Great Lakes Region Board Meeting
GLR Region Conference “Let’s Build!”
Saturday, April 22, 2023; 10:00 am - 11:00 am (EST)

Called to Order (Scott) at 10:41 am
Roll Call (Louise) Quorum (EC ≥ 4, +Board ≥ 9) Board Meeting

GLR Board = Executive Committee + Directors = Voting Members, but 1 vote each

<table>
<thead>
<tr>
<th>Executive Committee – FY 2023</th>
<th>In attendance ☐ (8 unique with 7 voting)</th>
</tr>
</thead>
<tbody>
<tr>
<td>☑ President: Scott Mitchell-Taylor (23)</td>
<td>☐ Vice President: Dawn Cenowa (23) decline</td>
</tr>
<tr>
<td>☑ Past President: Gregg Jones (23)</td>
<td>☐ Vice President: Dean Bortz (24) decline</td>
</tr>
<tr>
<td>☑ President-Elect: Craig Stanton (23)</td>
<td>☑ Treasurer: Ken Schmidt (24)</td>
</tr>
<tr>
<td>☑ Institute Director (non-voting): Ivette Bruns (N-25) here</td>
<td>☑ Secretary: Louise Schlatter (23)</td>
</tr>
</tbody>
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<tr>
<th>Directors – FY 2023</th>
<th>In attendance ☐ (10 filled unique with 10 voting)</th>
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</thead>
<tbody>
<tr>
<td>☐ Akron: Robert Lucius / Jillian Tipton (admin)</td>
<td>☐ Lansing: Brian Delaney</td>
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<tr>
<td>☑ Cincinnati: Kirk Paisley</td>
<td>☑ Louisville: David Heyne / Robin Miller (admin) David</td>
</tr>
<tr>
<td>☑ Cleveland: John Workley</td>
<td>☑ Metro Detroit: Jonathan Selleck decline April Rawson – unofficial proxy</td>
</tr>
<tr>
<td>☑ Evansville: John Bolton proxy Clay</td>
<td>☑ CSI Next: Mark Ogg</td>
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<tr>
<td>☑ Grand Rapids: Brian Welsh decline 6 Sigma - Proxy Ed Avink</td>
<td>Visitor: Brad Saefer</td>
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<td>☑ Indianapolis: Tony Julian here</td>
<td>☐ Emerging Professional: Elizabeth Woodrow</td>
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<tr>
<th>Chairs and Invited Guests:</th>
<th>In attendance ☐ (14 with 8 unique)</th>
</tr>
</thead>
<tbody>
<tr>
<td>☐ Academic Programs: Thad Goodman</td>
<td>☐ Membership Chair: Blair Reese</td>
</tr>
<tr>
<td>Awards Chair: Gregg Jones and Jack Morgan</td>
<td>Newsletter Editors: Elizabeth Woodrow and Jack Morgan</td>
</tr>
<tr>
<td>Bylaws Chair: Scott Mitchell-Taylor</td>
<td>Nominating Chair: Gregg Jones</td>
</tr>
<tr>
<td>☑ Certification Chair: Ed Avink &lt;GR proxy&gt;</td>
<td>☐ Planning Chair: Phil Babinec</td>
</tr>
<tr>
<td>Conference Chair: Craig Stanton</td>
<td>☑ Program Chair (and Librarian): Jack Morgan</td>
</tr>
<tr>
<td>Education Chair: Scott Mitchell-Taylor</td>
<td>☐ Technical Chair: Gary Beimers</td>
</tr>
<tr>
<td>☑ Electro Comm Chair: David Proudfit</td>
<td>☐ Statutory Agent: Lane Beougher decline AIA D</td>
</tr>
</tbody>
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Standing Reports

Prior Minutes Presented and reviewed (Louise Schlatter)

- 03/15/2023 (Jack Morgan motion / David Heyne second / carried) approved as submitted
Treasurer's Report  Presented and submitted for audit (Ken Schmidt)

- 03/2023
- Conference Reimbursing: Send copy of registration to Ken Schmidt.
- Audit Team Report: Feedback from Attorney, Michael Lair, provided to Scott Taylor
- 2021 Tax Status: Getting to legal status, liability insurance for Region, Lane Beougher is still working on this.
- Chapters with ≤ $50K annual budget file an IRS 990N. A CSI summary of requirements:
  https://www.csiresources.org/chapterregionleaders/finance/irs-990-info
- Institute is looking at introducing BillHighway for membership fee disbursements. (Note: BillHighway is marketed as a Chapter Management Solution. Chapters are encouraged to pay attention to this development. At one extreme it may put Institute in control of Chapter money. At the other extreme it may be a good repository for permanent Chapter records.)

Region Health Report  Submitted for review (Blair Reese)

- Columbus Chapter Member Survey: Most to Cincinnati (west of I-77) and others to Akron-Canton.
- Evansville is being asked to adopt people from outside of GLR.
- Other changes pending.
Chapter Challenge / Member Relief Update (Ken Schmidt/Blair Reese)

- Proposed 16 new members.
- Kirk Paisley (Cincinnati) Presented a Proposal to Expand the Chapter Challenge Membership by signing up all potential members, regardless of classification, unless otherwise underwritten. (Kirk Paisley motion / Gregg Jones second / No vote)
  - The current program is targeted at AECO (Architects, Engineers, Contractors, and Owners). Change would include other industry members.
  - FY2023 Annual Budget = $25,000 (90 @ $275 = $24,750; that is 10 new members/Chapter average).

