Great Lakes Region Board Meeting
“Go-to-Meeting” Conference Call
Wednesday, June 21, 2023; 4:00 pm - 5:00 pm (EST)

Called to Order (Scott) at 4:02 pm
Roll Call (Louise) Quorum (EC ≥ 4, +Board ≥ 9) Board Meeting

GLR Board = Executive Committee + Directors = Voting Members, but 1 vote each

<table>
<thead>
<tr>
<th>GLR Board – Executive Committee – FY 2023</th>
<th>In attendance ☒ (8 unique with 7 voting)</th>
</tr>
</thead>
<tbody>
<tr>
<td>☒ President: Scott Mitchell-Taylor (23)</td>
<td>☒ Vice President: Dawn Cenowa (23)</td>
</tr>
<tr>
<td>☒ Past President: Gregg Jones (23)</td>
<td>☐ Vice President: Dean Bortz (24)</td>
</tr>
<tr>
<td>☐ President-Elect: Craig Stanton (23)</td>
<td>☐ Treasurer: Ken Schmidt (24)</td>
</tr>
<tr>
<td>☒ Institute Director (non-voting): Ivette Bruns (N-25)</td>
<td>☒ Secretary: Louise Schlatter (23)</td>
</tr>
</tbody>
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<table>
<thead>
<tr>
<th>Directors – FY 2023</th>
<th>In attendance ☒ (10 filled unique with 10 voting)</th>
</tr>
</thead>
<tbody>
<tr>
<td>☐ Akron: Robert Lucius / Jillian Tipton (admin)</td>
<td>☒ Lansing: Brian Delaney</td>
</tr>
<tr>
<td>☒ Cincinnati: Kirk Paisley</td>
<td>☒ Louisville: David Heyne / Robin Miller (admin)</td>
</tr>
<tr>
<td>☐ Cleveland: John Workley</td>
<td>☒ Metro Detroit: Mallory Hoffman</td>
</tr>
<tr>
<td>☐ Evansville: John Bolton – Mike Vannatter</td>
<td>☒ CSI Next: Mark Ogg</td>
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<tr>
<td>☐ Grand Rapids: Brian Welsh</td>
<td>☒ Visitor: Brad Saeger</td>
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<tr>
<td>☐ Indianapolis: Tony Julian</td>
<td>☐ Emerging Professional: Elizabeth Woodrow</td>
</tr>
</tbody>
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<table>
<thead>
<tr>
<th>Chairs and Invited Guests:</th>
<th>In attendance ☐ (14 with 8 unique)</th>
</tr>
</thead>
<tbody>
<tr>
<td>☒ Academic Programs: Thad Goodman</td>
<td>☒ Membership Chair: Blair Reese</td>
</tr>
<tr>
<td>Awards Chair: Gregg Jones and Jack Morgan</td>
<td>Newsletter Editors: Elizabeth Woodrow and Jack Morgan</td>
</tr>
<tr>
<td>Bylaws Chair: Scott Mitchell-Taylor</td>
<td>Nominating Chair: Gregg Jones</td>
</tr>
<tr>
<td>☒ Certification Chair: Ed Avink</td>
<td>☒ Planning Chair: Phil Babinec</td>
</tr>
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<td>Conference Chair: Craig Stanton</td>
<td>☒ Program Chair (and Librarian): Jack Morgan</td>
</tr>
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<td>Education Chair: Scott Mitchell-Taylor</td>
<td>☒ Technical Chair: Gary Beimers</td>
</tr>
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<td>☐ Electro Comm Chair: David Proudfit</td>
<td>☐ Statutory Agent: Lane Beougher</td>
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**Standing Reports**

Prior Minutes Presented and reviewed (Louise Schlatter)
- 04/22/2023 (Mark Ogg motion / Gregg Jones second / carried) approved as submitted
- 05/17/2023 (Mark Ogg motion / Gregg Jones second / carried) approved as submitted
Treasurer’s Report  Presented and submitted for audit (Ken Schmidt)
- 05/2023
- Audit Team Report: Complete.
- 2021 Tax Status: Re-established legal status with Ohio SOS.

