past President: Scott Mitchell-Taylor (24)	<input type="checkbox"/> Vice President: Dean Bortz (24)
<input type="checkbox"/> President-Elect: Kirk Paisley (24)	<input checked="" type="checkbox"/> Treasurer: Ken Schmidt (24)
<input type="checkbox"/> Institute Director (non-voting): Ivette Bruns (N-25)	<input checked="" type="checkbox"/> Secretary: Louise Schlatter (acting)

Directors – FY 2024	In attendance <input type="checkbox"/> (10 filled unique with 10 voting)
<input checked="" type="checkbox"/> Akron: Bryan Ziga / Jillian Tipton (admin)	<input type="checkbox"/> Lansing: Brian Delaney
<input type="checkbox"/> Cincinnati: Kirk Paisley	<input checked="" type="checkbox"/> Louisville: Sam Cilone / Robin Miller (admin)
<input type="checkbox"/> Cleveland: Mark Jacobson	<input checked="" type="checkbox"/> Metro Detroit: Mallory Hoffman
<input type="checkbox"/> Evansville: Clay Ellerbrook	<input type="checkbox"/> CSI Next: Mark Ogg sent update
<input type="checkbox"/> Grand Rapids: Andrea Baird	<input type="checkbox"/> Visitor (non-voting):
<input type="checkbox"/> Indianapolis: Tony Julian (TBD)	<input type="checkbox"/> Emerging Professional (non-voting): vacant

Chairs and Invited Guests:	In attendance <input type="checkbox"/> (14 with 11 unique)
<input type="checkbox"/> Academic Programs: Thad Goodman	<input type="checkbox"/> Membership Chair: Blair Reese
Awards Chair: Gregg Jones	Newsletter Editors: Jack Morgan and Scott Taylor (interim)
<input type="checkbox"/> Bylaws Chair: pending ?	Nominating Chair: Scott Taylor
<input type="checkbox"/> Certification Chair: Ed Avink, plus successor	<input type="checkbox"/> Planning Chair: Phil Babinec ?
<input type="checkbox"/> Conference Chair: Glen Baines MIA	<input checked="" type="checkbox"/> Program Chair (and Librarian): Jack Morgan
<input checked="" type="checkbox"/> Education Chair: Brad Saeger	<input type="checkbox"/> Technical Chair: Gary Beimers ?
<input type="checkbox"/> Electro Comm Chair: David Proudfit	<input type="checkbox"/> Statutory Agent: Lane Beougher

Standing Reports

Prior Minutes Held for next Board Meeting (Louise Schlatter)

Treasurer’s Report Presented status update (Ken Schmidt)

- 06/2023
- Annual Hosting fee for CSI Microsite for GLR: \$1668. Paid July 1.
- Tax Status: exemption to November 2023.
- FY2024 Budget proposal coming next meeting.

Region Health Report Submitted for review (Blair Reese)

Membership Count 659 (648)	New Members 9	Grace Members 11
Member Affiliations	Terminated 15	Due to Renew 19

Note: Grace Members do not appear in online Membership count (number in parentheses) but do appear in Excel Member Roster file download.

Leadership Dashboard shows 620 members with affiliations, even though this was announced as discontinued.

[ACTION]: Blair Reese to get list of new CDT recipients. To Scott Taylor for inclusion in newsletter and David Proudfit for inclusion on CSI GLR website.]

Chapter Challenge / Member Relief Update (Ken Schmidt/Blair Reese)

- Several applications for new members active.

Institute Director's Report (Ivette Bruns)

- NR/MIA

President's Report (Gregg Jones)

- CSI recently published [Administrative Guide](#) – Chapter Directors please look for this.
- [Annual Check-In](#) due Sept 30, 2023. CSI Website has sample survey, includes review of Affiliation Agreement, Bylaws, legal status, and required document uploads.
- Dynamic Chapter Program (DCP) will continue.
- CSI Virtual Open Office will continue.

