

**Great Lakes Region Board Meeting
GLR Region Conference “Let’s Build!”
Saturday, April 22, 2023; 10:00 am - 11:00 am (EST)**

Called to Order (Scott) at 10:41 am
Roll Call (Louise) Quorum (EC ≥ 4, +Board ≥ 9) Board Meeting

GLR Board = Executive Committee + Directors = Voting Members, but 1 vote each

Executive Committee – FY 2023	In attendance <input type="checkbox"/> (8 unique with 7 voting)
<input checked="" type="checkbox"/> President: Scott Mitchell-Taylor (23)	<input type="checkbox"/> Vice President: Dawn Cenowa (23) decline
<input checked="" type="checkbox"/> Past President: Gregg Jones (23)	<input type="checkbox"/> Vice President: Dean Bortz (24) decline
<input type="checkbox"/> President-Elect: Craig Stanton (23)	<input checked="" type="checkbox"/> Treasurer: Ken Schmidt (24)
<input checked="" type="checkbox"/> Institute Director (non-voting): Ivette Bruns (N-25) here	<input checked="" type="checkbox"/> Secretary: Louise Schlatter (23)

Directors – FY 2023	In attendance <input type="checkbox"/> (10 filled unique with 10 voting)
<input type="checkbox"/> Akron: Robert Lucius / Jillian Tipton (admin)	<input type="checkbox"/> Lansing: Brian Delaney
<input checked="" type="checkbox"/> Cincinnati: Kirk Paisley	<input checked="" type="checkbox"/> Louisville: David Heyne / Robin Miller (admin) David
<input checked="" type="checkbox"/> Cleveland: John Workley	<input checked="" type="checkbox"/> Metro Detroit: Jonathan Selleck decline April Rawson – unofficial proxy
<input checked="" type="checkbox"/> Evansville: John Bolton proxy Clay	<input checked="" type="checkbox"/> CSI Next: Mark Ogg
<input checked="" type="checkbox"/> Grand Rapids: Brian Welsh decline 6 Sigma - Proxy Ed Avink	Visitor: Brad Saefer
<input checked="" type="checkbox"/> Indianapolis: Tony Julian here	<input type="checkbox"/> Emerging Professional: Elizabeth Woodrow

Chairs and Invited Guests:	In attendance <input type="checkbox"/> (14 with 8 unique)
<input type="checkbox"/> Academic Programs: Thad Goodman	<input type="checkbox"/> Membership Chair: Blair Reese
Awards Chair: Gregg Jones and Jack Morgan	Newsletter Editors: Elizabeth Woodrow and Jack Morgan
Bylaws Chair: Scott Mitchell-Taylor	Nominating Chair: Gregg Jones
<input checked="" type="checkbox"/> Certification Chair: Ed Avink GR proxy	<input type="checkbox"/> Planning Chair: Phil Babinec
Conference Chair: Craig Stanton	<input checked="" type="checkbox"/> Program Chair (and Librarian): Jack Morgan
Education Chair: Scott Mitchell-Taylor	<input type="checkbox"/> Technical Chair: Gary Beimers
<input checked="" type="checkbox"/> Electro Comm Chair: David Proudfit	<input type="checkbox"/> Statutory Agent: Lane Beougher decline AIA D

Standing Reports

Prior Minutes Presented and reviewed (Louise Schlatter)

- 03/15/2023 (Jack Morgan motion / David Heyne second / carried) approved as submitted

Treasurer's Report Presented and submitted for audit (Ken Schmidt)