Institute Director’s Report (Ivette Bruns)

- CSI turns 75!
  - This is a big milestone to acknowledge.
  - We need to be resilient and ready for a world that is changing around us rapidly.
- CSI National Conference is in Minneapolis, MN this year and should be a rocking good time. I hope to see many familiar faces there.
- The Board has been weighing and debating our strategic priorities as we move forward.
  - This relates to our ENDS and what the overall goals of the organization are.
  - Member and volunteer leader feedback on the ENDS is always welcome.

  https://www.csiresources.org/institute/governance/board

- The Board is watching emerging trends in the industry carefully, and in particular we are looking at the implications of Open AI and Chat GPT for specifiers and research specialists.
  - The implications for research are vast and potentially alarming.
- Crosswalk continues to be successful for CSI in terms of generating licensing revenue as well as fomenting and/or advancing business relationships between CSI and large AEC industry software developers.
  - This work puts CSI standards at the core of software development for products we all use every day.
- CSI elections are happening now. Everyone should know that all candidates on the ballot came through the same process, and all are from the regions in question.
- The only Chapter with an affiliation agreement that is left to be resolved is the Oklahoma State University Student Chapter, which is a special case as the only student chapter.
  - That future is in the hands of the local leaders to determine and National will support them through the transition.
- Please use the following general emails that are for use in getting your problems resolved. This is faster than trying to reach out to people you know!
  - memberservices@csinet.org – this is for issues that are experienced by an individual member
  - chapterservices@csinet.org – this is for issues experienced by a chapter or for finding information about chapter resources.
Please reference the large number of resources available to chapters and regions on the chapter and region community on CSIresources.org

- Membership Recruitment:
  - [https://www.csiresources.org/chapterregionleaders/member-management/membership-recruitment](https://www.csiresources.org/chapterregionleaders/member-management/membership-recruitment)
    - Includes:
      - Customizable membership flyer
      - Customizable membership PPT template
      - Social media buzz kit (for getting a social media presence started)

- CSI national event form: [https://www.surveymonkey.com/r/CSIEventForm](https://www.surveymonkey.com/r/CSIEventForm)
  - Promotes your events on the national CSI Calendar

- And much more, including:
  - Leader discussion board
  - Open office hours
  - Learning library

**GLR Business, Action Items and Anticipated Reports**

- GLR Insurance (Scott Taylor and Lane Beougher)
  - Insurance Assessment: We currently have none.

- GLR Bylaws Update (Scott Taylor and Lane Beougher)
  - Review of Bylaws: Ongoing.

- 2024 Region Conference will be in Indianapolis, Indiana

- Officer Nominations for FY2024 (Gregg Jones) **[ACTION]** PLEASE make your recommendations for (see email from Gregg) DUE Wednesday, Apr 26, 2023 EOD:
  - President (incoming – situation change):
  - President Elect (incoming):
  - VP (Dawn Cenowa replacement): Brad Saeger
  - Secretary (Louise Schlatter replacement): Gregg Jones
  - Certification (not a balloted position) needs a new Chair; current Chair, Ed Avink is retiring from this role.

- Newsletter Expansion (Jack Morgan)
  - RE: Deadline is end of the month.
  - Board-proposed Contributions
    - Cleveland describe the successes of the GLR Conference
• Director (Chapter President) Reports
  o Akron-Canton: NR
  o Cincinnati:
    ▪ TopGolf Outing rousing success. 10 new members, and potential 2 new Board members. Great networking.
    ▪ May Metal Fabrication Plant tour
  o Cleveland:
    ▪ Finalized FY2024 Chapter Ballot.
    ▪ June 26-30, 2023, Construction Camp for girls.
    ▪ CDT Study Group
    ▪ Instructor for CDT Boot Camp – Brad Seager
  o CSI Next:
    ▪ Chapter event IBC and firestopping successful.
    ▪ May 11, 2023 DIRT virtual tour.
  o Evansville: Still gaining momentum.
    ▪ Reviewing Bylaws.
    ▪ NPO status lapsed – re-establishing 501(c)6
    ▪ Discussing insurance needs
  o Grand Rapids:
    ▪ Active and young, and busy.
    ▪ Had more people on the Ballot than had openings.
    ▪ Joint meetings with IIBEC.
    ▪ Looking for opportunities to promote CSI.
  o Indianapolis:
    ▪ Masonry Date coming up.
    ▪ May 12 joint meeting with AIA.
  o Lansing: NR
  o Louisville:
    ▪ April 13 security meeting
    ▪ May ARCAT meeting.
    ▪ Making FY2024 plans
  o Metro Detroit:
    ▪ April 11 touring Fendt Factory, a concrete masonry manufacturer.
    ▪ April 22 Belle Isle Spring Clean Up
    ▪ May 9 Book Tower Tour
    ▪ June 6 Presidents
    ▪ Hobson Scholarship Dinner
    ▪ Sep 11 IF Metalworks Tour

• Committee Reports
  o Academic Programs: NR
  o Awards Chair: NR
  o Bylaws (report above)
  o Certification: NR
  o Conference (report above)
  o Education: NR
  o Electro Comm: NR
  o Membership (report above)
Next Meeting

- Go-to-Meeting, Wednesday, May 17, 2023, 4-5pm

FYI CSI Events

- registration for CDT®, CCCA and CCS exams open (current testing cycle).
- Last day to issue GLR Ballots for FY2024 Officers, April 28, 2023.
- CDT (virtual) Bootcamp, April 29, 2023, Zoom. Register.
- GLR Board Meeting, May 17, 2023, last meeting to announce new officers.
- Leader Roster Updates Due, May 31, 2023.
- Fiscal Year Ends, June 30, 2023.
- Outstanding Chapter Commendation nomination due, July 2023.
- Master Specifier’s Retreat, July 12-14, 2023, in Utah; application required.
- CSI National Conference, October 4-6, 2023, in Minneapolis, MN.

Adjourned at 11:12 am (by acclamation)

END OF MEETING