Region Health Report  Submitted for review (Blair Reese)

<table>
<thead>
<tr>
<th>Membership Count</th>
<th>New Members</th>
<th>Grace Members</th>
</tr>
</thead>
<tbody>
<tr>
<td>660 (643)</td>
<td>6</td>
<td>17</td>
</tr>
</tbody>
</table>

Note: Grace Members do not appear in online Membership count but do appear in Excel Member Roster file download.


Chapter Challenge / Member Relief Update  (Ken Schmidt/Blair Reese/Thad Goodman)
- 20 new members !!! Wow!

Institute Director’s Report  (Ivette Bruns)
- Sign up for National Conference; Early Bird deadline coming up!
- Get your recertifications submissions in. This must be done on website. Be sure to include CSI Learning Library certificates. Don’t wait to last minute!!!! (due June 30th).

GLR Business, Action Items and Anticipated Reports
- Preview of FY2024 Board and Committees

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<tr>
<th>Executive Committee – FY 2024</th>
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<td>☐ Secretary: Louise Schlatter (acting)</td>
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<th>Directors – FY 2024</th>
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<td>☒ Louisville: Sam Cilone / Robin Miller (admin)</td>
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<td>☒ Cleveland: Mark Jacobson</td>
<td>☒ Metro Detroit: Mallory Hoffman</td>
</tr>
<tr>
<td>☐ Evansville: Clay Ellerbrook</td>
<td>☒ CSI Next: Mark Ogg</td>
</tr>
<tr>
<td>☒ Grand Rapids: Andrea Baird</td>
<td>☐</td>
</tr>
<tr>
<td>☐ Indianapolis: Tony Julian (TBD)</td>
<td>☐ Emerging Professional: vacant</td>
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Chairs and Invited Guests:

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<th>Role</th>
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<td>☒ Awards Chair: Gregg Jones</td>
<td>☒ Newsletter Editors: Jack Morgan and Scott Taylor (interim)</td>
</tr>
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<td>☐ Bylaws Chair: pending</td>
<td>☒ Nominating Chair: Scott Taylor</td>
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<td>☒ Certification Chair: Ed Avink, plus successor</td>
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- GLR Microsite
  - Annual hosting fee is $1668 for July 1, 2023, renewal date.
    
    [ACTION: Ken Schmidt should have an email dated June 1, 2023, from invoice@hq.bill.com with the invoice due within 30 days.]

- CSI National Conference: October 4-6, 2023, in Minneapolis, MN.
  - There will be a GLR Caucus at this event.
    
    [ACTION: Gregg Jones] Get Chair to coordinate Caucus. We need to fend for ourselves.

- Preview of GLR FY2024 Budget Expenses “Fine Print” (Scott Taylor) proposal for next (July) meeting and potential GLR Policy changes (current Policy attached):
  - What If:
    - One has more than one role, say an officer and committee member. Should that person get the money allocated for each or should there be a limit/ceiling?
    - One has a role, say a committee member, and is the proxy for an officer. Should that person get the money allocated for each or should there be a limit/ceiling?
    - One is eligible for a stipend and is supported by their organization/employer for the role(s) they fill?
    - Should we limit double-dipping to a single (greatest) role?
    - Should we limit the total to the value of registration?
Regional Conference Stipends

- Chapter = President/Regional Director/Proxy
  Reimbursements: 13 Chapters x $100 = $1300 max
- Committee Chairs
  Reimbursements: 10 x $150 limit/person = $1500 max
- Incoming (New) Leaders = Chapter Presidents
  Reimbursements: $100 limit/person (estimate 5) = $500
- Incoming (New) Leaders = Regional Officers
  Reimbursements: $150 limit/person (estimate 3) = $150
- What about Past President? Is Regional Officer.

Institute Convention Stipends

- Regional Caucus = Expenses for food/drink/sponsors
- Caucus Attenders = Reimbursements
- Caucus Committee Attenders = Reimbursements 10 x $100 limit/person
- Should we fund Incoming Presidents and Officers?

Chapter Challenge Initiative

- 13 chapters x 10 members x $275 Institute fees = $35,750 max
  Asking $2,145 back from Institute

Committee Expenses = Information Technology ??