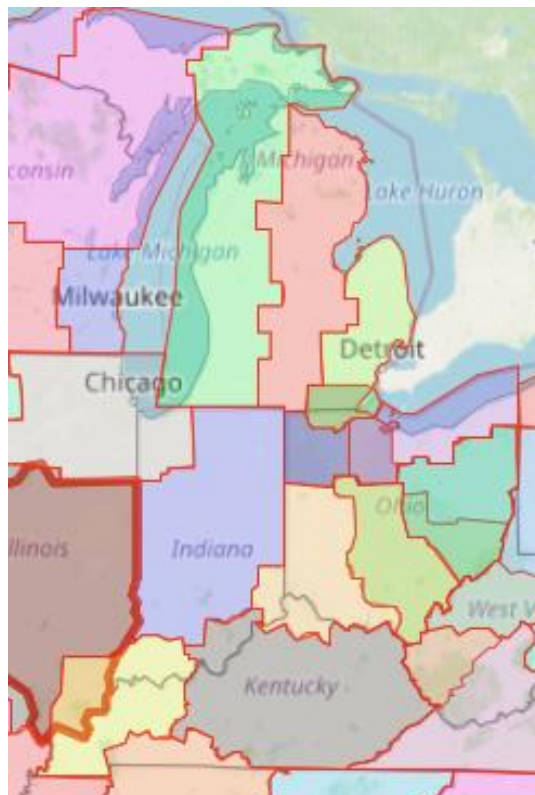
- 03/2023
- Conference Reimbursing: Send copy of registration to Ken Schmidt.
- Audit Team Report: Feedback from Attorney, Michael Lair, provided to Scott Taylor
- 2021 Tax Status: Getting to legal status, liability insurance for Region, Lane Beougher is still working on this.
- Chapters with ≤ \$50K annual budget file an IRS 990N. A CSI summary of requirements:

<https://www.csiresources.org/chapterregionleaders/finance/irs-990-info>

- Institute is looking at introducing BillHighway for membership fee disbursements. (Note: [BillHighway](#) is marketed as a Chapter Management Solution. Chapters are encouraged to pay attention to this development. At one extreme it may put Institute in control of Chapter money. At the other extreme it may be a good repository for permanent Chapter records.)

Region Health Report Submitted for review (Blair Reese)

- **[Action:** Blair Reese by EOM] Get list of new CDT recipients. To Scott Taylor for inclusion in newsletter and David Proudfit for inclusion on CSI GLR website.
- Columbus Chapter Member Survey: Most to Cincinnati (west of I-77) and others to Akron-Canton.
- Evansville is being asked to adopt people from outside of GLR.
- Other changes pending.





Chapter Challenge / Member Relief Update (Ken Schmidt/Blair Reese)

- Proposed 16 new members.
- Kirk Paisley (Cincinnati) Presented a Proposal to Expand the Chapter Challenge Membership by signing up all potential members, regardless of classification, unless otherwise underwritten. (Kirk Paisley motion / Gregg Jones second / **No** vote)
 - The current program is targeted at AECO (Architects, Engineers, Contractors, and Owners). Change would include other industry members.
 - FY2023 Annual Budget = \$25,000 (90 @ \$275 = \$24,750; that is 10 new members/Chapter average).

Institute Director's Report (Ivette Bruns)

- CSI turns 75!
 - This is a big milestone to acknowledge.
 - We need to be resilient and ready for a world that is changing around us rapidly.
- CSI National Conference is in Minneapolis, MN this year and should be a rocking good time. I hope to see many familiar faces there.
- The Board has been weighing and debating our strategic priorities as we move forward.
 - This relates to our ENDS and what the overall goals of the organization are.
 - Member and volunteer leader feedback on the ENDS is always welcome.

<https://www.csiresources.org/institute/governance/board>
- The Board is watching emerging trends in the industry carefully, and in particular we are looking at the implications of Open AI and Chat GPT for specifiers and research specialists.
 - The implications for research are vast and potentially alarming.
- Crosswalk continues to be successful for CSI in terms of generating licensing revenue as well as fomenting and/or advancing business relationships between CSI and large AEC industry software developers.
 - This work puts CSI standards at the core of software development for products we all use every day.
- CSI elections are happening now. Everyone should know that all candidates on the ballot came through the same process, and all are from the regions in question.
- The only Chapter with an affiliation agreement that is left to be resolved is the Oklahoma State University Student Chapter, which is a special case as the only student chapter.
 - That future is in the hands of the local leaders to determine and National will support them through the transition.
- Please use the following general emails that are for use in getting your problems resolved. This is faster than trying to reach out to people you know!
 - memberservices@csinet.org – this is for issues that are experienced by an individual member
 - chapterservices@csinet.org – this is for issues experienced by a chapter or for finding information about chapter resources.

