

**Great Lakes Region Board Meeting
 “Go-to-Meeting” Conference Call
 Wednesday, February 15, 2023; 4:00 pm - 5:00 pm (EST)**

Called to Order (Dawn) at 4:10 pm
Roll Call (Louise) Quorum (EC ≥ 4, +Board ≥ 9) Board Meeting

GLR Board = Executive Committee + Directors = Voting Members, but 1 vote each

Executive Committee – FY 2022	In attendance <input type="checkbox"/> (8 unique with 7 voting)
<input checked="" type="checkbox"/> President: Scott Mitchell-Taylor (23)	<input checked="" type="checkbox"/> Vice President: Dawn Cenowa (23)
<input checked="" type="checkbox"/> Past President: Gregg Jones (23)	<input type="checkbox"/> Vice President: Dean Bortz (24)
<input type="checkbox"/> President-Elect: Craig Stanton (23)	<input checked="" type="checkbox"/> Treasurer: Ken Schmidt (24)
<input checked="" type="checkbox"/> Institute Director (non-voting): Ivette Bruns (N-25)	<input checked="" type="checkbox"/> Secretary: Louise Schlatter (23)

Directors – FY 2022	In attendance <input type="checkbox"/> (10 filled unique with 10 voting)
<input type="checkbox"/> Akron: Robert Lucius / Jillian Tipton (admin)	<input type="checkbox"/> Lansing: Brian Delaney
<input checked="" type="checkbox"/> Cincinnati: Kirk Paisley	<input checked="" type="checkbox"/> Louisville: David Heyne / Robin Miller (admin)
<input checked="" type="checkbox"/> Cleveland: John Workley	<input type="checkbox"/> Metro Detroit: Jonathan Selleck
<input type="checkbox"/> Evansville: John Bolton	<input checked="" type="checkbox"/> CSI Next: Mark Ogg
<input type="checkbox"/> Grand Rapids: Brian Welsh	
<input checked="" type="checkbox"/> Indianapolis: Tony Julian	<input type="checkbox"/> Emerging Professional: Elizabeth Woodrow

Chairs and Invited Guests:	In attendance <input type="checkbox"/> (14 with 8 unique)
<input checked="" type="checkbox"/> Academic Programs: Thad Goodman	<input type="checkbox"/> Membership Chair: Blair Reese
Awards Chair: Gregg Jones and Jack Morgan	Newsletter Editors: Elizabeth Woodrow and Jack Morgan
Bylaws Chair: Scott Mitchell-Taylor	Nominating Chair: Gregg Jones
<input type="checkbox"/> Certification Chair: Ed Avink	<input type="checkbox"/> Planning Chair: Phil Babinec
Conference Chair: Craig Stanton	<input checked="" type="checkbox"/> Program Chair (and Librarian): Jack Morgan
Education Chair: Scott Mitchell-Taylor	<input type="checkbox"/> Technical Chair: Gary Beimers
<input type="checkbox"/> Electro Comm Chair: David Proudfit	<input type="checkbox"/> Statutory Agent: Lane Beougher

Standing Reports

Prior Minutes Presented and reviewed (Louise Schlatter)

- 01/18/2023 (John Workley motion / Jack Morgan second / carried)

Treasurer’s Report Presented and submitted for audit (Ken Schmidt)

- 01/2023
- Audit Team Report: Waiting on feedback from Attorney, Michael Lair
- 2021 Tax Status: Getting to legal status, liability insurance for Region

Region Health Report Submitted for review (Blair Reese, in absentia)

Membership Count 675 (647)	New Members 22	Grace Members 28
Member Affiliations	Terminated 13	Due to Renew 41

Note: Grace Members do not appear in online Membership count but do appear in Excel Member Roster file download.

Chapter Challenge / Member Relief Update (Ken Schmidt/Blair Reese/Thad Goodman)

- 8 Challenge members added by Metro Detroit – Way to go!!!

Institute Director’s Report (Ivette Bruns)

- Master Specifiers Retreat (Feb 2-3)
- Board Meeting Feb 4-5
 - Voted on Dayton-Miami charter: Revoked.
 - Voted on Columbus charter: Revoked.
 - Crosswalk doing well with integration with other products – lead by Hugh Seaton
 - Preparing for CSI 75th Anniversary
- Next Board Meeting in June 2023

GLR Business, Action Items and Anticipated Reports

- GLR FY2023 Budget (Scott Taylor)
 - No comments; expect vote in next meeting
 - Gregg motion, Scott Taylor second, approved by acclamation.
- Strategic Plan FY23-FY28 Update (Scott Taylor)
 - No comments on content; need to update format and map
 - Adopted by acclamation.
- GLR Insurance (Scott Taylor and Lane Beougher)
 - Insurance Assessment: We currently have none.
 - Looking into Management Liability / Association D&O, and General Liability costs.
- GLR Bylaws Update (Scott Taylor and Lane Beougher)
 - Review of Bylaws: Ongoing.
- 2023 Region Conference – April 20-22, 2023, Cleveland, Ohio
 - Theme: “Let’s Build”
 - Status: Schedule will be set by next meeting (Scott Taylor).
 - Sponsors and Speakers in process (John Workley).
 - Conference Planning Manual Update (Scott Taylor)
 - Coordinate with Leap into Leadership **[ACTION]**: Scott Taylor to follow up with Thad Goodman.]