- Proposal for next GLR Meeting: Revisit GLR Conference Schedule.
  - 4 quadrant or 3 quadrant schedule?
  - Add to Policy discussion scheduled for July meeting.

GLR Insurance (Scott Taylor and Ken Schmidt)


GLR Bylaws Update: No update to Region Bylaws required due to Affiliation Agreement. A copy of signed Agreement should be appended to the Bylaws.

- Chapters still need to verify this. May need alignment with Affiliation Agreement language.

2024 Region Conference – Indianapolis, IN (Glen Baines)

- Dates: [ACTION] need one between March - May??

Newsletter Content (Jack Morgan and Scott Taylor)

- Thank you to Elizabeth Woodrow for her service as Editor. She has retired as of the end of FY2023 from her CSI GLR positions.
- RE: Deadline is end of the month.
- Board-proposed Contributions:
• Director (Chapter President) Reports: Report/confirm FY2024 Directors and confirm their contact information:
  o Akron-Canton: Bryan Ziga, Bryan.ziga@primeeng.com
  o Cincinnati: Kirk Paisley, kirk.paisley@bdclarchitects.com
  o Cleveland: Mark Jacobson, mark.jacobson@kuraray.com
  o CSI Next: Mark Ogg, Mark.Ogg@jll.com
  o Evansville: need confirmation
  o Grand Rapids: Andrea Baird, albaird@rrj.com
  o Indianapolis: Tony Julian, tonyjulian2013@gmail.com pending Chapter confirmation
  o Lansing: Brian Delaney, delaney@mayottearchitects.com
  o Louisville: Sam Cilone, cilone@fastsigns.com
  o Metro Detroit: Mallory Hoffman, mallory@signaturespec.com

• Review of Standing Committees (Gregg Jones)
  o Policy Update: Review Committee Chair roles/responsibilities – do we need to share written description? Need to improve/update descriptions?

• Committee Reports: Report/confirm FY2024 Chairs and confirm their contact information:
  o Academic Programs: Thad Goodman, thadg@nationalgypsum.com
  o Awards Chair: Gregg Jones, gregg.jones@c2ae.com
  o Bylaws: (need review)
  o Certification: Ed Avink, avinkbksolutions@gmail.com, plus successor (need)
  o Conference: Glen Baines, Glen@Bainesinc.com
  o Education: Brad Saeger, bsaeger@moodynolan.com
  o Electro Comm: David Proudfit (verify), dsplsi@cinci.rr.com
  o Membership: Blair Reese, breeze@ghafari.com
  o Newsletter: Jack Morgan, morwalsoplad1@gmail.com, and Scott Taylor, staylo2021@outlook.com, interim (need)
  o Nominating: Scott Taylor, staylo2021@outlook.com
  o Planning: (need review)
  o Program: (need review)
  o Technical: (need review)
  o Statutory Agent: Lane Beougher, lane.beougher@ofcc.ohio.gov

  o Interested in supporting the Let’s Build program (Academic Programs).
  o Institute’s approach to technical offerings seems to suggest a change to a more regional focus. Possible increased focus on creating White Papers? (Technical)

Next Meeting
• Go-to-Meeting, Wednesday, July 26, 2023, 4-5pm (note: 4th Wednesday)
FYI CSI Events

- registration for CDT®, CCCA and CCS exams open (current testing cycle).
- Fiscal Year Ends, June 30, 2023.
- Outstanding Chapter Commendation nomination due, July 2023.
- Open Office Hours, July 19, 2023, at 2:00 pm (EDT).
- Master Specifier’s Retreat, July 12-14, 2023, in Utah; application CLOSED.
- Dynamic Chapter Program (DCP), August 22, 2023, at 2:00 pm (EDT).
- CSI National Conference, October 4-6, 2023, in Minneapolis, MN.
- Deadline for submitting Form 990-N is November 15th.
- Retain Region/Chapter name: Ohio Statement of Continued Existence is every 5 years. Next GLR deadline: Dec 16, 2025.

Adjourned at 4:58 pm (by acclamation)

END OF MEETING