- Please reference the large number of resources available to chapters and regions on the chapter and region community on CSiresources.org
 - Membership Recruitment:
 - <https://www.csiresources.org/chapterregionleaders/member-management/membership-recruitment>
 - Includes:
 - Customizable membership flyer
 - Customizable membership PPT template
 - Social media buzz kit (for getting a social media presence started)
 - CSI national event form: <https://www.surveymonkey.com/r/CSIEventForm>
 - Promotes your events on the national CSI Calendar
 - And much more, including:
 - Leader discussion board
 - Open office hours
 - Learning library

GLR Business, Action Items and Anticipated Reports

- GLR Insurance (Scott Taylor and Lane Beougher)
 - Insurance Assessment: We currently have none.
 - Management Liability / Association D&O, and General Liability update: ongoing.
- GLR Bylaws Update (Scott Taylor and Lane Beougher)
 - Review of Bylaws: Ongoing.
- 2024 Region Conference will be in Indianapolis, Indiana
- Officer Nominations for FY2024 (Gregg Jones) **[ACTION]** PLEASE make your recommendations for (see email from Gregg) **DUE Wednesday, Apr 26, 2023 EOD:**
 - President (incoming – situation change):
 - President Elect (incoming):
 - VP (Dawn Cenowa replacement): Brad Saeger
 - Secretary (Louise Schlatter replacement): Gregg Jones
 - Certification (not a balloted position) needs a new Chair; current Chair, Ed Avink is retiring from this role.
- Newsletter Expansion (Jack Morgan)
 - RE: Deadline is end of the month.
 - Board-proposed Contributions
 - Cleveland describe the successes of the GLR Conference

- Director (Chapter President) Reports
 - Akron-Canton: NR
 - Cincinnati:
 - TopGolf Outing rousing success. 10 new members, and potential 2 new Board members. Great networking.
 - May Metal Fabrication Plant tour
 - Cleveland:
 - Finalized FY2024 Chapter Ballot.
 - June 26-30, 2023, Construction Camp for girls.
 - CDT Study Group
 - Instructor for CDT Boot Camp – Brad Seager
 - CSI Next:
 - Chapter event IBC and firestopping successful.
 - May 11, 2023 DIRT virtual tour.
 - Evansville: Still gaining momentum.
 - Reviewing Bylaws.
 - NPO status lapsed – re-establishing 501(c)6
 - Discussing insurance needs
 - Grand Rapids:
 - Active and young, and busy.
 - Had more people on the Ballot than had openings.
 - Joint meetings with IIBEC.
 - Looking for opportunities to promote CSI.
 - Indianapolis:
 - Masonry Date coming up.
 - May 12 joint meeting with AIA.
 - Lansing: NR
 - Louisville:
 - April 13 security meeting
 - May ARCAT meeting.
 - Making FY2024 plans
 - Metro Detroit:
 - April 11 touring Fendt Factory, a concrete masonry manufacturer.
 - April 22 Belle Isle Spring Clean Up
 - May 9 Book Tower Tour
 - June 6 Presidents
 - Hobson Scholarship Dinner
 - Sep 11 IF Metalworks Tour
- Committee Reports
 - Academic Programs: NR
 - Awards Chair: NR
 - Bylaws (report above)
 - Certification: NR
 - Conference (report above)
 - Education: NR
 - Electro Comm: NR
 - Membership (report above)

- Newsletter (report above)
- Nominating (report above)
- Planning: NR
- Program: NR
- Technical: NR
- Statutory Agent: NR

Next Meeting

- Go-to-Meeting, Wednesday, May 17, 2023, 4-5pm

FYI CSI Events

- registration for CDT®, CCCA and CCS exams open (current testing cycle).
- **Last day to issue GLR Ballots for FY2024 Officers, April 28, 2023.**
- CDT (virtual) Bootcamp, April 29, 2023, Zoom. [Register](#).
- GLR Board Meeting, May 17, 2023, last meeting to announce new officers.
- Leader Roster Updates Due, May 31, 2023.
- Fiscal Year Ends, June 30, 2023.
- Outstanding Chapter Commendation nomination due, July 2023.
- [Master Specifier's Retreat](#), July 12-14, 2023, in Utah; application required.
- CSI National Conference, October 4-6, 2023, in Minneapolis, MN.

Adjourned at 11:12 am (by acclamation)

END OF MEETING