GLR Business, Action Items and Anticipated Reports

- CSI National Conference: October 4-6, 2023, in Minneapolis, MN.
 - There will be a GLR Caucus at this event.
 - **[ACTION]**: Gregg Jones to get Chair to coordinate Caucus.
- Prepare for review of GLR FY2024 Proposed Budget: Consider Expenses (Scott Taylor):
 - Should individuals be entitled to multiple stipends if they hold multiple eligible roles? If so, should there be a limit/ceiling?
 - Should individuals be entitled to multiple stipends if they hold an eligible role and are proxy for another eligible role? If so, should there be a limit/ceiling?
 - Should individuals be entitled to stipend(s) if they are supported by their employer/organization?

- Proposal for next GLR Meeting: Presented Proposed GLR Conference Schedule.
- GLR Insurance (Scott Taylor and Lane Beougher, Ken Schmidt)
 - General Liability update: in force.
 - Board Liability update: in force.
- GLR Bylaws Update (Scott Taylor and Lane Beougher)
 - Review of Bylaws: Ongoing.
 - **ACTION**: Ken Schmidt to follow up with Lane Beougher.
- 2024 Region Conference – Indianapolis, IN (Jack Morgan reporting)
 - Glen Baines, Chair.
 - Looking at interesting Indianapolis venue – announcement soon.
 - 3rd weekend in April (18-20, 2024)
- Officer Nominations for FY2025 (Scott Taylor):
 - President:
 - President Elect (incoming):
 - VP (Dean Bortz replacement):
 - Treasurer (Ken Schmidt replacement):
 - Secretary (replace “acting”):
- Newsletter Expansion (Editors: Jack Morgan and Scott Taylor)
 - RE: Deadline is end of the month.
 - Board-proposed Contributions: Gregg Jones welcome article.
 - Send any Chapter announcements to editors.
- Director (Chapter President) Reports:
 - Akron-Canton: (Bryan Ziga and Jillian Tipton)
 - Golf Outing, Sept 16
 - Working on Chapter Check-in; looking for clarification
 - Cincinnati: NR
 - Cleveland: (Brad Saeger)
 - Social networking event at the BrewDog
 - Looking at Chapter Conference April 8, 2004.
 - CSI Next: (Mark Ogg via email)
 - Planning for year in process; this calendar year planning complete.
 - CDT and CCCA programs offered in Fall.

- Evansville: (Ken Schmidt)
 - Doing well
 - Looking for ways to raise money
- Grand Rapids: (Gregg Jones)
 - Golf Outing last month
 - FY2024 planning in process
- Indianapolis: (Jack Morgan)
 - ADA pointers for EV Charging stations
 - Next month is joint meeting with AIA and ASLA on George Kessler
- Lansing: NR
- Louisville: (Sam Cilone)
 - Recovering Chapter during from Covid effects. – members about 35.
 - Insured.
 - Standardizing meeting times.
- Metro Detroit: (Mallory Hoffman via email)
 - Membership > 130 which is 30% increase over the past few months.
 - Golf Outing, August 22. Promises to be largest yet.
 - Planning Meeting for FY2023 in August.
- Committee Reports
 - Academic Programs: NR
 - Awards Chair: NR
 - Bylaws (report above)
 - Certification: NR
 - Conference (report above)
 - Education: NR
 - Electro Comm: NR
 - Membership (report above)
 - Newsletter (report above)
 - Nominating (report above)
 - Planning: NR
 - Program: NR
 - Technical: NR
 - Statutory Agent: NR

Next Meeting

- Go-to-Meeting, Wednesday, August 23, 2023, 4-5pm

FYI CSI Events

- registration for CDT[®], CCCA and CCS exams open (current testing cycle).
- Dynamic Chapter Program (DCP), August 22, 2023, at 2:00 pm (EDT). ([not on site](#))
- [Open Office Hours](#), September 17, 2023
- [Annual Check-In](#) due, September 30, 2023.
- CSI National Conference, October 4-6, 2023, in Minneapolis, MN.
- Deadline for [submitting Form 990-N](#) is November 15th.
- [Open Office Hours](#), November 17, 2023
- GLR Conference, April 18-20, 2024.
- Leader Roster Updates for FY2025 due, May 31, 2024.
- Fiscal Year Ends, June 30, 2024.
- Outstanding Chapter Commendation nomination due, July 2024.
- Retain Region/Chapter name: Ohio Statement of Continued Existence is every 5 years.
Next GLR deadline: Dec 16, 2025.

Adjourned at 4:52 pm (by acclamation)

END OF MEETING