- Officer Nominations for FY2024 (Gregg Jones) [ACTION] PLEASE make your recommendations for (see email from Gregg):
 - President Elect (incoming):
 - VP (Dawn Cenowa replacement):
 - Secretary (Louise Schlatter replacement): Gregg Jones
 - Certification (not a balloted position) needs a new Chair; current Chair, Ed Avink is retiring from this role.
- Newsletter Expansion (Jack Morgan)
 - RE: Deadline is end of the month, February for March
 - Board-proposed Contributions
 - Regional Awards (Gregg Jones and Jack Morgan)
- Director (Chapter President) Reports
 - Akron-Canton: NR
 - Cincinnati:
 - March 23rd golf outing.
 - Dayton chapter members are now a part of the Cincinnati Chapter.
 - We are working with national to get a survey completed with the Chapters adjacent to Columbus and Toledo chapters to determine where best to reallocate their boundaries / those members.
 - Cleveland: Looking into insurance. Working on Region Conference. Training sessions for local.
 - CSI Next: 3 Chapter members certified (2 CDT, 1 CCCA); CDT Bootcamp. March 9 ADA Accessibility. Director and Secretary positions open.
 - Evansville: Received notice from Institute to accept portion of Central Illinois Chapter.
 - Grand Rapids: Factory Tour with Tubelite tomorrow. WJE spoke at last meeting and had good attendance (30 people).
 - Indianapolis: Certification team competition, promotes CDT. CDT Exam Study class (virtual) starts March 7 and runs for 6 weeks.
 - Lansing: NR
 - Louisville: Planning Annual Trade Fair, Feb 28, technology and design (exhibit space still available). Good meeting on running a successful design firm. Been contacted by Institute to accept Blue Grass region; accepted.
 - Metro Detroit: Panel discussion on past, present, future of specifications. Joint meeting with AIA BEC, very successful. March is tour.
- Committee Reports
 - Academic Programs: Getting ready to publish an article on “Let’s Build”.
 - Awards Chair: Handbook status
 - Bylaws (report above)
 - Certification:
 - Conference (report above)
 - Education:

- Electro Comm: Status of CSI GLR map?
- Membership (report above)
- Newsletter (report above)
- Nominating (report above)
- Planning:
- Program:
- Technical:
- Statutory Agent:

Next Meeting

- Go-to-Meeting, Wednesday, March 15, 2023, 4-5pm

FYI CSI Events

- registration for CDT®, CCCA and CCS exams open (current testing cycle).
- [DCP, February 23, 2023, at 2:00 pm ET.](#)
- Louisville Trade Fair, February 28, 2023.
- Ed Avink's CDT Virtual Training Program, March 2023 (32 people currently registered; 23 taking advantage of Michigan Works Grant) – 9 weeks before testing window.
- Indianapolis CDT course starts March 6, 2023 and runs for 6 weeks.
- CSI Next, Accessibility, March 9, 2023. [Register.](#)
- CCCA Review Course, starting March 10, 2023, see [CSI Next website](#) for details.
- GLR Board Meeting, March 15, 2023.
- [Open Office Hours, March 22, 2023, at 2:00 pm ET.](#)
- Cincinnati Golf Outing, March 23, 2023.
- CSI Next, Firestopping, April 13, 2023. [Register.](#)
- GLR Board Meeting, April 19, 2023, last meeting to fill GLR Ballot.
- GLR Region Conference, April 20-22, 2023, in Cleveland, Ohio.
- Last day to issue GLR Ballots for FY2024 Officers, April 28, 2023.
- CDT (virtual) Bootcamp, April 29, 2023, Zoom. [Register.](#)
- GLR Board Meeting, May 17, 2023, last meeting to announce new officers.
- Leader Roster Updates Due, May 31, 2023.
- Fiscal Year Ends, June 30, 2023.
- Outstanding Chapter Commendation nomination due, July 2023.
- [Master Specifier's Retreat](#), July 12-14, 2023, in Utah; application required.
- CSI National Conference, October 4-6, 2023, in Minneapolis, MN.

Adjourned at 4:50 pm (by acclamation)

END OF MEETING